



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions/Travaux publics et Services
gouvernementaux Canada
See herein for bid submission
instructions/
Voir la présente pour les
instructions sur la présentation
d'une soumission
NA
Manitoba

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Mobile Incident Command Post	
Solicitation No. - N° de l'invitation 5P421-210301/A	Date 2022-01-04
Client Reference No. - N° de référence du client 5P421-210301	
GETS Reference No. - N° de référence de SEAG PW-\$WPG-014-11300	
File No. - N° de dossier WPG-1-44036 (014)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Central Daylight Saving Time CDT on - le 2022-02-14 Heure Avancée du Centre HAC	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Fagan, Mike	Buyer Id - Id de l'acheteur wpg014
Telephone No. - N° de téléphone (204) 296-5375 ()	FAX No. - N° de FAX (418) 566-6167
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PARKS CANADA NATIONAL FIRE CACHE 216 HAWK AVENUE BANFF Alberta T1L1K2 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Western
Region
Victory Building/Édifrice Victory
Room 310/pièce 310
269 Main Street/269 rue Main
Winnipeg
Manitoba
R3C 1B3

Delivery Required - Livraison exigée See Herein – Voir ci-inclus	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.1.1 SACC Manual Clauses

[B1000T](#) (2014-06-26), Conditional of Material - Bid

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFP:

PWGSC Western Region Bid Receiving Unit

Only bids submitted using Epost Connect service will be accepted. The bidder must send an email requesting to open an Epost Connect conversation to the following address:

roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Transmission of Bids by facsimile or hardcopy to PWGSC will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least seven (7) calendar days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The Epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications
Section IV: Additional Information

Bids transmitted by facsimile or hardcopy will not be accepted.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

3.1.1 Equivalent Products

1. Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:
 - a. designates the brand name, model and/or part number of the substitute product;
 - b. states that the substitute product is fully interchangeable with the item specified;
 - c. provides complete specifications and descriptive literature for each substitute product;
 - d. provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation; and
 - e. clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.
2. Products offered as equivalent in form, fit, function and quality will not be considered if:
 - a. the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
 - b. the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.
3. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to demonstrate, at the sole cost of bidders, that the substitute product is equivalent to the item specified in the bid solicitation.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.2 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.3 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

Section IV: Additional Information

Canada requests that bidders submit the following information:

3.1.4 Warranty Period

Canada requests that the Bidder provide details of the warranty period for the vehicle/equipment and its components.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- (a) Bidder must be able to perform the full scope of the work described in Annex A, "Requirement" and meet the mandatory specifications detailed in Appendix 1 – Mandatory Specifications – Mobile Incident Command Post (MICP).
- (b) Bidder must complete Appendix 1 – Mandatory Specifications – Mobile Incident Command Post (MICP).
- (c) Bidder must provide a minimum of three (3) references on similar emergency vehicle builds which have completed within the last five (5) years.
- (d) Bidder must provide a Proposed Production Schedule indicating the work to be done in-house and any work to be subcontracted to an off-site second party.

4.1.1.2 Equivalent Products

Bidders proposing substitutes and/or alternatives must provide with their bid all the information requested as detailed in Part 3, "Equivalent Products" to be considered for evaluation.

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price-Bid

Bidders must provide pricing as per the instructions detailed in Annex "B", Basis of Payment.

4.2 Basis of Selection

4.2.1 Basis of Selection - Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Requirement - Contract

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 09 entitled Warranty of general conditions 2010A is amended by deleting following:

“The warranty period will be 12 months after delivery and acceptance of the Work or the length of the Contractor's or manufacturer's standard warranty period, whichever is longer.”

and replace with the following:

The successful Contractor must provide a minimum:

- a) Ten (10) year warranty against manufacturing and material defects on the trailer build including galvanic reaction.
- b) A five (5) year warranty on electrical wiring for AC and DC installed by the Contractor.
- c) A two (2) year warranty on all sub components installed by the Contractor.
- d) A two (2) year warranty on paint completed by the Contractor.
- e) The above warranties will be administered through the successful contract from the date of delivery including work completed by sub-contractors if any.
- f) A signed letter from the winning Contractor on their company letterhead must be provided stating the above warranties prior to delivery.

All other provisions of the warranty section remain in effect.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before **July 31, 2022.**

The best delivery date that could be offered is _____ *(to be completed by bidder).*

6.4.2 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "B" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Mike Fagan
Title: Procurement Specialist
Public Works and Government Services Canada
Acquisitions Branch
Address: 269 Main Street
Winnipeg, Manitoba
R3C

Telephone: 204-296-5375
E-mail address: mike.fagan@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: *(to be inserted at contract award)*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ ____ _____
Facsimile: ____ ____ _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative *(to be completed by bidder)*

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B for a cost of \$ _____ *(To be inserted at contract award)*. Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 SACC Manual Clauses

H1000C (2008-05-12), Single Payment

C2000C (2007-11-30), Taxes Foreign-based Contractor

6.6.3 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s): *to be inserted at contract award*

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated _____ (To be completed by bidder).

