STATEMENT OF WORK (SOW)

1.0 AIM

Obtain the services of one Contractor for the printing, cutting, lamination, binding, and packaging of Victoria Class Submarine HMCS Corner Brook publications.

2.0 SCOPE OF WORK

The Contractor is to have the HMCS Corner Brook Damage Control Information (DCI), Training Aid Books (TABs), and Composite Diagram Publications printed in binders for use by the Department of National Defence.

3.0 REQUIREMENTS

The Contractor is to perform the following:

- a. Print, laminate, Die-Cut, Crop, and Hole Punch the DCI, TABs, and Composite Diagram publications as listed in para 4.0 in accordance with the requirements specified in para 5.0;
- b. Package and deliver the final DCI, TABs, and Composite Diagram publications listed in para 4.0 in accordance with the requirements specified in para 6.0;
- c. As part of the Contractor's proposal submission, a project schedule and delivery lead times are to be included;
- d. Secure lockup of CONTROLLED GOODS printed material will be required until they are packaged and shipped;
- e. The Contractor MUST have a CONTROLLED GOODS CERTIFICATE in good standing; and
- f. For quality assessment, 1 sample copy of each deliverable listed in paragraph 4.0 shall be printed on 24lb White Digital Stock paper (including foldouts) and assembled in separate binders. This shall be presented to DND for review and approval.

4.0 DELIVERABLES

4.1 Damage Control Information (DCI)

| NDID | TITLE |
|---------------------|--------------------------------|
| C-77-260-000/MV-003 | ELECTRICAL ENGINERING SYSTEMS |
| C-77-260-000/MV-007 | MECHANICAL ENGINEERING SYSTEMS |
| C-77-260-000/MV-011 | COMBAT ENGINEERING SYSTEMS |
| C-77-260-000/MV-019 | COMMAND BRIEFING CARDS |
| C-77-260-000/MV-023 | COMPARTMENT KILL CARDS |
| C-77-260-000/MV-027 | LOSS OF LOAD CENTRES |
| C-77-260-000/MV-031 | CHANGE-OVER SWITCHES |

4.2 Training Aid Books (TABs)

| NDID | TITLE |
|---------------------|--|
| C-24-689-000/PT-003 | PROPULSION SYSTEMS |
| C-26-508-000/PT-003 | ELECTRICAL GENERATION AND DISTRIBUTION SYSTEMS |
| C-27-B74-000/PT-003 | SHIP SYSTEMS |
| C-69-820-000/PT-003 | COMBAT SYSTEMS |

4.3 Composite Diagrams

| NDID | TITLE |
|---------------------|-------------------|
| C-27-B74-000/DS-003 | WATER SYSTEMS |
| C-27-B74-000/DS-007 | AIR SYSTEMS |
| C-27-B74-000/DS-011 | HYDRAULIC SYSTEMS |
| C-27-B74-000/DS-015 | HULL SYSTEMS |
| C-27-B74-000/DS-019 | DIESEL SYSTEMS |

5.0 PRINTING and BINDING REQUIREMENTS

5.1 Damage Control Information (DCI)

| C-77-260- | 000/N | /IV-003 (E | LECTRICAL ENGII | NEERIN | IG SYSTEMS) | | | | | |
|------------------------------------|-------------------------|-----------------------|--------------------------------|----------------|---|---|--|--|--|--|
| No. of Copies | / - / - / - / | | Print Format | Colo Printi | | No. of Pages (8.5" x 11") | No. of Foldouts (11" x 17") | | | |
| 7 | | 0 mil lyester | Double Sided 3-hole punched | Yes | 114 | 58 (52) ¹ | 2 (2) ¹ | | | |
| | ADDITIONAL REQUIREMENTS | | | | | | | | | |
| DESCRIPTION | | QTY | MATERIA | L | | DESCRIPTION | | | | |
| BINDER | | 7 | PVC Free Polypropyle | | 3-Ring, White, 8.5" x 11", full width & height transparent vinyl front cover and spine. Velcro fold over back closing flap. | | | | | |
| COVER PAG | GE | 1 per Binder | Cardstock (White) | | • | • | c 11" Cardstock (not r front cover window. | | | |
| SPINE | | 1 per Binder | Cardstock (White) | k | | e Page to be printed and inserted in binder | on 1" x 11" Cardstock clear spine window. | | | |
| TABS ² 12 per Binder | | Tango 10 pt Salmon | C2S | | | e of Content contained | | | | |
| SHEET LIFTERS | | 2 per Binder | Polystyrene - Flat or Boome | | To be inserted in | front and back of insi | de binder. | | | |

