

**ADVANCE CONTRACT AWARD NOTICE (ACAN)**

An Advance Contract Award Notice (ACAN) allows departments and agencies to post a notice, for no less than fifteen calendar days, indicating to the supplier community that it intends to award a good, service or construction contract to a pre-identified contractor. If no other supplier submits, during the fifteen calendar day posting period, a statement of capabilities that meet the requirements set out in the ACAN, the competitive requirements of the government's contracting policy have been met. Following notification to suppliers not successful in demonstrating that their statement of capabilities meets the requirements set out in the ACAN, the contract may then be awarded using the Treasury Board's electronic bidding authorities.

If other potential suppliers submit statements of capabilities during the fifteen-calendar day posting period, and meet the requirements set out in the ACAN, the department or agency must proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

**Contracting Officer Name:**

**Michelle Owens**

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**DESCRIPTIVE TITLE:**

Community Economic Development: Research Analysis

**BACKGROUND**

Prairies Economic Development Canada (PrairiesCan) has a mandate to promote and support economic diversification in the prairies, and to advance the interests of Canadians in the prairies. This means working with partners at the local and community level to help ensure that communities across the prairies can participate fully in the region's recovery. A renewed focus on community economic development (CED) is one important way that PrairiesCan can achieve this goal.

PrairiesCan Alberta Region has established an internal working group to explore ways that the Prairie region can support CED. CED is a strategic approach to supporting sustainable wealth generation and enhanced socio-economic wellbeing at the community level. What differentiates CED from conventional economic development is that CED brings multiple partners together with different strengths and capacities to co-develop holistic solutions that reflect the complex realities unique to each community. The intended outcome of CED is to support community development that includes tailored projects and initiatives, clear milestones as well as defined roles and responsibilities for each of the partners involved.

This statement of work and the research requested within is part of our efforts to ensure PrairiesCan is able to take an informed and evidence based approach to CED and to better understand the opportunities and challenges to support CED in Alberta, Saskatchewan, and Manitoba. The research will provide recommendations for PrairiesCan to support CED within the scope of its existing mandate and resources while highlighting potential supports PrairiesCan could provide with additional resources. Likewise, there is a need to look at communities across Canada and around the world to identify strategic CED approaches and investments that can help communities in the prairies build inclusive local economies and economic resiliency for the future.

**Objective:** There is a window of opportunity for PrairiesCan to establish a long-term CED framework, given an anticipated influx of recovery funding, the establishment of a dedicated regional development agency for the prairies, the current socio-economic environment, and growing attention to cross-government approaches such as place-based decision making and the rural lens. The proposed research will ensure that a PrairiesCan CED framework will be developed with an appropriate depth of analysis and strategic alignment with evolving departmental priorities. PrairiesCan intends to award one (1) contract for the services to a Contractor with expertise in CED, research and analysis. This contract is focused on Alberta, Saskatchewan and Manitoba, and the Contractor must have a strong understanding of the prairies region's CED landscape. The Contractor must also have a strong understanding of the CED landscape in international markets similar to the prairies or have existing resources (networks, databases, etc.) that they utilize for information

### **REQUIREMENTS/RESULTS:**

- A scan and analysis of other regional, national and international examples of successful CED projects developed in collaboration between government and local community partners, including Indigenous communities.
- A gap analysis of the CED ecosystem across the prairies and identifying potential PrairiesCan roles in filling those gaps without duplicating the work of other players in this space (e.g. Community Futures, Women's Enterprise Initiative, Western Canada Business Service Network, etc.).
- Where PrairiesCan can add more value to the CED ecosystem.
  - This analysis will be broken down by each one of the three provinces.
- An inventory of relevant and reliable performance measures used to evaluate CED projects/initiatives impacts on communities (outcomes vs outputs), as well as an analysis of key factors that made projects/initiatives successful.
  - This analysis will include the description of formal indicators where possible, relating them to the indicators announced in budget 2021's Quality of Life framework.
- Based on the previous findings and analysis, develop recommendations to guide PrairiesCan's approach to better support grassroots CED initiatives that foster healthy and inclusive local economies.
  - The recommendations should be broken down by province to include targeted interventions/actions and key stakeholders for Alberta, Saskatchewan, and Manitoba.

### **IDENTIFICATION OF CONTRACTOR**

Name of Contractor: **Killick Leadership Group LTD**

Address: PO Box 405 - 5528 43 Street

City: Lamont, AB

Country: Canada

### **REASON FOR AWARDING CONTRACT TO THIS CONTRACTOR**

The creation of the new Prairie agency adds complexity and urgency to this work. The new Prairie agency will be expected to deliver on its renewed mandate and roles during the current fiscal year. In particular, the recent Ministerial mandate letter include a specific mention related to supporting community economic development. The mandate letter states that PrairiesCan continues to promote short- and long-term job creation and economic development in the Prairie regions, particularly through the delivery of regionally tailored programs, services, knowledge and expertise, so that all regions, and in particular rural and small communities, have access to place-based programming and support. Given this mandate, PrairiesCan will be expected to start delivering on

this tailored approach which will require an in-depth understanding of the gaps in the community economic development ecosystem.

**ESTIMATED COST**

The period of the contract will be from January 2022 to March 31, 2023 and the total amount of the contract is estimated to be \$122,900.00 including taxes.

CMM Shared Drive: Contract Unit: Templates - ACAN. Eng.doc

**APPLICABLE TRADE AGREEMENTS AND APPLICABLE LIMITED TENDERING REASONS:**

***Sample wording should NAFTA & AIT be applicable***

*The North American Free Trade Agreement (NAFTA) and the Agreement on Internal Trade (AIT) (T.B. 10.2.8(b)) are applicable. With the absence of competition for technical reasons and that the services can only be supplied by Company X and no reasonable alternative or substitute exists is the basis for the limited tendering.*

**CLOSING DATE AND TIME FOR WRITTEN SUPPLIER RESPONSES  
CHALLENGING THIS REQUIREMENT IS 2:00 P.M, EASTERN TIME, 2022-01-19**

You are hereby notified that the government intends to solicit a bid and negotiate with the firm identified above.

If you wish to submit a written response showing that you are capable of meeting this requirement, it must be done not later than the closing date and time. As it is intended to proceed in a timely manner, responses received after the closing date will not be considered. The Crown reserves the right not to open this procurement to competition.

Responses received on or before the closing date will be considered solely for the purpose of deciding whether or not to conduct a competitive procurement. Information provided will be used by the Crown for technical evaluation purposes only and is not to be construed as a competitive solicitation. Your written response must provide sufficient evidence (e.g. specifications, technical data, drawings, or any other proof) that clearly demonstrates that your product or service is capable of fulfilling this requirement.

Suppliers that have submitted a response will be notified in writing of Industry Canada's decision to continue with the non-competitive procurement or to compete the requirement.

Should you have any questions concerning this requirement, contact the contracting officer identified above. The Industry file number, the contracting officer's name and the closing date of the ACAN must appear on the outside of the envelope in block letters or, in the case of a facsimile transmission, on the covering page.