6.11 SACC Manual Clauses

[A1009C](#) (2008-05-12), Work Site Access

[A9049C](#) (2011-05-16, Vehicle Safety

[A9068C](#) (2010-01-11), Government Site Regulations

[B1505C](#) (2016-01-28), Shipment of Dangerous Goods/Hazardous Products

[G1005C](#) (2016-01-28), Insurance - No Specific Requirement

6.12 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

6.13 Electrical Equipment

All electrical equipment supplied under the Contract must be certified or approved for use in accordance with the Canadian Electrical Code, Part 1, before delivery, by a certification organization accredited by the Standards Council of Canada.

6.14 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

ANNEX "A"

REQUIREMENT

1. Objective

The National Fire Team from Parks Canada's Natural Resource Management Branch requires one (1) Mobile Incident Command Post (MICP) to replace the current MICP which has surpassed its life expectancy. The MICP is required to be utilized as a Command Centre for Critical Incidents. The MICP design allows it to be dropped off at any location and be self-sufficient.

2. Mobile Incident Command Post Description

The trailer must accommodate three compartments: Front Room (Dispatch), Middle Room (Galley), and Rear Room (Conference). A rear compartment will extend rearward 32" +/- 2". This will be used to house the generator and related electrical equipment as described later in the specification.

The Front Room will act as the main dispatch area and this area must accommodate two work stations, two electronics cabinets, a wood composite electrical panel box, generator controls and a storage cabinet, as described herein. The Front Room and the Middle Room must be separated by an insulated sliding door. The Middle Room and the Rear Room also must be separated by an insulated sliding door. Both the Middle Room and Rear Room need to be accessible by an outside door with retractable steps. A sound proofed insulated wall must divide the Middle Room from the Rear Room. The Middle Room must accommodate three work stations, microwave and bar fridge (provided and installed by PCA) and associated cabinetry. The Rear Room must accommodate a 50" x 72" conference table (contractor supplied and installed), and a corner storage cabinet. This area must also include an electrically operated tip-out room on the street side with an exterior total width of 132".

Figures 1, 2, and 3 show the schematic space and proposed layout. The windows are shown on these figures and are described later in the specification.

3. Deliverables

Bidders must submit a **Proposed Production Schedule** indicating the work to be done in-house and any work to be subcontracted to an off-site second party.

The Contractor must submit **detailed CAD drawings** of the layout and cross sections a minimum of two weeks prior to the pre-production meeting.

On completion of the unit, the Contractor must provide **electrical certification** from the Electrical Safety Authority along with AC and DC wiring diagrams of the unit(s) provided.

On delivery, the Contractor must provide an **operation and maintenance manual** and also **operational instruction** on the mechanical and electrical workings of the entire vehicle.

4. Meetings

There will be a pre-production meeting between PCA and the Contractor prior to construction of the Mobile Incident Command Post to ensure that all requirements are understood and will be met.

Meeting minutes to be taken by the Contractor and signed off by PCA. This meeting will be held at the Contractors facility on a mutually agreed date.

5. Inspections

Inspections must be done at the following stages in production by PCA:

- Exterior walls and wiring completion.
- Interior wall, ceiling and flooring completion.

There will also be a final inspection prior to shipping to the delivery destination for acceptance in accordance with the terms of the contract.

For Parks Canada personnel only, travel and accommodations for the pre-production meeting and inspections will be done at the expense of PCA.

6. Schedule

The finished trailer must be provided on site in Banff, AB no later than **July 31st, 2022.**

The address is noted below:

Parks Canada – National Fire Cache
216 Hawk Ave.
Banff, Alberta
T1L1K2

To avoid delay in the proposed production schedule, the Contractor must notify PCA a minimum of five (5) working days in advance of a desired inspection date in order that travel arrangements can be made.

7.0 Evaluation

Bidders must submit, with their bid, the followings documents:

- Completed Appendix 1 to Annex "A" – Mandatory Specifications – Mobile Incident Command Post (MICP);
- Contractor Reference Package: Must include a minimum of three (3) references on similar emergency vehicle builds which have completed within the last five (5) years. These references must show that the contractor has completed the design and construction of emergency vehicle builds of equivalent scope, scale and complexity such that PCA is confident the contractor has the necessary skills, knowledge, expertise and experience to successfully take on and complete this project. Client reference contact information should be supplied to facilitate PCA to verify the information provided; and
- A Proposed Production Schedule indicating the work to be done in-house and any work to be subcontracted to an off-site second party.

