



**RETURN BIDS to:
RETOURNER LES SOUMISSIONS à :**

Name: Denise Chessie
Email Address: DFOtenders-soumissionsMPO@dfo-mpo.gc.ca

Bid documents and bid security received by fax will not be accepted.

**INVITATION TO TENDER
APPEL D'OFFRES**

Proposal to: Fisheries and Oceans Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : Pêches et Océans Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, les services, et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Title / Titre Wharf 403 Concrete Decking Demolition and Disposal – Port Edward, BC	
Solicitation No. / N° de l'invitation 30001797	Date December 22, 2021
Client Reference No. / No. de référence du client(e) 30001797	
Solicitation Closes / L'invitation prend fin At / à : 14 :00 AST (Atlantic Standard Time) / HNA (Heure Normale de l'Atlantique) On / le : January 7, 2022	
F.O.B. / F.A.B. Destination	
Address Inquiries to : / Adresser toute demande de renseignements à : Denise Chessie, Senior Contracting Specialist Email / Courriel: DFOtenders-soumissionsMPO@dfo-mpo.gc.ca	
Destination of Goods, Services, and Construction / Destination des biens, services, et construction Port Edward Site Bayview Drive Port Edward, B.C. V0V 1G0	

TO BE COMPLETED BY THE BIDDER (type of print)

A ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE (taper ou écrire en caractères d'imprimerie)

Vendor Name, Address and Representative / Nom du vendeur, adresse et représentant du fournisseur/de l'entrepreneur	
Telephone No. / No. de téléphone	
Name and title of person authorized to sign on behalf of Vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Wharf 403 Concrete Decking Demolition and Disposal Port Edward site B.C.

IMPORTANT NOTICES TO BIDDERS

Please be advised that due to COVID-19, the Fisheries and Oceans Canada (DFO) will be accepting Bid Bonds in Digital Bid Bond Format.

These Digital Bid Bonds will need to be in an electronically verifiable/enforceable format. It is important to note that a scanned and uploaded copy of a paper Bid Bond is not a Digital Bid Bond.

All bid bonds must be irrevocable and open for bid acceptance for the time period outlined in the Bid Document.

All references to the Department of Public Works & Government Services Canada (PWGSC) in the instructions, general terms, conditions and clauses identified in the Invitation to Tender (ITT) by number, date and title, are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) are to be replaced with Fisheries and Oceans Canada (DFO).

LISTING OF SUBCONTRACTORS

Take note that R2710T, GI07 “Listing of Subcontractors and Suppliers” has been amended. See SI13 of the Special Instructions

INTEGRITY PROVISIONS - BID

Changes have been made to the Integrity Provisions – Bid. Refer to section [GI01](#) of the General Instructions.

BID SUBMITTAL

The maximum size per email (including attachments) is limited to 10MB. If the limit is exceeded, your email might not be received by DFO. It is suggested that you compress the email size to ensure delivery. Bidders are responsible to send their proposal and to allow enough time for DFO to receive the proposal by the closing period indicated in the ITT. Emails with links to bid documents will **not** be accepted.

For bids transmitted by email, DFO will not be responsible for any failure attributable to the transmission or receipt of the email bid. DFO will send a confirmation email to the Bidders when the submission is received.



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GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS - [R2710T](#) **(2021-04-01)**

The following GI's are included by reference and are available at the following Web Site:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

- GI01 Integrity Provisions - Bid
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SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 INTRODUCTION

1. Fisheries and Oceans Canada (DFO) intends to retain a Contractor to provide construction services for the project as set out in this Invitation to tender (ITT).
2. Bidders responding to this ITT are requested to submit a full and complete quotation. Refer to [GI09](#) 'Submission of Bid'.
3. Point 1 of Article GI09 of [R2710T](#) (2021-04-01) is replaced by the following:
 1. The Bid and Acceptance Form, duly completed, and the bid security shall be submitted to the email address(es) designated on the Front Page "Invitation to Tender" for the receipt of bids. The bid must be received on or before the date and time set for solicitation closing.

