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**ATTENTION :** Claudette Chabot

**AMENDMENT TO THE REQUEST FOR  
STANDING OFFER  
MODIFICATION DE LA DEMANDE  
D'OFFRE À COMMANDES**

Regional Master Standing Offer (RMSO)  
Offre à commandes maître régionale (OCMR)

**Proposal to: Correctional Service Canada**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

**Proposition à: Service Correctionnel du Canada**

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments — Commentaires :**

THIS DOCUMENT CONTAINS A SECURITY  
REQUIREMENT – CE DOCUMENT COMPORTE DES  
EXIGENCES RELATIVES À LA SÉCURITÉ.

**Issuing Office – Bureau de distribution**

Correctional Service Canada (CSC)  
National Headquarters

<b>Title — Sujet:</b> <b>Vocational Training - Asbestos Worker Training and Asbestos, Lead and Mould Awareness Training</b>	
<b>Solicitation No. — N° de l'invitation</b> <b>21C50-20-3908734-A</b>	
<b>Solicitation Amendment No. – No. de la modification à l'invitation</b> <b>001</b>	<b>Date:</b> <b>December 13, 2021</b>
<b>GEIS Reference No. — N° de Référence de SEAG</b> <b>21C50-20-3908734-A</b>	
<b>Solicitation Closes — L'invitation prend fin</b> <b>at / à : 14 :00</b> <b>On / Le : December 16, 2021 / le 16 décembre 2021</b>	<b>Time Zone</b> <b>Fuseau horaire</b> <b>CST</b> <b>Heure normale du centre</b>
<b>Delivery Required — Livraison exigée :</b> See herein – Voir aux présentes	
<b>F.O.B. — F.A.B.</b> Plant – Usine:                      Destination:                      Other-Autre:	
<b>Address Enquiries to — Soumettre toutes questions à:</b> <b>Claudette Chabot – <a href="mailto:Claudette.Chabot@csc-scc.gc.ca">Claudette.Chabot@csc-scc.gc.ca</a></b>	
<b>Telephone No. – N° de téléphone:</b> 639-317-8547	<b>Fax No. – N° de télécopieur:</b>
<b>Destination of Goods, Services and Construction:</b> <b>Destination des biens, services et construction:</b> Multiple as per call-up Multiples, selon la commande subséquente.	
<b>Instructions: See Herein</b> <b>Instructions : Voir aux présentes</b>	



**Request for Standing Offer (RFSO) Amendment 001 is issued to:**

1. Respond to questions 1 through 5 received during the solicitation period.
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**1. Questions and Answers 1 through 5:**

**QUESTION 1:** As per the tender, our courses would each include tests. Can we assume that CSC will determine how to handle any persons who do not pass the test with no extra cost to the contractor?

**ANSWER 1:** Yes

**QUESTION 2:** Can we assume that each classroom will be equipped with:

- a. A projection screen or at least one white or light-coloured wall upon which we may project from an LED projector? Lacking any screen or light wall, can be tape or pin a white sheet to a wall?
- b. One table at the front of the classroom upon which to place a laptop and projector?
- c. Electrical power and extension cords at the table which can power a laptop and a projector?
- d. One seat or chair near the table for the instructor?

**ANSWER 2:**

- a. Yes, a classroom can have a projector screen provided, however, the contractor should confirm the need for a screen at the time of course booking at each individual site.
- b. Yes, a classroom can have a table provided at the front of the classroom; however, the contractor should confirm the need for the table and its location at the time of course booking at each individual site.
- c. Yes, electrical power will be available in all classrooms. Extension cords can be made available to the instructor; however, the contractor should confirm the need for extension cords at the time of course booking at each individual site.
- d. Yes, a chair will be provided for the instructor.

**QUESTION 3:** We note that this bid is based upon the minimum class size of 4 or 8. Can we assume that the minimum billing for a class will be for the greater of the minimum number of students or the number students who actually attend?

**ANSWER 3:** Yes

**QUESTION 4a:** Further to Annex A, clause 4.0 e), "Delivery of all materials and equipment to the location prior to start of course". How much before the must the materials be received at the site?

**ANSWER 4a:** Yes, delivery of non electronic material and equipment can be delivered to the site one working day prior to the commencement of training. Scheduling accommodations may be made to help alleviate the duplication of course material and advance shipping.

NOTE: All items delivered to or brought with the Contractor to any correctional institution are subject to a security search.

**QUESTION 4b:** This is especially relevant to consecutive courses. For example, if a course is scheduled for Bowden Institution immediately followed by one at Drumheller Institution, then sending equipment days in advance would require duplicate equipment to be purchased increasing the costs of the courses.



Given the costs of couriers, are there any exceptions to materials that must be sent in advance? For example, must the following be sent in advance?

- i. Instructor's laptop computer to use in the presentation
- ii. LED projector
- iii. Screen or sheet (if such is required)
- iv. Paper student handouts that have been previously approved by CSC
- v. Instructor's personal materials and notes
- vi. Instruments, such as moisture meters

**ANSWER 4b:**

Yes, there are exceptions.

- i. Instructor's laptop computer: must be brought with the instructor upon arrival at the site. However, as stated in Annex A – Statement of Work, Section 3.0.e, "Any computer equipment, if required by the instructor requires pre-approval by the delegated manager".
- ii. LED projector: must be brought with the instructor upon their arrival at the site. All projectors also require pre-approval by CSC, through the delegated manager and must be bought with the instructor to the correctional facility.
- iii-vi All non-electronic materials are to be delivered as per answer to 4.a.

**QUESTION 5:**

Annex A Clause 2.0 states "The course(s) delivered must be **recognized** in the province of Alberta . . ."  
This clause seems to apply to both Stream 1 and 2.

Speaking about Stream 2 only (the "Awareness" courses), Alberta Labour and Immigration states that "Alberta OHS **does not approve regular asbestos awareness training**, it is the responsibility of the employer to ensure that internal or external training meets the employer's competency requirement for working with asbestos and that the training meets applicable requirements for understanding working with asbestos under the legislation."

Although not approved by Alberta OHS (as no such approval exists), our proposed awareness courses are recognized by industry as meeting their competency needs (we would provide attestations as to that recognition).

Is such industry approval adequate for the awareness courses?

**ANSWER 5:**

Yes, industry attestations recognizing Asbestos Awareness Training will be considered as adequate.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.