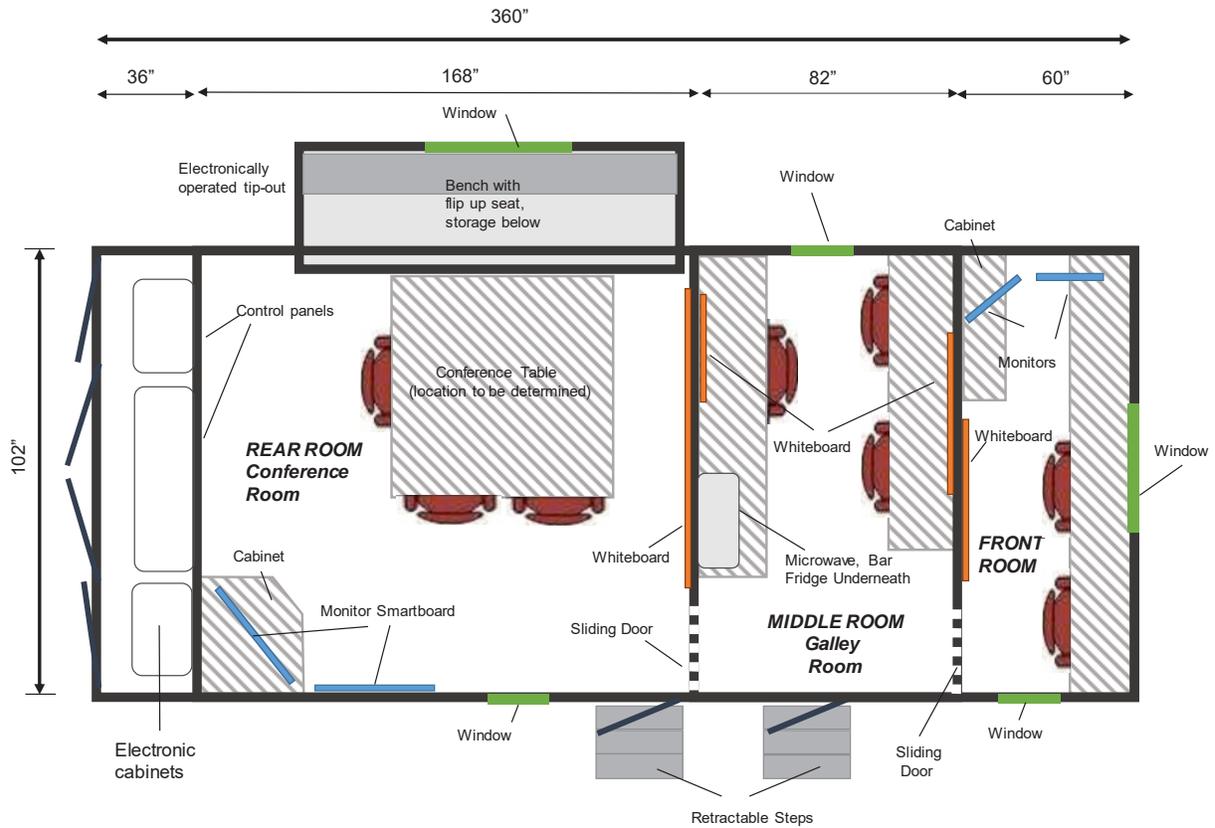


FIG 1: Plan View Schematics of Trailer (for overall dimensions and schematic layout purposes only) All dimensions are minimum requirements.