| No. of | Dan | er Type | Print Format | Colo | r Total | No. of | No. of | | |
|-----------------------------------|-----|-----------------------|--------------------------------|------------------------------------|---|-------------------------|-------------------------|--|--|
| Copies | Рар | ет туре | Print Format | Printir | . | Pages (8.5" x 11") | Foldouts (11" x 17") | | |
| 7 | _ | 0 mil lyester | Double Sided 3-hole punched | Yes | 102 | 45 (41) ¹ | 8 (8) ¹ | | |
| | | | ADD | ITIONA | L REQUIREMENT | <u>'S</u> | | | |
| DESCRIPT | ION | QTY | MATERIA | L | | DESCRIPTION | | | |
| BINDER | | 7 | PVC Free Polypropyle | | 3-Ring, White, 8.5" x 11", full width & height transparent vinyl front cover and spine. Velcro fold over back closing flap. | | | | |
| COVER PAG | ЭE | 1 per Binder | Cardstock (White) | | _ | • | 11" Cardstock (not | | |
| SPINE | | 1 per Binder | Cardstock (White) | | Abbreviated Title Page to be printed on 1" x 11" Cardstock (not laminated) and inserted in binder clear spine window. | | | | |
| TABS ² 8 per Binder | | Tango 10 pt Salmon | | To be printed with in publication. | n subjects from Table | of Content contained | | | |
| SHEET LIFTERS | | 2 per Binder | Polystyrene - Flat or Boome | | To be inserted in f | ront and back of insi | de binder. | | |

| C-77-260-000/MV-011 (COMBAT ENGINEERING SYSTEMS) CONTROLLED GOODS | | | | | | | | | |
|--|---------------------|--------------------------------|-------------------|--------------------------|---------------------------------|-----------------------------------|--|--|--|
| No. of Copies | Paper Type | Print Format | Color Printing | Total No. of Pages | No. of Pages (8.5" x 11") | No. of Foldouts (11" x 17") | | | |
| 7 | 10 mil Polyester | Double Sided 3-hole punched | Yes | 158 | 150 (0) ¹ | 0 (0) ¹ | | | |

| ADDITIONAL RE | OUIREMENTS |
|---------------|------------|
|---------------|------------|

| DESCRIPTION | QTY | MATERIAL | DESCRIPTION |
|-------------------|------------------|--|---|
| BINDER | 7 | PVC Free Polypropylene | 3-Ring, White, 8.5" x 11", full width & height transparent vinyl front cover and spine. Velcro fold over back closing flap. |
| COVER PAGE | 1 per Binder | Cardstock (White) | Title Page to be printed on 8.5" x 11" Cardstock (not laminated) and inserted in binder clear front cover window. |
| SPINE | 1 per Binder | Cardstock (White) | Abbreviated Title Page to be printed on 1" x 11" Cardstock (not laminated) and inserted in binder clear spine window. |
| TABS ² | 13 per Binder | Tango 10 pt C2S Salmon | To be printed with subjects from Table of Content contained in publication. |
| SHEET LIFTERS | 2 per Binder | Polystyrene - Black Flat or Boomerang | To be inserted in front and back of inside binder. |

