

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions

[cfia_bidreceipt-
receptiondesoumission.acia@inspection.gc.ca](mailto:cfia_bidreceipt-receptiondesoumission.acia@inspection.gc.ca)

**REQUEST FOR
PROPOSAL**

**DEMANDE DE
PROPOSITION**

Proposal to: Canadian Food Inspection Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Agence canadienne d'inspection des aliments

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

Title – Sujet Garment Rental, laundry and Delivery Services for Approximately Thirty (30) Employees for CFIA locations in New Brunswick And Nova Scotia		Date December 17, 2021
Solicitation No. – N° de l'invitation C0138		
Client Reference No. - No. De Référence du Client C0138		
Solicitation Closes – L'invitation prend fin		
At / à :	2 :00 pm	EST(Eastern Standard Time) HNE (heure normale de l'Est)
On / le :	January 24, 2022	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Aimee.legault@inspection.gc.ca		
Telephone No. – No. de téléphone 343-573-4189	Facsimile No. – No. de télécopieur N/A	
Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée	
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:		
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement applicable to the Contract.

1.2 Statement of Work

The Work to be performed is detailed under Annex A of the resulting contract clauses.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 COVID-19 vaccination requirement

This requirement is subject to the COVID-19 Vaccination Policy for Supplier Personnel. Failure to complete and provide the COVID-19 Vaccination Requirement Certification as part of the bid will render the bid non-responsive.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

“Subsection 3.a) of Section 01, Integrity Provisions - Bid of the Standard Instructions 2003 incorporated by reference above is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the [Ineligibility and Suspension Policy](#). During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of names.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 120 days

2.2 Submission of Bids

Bids must be submitted only to The Canadian Food Inspection Agency (CFIA) Bid Receiving Unit by the date, time and place indicated on the cover page of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to CFIA will not be accepted.

2.2.1 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least fifteen (15) days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S. 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2019-01 and the Guidelines on the Proactive Disclosure of Contracts.

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Due to the nature of the bid solicitation, bids transmitted by epost Connect service and by facsimile will not be accepted.

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 soft copy)

Section II: Financial Bid (1 soft copy)

Section III: Certifications (1 soft copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Annex 1 to Part 3 – Pricing Schedule Basis of Payment.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

Annex 1 to Part 3 - Pricing Schedule

(Please refer to attached Pricing Schedule)



CFIA_ACIA-#154273
23-v1-C0138 Pricing

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

#	Mandatory Technical Criteria (MT)	Required Supporting Documentation	Compliant Yes/No
MT1	<p><u>Experience</u></p> <p>The Bidder must demonstrate having a minimum of four (4) years' experience in the laundry and garment rental industry.</p> <p>The sum of all examples must equal or exceed 4 years' experience.</p>	<p>To demonstrate the Bidders must provide the following reference information:</p> <ul style="list-style-type: none"> - Client Name - Client Contact Name - Client Title - Location Serviced - Duration (mm-yyyy to mm-yyyy) - Phone Number and/or Email - Provide a brief description of services provided 	
MT2	<p><u>Essential Services</u></p> <p>The Bidder must demonstrate how they will provide various services:</p> <ul style="list-style-type: none"> - Pickup and Delivery schedule, must be once a week; - Drop off of garments - Pickup of garments; - Hygienically clean handling and transport of garments. 	<p>As a minimum, the Bidder must:</p> <ol style="list-style-type: none"> 1. Provide a sample of a weekly delivery slip, 2. Provide details of how the organization of garments will be performed once dropped off. Explain the individual garment identification process. 3. Provide details of how soiled garments will be collected, including cross contamination prevention techniques, 4. Provide a copy of vehicle sanitation/cleaning policy and proof of staff training, such as a certificate of hygienically safe handling training or copy of the training module. 	