SI02 BID DOCUMENTS

1. The following are the Bid Documents:
 - a. Invitation to Tender - Page 1;
 - b. Special Instructions to Bidders;
 - c. General Instructions - Construction Services - Bid Security Requirements [R2710T](#) (2021-04-01);
 - d. Clauses & Conditions identified in "[Contract Documents](#)";
 - e. Drawings and Specifications;
 - f. Bid and Acceptance Form and related Appendices; and
 - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements [R2710T](#) (2021-04-01) are incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>
3. Bid documents and bid security must be submitted by email or mail to the address(es) and by the time indicated on the cover page. Documents received by fax will not be accepted. Bid Security must be submitted as per GI08 "Bid Security Requirements". No scanned copies or photocopies will be accepted.
4. A bid bond may be submitted in a digital format if it meets the following criteria:
 - 4.1. The version submitted by the Bidder must be verifiable by DFO with respect to the totality and wholeness of the bond form, including: the content; all digital signatures; all digital seals; with the Surety Company, or an approved verification service provider of the Surety Company.
 - 4.2. The version submitted must be viewable, printable and storable in standard electronic file formats acceptable to DFO, and in a single file. Allowable formats include digital pdf.
 - 4.3. The verification may be conducted by DFO immediately or at any time during the life of the bond and at the discretion of DFO with no requirement for passwords or fees.
 - 4.4. The results of the verification must provide a clear, immediate and printable indication of pass or fail regarding Item 4.1.

Bonds failing the verification process will NOT be considered to be valid.

Bonds passing the verification process will be treated as original and authentic.

SI03 ENQUIRIES DURING THE SOLICITATION PERIOD



1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 as early as possible within the solicitation period. Except for the approval of alternative materials as described in GI15 - Approval of alternative materials of [R2710T](#) (2021-04-01), General Instructions - Construction Services - Bid Security Requirements, enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
2. To ensure consistency and quality of the information provided to Bidders, the Contracting Officer will examine the content of the enquiry and will decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed **ONLY** to the Contracting Officer named on the Invitation to Tender - Page 1. Failure to comply with this requirement may result in the bid being declared non-compliant.

SI04 NO SITE VISIT

No site visit is required for this project

SI05 REVISION OF BID

1. Article GI10 of [R2710T](#) (2021-04-01) is replaced by the following;
2. A bid submitted in accordance with these instructions may be revised by letter provided the revision is received at the office designated for the receipt of bids on or before the date and time set for the closing of the solicitation. It shall be attached to an email as a new PDF document with the following information clearly indicated:
 - a. **REVISED "BID AND ACCEPTANCE FORM" DATED _____** *(insert date of original bid submitted to DFO)*;
 - b. Solicitation Number;
 - c. Be on the Bidder's letterhead or bear a signature that identifies the Bidder;
 - d. For the lump sum portion of a bid, clearly identify the amount of the current revision. The total aggregate sum of all revisions submitted, including the current revision, shall be shown separately; and
 - e. For the Price Per Unit portion of a bid, clearly identify the change(s) in the Price(s) per Unit and the specific Item(s) to which each change applies. If a revision is to be applied to a specific Item that was previously amended then, in addition to the amount of the current revision, the total aggregate sum of all revisions submitted, including the current revision, for that Item shall be shown separately.
3. A letter submitted to confirm an earlier revision shall be clearly identified as "CONFIRMATION ONLY" for each contemplated change.
4. Failure to comply with any of the above provisions shall result in the rejection of the non-compliant revision(s) only. The bid shall be evaluated based on the original bid submitted and all other compliant revision(s).

SI06 OPENING OF BIDS

There will be no public opening of bids.

SI07 BID RESULTS

Bid received will be registered on DFO "Bid Register" form and the Unofficial Bid Result will be emailed to all bidders that were listed on the Bid Register. The Bid Register will provide the following information:

- a. Name of the Bidder
- b. Date and time bid was received from the Bidder
- c. Bidder bid amount



SI08 INSUFFICIENT FUNDING

In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may:

- a. cancel the solicitation;
- b. obtain additional funding and award the Contract to the Bidder submitting the lowest compliant bid; or
- c. negotiate a reduction in the bid price and/or scope of work of not more than 15% with the Bidder submitting the lowest compliant bid. Should an agreement satisfactory to Canada not be reached, Canada shall exercise option (a) or (b).

SI09 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders will have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1 above is accepted, in writing, by all those who submitted bids, then Canada will continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1 above is not accepted in writing by all those who submitted bids then Canada will, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 - Rejection of Bid - of [R2710T](#) (2021-04-01).

SI10 RIGHTS OF CANADA

1. Canada reserves the right to:
 - a. Reject any or all bids received in response to the bid solicitation;
 - b. Enter into negotiations with bidders on any or all aspects of their bids;
 - c. Accept any bid in whole or in part without negotiations;
 - d. Cancel the bid solicitation at any time;
 - e. Reissue the bid solicitation;
 - f. If no compliant bids are received and the requirement is not substantially modified, reissue the bid solicitation by inviting only the bidders who bid to resubmit bids within a period designated by Canada; and
 - g. Negotiate with the sole compliant Bidder to ensure best value to Canada.

SI11 INDUSTRIAL SECURITY REQUIREMENT / SECURITY CLEARANCE

There is no security requirement for this project.