| C-77-260- | 000/N | /IV-019 (C | OMMAND BRIEF | ING CA | ARDS) | | | | |
|------------------------------------|-------|-----------------------|--------------------------------|------------------------------------|---|---------------------------------|--|--|--|
| No. of Copies | | | Print Format | Colo Printi | | No. of Pages (8.5" x 11") | No. of Foldouts (11" x 17") | | |
| 7 | | 0 mil lyester | Double Sided 3-hole punched | Yes | 84 | 44 (40) ¹ | 0 (0) ¹ | | |
| | | | ADD | ITIONA | L REQUIREMENT | <u>'S</u> | | | |
| DESCRIPTION QT | | QTY | MATERIA | L | DESCRIPTION | | | | |
| BINDER | | 7 | PVC Free Polypropyle | | 3-Ring, White, 8.5" x 11", full width & height transparent vinyl front cover and spine. Velcro fold over back closing flap. | | | | |
| COVER PAG | GE | 1 per Binder | Cardstoc (White) | k | • | • | c 11" Cardstock (not r front cover window. | | |
| SPINE | | 1 per Binder | Cardstoc (White) | k | | • | on 1" x 11" Cardstock clear spine window. | | |
| TABS ² 40 per Binder | | Tango 10 pt Salmon | C2S | To be printed with in publication. | subjects from Table | e of Content contained | | | |
| SHEET LIFTERS 2 p | | | Polystyrene - Flat or Boome | | To be inserted in f | ront and back of insi | de binder. | | |

| No. of Copies | Pap | er Type | Print Format | Color Printin | | No. of Pages (8.5" x 11") | No. of Foldouts (11" x 17") | | | | | |
|---|-------------------------|------------------|--------------------------------|------------------|----|---------------------------------|-----------------------------------|--|--|--|--|--|
| 7 | _ | 0 mil lyester | Double Sided 3-hole punched | Yes | 58 | 31 (27) ¹ | 0 (0) ¹ | | | | | |
| | ADDITIONAL REQUIREMENTS | | | | | | | | | | | |
| DESCRIPT | TION | QTY | MATERIA | L | | DESCRIPTION | | | | | | |
| BINDER 7 PVC Free 3-Ring, White, 8.5" x 11", full width & height transparent vinyl front cover and spine. Velcro fold over back closing flap. | | | | | | | | | | | | |
| COVER PA | GE | 1 per Binder | Cardstock (White) | | _ | | 11" Cardstock (not | | | | | |
| SPINE 1 per Cardstock Abbreviated Title Page to be printed on 1" x 11" Cardstock | | | | | | | | | | | | |

in publication.

(not laminated) and inserted in binder clear spine window.

To be inserted in front and back of inside binder.

To be printed with subjects from Table of Content contained

Binder

13 per

Binder

2 per

Binder

TABS²

SHEET LIFTERS

HOLDERS³

Binder

(White)

(White)