#	Mandatory Technical Criteria (MT)	Required Supporting Documentation	Compliant Yes/No
MT3	<p>References</p> <p>The Bidder must provide two (2) references from client organizations that are comparable in size and scope* for the CFIA's laundry requirement as described in the Statement of Work.</p> <p>*Comparable in size and scope =</p> <ul style="list-style-type: none"> - Two or more sites and - twenty or more staff to service <p>Note: Both references will be contacted.</p>	<p>To demonstrate the Bidders must provide the following reference information:</p> <ul style="list-style-type: none"> - Client Name - Client Contact Name - Client Title - Location Served - Duration (mm-yyyy to mm-yyyy) - Phone Number and/or Email - Provide a brief description of services provided 	
MT4	<p>Garment Samples</p> <p>The Bidder must provide garment samples to the two establishments identified.</p> <p>A list of garment samples for <u>each establishment</u> is identified below.</p> <p>Not all samples requested will necessarily be chosen for use at the CFIA sites.</p> <p><u>A - Garment Samples for Berwick:</u></p> <ol style="list-style-type: none"> 1) White short sleeved shirts, snap button closures – no pockets 2) White pants, hook and eye closure with front/back pockets 3) White long lab coats, snap button closures, with pockets below the waist and upper inside pocket. 4) Green Barn Coat <p><u>B - Garment Samples for Saint-François:</u></p> <ol style="list-style-type: none"> 1) White short sleeved shirts, snap button closures – no pockets 2) White pants, hook and eye closure with front/back pockets 3) White long lab coats, snap button closures, with pockets below the waist and upper interior pocket. 4) Blue long lab coat, snap button closures, with pockets below the waist 	<p>Provide one sample of each garment to be delivered to:</p> <p>A- Canadian Food Inspection Agency 326 Main Street Berwick, NS B0P 1E0</p> <p>B- Agence canadienne d'inspection des aliments 2222 Rue Commerciale Saint-François NB E7A 1B6</p> <p>Please clearly indicate the Request for Proposal (RFP) number on the garment sample package as well as a return address to send back the garments after the evaluations are complete.</p> <p>Each garment must meet the following mandatory criteria that will be further evaluated under MT5 a):</p> <p>Each garment must meet the following mandatory criteria:</p> <ol style="list-style-type: none"> 1. Be new and suitable for the food industry and/or farm/shop environment 2. Be made from fabric blends that are breathable and durable, 3. Be resistant to soiling, 4. Have a relaxed fit, and be reinforced at the seams and stress points 	

MT4 a) Garment Samples Evaluation

Garments	1) New, Suitable for Food Industry and/or Farm/Shop Environment	2) Fabric Blend Breathable and Durable	3) Resistant to Soiling	4) Relaxed Fit, Reinforced at Seams and Stress Points
White short sleeved shirts, snap button closures – no pockets	Yes or No	Yes or No	Yes or No	Yes or No
White pants, hook and eye closure with front/back pockets	Yes or No	Yes or No	Yes or No	Yes or No
White long lab coats, snap button closures, with pockets below the waist and upper inside pockets	Yes or No	Yes or No	Yes or No	Yes or No
Green Barn Coat	Yes or No	Yes or No	Yes or No	Yes or No
Blue long lab coat, snap button closures, with pockets the waist	Yes or No	Yes or No	Yes or No	Yes or No

4.1.1.2 Point Rated Technical Criteria

Rated Criteria (RT)	Rated Technical Criteria (RT)	Maximum Points	Scoring Guideline	Cross Reference To Proposal
RT1	<p>Documentation and Process</p>			
	<p>The Bidder should demonstrate how they meet the criteria of MT2 as follows:</p>			
	<p>1) Does the weekly account/location delivery slip indicate:</p> <ul style="list-style-type: none"> a. Week b. respective region c. location d. number of garments e. signature for receipt 	5	Yes/No Yes/No Yes/No Yes/No Yes/No	
	<p>2) a) Does the organization of garments at CFIA site locations build in sanitary practices to prevent contamination of clean garments?</p>	1	Yes/No	
	<p>b) Are each employee's garments easily identifiable at CFIA site locations?</p>	1	Yes/No	
<p>3) a) Are soiled garments kept secure during collection and transportation in segregated containers?</p>	1	Yes/No		
<p>b) Are clean garments wrapped and/or separated from soiled garments during delivery and pickup.</p>	1	Yes/No		

