



Matériel and Procurement Services / Services du matériel et des acquisitions
Procurement Hub – Ottawa / Centre d'approvisionnement – bureau de Ottawa
200 Kent St. Ottawa Ontario K1A 0E6

30001917

December 13, 2021

Subject/ Object: REQUEST FOR PROPOSAL / DEMANDE DE PROPOSITION
Office Seating SUPPLY ARRANGEMENT E60PQ-120001

ADDENDUM #1

Further to the above- mentioned Request for Proposal, please find below the following questions and answers received to date.

To Delete:

Solicitation Closes / L'invitation prend fin
At /à : 2 :00 P.M. / 14h00
EST (Eastern Standard Time)
On / le : December 14, 2021

To Replace :

Solicitation Closes / L'invitation prend fin
At /à : 2 :00 P.M. / 14h00
EST (Eastern Standard Time)
On / le : December 16, 2021

Questions and Answers / Questions et réponses:

Q1 Will the shipping location be able to accommodate a 53 foot trailer for the delivery of the goods?
If not, what is the maximum truck length the location can accommodate?

R1: Yes the shipping location can accommodate a 53 foot trailer for the delivery of goods.

Q2: Could you please confirm if the location has a loading dock?

R2: The location does not having a loading dock, it is a ground level bay door.

Q3 Loading dock measurements?

R3: There is no loading dock, Shipping and Receiving is located at ground level and is equipped with a rollup door. Measurements of the door are 144.5" tall and 114" wide.

Q4 Could you please confirm if the location has a service elevator?

R4: There is no service elevator required for delivery. Our Shipping and Receiving department is located at ground level.

Q5 Will your personnel be present for off-loading?

R5: Yes our Shipping and Receiving personnel will be on site to accept delivery.



Fisheries and Oceans
Canada

Pêches et Océans
Canada

Q6 Delivery during regular business hours?

R6: The business hours for Shipping and Receiving are Monday to Friday – 8:00 AM to 4:00PM.

Q7 Any special Instructions?

R7: There are no special instructions.

Q8 Would Fisheries and Oceans Canada also accept a seat height range of 16.5-20.5" versus the requested 16.4-20.2"? The extra height on the low end is about the thickness of the fabric on the chair.

R8: Yes Fisheries and Oceans Canada will accept a seat height range of 16.5-20.5".

Q9 Is there a standard height loading dock at the delivery location? If not, please describe the delivery logistics (ground level garage door? person door? etc).

R9: Shipping and Receiving is located at ground level and is equipped with a rollup door. Measurements of the door are 144.5" tall and 114" wide.

Q10 Will the premises accommodate delivery by 53' tractor-trailer?

R10: Yes Shipping and Receiving can accommodate a 53' tractor-trailer.

Q11 Since there is no installation requested, are the chair boxes simply being offloaded at a loading dock? If so, will DFO have personnel to offload the trailer since freight companies do not typically unload products and no installer will be on site for installation since there is none requested? Any additional information with respect to site logistics and/or limitations would be helpful in preparing an accurate submission without having to build extra costs for unknowns.

R11: No installation is required. The delivery will be offloaded at a ground level Shipping and Receiving Bay. DFO personnel will accept the delivery and distribute from Shipping and Receiving accordingly.

Q12 : Please confirm whether the client will offload the chairs from the delivery truck onto the dock themselves or if we would need to provide that service.

R12: Yes, the client will offload the chairs from the delivery truck into the bay.