Tango 10 pt C2S

Salmon

Polystyrene - Black

Flat or Boomerang

| No. of | Paper | Tyne | Drin | t Forma | . | Color | | Total | No. of | | No. of |
|----------|---------|-------|-------|-------------|--------|-----------|---|------------------|------------------|--|----------------------------|
| Copies | rapei | i ypc | | t i Oi illa | | Printing | | No. of | Pages | | Foldouts |
| copies | | | | | | Filliting | | | _ | <i>"</i> \ | |
| | 40 | •1 | - | | | | | Pages | (8.5" x 11 | ١) | (11" x 17") |
| 7 | 10 n | | | ble Sided | | Yes | | 26 | 25 | | 0 |
| | Polye | ster | 3-noi | e punche | a | | | | (1) ¹ | | (0) ¹ |
| | | | | | | Tota | ı | No. of | No. of | | COMMENTS ³ |
| No. of | Paper ' | Туре | Prin | | olor | No. o | of | Pages | Foldouts | | |
| Copies | • | • • | Form | at Pri | nting | B Page | s (| (8.5" x 11") | (11" x 17") | | |
| 7 | White | Card | Doub | ole ' | 'es | 26 | | 25 | 0 | To b | e cut into 6" x 4" cards |
| | Sto | ck | Side | d | | | | (1) ¹ | | | NOTE. |
| | (3 mil | dry | | | | | | | | Thic | NOTE: |
| | erasa | ble | | | | | | | | | is in addition to printing |
| | lamina | ited, | | | | | | | | the same pages on 10 | |
| | front | t & | | | | | | | | Polyester above. Cards to inserted in Micro Fig. | |
| | bac | k) | | | | | | | | hold | |
| | | | | | | | | | | Holu | C13. |
| | | | | | AD | DITION | AL RI | <u>EQUIREMEN</u> | <u>NTS</u> | | |
| DESCRI | PTION | Q | ΤΥ | MA | TERI | IAL | | | DESCRI | PTION | |
| BINDER | | - | 7 | P\ | 'C Fre | 20 | 3-Ri | ng White 8 | 5" x 11" full wi | idth & | height transparent vinvl |
| DINDER | | · | , | | - | /lene | 3-Ring, White, 8.5" x 11", full width & height transparent vinyl front cover and spine. Velcro fold over back closing flap. | | | | |
| COVER P | AGE | 1 p | er | Ca | dsto | ck | Title Page to be printed on 8.5" x 11" Cardstock (not | | | | |
| | | | der | (\ | Vhite | e) | lami | inated) and ii | nserted in bind | er clea | r front cover window. |
| SPINE | | 1 p | er | Ca | dsto | ck | Abb | reviated Title | Page to be prir | nted o | n 1" x 11" Cardstock (not |
| | | Bin | der | (\ | Vhite | e) | lami | inated) and ii | nserted in bind | er clea | r spine window. |
| SHEET LI | FTERS | 2 p | er | Polysty | rene | - Black | To b | oe inserted in | front and back | of ins | ide binder. |
| | | Bin | der | Flat or | Boon | nerang | | | | | |
| MICRO F | ICHE | 4 p | er | Ca | dsto | ck | 3/8" | " slots, 3-hole | punched. | | |
| | | | | | | , | , | | | | |

| C-77-26 | 0-000/N | /IV-03 ⁻ | 1 (CHA | NGF-OV | FR S | SWITCHE | S) | | | |
|------------------|--|---------------------|--------------|---------------------------|--------------|--------------------------|---|-----------------------------------|---|---|
| No. of Copies | Paper ' | | • | t Format | Τ | Color Printing | Total No. of Pages | No. o Page: (8.5" x 1 | S | No. of Foldouts (11" x 17") |
| 7 | 10 n Polye | | | ble Sided e punche | d | Yes | 20 | 19 (1) ¹ | • | 0 (0) ¹ |
| No. of Copies | Paper ' | Туре | Prin Form | • • | lor | Total No. of Pages | Pages | No. of Foldouts (11" x 17") | | COMMENTS ³ |
| 7 | White Stoo (3 mil erasa lamina front bac | dry ble ted, | Doub Side | | es | 20 | 19 (1) ¹ | 0 | This i | |
| | | | | | <u>AD</u> | DITIONA | L REQUIREMEN | <u>ITS</u> | | |
| DESCRI | PTION | Q. | ТҮ | MA | TER | IAL | | DESCR | IPTION | I |
| BINDER | | 7 | 7 | PVC Free Polypropylene | | _ | | | h & height transparent fold over back closing | |
| COVER P | COVER PAGE 1 per Binder | | | | dsto Vhit | | Title Page to be printed on 8.5" x 11" Cardstock (not laminated) and inserted in binder clear front cover window. | | | • |
| SPINE | | 1 p Bin | | | dsto Vhit | | | • | • | d on 1" x 11" Cardstock er clear spine window. |
| SHEET LII | FTERS | 2 p Bin | | Polysty | rene | e - Black merang | To be inserted i | | | • |
| MICRO F | | 4 p Bin | | Ca | dsto Vhit | ock | 3/8" slots, 3-hole punched. | | | |

¹ Numbers in bracket indicates the number of blank pages.