<p>RT2</p>	<p>Experience</p> <p>The Bidder should demonstrate its experience in providing services to clients with similar Operational requirements: from client organizations that are comparable in size and scope* to the CFIA Ontario's laundry requirements as described in the Statement of Work.</p> <p>Reference contacts must be available to the CFIA evaluation committee, in order to respond to the questions outlined in RT3 and RT4.</p> <p>*Comparable in size and scope = - over 4 different types of garments/items; and - 50 or more sites; and/or a minimum of 500 staff to service</p> <p>Reference must include the requested information: (MT1 duplicates accepted) - Client Name - Client Contact Name - Client Title - Location Serviced - Duration (mm-yyyy to mm-yyyy) - Phone Number and/or Email</p>	<p>8</p>	<p>8 points -10 + years experience 6 points -7-9 years experience 4 points -5-6 years experience 2 points - 4 years experience</p>	
<p>RT3</p>	<p>Reference Checks</p> <p>This evaluation will be based on two (2) reference checks with current or previous clients of the Bidder. As outlined in MT3 - References will be of similar operational requirements. The same required details for contacting references are to be provided. References may be the same as those provided in MT3 or different.</p>	<p>10 points (5 points max for each reference)</p>	<p>Each of the 2 references will be evaluated separately and will be scored with the following:</p> <ol style="list-style-type: none"> Did the vendor comply with the process for repair and/or replacement of defective garments as defined by your contract? Yes (1 point) No (0 points) Not Applicable (0 points) Cannot reach reference (0 points) Did the vendor comply with the process for accuracy in invoicing and reporting as defined by your contract? 	

		<p><i>Yes (1 point)</i> <i>No (0 points)</i> <i>Not Applicable (0 points)</i> <i>Cannot reach reference (0 points)</i></p> <p>3. Did the vendor comply with the process for inventory control to ensure correct sizes and quantities were delivered consistently as defined by your contract?</p> <p><i>Yes (1 point)</i> <i>No (0 points)</i> <i>Not Applicable (0 points)</i> <i>Cannot reach reference (0 points)</i></p> <p>4. Did the vendor comply with the process for responding to inventory adjustments or other client service needs as defined by your contract?</p> <p><i>Yes (1 point)</i> <i>No (0 points)</i> <i>Not Applicable (0 points)</i> <i>Cannot reach reference (0 points)</i></p> <p>5. Did the vendor comply with the process for general quality of garment cleanliness as defined by your contract?</p> <p><i>Yes (1 point)</i> <i>No (0 points)</i> <i>Not Applicable (0 points)</i> <i>Cannot reach reference (0 points)</i></p>	
Total Possible Score:		27 points	Minimum pass mark: 18 points

4.1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

4.2 Basis of Selection

1. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation; and
 - a. meet all mandatory criteria; and
 - b. obtain the required minimum of 18 points overall for the technical evaluation criteria which are subject to point rating.
The rating is performed on a scale of 27 points.
2. Bids not meeting (choose "(a) or (b) or (c)" will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 70 % for the technical merit and 30 % for the price.
4. To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 70 %.
5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 30 %.
6. For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract.

The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 70/30 ratio of technical merit and price, respectively. The total available points equals 135 and the lowest evaluated price is \$45,000 (45).