SI12 INTEGRITY PROVISIONS BID REQUIREMENTS

In accordance with the *Ineligibility and Suspension Policy*, section 17 requires suppliers, regardless of their status under the policy provide the following information when bidding, contracting or entering into a real property agreement. Bidders must provide the required documentation, as applicable, to be given further consideration in the procurement process:

1. All suppliers, regardless of their status under the policy, must submit the following information when participating in a procurement processor real property transaction:



- suppliers that are corporate entities, including those bidding as joint ventures, must provide a complete list of the names of all current directors or, for a privately owned corporation, the names of the owners of the corporation;
- suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, must provide a complete list of the names of all owners; or
- suppliers that are a partnership do not need to provide a list of names.

If the list of names has not been received in a procurement process or real property transaction by the time the evaluation of bids or offers is completed, or has not been received in a procurement process or real property transaction where no bid/offer will be submitted, the contracting authority will inform the supplier of a time within which to provide the information. Providing the required names is a mandatory requirement for award of a contract or real property agreement. Failure to provide the list of names within the time specified will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement. Please refer to Information Bulletin: [Required information to submit a bid or offer](#) for additional details. To submit required information, Bidders may use the form titled *Integrity Regime Verification*, found in APPENDIX 2.

2. The bidder must submit with its bid an Integrity Declaration Form only when the following is applicable.
- a) The supplier must submit a completed [Integrity Declaration Form](#) to disclose any information pertaining to any criminal charge or conviction in the past three years of a Canadian offence listed in section 6 of the [Ineligibility and Suspension Policy](#) (the “policy”) or similar foreign offence listed in section 7 of the Policy.
 - b) The supplier must submit a completed [Integrity Declaration Form](#) if the supplier cannot provide certification to all of the [Integrity provisions](#) requirements listed below. By submitting a bid or offer in response to a bid solicitation or real property transaction, the supplier is certifying the following :
 - 1. It has read and understands the *Ineligibility and Suspension Policy*;
 - 2. It understands that certain domestic and foreign criminal charges and convictions, and other circumstances, as described in the Policy, will or may result in a determination of ineligibility or suspension under the Policy;
 - 3. It is aware that Canada may request additional information, certifications, and validations from the [Offeror] or a third party for purposes of making a determination of ineligibility or suspension;
 - 4. It has provided with its [bid/offer] a complete list of all foreign criminal charges and convictions pertaining to itself, its affiliates and its proposed first-tier subcontractors that, to the best of its knowledge and belief, may be similar to one of the listed offences in the Policy;
 - 5. None of the domestic criminal offences, and other circumstances, described in the Policy that will or may result in a determination of ineligibility or suspension, apply to it, its affiliates and its proposed first-tier subcontractors; and
 - 6. It is not aware of a determination of ineligibility or suspension issued by PSPC that applies to it.

The completed [Integrity Declaration Form](#) must be submitted with its bid/offer. The completed form must be placed in a sealed envelope labeled “Protected B”, and addressed to:

Integrity, Departmental Oversight Branch
Public Services and Procurement Canada
11 Laurier Street
Portage Phase III Tower A 10A1 – room 105
Gatineau QC K1A 0S5
Canada

S113 LISTING OF SUBCONTRACTORS

R2710T, GI07 has been amended to the following.



GI07 (2015-02-25) Listing of Subcontractors

The Bidder must submit the names of Subcontractors for the part or parts of the Work listed. See APPENDIX 3. Failure to do so will result in the disqualification of its bid.

SI14 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies
<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494>

Buy and Sell
<https://buyandsell.gc.ca/for-businesses>

Canadian economic sanctions
https://www.international.gc.ca/world-monde/international_relations-relations_internationales/sanctions/index.aspx?lang=eng

Contractor Performance Evaluation Report (Form FP-5135)
http://www.dfo-mpo.gc.ca/contract-contrat/forms-formulaires/FP_5135_E.pdf

Bid Bond (form FP-5132)
http://www.dfo-mpo.gc.ca/contract-contrat/forms-formulaires/FP_5132_E.pdf

Performance Bond (form FP-5134)
http://www.dfo-mpo.gc.ca/contract-contrat/forms-formulaires/FP_5134_E.pdf

Labor and Material Payment Bond (form FP-5133)
http://www.dfo-mpo.gc.ca/contract-contrat/forms-formulaires/FP_5133_E.pdf

Standard Acquisition Clauses and Conditions (SACC Manual)
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/all>

PWGSC, Industrial Security Services
<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>

PWGSC, Code of Conduct and Certifications
<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Integrity Verification Form:
<https://www.tpsgc-pwgsc.gc.ca/ci-if/ln-form-eng.html>