² Tabs are to be inserted in the binder before each Part.

³ Cards are to be inserted in Micro Fiche holders.

| C-24-68 | C-24-689-000/PT-003 (PROPULSION SYSTEMS) | | | | | | | | | | |
|-------------------|--|-----------------|---|-------------------|---|--------------------------------------|--|--|--|--|--|
| No. of Copies | Paper Type | | Print Format | Color Printing | Total No. of Pages | No. of Pages (8.5" x 6") | No. of Foldouts (8.5" x 11") | | | | |
| 10 | 10 mil Polyester | | Double Sided 4-hole punched | Yes | 156 | 52 (19) ¹ (die-cut) | 104 (7) ¹ (folded and die-cut as to unfold in an upwards direction) | | | | |
| | | | <u>ADDITIONA</u> | L REQUIRE | MENTS | | | | | | |
| DESCRI | PTION | QTY | MATERIAL | | DESCRIPTION | | | | | | |
| BINDER 7 | | 7 | PVC Free Polypropylene | transpar | 4-Ring, Blue (JR52), 1.5" special size (10" x 6.5"), transparent vinyl front cover and spine sleeve. Velcro foldover back closing flap. | | | | | | |
| COVER P | AGE | 1 per Binder | Cardstock (White) | Title Pag | Title Page to be printed on 8.5" x 6" Cardstock (relaminated) and inserted in binder clear front cover winds | | | | | | |
| SPINE | | 1 per Binder | Cardstock (White) | | Abbreviated Title Page to be printed on 1" x 6" Cardst (not laminated) and inserted in binder clear spine wind | | | | | | |
| TABS ² | | 9 per Binder | 4-holed (8.5" x 6") Tango 10 pt C2S Salmon | To be p | To be printed with subjects from Table of Content contained in publication | | | | | | |
| SHEET LIFTERS | | 2 per Binder | 4-holed Polystyrene - Black Flat or Boomerang | To be ins | erted in fro | ont and back of | inside binder. | | | | |

| C-26-50 | 8-000/P | T-003 (ELEC | TRICAL GENERATION | AND DIST | RIBUTION | SYSTEMS) | | | |
|-------------------------------|---------------------|-----------------|---|--|--|--------------------------------------|---|--|--|
| No. of Copies | Paper Type | | Print Format | Color Printing | Total No. of Pages | No. of Pages (8.5" x 6") | No. of Foldouts (8.5" x 11") | | |
| 10 | 10 mil Polyester | | Double Sided 4-hole punched | Yes | 132 | 80 (20) ¹ (die-cut) | 52 (4) ¹ (folded and die-cut a to unfold in a upwards direction) | | |
| | | | <u>ADDITIONA</u> | L REQUIRE | <u>MENTS</u> | | | | |
| DESCRI | PTION | QTY | MATERIAL | | DESCRIPTION | | | | |
| BINDER | | 7 | PVC Free Polypropylene | transpar | 4-Ring, Blue (JR52), 1.5" special size (10" x 6 transparent vinyl front cover and spine sleeve. Velcro over back closing flap. | | | | |
| COVER P | AGE | 1 per Binder | Cardstock (White) | | Title Page to be printed on 8.5" x 6" Cardstock laminated) and inserted in binder clear front cover wind | | | | |
| SPINE | | 1 per Binder | Cardstock (White) | | Abbreviated Title Page to be printed on 1" x 6" Cardsto (not laminated) and inserted in binder clear spine windo | | | | |
| | | 9 per Binder | 4-holed (8.5" x 6") Tango 10 pt C2S Salmon | To be | To be printed with subjects from Table of C contained in publication | | | | |
| SHEET LIFTERS 2 per Binder | | | 4-holed Polystyrene - Black Flat or Boomerang | To be inserted in front and back of inside binder. | | | | | |