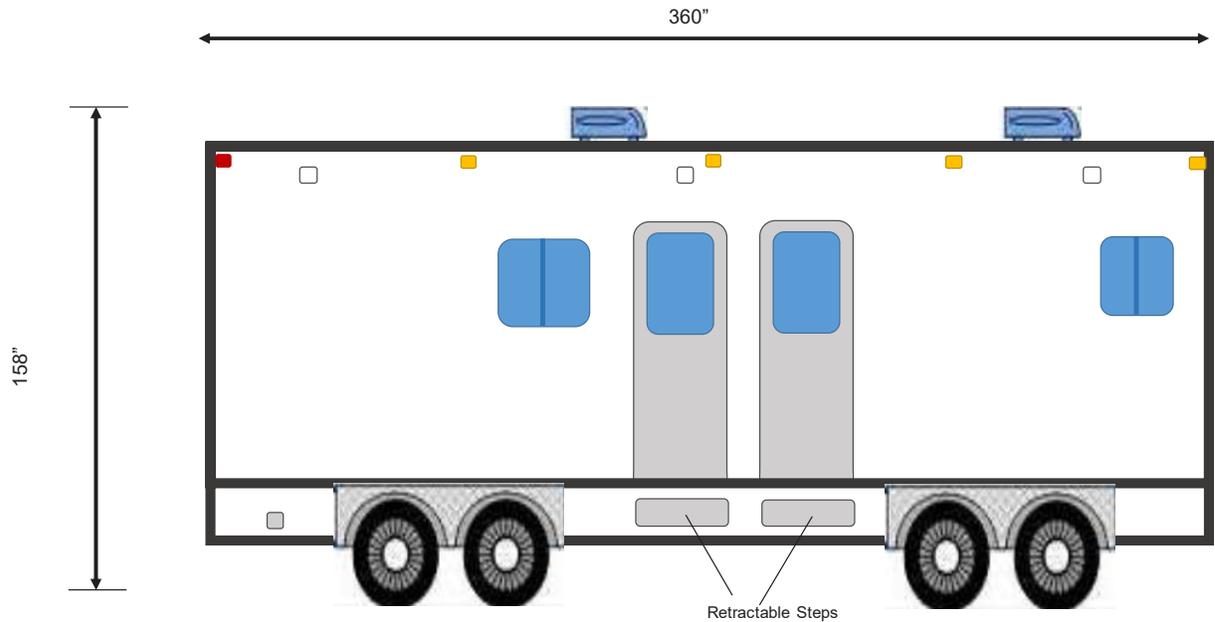


FIG 2: Side Passenger View Schematics of Trailer (for overall dimensions and schematic layout purposes only). All dimensions are minimum requirements.

Appendix 1 – Mandatory Specifications – Mobile Incident Command Post (MICP)

Index #		Indicate Review and Compliance	Supporting documentation/ statement of compliance
		(Yes or ✓)	(if applicable)
Trailer Specification			
1	Frame: All aluminum 8 inch frame		
2	Hitch: Bumper pull hitch, electrically operated jack at tongue/ball connection point.		
3	Rear Jacks: two 7,000 lb drop leg sidewind levelling jacks		
4	Front Jacks: two 12,000 lb drop leg landing and levelling jacks		
5	GVWR: 17,000 lbs. minimum		
6	Axle & Suspension (as required): Dual, #13, 8,000 lb., rubber torsion axles		
7	Wheels & Tires: 17.5 x 6 x 8, 8 bolt wheels		
8	Wheels & Tires: Polished aluminum disc		
9	Wheels & Tires: 215/75R17.5 tires, 4,800 lb. load capacity (minimum), all-season or winter		
10	Spare: Stored in checker plate aluminum enclosure with double access doors		
11	Brakes: Electric surge (on all four wheels), Breakaway switch kit with Gel battery & charger		
12	Exterior Paint: White		
General Box Specifications			
13	Overall Exterior Dimensions: Length: 360" (30'), Width: 102", Height: 158" maximum (from ground including AC units)		
14	Interior Dimensions: Length: 356", Width: 98", Height: 102"		
Body Construction			
15	One piece 1/8" thickness 5052 body panels must be welded into 2" x 3" x 1/4" 6061-T6 channel with extruded corners. One horizontal seam will be allowed if required due to the overall exterior size of the box.		
16	Roof perimeter must have built-in roof drip rail.		
17	Roof corners must have welded-in radiused castings.		
18	Roof must be 1" crowned, supports must be 2" x 1.5" x 1/8" hat section roof bows on 12" centres.		
19	Exterior roof panel must be 3/16" diamond grip checker plate with a non-slip and non-reflective finish only, including grip strut tape		
20	Body walls must be reinforced by 2" x 2" x 1/8" square tubing channel uprights of 6061-T6 alloy on a maximum spacing of 16" centres. Where attachment of interior installed equipment is to be made, or in an area of high stress, additional reinforcements 2" x 3" x 1/4" must be installed.		
21	To prevent body panel distortion, roof and wall supports must be bonded to exterior panels using Sikaflex or 3M VHB tape or equivalent applied to the full contact area.		
22	Floor structure must incorporate a network of 2" x 4" x 3/16" extruded structural channels on 16" centres along with 3"x 3" x 1/4" perimeter angles and mounting rails.		
23	The underside of the floor structure must be covered with 2" of low density polyurethane spray on insulation.		
24	Subfloor in the compartment must consist of 3/4" marine grade plywood covered with Lonseal Lonplate 424TX high-traction 1-piece vinyl flooring or equivalent with checker plate pattern in gunpowder gray.		
25	Prior to fitting the interior, the entire body must be properly sealed then walls, doors, and ceiling shall be insulated with 2" of low density polyurethane spray on insulation.		
26	All metal body components including under structure must be aluminum.		