Integrity Declaration Form
<https://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>

Trade agreements
<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

Surety Association of Canada
<https://www.suretycanada.com/>



CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:

- a. Acceptance By Fisheries and Oceans Canada (Contract) when signed by Canada;
- b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- c. Drawings and Specifications;
- d. General Conditions and clauses:

GC1	General Provisions – Construction services	R2810D (2017-11-28);
GC2	Administration of the Contract	R2820D (2016-01-28);
GC3	Execution and Control of the Work	R2830D (2019-11-28);
GC4	Protective Measures	R2840D (2008-05-12);
GC5	Terms of Payment	R2850D (2019-11-28);
GC6	Delays and Changes in the Work	R2865D (2019-05-30);
GC7	Default, Suspension or Termination of Contract	R2870D (2018-06-21);
GC8	Dispute Resolution	R2880D (2019-11-28);
GC9	Contract Security	R2890D (2018-06-21);
GC10	Insurance	R2900D (2008-05-12);
GC6.4.1	Allowable costs for Contract Changes	R2950D (2015-02-25);

- e. Supplementary Conditions;
- f. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- g. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- h. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

All references to the Department of Public Works & Government Services Canada (PWGSC) in the instructions, general terms, conditions and clauses identified in the Invitation to Tender (ITT) by number, date and title, are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) are to be replaced with Fisheries and Oceans Canada (DFO).

3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.



SUPPLEMENTARY CONDITIONS (SC)

SC01 INDUSTRIAL SECURITY RELATED REQUIREMENTS, DOCUMENT SAFEGUARDING

There is no document security requirement applicable to this Contract.

SC02 INSURANCE TERMS

1. Insurance Contracts

- a. The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- b. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2. Period of Insurance

- a. The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- b. The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3. Proof of Insurance

- a. Before commencement of the Work, and no later than thirty (30) days after acceptance of its bid, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein titled Certificate of Insurance, [Annex A](#).
- b. Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4. Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5. Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.



BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Wharf 403 Concrete Decking Demolition and Disposal – Port Edward, BC

BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Legal Name: _____

Operating Name (if any): _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

Email address: _____

Industrial Security Program Organisation Number (ISP ORG#): _____
(when required)

Organizational Structure:

Corporate Entity Privately Owned Corporation Sole Proprietor Joint Venture

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete all Work by March 21, 2022. See specifications for the project milestones.

BA06.1 OPTIONAL SERVICES CONSTRUCTION TIME

The Contractor grants to Canada the irrevocable option to acquire the services at Annex B - Specifications of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

BA07 BID SECURITY



The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of [R2710T](#) (2021-04-01), General Instructions – Construction Services – Bid Security Requirements.

BA08 ELECTRONIC PAYMENT OF INVOICES

Although electronic payment is the preferred method of payment, the Bidder is not obligated to accept payment by Electronic Payment Instruments.

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a) Acquisition Card; or
- b) Direct Deposit (Domestic and International);

If you are the successful bidder on this or any other DFO requirement, you are encouraged to register with DFO for direct deposit. Contact DFO Corporate Accounting by e-mail: DFO.invoicing-facturation.MPO@canada.ca to receive a form titled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Invoices submitted shall be paid in accordance with the General Conditions and [clause GC5, Terms of Payment](#).

BA09 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (*type or print*)

Signature

Date



APPENDIX 1 - COMBINED PRICE FORM

1. The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
2. Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

LUMP SUM – Mandatory Work (Annex B – Section 4.1)

The Lump Sum Amount designates the Mandatory Work to which a Lump Sum Arrangement applies.

- (a) Mandatory Work included in the Lump Sum Amount represents all work not included in the unit price table.

LUMP SUM AMOUNT (LSA) for Mandatory Work Excluding applicable taxes	\$ _____
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UNIT PRICE TABLE – Optional Work (Annex B – Section 4.2.1 & 4.2.2)

The Unit Price Table designates Optional Work to which a Unit Price Arrangement applies.

- (a) Optional Work included in each item is as described in the referenced specification section.
 (b) The Price per Unit shall not include any amounts for Optional Work that is not included in that unit price Item.
 (c) The Optional Work may only be exercised by the Contracting Authority.

Item	Specification Reference	Description	Unit of Measurement	Estimated Quantity (EQ)	Price per Unit applicable taxes extra (PU)	Extended amount (EQ x PU) Excluding applicable taxes
Optional Work 1	Annex B, Section 4.2.1 - Optional Work	Demolition and disposal of pile caps	Board Foot	5,500	\$ _____	\$ _____
Optional Work 2	Annex B, Section 4.2.2 - Optional Work	Demolition and disposal of stringers	Board Foot	5,700	\$ _____	\$ _____

TOTAL BID AMOUNT (Lump Sum Amount for Mandatory Work + Extended Amount for Optional Work 1 + Extended Amount for Optional Work 2) Excluding applicable taxes	\$ _____
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Please Note: The evaluation will be done on the total bid amount to include; the lump sum amount for the mandatory work and the extended amount for optional work 1 and 2.



