



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

This document contains a security requirement.

Ce document contient des exigences relatives à la  
sécurité.

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division / Division  
des services professionnels en informatique

Les Terrasses de la Chaudière

10, rue Wellington, 4ième

étage/Floor

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> TBIPS myEMS (SAP) Solution -(PSCD) TBIPS myEMS (SAP) Solution - Public Sector Collections and Disbursements (PSCD)	
<b>Solicitation No. - N° de l'invitation</b> G9292-248326/A	<b>Amendment No. - N° modif.</b> 006
<b>Client Reference No. - N° de référence du client</b> 100018326	<b>Date</b> 2021-12-03
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZM-620-40053	
<b>File No. - N° de dossier</b> 381zm.G9292-248326	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2021-12-07</b> Heure Normale du l'Est HNE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Chouinard, Judith	<b>Buyer Id - Id de l'acheteur</b> 381zm
<b>Telephone No. - N° de téléphone</b> (873) 355-5118 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**AMENDMENT NO. 006**

This amendment is raised to answer bidders' questions.

**QUESTIONS AND ANSWERS**

**Question 11:** In review of the response to Question/Answer 3 of amendment 004 (Referencing MTC3), we request further consideration on this mandatory. We believe the two specific requirements that ESDC is looking for are: 1.) The Client manager has experience sourcing/contracting resources that are same/similar to the presented RFP SOW and secondly that the Client Manager can manage multiple contracts with multiple full time resources simultaneously.

As such, we request that ESDC consider either of the following scenarios.

- 1.) **Option 1:** Demonstrating within 2 contracts that the client manager managed 8 full time resources (200 days each for the last 3 years) from all four categories between both contracts and that at minimum, each contract provided the services of a minimum of four full time resources (200 days for the last 3 years) that incorporated these resource categories as well as other resources. (Example, for contract 1 reference, the client manager had 4 resources for 200 days each/3 years: 1 project manager, 1 pscd functional analyst, level 3 , 1 pscd functional analyst, level 2, 1 ERP Functional Analyst, generalist- all categories. The second contract has 3 full time (200) ERP functional Analysts, Level 3 and 1 resource (200 days) from another TBIPS related category for 3 years each. In essence the client manager has demonstrated not only that they have managed 8 resources simultaneously (4 on each contract) but all 4 categories have been covered.
- 2.) **Option 2:** Demonstrating 8 resources that fit all 4 resource categories within one contract for 2 of the last 3 years (24 months within the last 36).

**Answer 11:** We are good with the proposed wording in Option 1:

**Question 12:** With regards to the Q/A 7 posted on November 297th, we believe Canada misread the question. Our question was would Canada accept the demonstration of 4 resources per contract within 2 years within the last 3 years, not supporting 2 resources. Please clarify MTC3 as it relates to our question or provide details to what answer 7 below means?

*For Corporate requirement for MTC3. The global pandemic has required resources to take personal time to support their families more than normal. We respectfully request the following changes to this requirement-provide demonstration of resources to support 2 in the last 3 years.*

**Answer 7:** Yes, we will accept 2 full time resources as opposed to 4 full time resources.

**Q12 a)** Also in relation to the resources, as long as each contract has two of the 4 resource categories, can the other categories be from other TBIPS related categories?

**Answer 12:** Yes, Canada will accept the demonstration of 4 resources per contract within 2 years within the last 3 years, and;

**A12 a)** No, categories from other TBIPS related categories will not be considered.

**Question 13:** Upon review of the template for MTC3, we believe the following modifications may be required to provide an accurate representation of the requirement for MTC3.