Backup Camera		
27	A Zone Defence CAM-313-C color back-up camera or equivalent must be supplied and installed on the rear of the trailer, wiring and cables must be routed to the front tongue of the trailer to allow a plug in connection to the tow vehicle's in cab monitor.	
Mud Guards		
28	Reinforced rubber and steel mudguards must be placed on both the front and rear of all wheels from floor to bottom of skirt.	
Rear Exterior Storage		
15	An outside accessed storage and equipment compartment must be installed on the rear end of the trailer.	
16	The compartment must be equipped with a minimum of two (2) 40" LED strip lighting which will be activated by a manual switch, powered through both the AC and DC power sources	
17	The compartment must be enclosed by two sets of doors, 68"Hx17"W front wall access doors, hinged at the exterior corners and center of the trailer.	
Rear and Side Compartments		
18	Must house a Hanay reel or equivalent for cord, a 4 way roller to protect cord when passing through wall, a 100' shore power cord, the Inverter and generator system including a group 27 starting battery and two 8D AGM deep cycle batteries.	
19	A Cummins Onan Diesel Generator Model 12HDKCD or equivalent must be installed in the compartment. The monitor and control switches must be mounted on the interior wall near the electronics cabinets.	
20	Contractor to supply and install, Energy Command EC-30 control panel or equivalent and harness; features auto start to maintain batteries, service & diagnostic messages, start/stop, hour meter, battery condition gauge and DC voltage gauge.	
21	A custom enclosure must be fabricated providing maximum sound attenuation for the generator including 2" of Roxull sound attenuating insulation overlaid with perforated metal mesh (either white aluminum or galvanized steel). Contractor to also ensure generator exhaust fumes are discharged appropriately.	
22	A fixed shelf must be installed above the generator enclosure, additional fixed shelves must be installed to line up with the generator shelf to maximize storage.	
23	Exterior accessed storage compartments must be placed on both sides of the trailer below the interior floor level. Each will have 6" dome LED lighting (Grote or equivalent) with built in motion sensors (as appropriate). These must be enclosed by flip-up doors held open by stainless steel T-style holdbacks to the exterior wall of the trailer. Compartments to be fabricated of 1/8" aluminum sheet. Doors fabricated same as person doors. At a minimum these compartments must include, located where feasible: (1) 14"Wx22"Hx4"D electronics break-out box (1) 33"Wx17"Hx15"D side compartment (1) 30"Wx17"Hx15"D side compartment (1) 34"Wx17"Hx15"D side compartment (1) 42"Wx17"Hx15"D side compartment (1) 70"Wx17"Hx15"D side compartment (1) 42"Wx17"Hx15"D side compartment	
24	There must be one compartment used for general storage on the curb side forward of the wheel axle housing with the maximum depth available to the frame rails and, the maximum height available.	
25	There must be one compartment used for general storage on the curb side between the axle housing and the rear of the trailer.	
26	The interior of all exterior accessed cabinets must be lined with Zolatone or equivalent in a dark grey shade.	
Trailer Access		
27	Each door must have a width of 30" and a height of 78" (two doors required, refer to Figure 1).	

28	Door must be equipped with steps that will pull out from a storage compartment below the interior floor level.		
29	A removable hand rail must be installed at side person door.		
30	Doors must be constructed using a one piece 3/16" 5052 skin. The interior of the doors will be lined with Kemlite or equivalent with a lower aluminum diamond checker plate kick panel. Overall door thickness 2".		
31	Doors must be fitted with four (4) 5" stainless steel strap hinges.		
32	Specific extruded 6061-T6 jambs must be welded into door openings, complete with integral automotive style bulb seals.		
33	Each door must be fitted with double stage 206 approved rotary latches and a 27"L vertical exterior stainless steel grab handle.		
34	The latches for the entry door and the electronics cabinet must be controlled through metal rods by recessed "Eberhard" series 21100 handle or equivalent. In addition, this handle is to be locked or unlocked from the outside as well as the inside in the case of the entry door.		
35	All compartment doors must be keyed alike using Polar stainless steel hinged camlocks with weather- resistant padlocks.		
36	Each door must be fitted with non-ferrous hold open devices unless otherwise noted in the specific requirement.		
37	The curb side entry door must have a stationary 24" x 28" thermopane window in the upper section with a removable Velcro cover.		
Windows			
38	(1) 24"x30" Window V-Slider HEHR 5600 or equivalent 2 1/8" Wall (light tint) located in Front Room (1) 24"x30" Window V-Slider HEHR 5600 or equivalent 2 1/8" Wall (light tint) located in Front Room (1) 32"x32" Window V-Slider HEHR 5600 or equivalent 2 1/8" Wall (light tint) located in Middle Room (1) 32"x32" Window V-Slider HEHR 5600 or equivalent 2 1/8" Wall (light tint) located in Rear Room Tip Out (1) 24"x30" Window V-Slider HEHR 5600 or equivalent 2 1/8" Wall (light tint) located in Rear Room *all windows must be openable.		
Rear Bumper			
39	A flat rear bumper, meeting Canadian Motor Vehicle Safety Standard (CMVSS) standards for trailer bumpers must be constructed and mounted to the rear of the trailer, 10" deep, full width with safety tread step surface.		
40	A 30' cable drive electric winch-operated mast must be mounted on the rear bumper. The controls for the mast must be located in a box mounted on the bumper. This will not require the Nycoil option.		
Access Ladder			
41	A ladder, 18" wide constructed of 2" aluminum tubing with perforated non-slip rungs placed at 1' intervals, must be constructed on the left side of the bumper to allow access to the roof area. Must be a left hinged, lockable, checker plate security panel covering the ladder when it is not in use. Lock must be a stainless steel camlock type. Final location of ladder to be determined by manufacturer and confirmed by PCA.		
Diesel Tank			
42	A 40 gallon diesel tank must be mounted under the trailer to supply fuel to the generator and the trailer heating system.		
43	Fuel withdrawal fittings through which fuel is withdrawn must be located above the normal level of fuel when the tank is full.		
44	The tank must have a venting system which will prevent internal pressure from rupturing the tank's body or seams.		
45	There must be a non-spill air vent which may be combined with the fill pipe cap or safety vent. A remote fuel fill with cast aluminum access door w/polished aluminum flange must be installed		