APPENDIX 2 – INTEGRITY REGIME VERIFICATION

Section 17 of the [Ineligibility and Suspension Policy](#) (the Policy) require suppliers, regardless of their status under the Policy, to submit the following information when participating in a procurement process or real property transaction:

- Suppliers including those bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all current directors.
- Privately owned corporations must provide a list of the owners' names.
- Suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all owners.
- Suppliers that are a partnership do not need to provide a list of names.

If the list of names has not been received in a procurement process or real property transaction by the time the evaluation of bids or offers is completed, or has not been received in a procurement process or real property transaction where no bid/offer will be submitted, the contracting officer will inform the supplier of a time within which to provide the information. Providing the required names is a mandatory requirement for award of a contract or real property agreement. Failure to provide the list of names within the time specified will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement.

Bidders can print the [Integrity Verification form](#) and attach it as part of their bid

If bidder submitted an Integrity Declaration Form with the bid as detailed in section [SI12](#) please complete the following:

Integrity Declaration Form was submitted with bid _____ *(provide detail, such as email date, etc.)*



APPENDIX 3 – LISTING OF SUBCONTRACTORS

1. In accordance with section GI07 - Listing of Subcontractors and Suppliers of [R2710T](#) (2021-04-01) - General Instructions -Construction Services – Bid Security Requirements the Bidder must provide a list of Subcontractors with their Bid.
 - a) list the categories of sub-trades whose work value is estimated to be at least 20% of the entire requirement

	<i>Subcontractor</i>	<i>Sub-Trade Category</i>	<i>Estimated Value of work</i>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			



ANNEX A - CERTIFICATE OF INSURANCE
(Not required when submitting a bid)



CERTIFICATE OF INSURANCE
Page 1 of 2

Description and Location of Work	Contract No.
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
----------------------------------	-----------------------	------	----------	-------------

Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
------------------------------	-----------------------	------	----------	-------------

Additional Insured

Her Majesty the Queen in Right of Canada as represented by Fisheries and Ocean (DFO)

Type of Insurance <i>(Required when Checked)</i>	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
<input checked="" type="checkbox"/> Commercial General Liability				\$	\$	\$
<input type="checkbox"/> Umbrella/Excess Liability				\$	\$	\$
<input type="checkbox"/> Builder's Risk / Installation Floater				\$		
<input checked="" type="checkbox"/> Contractors Pollution Liability				\$ <input type="checkbox"/> Per Incident <input type="checkbox"/> Per occurrence		Aggregate \$
<input checked="" type="checkbox"/> Marine Liability				\$		
<input type="checkbox"/> Aviation Liability				\$ <input type="checkbox"/> Per Incident <input type="checkbox"/> Per occurrence		Aggregate \$
<input type="checkbox"/> Insert other type of insurance as required				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverages stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s)
(Officer, Agent, Broker)

Telephone Number

Signature

Date D / M / Y



CERTIFICATE OF INSURANCE
Page 2 of 2

General	Commercial General Liability	Builder's Risk / Installation Floater
<p>The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverages listed under the corresponding type of insurance on this page.</p> <p>The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Fisheries and Oceans Canada (DFO) as an additional insured.</p> <p>The Policy shall be endorsed to provide the Owner with not less than thirty (30) days notice in writing in advance of a cancellation or change or amendment restricting coverage.</p> <p>Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided.</p> <p>Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.</p>	<p>The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.</p> <p>The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:</p> <ul style="list-style-type: none"> (a) Blasting. (b) Pile driving and caisson work. (c) Underpinning. (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor. <p>The policy must have the following minimum limits:</p> <ul style="list-style-type: none"> (a) \$5,000,000 Each Occurrence Limit; (b) \$10,000,000 General Aggregate Limit per policy year if the policy contains a General Aggregate; and (c) \$5,000,000 Products/Completed Operations Aggregate Limit. <p>Umbrella or excess liability insurance may be used to achieve the required limits.</p>	<p>The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.</p> <p>The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.</p> <p>The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.</p> <p>The policy must have a limit that is not less than the sum of the contract value plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.</p> <p>The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2).</p>
<p>Contractors Pollution Liability</p> <p>The policy must have a limit usual for a contract of this nature, but not less than \$1,000,000 per incident or occurrence and in the aggregate.</p>	<p>Marine Liability</p> <p>The insurance coverage must be provided by a Protection & Indemnity (P&I) insurance policy and must include excess collision liability and pollution liability.</p> <p>The insurance must be placed with a member of the International Group of Protection & Indemnity Associations or with a fixed market in an amount of not less than the limits determined by the <i>Marine Liability Act</i>, S.C. 2001, c. 6. Coverage must include crew liability, if it is not covered by the statutory requirements of the Territory or Province having jurisdiction over such employees.</p> <p>The policy must waive all rights of subrogation against the Government of Canada for any and all loss of or damage to the watercraft however caused.</p>	<p>Aviation Liability</p> <p>The insurance coverage shall include Bodily Injury (including passenger Bodily Injury) and Property Damage, in an amount of not less than \$5,000,000 per incident or occurrence and in the aggregate.</p>