| C-27-B7 | '4-000/F | PT-003 (SHIP | SYSTEMS) | | | | | | | |
|-----------------------------------|---------------------|-----------------|---|--|--|--------------------------------------|--|--|--|--|
| No. of Copies | Pa _l | oer Type | Print Format | Color Printing | Total No. of Pages | No. of Pages (8.5" x 6") | No. of Foldouts (8.5" x 11") | | | |
| 10 | 10 mil Polyester | | Double Sided 4-hole punched | Yes | 240 | 66 (18) ¹ (die-cut) | 174 (7) ¹ (folded and die-cut as to unfold in an upwards direction) | | | |
| | | | ADDITIONA | L REQUIRE | <u>EMENTS</u> | | | | | |
| DESCRI | PTION | QTY | MATERIAL | | DESCRIPTION | | | | | |
| BINDER 10 | | 10 | PVC Free Polypropylene | transpar | 4-Ring, Blue (JR52), 1.5" special size (10" x 6.5"), transparent vinyl front cover and spine sleeve. Velcro fold over back closing flap. | | | | | |
| COVER P | AGE | 1 per Binder | Cardstock (White) | - | Title Page to be printed on 8.5" x 6" Cardstock (no laminated) and inserted in binder clear front cover windo | | | | | |
| SPINE | | 1 per Binder | Cardstock (White) | | Abbreviated Title Page to be printed on 1" x 6" Cardstock (not laminated) and inserted in binder clear spine window | | | | | |
| TABS ² 6 per Binder | | 6 per Binder | 4-holed (8.5" x 6") Tango 10 pt C2S Salmon | To be p | To be printed with subjects from Table of Content contained in publication | | | | | |
| · · | | 2 per Binder | 4-holed Polystyrene - Black Flat or Boomerang | To be inserted in front and back of inside binder. | | | | | | |

| C-69-82 | 0-000/P | T-003 | (COM | BAT SYSTEM | S) | | CONTRO | LLED GOODS | | |
|-------------------|--------------------|----------------|------|-----------------------------|-------------------|--|---|-----------------------------------|--|--|
| No. of Copies | Paper ⁻ | Туре | Pri | nt Format | Color Printing | Total No. of Pages | No. of Pages (8.5" x 11") | No. of Foldouts (11" x 17") | | |
| 10 | 10 n | nil | Do | uble Sided | Yes | 161 | 151 | 10 | | |
| | Polye | ster | 3-hc | ole punched | | | (0) ¹ | (0) ¹ | | |
| | | | | <u>ADI</u> | DITIONAL | REQUIREMENT | <u>s</u> | | | |
| DESCRI | PTION | Q ⁻ | ГҮ | MATER | IAL | DESCRIPTION | | | | |
| BINDER | | 1 | 0 | PVC Fr | ee | 3-Ring, Blue (JR52), 8.5" x 11", full width & height | | | | |
| | | | | Polyprop | ylene | transparent vinyl front cover and spine. Velcro fold over back closing flap. | | | | |
| COVER P | AGE | 1 p | er | Cardsto | ock | Title Page to be printed on 8.5" x 11" Cardstock (not | | | | |
| | | Bin | der | (White | e) | laminated) and inserted in binder clear front cover windo | | | | |
| SPINE | | 1 p | er | Cardsto | | | Abbreviated Title Page to be printed on 1" x 11" Cardstoo | | | |
| | | Bin | der | (White | - | (not laminated) and inserted in binder clear spine window | | | | |
| TABS ² | | 11 | | 3-holed (8.5 | , | • | - | rom Table of Content | | |
| | | Bin | der | Tango 10 ¡ | | contained in pub | olication | | | |
| CUEET UETEDS | | 2 | | Salmo | | | | | | |
| SHEET LIFTERS | | 2 p | | 3-hole | | To be inserted in front and back of inside binder. | | | | |
| | | Bin | aer | Polystyrene Flat or Boor | | | | | | |

 $^{^{\}rm 1}\,$ Numbers in bracket indicates the number of blank pages.