46	The tank must be clearly and permanently marked with the manufacturer's name, date of manufacture, capacity and must state that it "Meets all Transport Canada requirements for the Transport of Diesel Fuel", CAN/CGSB-43.146.		
47	The tank must be protected by scuff plates firmly attached to the trailer frame rails.		
Heating and Cooling			
48	Two 15,000 BTU air conditioners (without heat strips) must be installed over the roof line, one servicing the forward and middle compartments and one servicing the rearward compartment as per the attached diagrams. System must be ducted in ceiling type. Units must be offset from the center line to allow for the roof safety tie down cable.		
49	The units must be capable of being powered by both the generator and shoreline power. Aerodynamic covers shall be installed over the exterior (painted body colour).		
50	Interior heat must be supplied by two (2) Espar Airtronic D5 diesel powered heaters or equivalent, one servicing the forward compartments and one mounted at the rear wall as per the attached diagrams.		
51	Four (4) 1000W 120V Stelpro forced air wall mount heaters or equivalent controlled by wall mounted AC/unit thermostats must be mounted throughout the trailer.		
Electrical			
52	Main body wiring harness must be fully accessible through a removable raceways, removable shelves and access panels.		
53	12V wiring harness must be protected by manual reset circuit breakers using a Blue Sea Marine 360 12V breaker panel or equivalent with custom illuminated labelling, LED status indicators & switch rated breakers. Wiring must be color-coded, numbered and flame retardant and wrapped in split loom tubing to prevent abrasion where required or in plastic chases.		
54	The main electrical junction box must be located on the forward interior wall of the forward compartment of the trailer adjacent to the street side wall consisting of a Blue Sea Marine 50A 120V / 240V distribution panel or equivalent.		
55	A Victron Multiplus or equivalent 3000W inverter / 140A charger with an automatic transfer switch, must be installed in the front exterior accessed cabinet on the curb side and will charge the auxiliary batteries from either an AC or generator power source.		
56	Two 8D AGM deep discharge batteries (580AH) connected in parallel, must be installed in the rear generator cabinet. Batteries must be charged through the inverter and charger. Main feed cable (not generator start) shall be protected by a marine type 250 amp fuse. A deep cycle group 27, (100AH) must be installed for generator starting with the following equipment or equivalents: (1) Blue Sea ML-Series #7620 automatic charge relay with #2146 control switch mounted in #1147 3-position 360-panel, wired between 27D & 8D batteries to allow recharge, (1) Blue Sea ML-Series #7701 remote battery switch with #2145 control switch mounted in 3-position panel, wired to 27D generator start battery. (1) Samlex BG-200 battery guard/remote battery switch with Blue Sea #2145 control switch mounted in 3-position panel, wired to 8D auxiliary batteries to protect battery bank against deep discharge.		
57	The generator as previously described will be housed in the center of the exterior rear cabinet. Both the generator and shore power must be capable of charging the two batteries in the rear cabinet.		