MTC3 - Bidder's Client Manager Experience
<b>Contract Information</b>
Contract n°: _____
Start date: _____ End date: _____
Contract value: _____
Client manager name: _____
<b>Question 1:</b> Was _____ the designated client manager responsible for managing a minimum of <b>four</b> full time resources (200 days each) simultaneously and the day to day contract management <del>within the last</del> for the last three years?
<b>Response:</b>  _____ Yes, the Client Manager has provided my organization with the services described above. _____ No, the Client Manager has not provided my organization with the services described above. _____ I am unwilling or unable to provide any information about the services described above.
<b>Question 2:</b> Was the contract for SAP related work?
<b>Response:</b>  _____ Yes, the Client Manager has provided my organization with the services described above. _____ No, the Client Manager has not provided my organization with the services described above. _____ I am unwilling or unable to provide any information about the services described above.

**Question 3:**

Has the Bidder supplied your organization with services that are the same or similar to a minimum of two of the resources categories indicated **below for the last 3 years**? Please check all that apply and provide the quantity.

☐ A.2 ERP Functional Analyst – SAP - Generalist – Level 3

Qty of

Resources: \_\_\_\_\_

☐ A.2 ERP Functional Analyst – SAP - Tax and Revenue – Public Sector Collections and Disbursements(TRM-PSCD)– Level 3

Qty of

Resources: \_\_\_\_\_

☐ A.2 ERP Functional Analyst – SAP - Tax and Revenue – Public Sector Collections and Disbursements(TRM-PSCD)– Level 2

Qty of

Resources: \_\_\_\_\_

☐ P.9 Project Manager –  
SAP - Level 3

Qty of

Resources: \_\_\_\_\_

**Question 4:**

Did the contract for professional services provide a minimum of **4(2)** full-time resources each for a period of **220-200** billable days per resource per year?

**Response:**

**Yes, the Client Manager has provided my organization with the services described above.**

**No, the Client Manager has not provided my organization with the services described above.**

**I am unwilling or unable to provide any information about the services described above.**

**Question 5:**

**Did the contract have a minimum on-going duration of one year or have a completed duration of one year (Note: duration does not include option periods that have not been exercised)?**

**Response:**

Yes, the contract have a minimum on-going duration of one year or have a completed duration of one year.

No, the contract did not have a minimum on-going duration of one year or have a completed duration of one year.

I am unwilling or unable to provide any information about the duration of the contract.

**Question 6:**

**Did the contract have a minimum value of \$2M (amendments and applicable taxes included)?**

**Response:**

Yes, the contract has a minimum value of \$2M (amendments and applicable taxes included).

No, the contract does not have a minimum value of \$2M (amendments and applicable taxes included).

I am unwilling or unable to provide any information about the minimum value of the contract.

**Organization Name:**

**Client Name:**

**Client's title:**

**Client telephone no.**

**Email address:**

**Client Reference – Signature and Date:**

**Answer 13:** Yes, we agree with the proposed changes.

**Question 14:** For MTC1, MTC2, MTC3, RTC2, RTC3 - Please confirm if the category is the same as the one being referenced than a list of task mapping does not need to be provided. Please confirm that Canada is referencing only the following resources: ERP Functional Analyst, Level 3 and 2, specializing in PSCD, SAP Project Manager, Level 3 as well as an ERP Functionalist, Generalist (which means the resource can have one or many specialties in SAP.)

“vii.- The list of tasks must be included in the statement signed by the reference contact; To demonstrate same or similar services for these categories...the bidder must map at least 70%...”

**Answer 14:** Correct. If the category is the same, there is no need to demonstrate mapping.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

**NOTE:** A BID ALREADY SUBMITTED MAY BE AMENDED PRIOR TO THE CLOSING DATE. AMENDING CORRESPONDENCE MUST ADDRESS THE SOLICITATION NUMBER AND THE CLOSING DATE.

BIDS MUST BE SUBMITTED ONLY TO THE PUBLIC WORKS AND GOVERNMENT SERVICES CANADA (PWGSC) BID RECEIVING UNIT VIA E-POST CONNECT. For bidders needing to register with epost Connect the email address is: [tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca). Interested Bidders must register as early as possible, and in any case, at least six business days prior to the solicitation closing date and time (in order to ensure a response). Requests to open an epost Connect conversation received after that time may not be answered.