ANNEX B – SPECIFICATIONS

1. Project Title

Wharf 403 Concrete Decking Demolition and Disposal – Port Edward, BC

2. Site Location at the Seaward end of Wharf 403

Port Edward is located at Bayview Drive, Port Edward, BC V0V 1G0. Location of wharf 403 is on the seaward of building 403 at Port Edward. The Harbour is shown in pictures and drawings found in Annex C.

3. Background

- a. Small Craft Harbours (SCH) requires demolition and disposal of deteriorated components of wharf 403 at the Port Edward site.
- b. The wharf consists of timber piles, caps and stringers supporting concrete deck. The decking 46m long x 7.60m wide x 114mm thick (151ft x 25ft x 4.5in).
- c. The concrete deck and supporting structures are in poor condition and require removal.
- d. See approximate assembly and arrangement drawings for bidding purposes in Annex C. Please note that these are not as-built drawings and are not to scale.

4. Description of Work

4.1 Mandatory work

Demolition and Disposal of Concrete Decking

1. This is a lump sum item for the following:
 - a. Mobilization and Demobilization
 - b. Demolition and disposal of 46m long x 7.60m wide x 114mm thick (151ft x 25ft x 4.5in) reinforced concrete wharf decking and 46m long x 292mm wide x 254mm thick (151ft x 11.5in x 10in) concrete curb. Concrete deck is on corrugated steel soffit from grid line 13 to gridline 23 and plywood soffit from gridline 23 to gridline 31, see attached 599-06 Building 1002 & Wharf 403 Pile Cap Plan.
 - c. Materials sorting and transportation to appropriate disposal facility.
 - d. All other disposal, handling and tipping fees.
 - e. No historical as built drawings of the concrete decking are available.
2. The Contractor must provide proof that the concrete decking is being demolished and being disposed to appropriate disposal/recycling facilities. Example of proofs are:
 - a. Photos of the demolition work
 - b. Provide demolition address to Site Representative for inspection
 - c. Weigh slip, and tipping fees from the facilities must be provided to the Owner.



3. Concrete, wood, metal and any other construction debris must be contained and is not allowed to escape into marine environment. Any materials that is allowed to escape into the marine environment shall be cleaned up at the Contractors expense.

4.2 Optional Work

The Contractor grants to Canada the irrevocable option to acquire the services at Annex B - Specifications of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

1. Demolition and disposal of pile caps.

The unit rate will be the per board foot cost to complete the following.

- a. Demolition and disposal of untreated 305mm x 305mm (12in x 12in) timber pile caps on grid lines A, B, and C, between 13-31, refer to attached 599-06 Building 1002 & Wharf 403 Pile Cap Plan.
- b. Materials sorting and transportation to appropriate disposal facility.
- c. All other disposal, handling and tipping fees.

2. Demolition and disposal of stringers.

The unit rate will be the per board foot cost to complete the following.

- a. Demolition and disposal of untreated timber stringers. Stringer dimension varies, maximum dimension is 76mm x 305mm (3in x 12in) on grid lines A, B, C and D, between 13-31, refer to 599-06 Building 1002 & Wharf 403 Pile Cap Plan.
- b. Materials sorting and transportation to appropriate disposal facility.
- c. All other disposal, handling and tipping fees.

4.3 Submittals Required Prior to Commencement of Work

1. Submittal required after award and must be approved by the Owner prior to site mobilization.
 - a. Health and Safety and work safe plan.
 - b. General work methodology for removal and disposal of the concrete decking. Include proposed equipment used.
 - c. Proposed disposal site for each material (concrete, wood, metal and any other construction debris).
2. Proof must be provided that deconstructed materials are disposed or recycled at the approved disposal/recycling facilities for payment.