 $^{^{2}\,}$ Tabs are to be inserted in the binder before each Part.

| C-27-B7 | C-27-B74-000/DS-003 (WATER SYSTEMS) | | | | | | | | |
|---------|-------------------------------------|-----------------|------------|---------------|---|--|--|--|--|
| No. of | Paper | Print | Color | Total No. of | COMMENTS | | | | |
| Copies | Type | Format | Printing | Pages | | | | | |
| | | | | (75.5" x 10") | | | | | |
| 10 | 8 mil Drytac | Single Sided | Yes | 1 | To be folded (accordion style) on grid lines (3.5" x 10") as to fit into the document pouch. Diagram title to be visible through the transparent front cover window. Four additional 3.75" x 10" single sided pages (1 Amendment sheet and 3 User's Note sheets are to be in a separate holder and affixed to the back of the first | | | | |
| | | | | | fold of the composite diagram by double-sided tape. | | | | |
| | ADDITIONAL REQUIREMENTS | | | | | | | | |
| DESCRI | DESCRIPTION QTY | | MATERIAL | | DESCRIPTION | | | | |
| DOCUM | ENT | 10 | PVC Free | e MAP Bi-l | Fold, Blue (JR52) 8.75" x 10", centered transparent vinyl | | | | |
| POUCH | | | Polypropyl | ene front vie | wing window (3.125" x 5"). Held closed with Velcro dot. | | | | |

| C-27-B7 | C-27-B74-000/DS-007 (AIR SYSTEMS) | | | | | | | | | |
|------------------|-----------------------------------|-----------------|--|--------------------------------------|---|--|--|--|--|--|
| No. of Copies | Paper Type | Print Format | Color Printing | Total No. of Pages (90" x 10") | COMMENTS | | | | | |
| 10 | 8 mil Drytac | Single Sided | Yes | 1 | To be folded (accordion style) on grid lines (3.5" x 10") as to fit into the document pouch. Diagram title to be visible through the transparent front cover window. Four additional 3.75" x 10" single sided pages (1 Amendment sheet and 3 User's Note sheets are to be in a separate holder and affixed to the back of the first fold of the composite diagram by double-sided tape. | | | | | |
| | | | <u>AD</u> | DITIONAL R | <u>EQUIREMENTS</u> | | | | | |
| DESCRI | DESCRIPTION QTY | | MATERIA | AL | DESCRIPTION | | | | | |
| | | | MAP Bi-Fold, Blue (JR52) 8.75° x 10° , centered transparent vinyl front viewing window (3.125° x 5°). Held closed with Velcro dot. | | | | | | | |

| C-27-B7 | C-27-B74-000/DS-011 (HYDRAULIC SYSTEMS) | | | | | | | | |
|------------------|---|-----------------|--------------------|----------|-----------------------------|---|--|--|--|
| No. of Copies | Paper Type | Print Format | Color Printing | Pa | No. of ages 5" x 10") | COMMENTS | | | |
| 10 | 8 mil Drytac | Single Sided | Yes | | 1 | To be folded (accordion style) on grid lines (3.5" x 10") as to fit into the document pouch. Diagram title to be visible through the transparent front cover window. Four additional 3.75" x 10" single sided pages (1 Amendment sheet and 3 User's Note sheets are to be in a separate holder and affixed to the back of the first fold of the composite diagram by double-sided tape. | | | |
| | ADDITIONAL REQUIREMENTS | | | | | | | | |
| DESCRI | DESCRIPTION QTY | | MATER | MATERIAL | | DESCRIPTION | | | |
| DOCUMI POUCH | DOCUMENT 10 POUCH | | PVC Fi Polyprop | | | Bi-Fold, Blue (JR52) 8.75" x 10", centered transparent vinyl viewing window (3.125" x 5"). Held closed with Velcro dot. | | | |