Basis of Selection - Highest Combined Rating Technical Merit (70%) and Price (30%)				
		Bidder 1	Bidder 2	Bidder 3
Overall Technical Score		115/135	89/135	92/135
Bid Evaluated Price		\$55,000.00	\$50,000.00	\$45,000.00
Calculations	Technical Merit Score	$115/135 \times 70 = 59.63$	$89/135 \times 70 = 46.15$	$92/135 \times 70 = 47.70$
	Pricing Score	$45/55 \times 30 = 24.55$	$45/50 \times 30 = 27.00$	$45/45 \times 30 = 30.00$
Combined Rating		84.18	73.15	77.70
Overall Rating		1st	3rd	2nd

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2 COVID-19 vaccination requirement certification

In accordance with the COVID-19 Vaccination Policy for Supplier Personnel, all Bidders must provide with their bid, the COVID-19 Vaccination Requirement Certification attached to this bid solicitation at Annex 1 to Part 5, to be given further consideration in this procurement process. This Certification incorporated into the bid solicitation on its closing date is incorporated into, and forms a binding part of any resulting Contract.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\)](#) -

[Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

5.2.3 Additional Certifications Precedent to Contract Award

5.2.3.1 Education and Experience

The Bidder certifies that all the information provided in the résumés and supporting material submitted with its bid, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Bidder to be true and accurate. Furthermore, the Bidder warrants that every individual proposed by the Bidder for the requirement is capable of performing the Work described in the resulting contract.

Annex 1 to Part 5 - COVID-19 Vaccination Requirement Certification

COVID-19 Vaccination Requirement Certification

I, _____ (first and last name), as the representative of
_____ (name of business) pursuant to
_____ (insert solicitation number), warrant and certify that all personnel that
_____ (name of business) will provide on the resulting Contract who
access federal government workplaces where they may come into contact with public servants will be:
(a) fully vaccinated against COVID-19 with Health Canada-approved COVID-19 vaccine(s); or
(b) for personnel that are unable to be vaccinated due to a certified medical contraindication, religion or other
prohibited grounds of discrimination under the *Canadian Human Rights Act*, subject to accommodation and
mitigation measures that have been presented to and approved by Canada;
until such time that Canada indicates that the vaccination requirements of the COVID-19 Vaccination Policy for
Supplier Personnel are no longer in effect.

I certify that all personnel provided by _____ (name of business) have been notified of the
vaccination requirements of the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel,
and that the _____ (name of business) has certified to their compliance with this requirement.

I certify that the information provided is true as of the date indicated below and will continue to be true for the
duration of the Contract. I understand that the certifications provided to Canada are subject to verification at all
times. I also understand that Canada will declare a contractor in default, if a certification is found to be untrue,
whether made knowingly or unknowingly, during the bid or contract period. Canada reserves the right to ask for
additional information to verify the certifications. Failure to comply with any request or requirement imposed by
Canada will constitute a default under the Contract.

Signature: _____

Date: _____

Optional

For data purposes only, initial below if your business already has its own mandatory vaccination policy or
requirements for employees in place. Initialing below **is not** a substitute for completing the mandatory certification
above.

Initials: _____

Information you provide on this Certification Form and in accordance with the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel will be protected, used, stored and disclosed in accordance with the Privacy Act. Please note that you have a right to access and correct any information on your file, and you have a right to file a complaint with the Office of the Privacy Commissioner regarding the handling of your personal information. These rights also apply to all individuals who are deemed to be personnel for the purpose for the Contract and who require access to federal government workplaces where they may come into contact with public servants.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010C \(2020-05-28\), General Conditions - Services \(Medium Complexity\) apply to and form part of the Contract.](#)

6.3.2 Supplemental General Conditions

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to February 1, 2025 inclusive.