4.4 Methodology Limitations

1. Contractor must not sink any wood, metal, or concrete.



2. Contractor must not sink any portion of the concrete decking or any other components of the wharf designated for disposal.
3. Contractor must not salvage any part of the demolished material.
4. Contractor must contain any concrete, wood, metal and any other construction debris and prevent it from entering any drainage system, water course or marine environment.
5. The area identified for removal under this contract is currently barricaded and is not safe for pedestrian or vehicle loading. The Contractor is responsible for determining appropriate methodology to safely complete the work.

5. General Instructions

5.1 Notification

The Contractor must give the Departmental Representative minimum 7 calendar days' notice prior to mobilization and demobilization.

5.2 Health and Safety

See Section 6

5.3 Environmental Procedures

See Section 7

5.4 Regulatory Requirements

1. The Contractor must, at their own expense, procure all permits, certificates and licenses required of them by law for the execution of their work under this contract.
2. The Contractor shall comply with all Federal, Provincial or Municipal laws, ordinances or rules and regulations relating to the performance of their work and in force during the duration of this contract.
3. All work to be done in accordance with Work Safe BC regulations.

5.5 Execution Requirements

1. The Contractor's representative on site shall be completely familiar with the method of work to be employed. Such personnel shall remain on site for the duration of the work.
2. The site shall be left in a safe condition at the completion of each work day.
3. Structural Demolition - See Section 5

5.6 Construction Area

The Contractor shall confine their operations on the site to those areas actually required for the work including routes and regulations approved by the Owner for haulage of materials.

5.7 Interference with Operation

1. The Contractor shall obey all navigation regulations and conduct operations so as to interfere as little as possible with the use of berthing spaces, fairways and passages. Install and maintain any and all protection to navigation as may be required by any properly constituted authority or by the Engineer.



During the course of construction and clean up, do not dispose of surplus, waste or demolished materials in navigable waters.

2. The Contractor shall upon instruction of the Owner or Engineer, promptly remove any of the Contractor's equipment located outside the specified work area and obstructing any harbour operation.

5.8 Barriers, Lights and Watching

The Contractor shall provide all requisite barriers, fences, warning signs, lights and watching for the protection of persons and property on or adjacent to the site.

6. Health and Safety Requirements

6.1 Health and Safety Responsibilities

1. Assume responsibility as the Prime Contractor under this Contract.
2. Be responsible for health and safety of persons on site, safety of property on site and for protection of persons adjacent to site and environment to extent that they may be affected by conduct of Work.
3. Report all safety and environmental incident to the Department Representative as soon as it happened.
4. Perform site specific safety hazard assessment and conduct a safety meeting to discuss about the assessed hazard with all personnel onsite prior to start of construction.

6.2 Submittals

1. Results of site specific safety hazard assessment.
2. On-site Contingency and Emergency Response Plan: address standard operating procedures to be implemented during emergency situations
3. Submit copies of incident and accident reports when requested.

6.3 Compliance with Regulations

1. It is Contractor's responsibility to ensure that all workers are qualified, competent, and certified to perform the work as required by the Compensation Act or the Occupational Health and Safety Regulations.
2. The Contractor and the Subcontractors shall have accounts in good standing with the Workers' Compensation Board. Proof of current status shall be provided upon request.

6.4 Site Security/Public Safety

1. Ensure that non-authorized persons are not allowed to circulate in designated construction or demolition areas of the work site.
2. Secure site at night time as deemed necessary to protect site against entry.



7. Environmental Procedures

7.1 Environmental Responsibilities

1. Take all reasonable and necessary measures in the performance of the work to avoid causing negative impacts to the environment.
2. Maintain key pollution control systems in working condition throughout the project and undertake all works such that there are no unauthorized discharges of liquids or solids to the marine environment, or of gas to the atmosphere.
3. Maintain a neat work area free of unnecessary debris, tools, equipment, or materials; dispose of sewage, refuse, and chemical wastes and remove all tools, equipment, supplies, and wastes from the site upon completion of the work.

7.2 Pollution Control

1. Maintain temporary erosion and pollution control features installed under this Contract.
2. Control emissions from equipment and plant to local authorities emission requirements.
3. Provide dust control during all truck transport activities.

8. Structural Demolition

8.1 Submittals

1. Submit photos of the concrete decking being demolished to the owner which will be used as a proof that the concrete decking was not given away, sold, or used in other ways. Photos of proof is required for full payment.