| C-27-B7 | C-27-B74-000/DS-015 (HULL SYSTEMS) | | | | | | | | | |
|-------------------------|------------------------------------|-----------------|-----------|---------------|---|--|--|--|--|--|
| No. of | Paper | Print | Color | Total No. of | COMMENTS | | | | | |
| Copies | Type | Format | Printing | Pages | | | | | | |
| | | | | (55" x 10") | | | | | | |
| 10 | 8 mil Drytac | Single Sided | Yes | 1 | To be folded (accordion style) on grid lines (3.5" x 10") as to fit into the document pouch. Diagram title to be visible through the transparent front cover window. Four additional 3.75" x 10" single sided pages (1 Amendment sheet and 3 User's Note sheets are to be in a separate holder and affixed to the back of the first fold of the composite diagram by double-sided tape. | | | | | |
| ADDITIONAL REQUIREMENTS | | | | | | | | | | |
| DESCRI | PTION | QTY MATERIAL | | AL | DESCRIPTION | | | | | |
| DOCUMI | ENT | 10 | PVC Fre | e MAP Bi | -Fold, Blue (JR52) 8.75" x 10", centered transparent vinyl | | | | | |
| POUCH | | | Polypropy | lene front vi | ewing window (3.125" x 5"). Held closed with Velcro dot. | | | | | |

| C-27-B7 | C-27-B74-000/DS-019 (DIESEL SYSTEMS) | | | | | | | | |
|----------------------|--------------------------------------|-----------------|-------------------|---|---|---|--|--|--|
| No. of Copies | Paper Type | Print Format | Color Printing | | No. of ges x 10") | COMMENTS | | | |
| 10 | 8 mil Drytac | Single Sided | Yes | 1 | 1 | To be folded (accordion style) on grid lines (3.5" x 10") as to fit into the document pouch. Diagram title to be visible through the transparent front cover window. Four additional 3.75" x 10" single sided pages (1 Amendment sheet and 3 User's Note sheets are to be in a separate holder and affixed to the back of the first fold of the composite diagram by double-sided tape. | | | |
| | ADDITIONAL REQUIREMENTS | | | | | | | | |
| DESCRIPTION QTY | | MATERIAL | | | DESCRIPTION | | | | |
| DOCUMENT 10 POUCH | | | | | Bi-Fold, Blue (JR52) 8.75" x 10", centered transparent vinyl viewing window (3.125" x 5"). Held closed with Velcro dot. | | | | |

6.0 PACKAGING REQUIREMENTS

To minimize and avoid personnel injuries, boxes shall have a maximum weight of no more than 20 Kg (44lbs). All boxes shall display a complete recipient's address and sender's address, properly located on the box as per the Canada Post Corporation addressing site.

The publications containing CONTROLLED GOODS must be individually wrapped with a non-translucent wrapping with the writing "CONTROLLED GOODS" printed on the front and back. The wrapped publications containing CONTROLLED GOODS must be wrapped again in a non-translucent wrapping containing no textual information whatsoever on any portion of the wrapping. Publications containing CONTROLLED GOODS can be individually wrapped or grouped within a box which is then wrapped in accordance the wrapping instructions above.

All boxes must be numbered, and a complete list of individual box content provided on 8.5" x 11" paper. All boxes must remain unsealed until inspected by a DND representative and a DND 728 shipping manifest placed in each box to identify the content and consignee.

7.0 DISTRIBUTION REQUIREMENTS

All boxes must be labelled with a "Return Address" as well as a "Shipping Address". Details will be supplied at Contract Award.

8.0 PROJECT MANAGER

A designated Project Manager responsible for production must be assigned by the Contractor for this contract. The Project Manager must participate in preparatory meetings in order to lay out the project and review milestones and expectations from both parties. The Project Manager must provide status report indicating what has been done and what's coming up in the coming days and weeks. The Project Manager must also immediately report the DND Project Authority any issues arising during the course of production and decisions made to remediate any issues.

Preparatory meetings can be conducted via telephone or video in order to lay out the project and review milestones and expectations from both parties.