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to three (3) additional option periods of one (1) year each under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least fifteen (15) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Aimée Legault
Procurement Officer
The Canadian Food Inspection Agency of Canada
59 Camelot Drive, Ottawa ON, K1A 0Y9

Telephone: 343-573-4189
E-mail address: aimee.legault@inspection.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

A- The Project Authority for establishment 150 and 762 is:

Name: *(To be completed at contract award)*

Title: _____

Organization: _____

Address: _____

Telephone: ____-____-_____

Facsimile: ____-____-_____

E-mail address: _____

B- The Project Authority for establishment 248 and 066 is:

Name: *(To be completed at contract award)*

Title: _____

Organization: _____

Address: _____

Telephone: ____-____-_____

Facsimile: ____-____-_____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name: *(To be completed at contract award)*

Title: _____

Organization: _____

Address: _____

Telephone: ____-____-_____

Facsimile: ____-____-_____

E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

6.7 Payment

6.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit prices as specified in Annex "B" for a cost of \$ _____ (**To be completed at contract award**). Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ _____. (**To be completed at contract award**) Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75% committed, or
 - b. four months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.7.3 Terms of Payment – Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work performed has been accepted by Canada.

6.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions 4013 - Compliance with on-site measures, standing orders, policies, and rules;
- (c) the general conditions 2010C (2020-05-28) [General conditions: Services \(medium complexity\) \(2020-05-28\) 2010C](#);
- (d) Annex A, Statement of Work;
- (e) Annex B, Basis of Payment;
- (f) the Contractor's bid dated _____.

6.12 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

ANNEX "A"

STATEMENT OF WORK

TITLE

Garment Rental, Laundry and Delivery Services for the Canadian Food Inspection Agency.

SCOPE

To provide garment and miscellaneous item rentals, laundry, pick-up and delivery services for a variety of garments for approximately thirty (30) employees of the Canadian Food Inspection Agency at the following locations:

- Canadian Food Inspection Agency, Establishment 150: 326 Main Street, Berwick, NS, B0P 1E0
- Canadian Food Inspection Agency, Establishment 762: 24 Brookside Branch Road, Bible Hill, NS B6L 2A6
- Canadian Food Inspection Agency, Establishment 248: 2222 Commercial Street, St. Francois, NB, E7A 1B6
- Canadian Food Inspection Agency, Establishment 066, 465 Principale Street, Clair, NB, E7A 2G6

- 1.0 **Appendix I to Annex A**, Process Flow for White Garment Laundering
- 1.1 **Appendix II to Annex A**, Process Flow for Coloured Garment Laundering
- 1.2 **Appendix III to Annex A**, Site Contact Liaisons CFIA/Contractor

REQUIREMENT

The Contractor must provide the following tasks:

- a) Inventory is to be maintained on an "as and when" required basis, must be per employee, bulk orders size is not permitted.
- b) Measurements for employee clothing sizes will be taken on site by the Contractor, following contract award, before the initial delivery.
- c) Minor repairs to be done automatically such as mending rips, patching, sewing on buttons. The Contractor shall supply buttons and patching materials free of charge;
- d) Garments requiring major repairs, or which are beyond repair, must be identified as such by the Contractor and submitted to the Veterinarian or Inspector in Charge at the service location for assessment of damage and replaced with a new garment in the inventory;
- e) The Contractor will adjust sizes and or quantities required, including sleeve, pant or lab coat length from time to time, as requested by the Inspector in Charge at the service location within a period of seven (7) calendar days from receipt of a request;
- f) Garments are to be upgraded as needed or at the request of the Veterinarian or Inspector in Charge at the service location;
- g) Each garment shall be identified by Account number, location and name of CFIA employee;
- h) The Contractor will visit each location on a semi-annual basis to assess any loss of garments and to ensure there are no service issues or concerns;
- i) Lost items must be brought to the attention of the Veterinarian or Inspector in Charge prior to invoicing;
- j) Damaged garments are replaced at the Agency's expense only when the Agency is responsible for the damage to the garments and has approved their disposal. The Contractor must replace the item at no charge when the item is unusable as a result of normal use and/or a defect