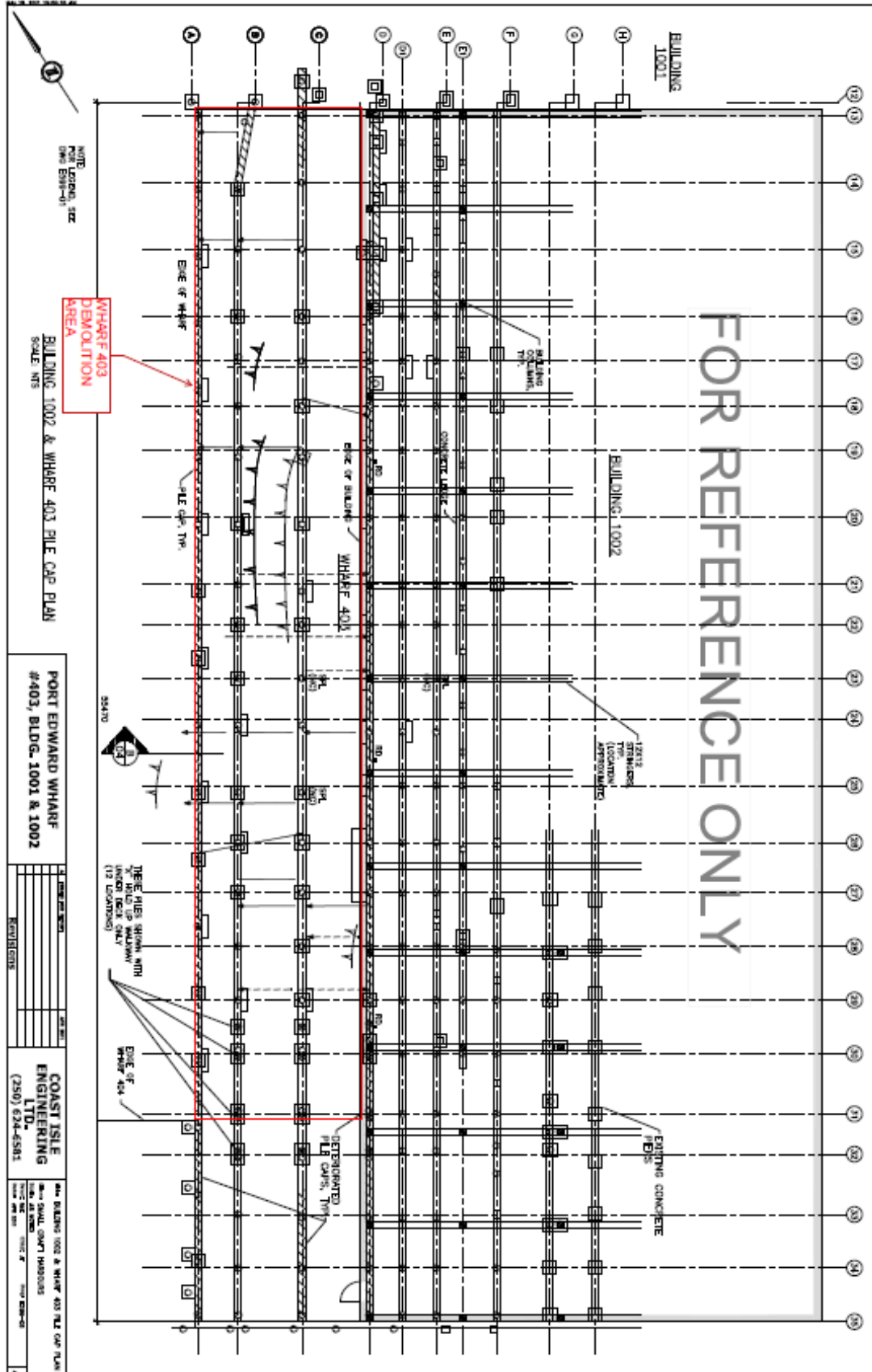
8.2 Demolition and Processing

1. Prevent debris (including concrete debris), dust, and any sediment laden waters from entering any drainage system, water course or marine environment.
2. Ensure that selective demolition work does not adversely affect adjacent watercourses, groundwater and wildlife, or contribute to excess air and noise pollution.
3. Carry out demolition in accordance with CAN/CSA S350 and other applicable safety standards.



ANNEX "C" – DRAWINGS, PLANS, PHOTOS, OTHERS





NOTE:
FOR LAYOUT, SEE
DWG. EWH-01

**WHARF 403
DEMOLITION
AREA**

BUILDING 1002 & WHARF 403 PILE CAP PLAN
SCALE: MBS

PORT EDWARD WHARF
#403, BLDG. 1001 & 1002

NO.	DATE	REVISIONS

DATE: 08/20/2013

COAST ISLE
ENGINEERING
LTD.
(250) 624-6581

FOR BUILDING 1002 & WHARF 403 PILE CAP PLAN
SCALE: AS SHOWN
DATE: 08/20/2013
PROJECT: EWH-01