58	<p>A switch console must be installed adjacent to the curb side entry door which will control the following installed equipment</p> <ul style="list-style-type: none"> > Two (2) switches to control sixteen (16) ceiling mounted ROM Corp Duro Lumen or equivalent (1000 lumens white and 500 lumens red, part # R03218) LED lights. Four (4) in the upper forward compartment, four (4) in the center room, eight (8) in the rear portion of the trailer >(4) Grote #61F01 or equivalent 18" LED strip lights w/built-in switches <ul style="list-style-type: none"> > 2x across header above center front access doors > 1x per lower section of front side compartment vertical) > (3) Grote #61F01 or equivalent 18" LED strip lights w/built-in switches > 1 in main panel & 2 for upper cabinets (500 lumens each) > One (1) switch at the entry door to control an exterior mounted porch light. 		
60	<p>Safe-T-Alert or equivalent hardwired CO detectors and GE Sentrol 528B or equivalent smoke detectors must be installed in each compartment.</p>		
61	<p>The genset must feed a 50A 120V/240V primary distribution panel with breakers installed on street side for the following:</p> <ul style="list-style-type: none"> > Double 50 amp back fed main breaker. > Two (2) circuits to feed the roof mounted heater and AC units. (One (1) unit per circuit). > One (1) circuit for the battery inverter and charger. > One (1) 50 amp breaker to feed the transfer switch. > One (1) Blue Sea 50A or equivalent fuse panel distribution block in rack for radios, includes protective cover > Thirty (30) outlets located as follows (two duplexes maximum per circuit): <ul style="list-style-type: none"> - (16) 15A 120V duplex interior outlets (2 per breaker) - (2) 15A 120V duplex interior POP-UP outlets (1 per breaker), installed in board room tabletop - Four in each electronics cabinet - (3) 15A 120V duplex interior outlets (1 per breaker; for fridge microwave) - (1) dedicated breaker for inverter/chargerOne GFI over the counter in the galley area - (4) 15A/20A 120V duplex GFI interior outlets (colour coded "UPS" outlets 2x per equipment rack; powered by 3000W PSW inverter - One for the monitor - (4) 15A 120V duplex exterior GFI outlets w/weatherproof covers (2 per breaker) - (1) 50A 120/240V automatic transfer switch wired shore power, generator and wired to inverter/charger with built-in ATS. 		
62	<p>One 100' 120V, 50A twist lock power cord and one 50A to 15A adapter shall be included and mounted on a reel. This reel will also be the shore power access point for the vehicle and will be wired to the main junction box. The wire must feed an automatic transfer switch then a distribution box with circuit breakers provided for the same branch circuits as fed by the generator. A Hubbel or equivalent pulling grip #3308004 for cord must also be provided.</p>		
Cabinets and Interior Finish			
63	<p>All interior walls and ceilings in each compartment shall be lined with white Kemlite paneling or equivalent). All cabinets must be constructed using cabinet grade, hardwood veneer plywood covered with high-impact laminate. Doors overlaid in whiteboard material (non-magnetic).</p>		
64	<p>Eight (8) Office Star model 5500 or equivalent, grid back chairs must be provided and must have a means to be secured in transit, one at the forward compartment work station and three at the conference table</p>		
65	<p>All exposed edges must have a 3mm, hardened PVC edge band applied to ensure durability and superior aesthetical qualities. Banding must be applied using AD-20, EVA Ethylene – Vinyl acetate based adhesive and using only machinery edge banding, may be color coordinated to match customer's countertop selection.</p>		
66	<p>All cabinetry must include heavy-duty Southco or equivalent flush-mounted trigger latches. Cabinet doors must be mounted using piano hinges for added stability.</p>		

67	The galley area must include appropriate electrical and space to install a (PCA provided) microwave and a small refrigerator under the counter (33 1/8" high, 23 3/4" wide and 23 1/2" deep +/- 1").		
68	FRONT ROOM (1) 8'Lx21"Dx30"H laminate work surface across front wall - all laminate to be Pewter swirl with black PVC edge trim (1) 3-drawer cabinet NOTE: rack may be custom-built or sourced from other supplier (1) 32"Wx15"Dx6"H storage cabinet in front room with double doors (2) Office Star 5500 or equivalent grid-back office chair (1) magnetic whiteboard; on sidewall from counter to divider wall (2) small angled monitor mounts (MP#4566) for front room (4) 6" round vents through front wall above racks for airflow		
69	MIDDLE ROOM, GALLEY AREA (1) 62"Lx22"Dx33"H laminate work surface in middle room, (1) 36"Wx24"H magnetic whiteboard (1) 18"Wx24"H magnetic whiteboard (1) 62"Wx23"Dx33"H laminate work surface in middle room, fridge enclosure below (1) 20.5"Wx12"Dx14"H upper cabinet w/(1) double door, microwave enclosure underslung below (3) Office Starr 5500 or equivalent grid-back office chairs		
70	REAR ROOM, CONFERENCE AREA (1) 48"x72" conference room table with (2) 4" pedestal legs (1) 10'6"L bench seat in slideout with 3"H foam seat pad on 3/4" plywood backer, wrapped in black vinyl (3 pieces) that are hinged or removable for storage below. (1) 10'6"L bench backrest w/2" foam pad on 1/2" plywood backer, wrapped in black vinyl (3 pieces) that are attached to wall (1) 34"x36" corner cabinet unit with laminate surface and storage cabinet below (1) 10'Lx4" magnetic whiteboard; on divider wall (1) small angled monitor mount (MP#4566) for rear room (1) large screen lo-pro monitor mount (MP#6283) for rear room (3) Office Starr 5500 or equivalent grid-back office chairs (2) Electronics cabinets with 19" rack rails, smoked acrylic doors, vent fan, removable side panels & key lock, installed through openings in the wall. (1) electrical panel box, with hinged face (electrical panel and generator control panel)		
Exterior Lighting			
71	All exterior lighting as required by CMVSS must be installed, including the following: > Rear tail, signal and stop (two per side) and back-up lamps must be LED, sealed shock mount. > Midship LED amber turn lights, one left side and one on right side. > Compact LED clearance lamps must be mounted on the roof extrusion. > License plate lamp, complete with license plate bracket, mounted on the rear of the trailer as per Highway Traffic Act requirements as it pertains to trailer construction. > Scene lighting, 10 Whelen 24-diode LED or equivalent surface mount exterior scene lights with chrome bezels controlled by two switches at side door.		
Electronics Cabinet			
72	There must be two electronics cabinets mounted on the rear interior wall of the rear room of the trailer. These will be mounted flush to the wall with the actual structure extending into the generator compartment.		
73	Each cabinet must be 31" H x 20.5" W x 20" D, having a load capacity of 120 lbs. minimum, black in colour, with a smoked acrylic door.		
74	A 4" wire chase must be installed at the interior wall and ceiling area on both sides and back wall of the trailer for future wiring and electronics installations.		