- k) Contractor must provide a Contractor Representative per work site at Appendix III to Annex A (once contract has been awarded) for helping to resolve rental and laundry discrepancies that may arise at CFIA sites.
- l) Other items (towels, bag stands, laundry bags and mats) may be required as a rental items;
- m) Some garments belong to CFIA and those garments will only be charged for laundering;
- n) CFIA has the option to replace CFIA-owned garments with rentals as required. These replacements are done on an as needed basis at the request of the CFIA On-site Contact at the service location.
- o) Adequate response to changes in worksites to ensure no break in service when CFIA employees move from one site to another.
- p) Shirts must be white, short sleeved, with snap button closures and no pockets. Pants must be white, have hook eye closures with front/back pockets. White lab coats must be long, have snap button closures, have pockets below the waist as well as an upper inside pocket. Blue lab coats must be long, have snap button closures, and have pockets below the waist.
- q) Garments must be of a quality suitable for the food industry and/or farm/shop environment, resistant to soiling, made from breathable and durable blends, have a relaxed fit, are reinforced at the seams and stress points. Various male/female sizes (shapes) and lengths available from XS- XXL to allow for proper fitting without excessive bagginess or extra length. All clothing items must be available in white.
- r) Disagreements and disputes that cannot be resolved at the site location will be raised to the Project Authority who will engage the Contractor Representative referred to in Appendix III to Annex A.

Required Garments/ Equipment:

Items	Establishments			
	150	762	248	066
White long lab coats, snap button closures, with pockets below the waist and upper inside pocket.	Yes	Yes	Yes	Yes
Blue lab coat, long, snap button closures, with pockets below the waist	No	No	Yes	Yes
Green Barn Coat	No	Yes	No	No
White short sleeved shirts, snap button closures – no pockets	Yes	Yes	Yes	Yes
White pants, hook eye closure with front/back pockets	Yes	Yes	Yes	Yes
CFIA Owned Garments				
3-in-1 coats	No	No	No	Yes
Freezer coats	No	No	No	Yes
Other Miscellaneous Rental Items				
Bath Towels 24" – 30" x 48" – 60"	Yes	Yes	Yes	Yes
Bag Stand	Yes	Yes	No	No
Laundry Bag	Yes	Yes	No	No
Hanger Stand	No	No	Yes	Yes
Mats 3 x 4 – 4 x 6	No	No	Yes	Yes
Laundry lock up	No	No	Yes	Yes

Delivery:

- a) Pick-up and delivery of garments must be done on a weekly basis unless otherwise specified by the service location. (existing service schedules to be accommodated);
- b) The schedule for garment pickup and delivery (during business hours only) must be arranged by the establishment's Administrative Assistant or Supervisor, and a CFIA official must be present when the delivery is made;
- c) The cleaned and pressed garments must be returned to each establishment on hangers. Garments are to be identified and parceled (on hangers or folded and bagged dependent on service location requirements) to be kept completely separate from soiled laundry to prevent cross-contamination;
- d) The Contractor must respond to inventory adjustments within a week and when employees move from site to site, a new establishment opens, a worksite shuts down or an unexpected emergency arises.

Lost/Damaged Garment Charges:

- a) One set of invoices for each account for Lost/Damaged Garment Charges must be supplied to the actual service location.
- b) Both the Contractor and Veterinarian or Inspector in Charge at the specific site shall agree on what is being declared "lost or damaged" and which party shall be responsible. Pickup slips reflecting lost or damaged items must be signed by both parties or payment/reimbursement cannot be processed;
- c) Lost/Damaged rental items will be replaced at CFIA expense only when CFIA is responsible. CFIA will not be responsible for lost/damaged charges if incurred by the Contractor;
- d) If CFIA Owned Garments are lost or damaged by the Contractor, arrangements will be made for reimbursement or replacement by the Contractor at no charge;
- e) The Contractor must replace garments at no charge to CFIA when the garment is unusable as a result of normal wear and tear usage due to the extreme environment in various inspection locations and establishments. Both the Contractor and CFIA On-site Contact at the specific site shall agree on what is being declared unusable.
- f) Should a disagreement arise regarding lost/damaged garments, refer to Annex A, item s) for resolution process

Cleaning:

- a) Garments and towels are to be hygienically cleaned and free of stains by method of a commercial process to remove dirt, grime, dust, grease and other usual industrial types of soil likely to be encountered in a laboratory, workshop and/or meat processing/slaughter establishment.
- b) Garments are to be pre-treated and/or incorporate a protein dissolving substance or similar process to remove protein, blood, etc., before laundering to disinfect and eliminate bacterial contamination and staining.
- c) The Contractor must provide their washing/laundrying process formula that ensures garments are hygienically clean, and free of pathogens.
- d) Garments must be neatly pressed and folded/hung, before being returned to CFIA.
- e) Formula for all whites and coloured garments
 - i) The sequence detailed in Appendix I and II to Annex A shall be used for washing of cotton and/or cotton/polyester blend garments. Suppliers to input their laundry process by completing the chart and providing details regarding their process to eliminate stains and biological contaminants, templates are provided in Appendix I and II to Annex A.

- ii) The pre-soak/treatment is critical to deal with food industry staining and bio- contamination. Have the last (3) boiled rinses be checked for stains and whiteness of garments. If garments on the last rinses are not white, perfectly clean and free from stains or solutions, additional rinses must be added.
- iii) An annual quality audit may be conducted by CFIA at each processing facility to confirm hygienic laundering processes and handling are being adhered to.
- iv) As technology and industry standards improve, updates to cleaning and sanitizing methods must be reviewed and approved prior to implementation.

Invoicing:

- a) There must be no initial inventory charge;
- b) There must be no minimum pickup/delivery charges, so no fuel surcharge. All pickup and delivery charges are to be included in the unit prices;
- c) CFIA will only be charged for actual services rendered as per the rates detailed in Annex B – Basis of Payment with no minimum charges;
- d) The Contractor will produce a pickup slip to be kept by the client. The Contractor's delivery slips for cleaned items must be signed by the CFIA;
- e) One set of invoices for each account for regular weekly charges must be supplied to the actual service location within two (2) days after the garments have been picked up and/or delivered. Electronic invoices may be accepted depending on the service location;
- f) The Contractor must have an accounting system that can provide detailed invoices and usage reports per site;
- g) Damaged garments are replaced at the Agency's expense only when the Agency is responsible for the damage to the items. The Contractor must replace the item at no charge when the item is unusable as a result of normal use and/or a defect;
- h) All replacement charges for lost/damaged garments must be billed separately from the regular weekly invoices and sent to the respective office. They must be clearly traceable and must be invoiced no later than the next billing period. If the garments are subsequently found, the Contractor must take them back and reimburse the CFIA;
- i) time of the loss.
- j) The Contractor must have a tracking system for missing garments and credit all rental charges from the time of the loss.

REPORTING

The Contractor must produce detailed reports on garment use for each establishment on request.

REPRESENTATIVE

The Contractor will be required to assign a specific person to administer the CFIA account. This person will be the contact for all CFIA staff. Responsibilities will include responding to complaints and questions about inventories or invoicing, initiating inventory checks, advising the CFIA as soon as irregularities are identified and responding to urgent requests for garments. This condition does not change even if the Contractor uses subcontractors.

MEETING AND MANDATORY INVENTORY COUNT

The Contractor and the CFIA will schedule a visit to each establishment every six (6) months to take inventory. If there are any problems with the service provided by the Contractor, the Contractor's representative will be informed. If the problems are not resolved in the next month, the CFIA reserves the right to withdraw the establishment concerned from the Contract.

Disagreements and disputes that cannot be resolved at the site location will be raised to the Project Authority who will engage the Contractor contact liaise referred to in Annex A, Section 2.7. In more complex issues the Contractors Representative indicated in Part 6, section 6.5.3 will be engaged.

If there is a difference between the Contractor's and the CFIA's counts, the CFIA's count will prevail. In that case, no loss charges will be requested, and the Contractor's inventory will be adjusted to match the CFIA's count.

