



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 001	RFP Amendment Date: December 29, 2021
Office of the Chief Electoral Officer File No. ECBH-RFP-2021-0381	
Title: Managed Hosting Services	
Request for Proposal Closing Date: January 18, 2021 at 2:00PM Eastern Standard Time (EST)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Brandon Hua	Tel No. 873-415-0459

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Managed Hosting Services bearing number ECBH-RFP-2021-0381 and dated December 29, 2021 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 1

Question: Do you accept a platform other than Moodle?

Answer: Alternative platforms will not be accepted.

2.2 Question No. 2

Question: Do you have traffic stats for the last 3 months of the current LMS?

Answer: Unfortunately, site-wide traffic stats for the last 3 months of service are currently not available.

2.3 Question No. 3

Question: Can the solution be hosted in AWS in the Canada Central Region (Quebec)?

Answer: Yes, the vendor is responsible for ensuring the solution achieves sufficient availability and performance for clients across the country; if the vendor can achieve this using the proposed AWS instance then it would be accepted.

2.4 Question No. 4

Question: What are your expectations about answering Annex C, D, & E as the majority of these sections are connecting to licensing and contracting for example – the fact that MoodleLMS is open source, thus some of the sections might not be applicable.

Answer: During contract award, the sections that are not applicable will be removed.

2.5 Question No. 5

Question: What are the differences between **PROPOSAL** and **FIRM PRICE** in the **FINANCIAL PROPOSAL TEMPLATE**?

Answer: This solicitation offers bidders the option to provide additional capabilities beyond the minimum for additional points in the technical criteria.

For example, the minimum **Additional Server Storage** is 500 GB. Bidders have the option to provide up to 2,000 GB of additional server storage to receive more points in the technical section. If the bidder chooses to offer additional server storage beyond the 500 GB minimum, it must be indicated in the **PROPOSAL** section of the **FINANCIAL PROPOSAL TEMPLATE**. The **FIRM PRICE** section will be the bidder price for the product or service.

If for example, a bidder indicates in the **PROPOSAL** section that they offer over 2,000 GB of additional server storage, the price will be as indicated in the **FIRM PRICE** section for the 2,000 GB of additional server storage.

As indicated in the RFP, the financial evaluation will be performed based on the **PROPOSAL** and **FIRM PRICE**. If a bidder offers additional capabilities beyond the minimum at a higher cost, the financial evaluation will be performed based on the additional cost.

2.6 Question No. 6

Question: In scoring methodology, there is a request to present capabilities to provide 500-2,000 GB; however, in the Pricing Table we are asked only about 500 GB+. Can we present pricing for each unit – 500 GB, 1,000 GB, and 2,000 GB?

Answer: In the **FINANCIAL PROPOSAL TEMPLATE**, bidders are to indicate in the

PROPOSAL section the proposed capabilities. For example, if the minimum **Additional Server Storage** is 500 GB and the bidder wishes to offer 2,000 GB, please indicate in the **PROPOSAL** section and the price for the 2,000 GB in the **FIRM PRICE** section.

Please note that the financial evaluation will be performed based on the bidder proposed capability in the **PROPOSAL** and **FIRM PRICE**.