75	There must be a seven function panel such as a Blue Sea VSM 422 Vessel Systems Monitor or equivalent mounted in the forward upper compartment to monitor: x Battery bank charge level x Battery temperature x DC voltage x AC voltage x Fuel supply		
Safety Tie Down Points			
76	Full length cabling with three anchor points for fall arrest must be installed on the roof area. This must meet CLC stress standards of 5000 lbs. minimum		
Antenna Farms and Masts			
77	Two antenna farms must be placed on the roof of the trailer. Each will be 18" W x 30" L x 6" D. These will be made from metal sheeting to allow magnet based antennas to be placed on them and will need to be isolated from the aluminum roofing material. Access must also be provided to the interior wiring chases located in the trailer.		
78	A telescoping pneumatic mast (Will Burt 7-30 Pneumatic Mast or equivalent) must be placed on the roof of the trailer. All the radio, electronics, satellite for internet, will be put in by PCA after the trailer is delivered.		
Warranty and Manuals			
79	The successful Contractor must provide a minimum: > Ten (10) year warranty against manufacturing and material defects on the trailer build including galvanic reaction. > A five (5) year warranty on electrical wiring for AC and DC installed by the Contractor. > A two (2) year warranty on all sub components installed by the Contractor. > A two (2) year warranty on paint completed by the Contractor. > The above warranties will be administered through the successful contract from the date of delivery including work completed by sub-contractors if any. > A signed letter from the winning Contractor on their company letterhead must be provided stating the above warranties prior to delivery.		
80	On delivery the Contractor must supply PCA with AC and DC wiring diagrams, CEC (Canadian Electrical Code), ESA (Electrical Safety Authority) certification documentation.		
81	The Contractor must provide Transport Canada NSM Certification (National Safety Mark).		
82	The Contractor must also provide an instruction manual (printed or electronically) on the mechanical and electrical workings of the entire vehicle and all equipment and owner's manuals of installed equipment. Up to 5 hours of training on operation of trailer.		

NOTE:

- Coatings such as ECK must be used at all points where dissimilar metals maybe in contact to eliminate galvanic reaction including hinges, handles, fasteners and hardware.
- Wherever actual brand or model names are referenced, equipment of equal or superior manufacture will be considered and accepted after contract award upon review and confirmation of equivalency by PCA.
- Dimensions noted in the written specification are to be considered as minimum requirements and may be adjusted to accommodate the manufacturing requirements upon agreement and acceptance by PCA.
- Computers, television, monitors, and smartboards will not be supplied by the Contractor. Installation will be done by PCA after delivery.

ANNEX "B"

BASIS OF PAYMENT

Bidders ***must*** complete the below table and submit it with their bid. When completed, Annex B will be considered the Bidder's Financial Bid.

Prices quoted to be **Firm Unit Prices**, FOB Destination, including all delivery and offloading charges, in accordance with the requirements identified in Annex A - Requirement and Appendix 1 - Mandatory Specifications – Mobile Incident Command Post (MICP).

Pricing does not include GST/HST. Applicable taxes will be added as a separate line item to any invoice issued as a result of a Contract.

All Firm Unit Prices are in Canadian Dollars (CAD).

If any line item is left blank, price will be considered to be \$0.00.

Item	Description	Qty	Unit of Issue	Unit Price
1	Mobile Incident Command Post In accordance with mandatory specifications in Annex "A" - Requirement	1	each	\$ _____
2	Warranty: as identified in Appendix 1 - Mandatory Specifications and Section 09 of the General Conditions 2010A, as amended.	1	lot	\$ _____
3	FOB Destination including all delivery and off-loading charges Parks Canada – National Fire Cache 216 Hawk Ave. Banff, Alberta T1L1K2	1	lot	\$ _____
TOTAL EVALUATED PRICE				\$ _____

Solicitation No. - N° de l'invitation
5P421-210301/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
WPG014

Client Ref. No. - N° de réf. du client
5P421-210301

File No. - N° du dossier
WPG-0-44036

CCC No./N° CCC - FMS No./N° VME

ANNEX "C" to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.

The Bidder accepts any of the following Electronic Payment Instrument(s):

() Direct Deposit (Domestic and International)