Regarding customer service standards provided by the contractor, when handling issues such as incorrect garment sizes, excessive staining, damages, incorrect invoices etc. a reasonable response time of two (2) business days is expected and a satisfactory resolution and/or steps toward resolution is expected to be implemented within one (1) business week.

ADMINISTRATIVE INFORMATION

CFIA could have additional establishments opening and/or closing throughout the duration of the contract. The Contractor agrees to add, delete or combine locations where a change in workload warrants and is requested by the designated CFIA representative.

CONSTRAINTS

The Contractor must comply with the Canadian Environmental Protection Act 1999 (1999, c.33), addressing (but not limited to) Controlling Pollution and Managing Wastes, Tributyltetradecylphosphonium Chloride Regulations and Ozone-depleting Substances.

Appendix I to Annex A

Process Flow for White Garment Laundering

Bidders are to input their own laundry process by completing the chart where below as applicable OR Bidders can chose to provide their own document/chart to be inserted in this section at contract award.

If completing the chart below, provide all information regarding your process to eliminate stains and biological contaminants for example:

Incorporating a pre-soak/treatment using a protein dissolving substance to remove protein, blood etc. before laundering to disinfect and eliminate bacterial contamination and staining. As well as boiling and checking the last three (3) rinses. If garments on the last three rinses are not white, perfectly clean and free from stains or solutions, additional rinses must be added before the souring process.

Laundry Service Process for White	Formulas /Solutions	Inches of Water	Temperature		Time minutes
			Fahrenheit	Celsius	
1. Pre-soak/ treatment					
2. Flush					
3. Flush					
4. Break					
5. Flush					
6. Suds					
7. Suds					
8. Suds					
9. Rinse					
10. Extract					
11. Rinse water					
12. Rinse water					
13. *Rinse water					
14. *Rinse water					
15. *Rinse water					
16. Sour water, sour (acid)					

Appendix II to Annex A

Process Flow for Coloured Garment Laundering

Bidders are to input their own laundry process by completing the chart where below as applicable OR Bidders can chose to provide their own document/chart to be inserted in this section at contract award.

Provide all information regarding your process to eliminate stains and biological contaminants **for example:**

Incorporating a pre-soak/treatment using a protein dissolving substance to remove protein, blood etc. before laundering to disinfect and eliminate bacterial contamination and staining. As well as *boiling and checking the last three (3) rinses. If garments on the last three rinses are not perfectly clean and free from stains or solutions, additional rinses must be added before the souring process.

Laundry Service Process for Colour	Formulas /Solutions	Inches of Water	Temperature		Time minutes
			Fahrenheit	Celsius	
1. Pre-soak/ treatment					
2. Flush					
3. Flush					
4. Break					
5. Flush					
6. Suds					
7. Suds					
8. Suds					
9. Rinse					
10. Extract					
11. Rinse water					
12. Rinse water					
13. *Rinse water					
14. *Rinse water					
15. *Rinse water					
16. Sour water, sour (acid)					

Solicitation No. - N° de l'invitation
C0138
Client Ref. No. - N° de réf. du client
C0138

Amd. No. - N° de la modif.
File No. - N° du dossier
C0138

Buyer ID - Id de l'acheteur
694
CCC No./N° CCC - FMS No./N° VME

Appendix III to Annex A

CONTACT INFORMATION FOR ESTABLISHMENTS

(Project Authority and Contractor to complete at contract award)

Work Site	Address	CFIA Veterinarian or Inspector in Charge	Telephone	Email Address	CFIA Invoicing and Inventory Contact	Telephone	Email Address	Contractor Representative	Telephone	Email Address	Acct #

Solicitation No. - N° de l'invitation

C0138

Client Ref. No. - N° de réf. du client

C0138

Amd. No. - N° de la modif.

File No. - N° du dossier
C0138

Buyer ID - Id de l'acheteur

694

CCC No./N° CCC - FMS No./N° VME

ANNEX "B"

BASIS OF PAYMENT

(will be provided at the time of contract award)