



Nature of Requirement - Solicitation No. 30001304:

Project Title: Maximo e-Learning Training Materials

Solicitation: 30001304

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ELIGIBLE BIDDERS UNDER THIS BID SOLICITATION

This Bid Solicitation is issued against the Learning Services Supply Arrangement (SA), PWGSC File No. E60ZH-2000LS. All terms and conditions of the Learning Services SA apply and are incorporated into any resulting contract.

The requirement described herein is open only to PWGSC Learning Services SA Suppliers.

NOTICE OF PROPOSED PROCUREMENT

1. Summary

a. This bid solicitation is being issued to satisfy the requirement of Department of Fisheries and Oceans (DFO) (the "Client") for Task Based e-Learning Services under the Learning Services Supply Arrangement (SA) method of supply serial number E60ZH-2000LS.

b. It is intended to result in the award of one contract, for one Senior Level, Stream 3 Programmer of Custom e-Learning products for a period from the date of award to March 31, 2023 and one (1) twelve (12) month option period allowing Canada to extend the term of the contract.

c. The purpose of this Request for Proposal is to describe the work required to develop and provide the Canadian Coast Guard (CCG) with training materials in the form of e-Learning tools that will be implemented on vessel and shore based networks that are run on Windows 10 operating systems and must be compatible with the VLC media player app. The e-Learning tools will assist in training and evaluating various CCG personnel for Maximo software tasks including Maintenance and Inventory Management.

d. There are security requirements associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, Bidders should refer to the Contract Security Program of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website".

e. The requirement is subject to the, Atlantic Procurement Agreement, Canada-Chile Free Trade Agreement (CCFTA), Canada-Colombia Free Trade Agreement, Canada-Peru Free Trade Agreement (CPFTA), World Trade Organization-Agreement on Government Procurement (WTO-AGP), Canada-Panama Free Trade Agreement, Canada-Korea Free Trade Agreement (CKFTA), Canada - Ukraine Free Trade Agreement (CUFTA), Canada - European Union Comprehensive Economic and Trade Agreement (CETA), Canada-Honduras Free Trade Agreement, the Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP), and the Canadian Free Trade Agreement (CFTA).



f. Only selected Learning Services SA Suppliers currently holding a Learning Services SA for Tier 1 in the National Capital Region under the E60ZH-2000LS series of SAs are invited to compete. SA Holders may not submit a bid in response to this bid solicitation unless they have been invited to do so. However, should an uninvited SA Holder wish to be invited, it may contact the Contracting Authority to request an invitation at any time prior to five business days before the published bid closing date, and an invitation will be made to that SA Holder unless it would not be consistent with the efficient operation of the procurement system.

In no circumstance will such an invitation require Canada to extend a bid closing date. The following SA Holders have been initially invited to bid on this requirement. Where additional invitations are made during the bid solicitation process, it may be that they are not reflected in a solicitation amendment.

The following suppliers have been invited:

Algonquin College of Applied Arts and Technology
Altis Human Resources (Ottawa) Inc.
Bluedrop Performance Learning Inc.
C4i Training & Technology Inc.
Calian Ltd.
Digital 55 Inc.
eLearning Lair Inc.
Flint Learning Solutions Inc.
Hyperactive Productions Inc.
Marine Learning Systems Inc.
Pentext Technical Communications Inc.
Promaxis Systems Inc.
RaceRocks 3D Inc.
Redwood Performance Group Inc.
Shadowbox Learning Services Inc.

2. Basis of Selection

Basis of Selection – Highest Combined Rating of Technical Merit and Price

1. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation; and
 - b. meet all mandatory criteria; and
 - c. obtain the required minimum of 30 points overall for the technical evaluation criteria which are subject to point rating.
The rating is performed on a scale of 50 points.
2. Bids not meeting (a) or (b) or (c) will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 60% for the technical merit and 40% for the price.
4. To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 60% .



5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 40%.
6. For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract.

The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 60/40 ratio of technical merit and price, respectively. The total available points equals 135 and the lowest evaluated price is \$45,000 (45).

Basis of Selection - Highest Combined Rating Technical Merit (60%) and Price (40%)

	Bidder 1	Bidder 2	Bidder 3
Overall Technical Score	115/135	89/135	92/135
Bid Evaluated Price	\$55,000.00	\$50,000.00	\$45,000.00
Calculations			
Technical Merit Score	115/135 x 60 = 51.11	89/135 x 60 = 39.56	92/135 x 60 = 40.89
Pricing Score	45/55 x 40 = 32.73	45/50 x 40 = 36.00	45/45 x 40 = 40.00
Combined Rating	83.84	75.56	80.89
Overall Rating	1st	3rd	2nd

3. Security Requirements

1. The contractor must, at all times during the performance of the contract/standing offer, hold a valid designated organization screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC)
2. The contractor personnel requiring access to **protected** information, assets or sensitive work site(s) must **each** hold a valid **reliability status**, granted or approved by the CSP, PWGSC
3. The contractor **must not** remove any **protected** information or assets from the identified work site(s), and the contractor must ensure that its personnel are made aware of and comply with this restriction
4. Subcontracts which contain security requirements are **not** to be awarded without the prior written permission of the CSP, PWGSC
5. The contractor must comply with the provisions of the:
 - a. Security Requirements Check List and security guide (if applicable), attached at Annex "C".
 - b. Contract Security Manual (latest edition)