



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Travaux publics et Services gouvernementaux
Canada

Voir dans le document/

See herein

NA

Québec

NA

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

TPSGC-PWGSC
601-1550, Avenue d'Estimauville
Québec
Québec
G1J 0C7

Title - Sujet RISO - Rehab of contaminated sites RISO - Rehabilitation of contaminated sites	
Solicitation No. - N° de l'invitation EF928-212100/A	Date 2022-01-14
Client Reference No. - N° de référence du client EF928-212100	GETS Ref. No. - N° de réf. de SEAG PW-\$QCM-034-18270
File No. - N° de dossier QCM-0-43197 (034)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2022-02-15 Heure Normale du l'Est HNE	
Delivery Required - Livraison exigée Voir doc.	
Address Enquiries to: - Adresser toutes questions à: Kirouac, Jennifer	Buyer Id - Id de l'acheteur qcm034
Telephone No. - N° de téléphone (418)953-4110 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: MINISTERE DES TRAVAUX PUBLICS ET SERVICES GOUVERNEMENTAUX CANADA PL.BONAVENTURE,PORTAIL S-O 800 RUE DE LA GAUCHETIERE O B7300 MONTREAL Québec H5A1L6 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

NOTICE TO OFFERORS

This request for standing offers has 2 streams :

Stream 1 Area 1: Everywhere in Quebec excluding zones 2 & 3.

Stream 2 Area 2 : Nunavik Territory (excluding Whapmagoostui)

Area 3: Jamésie and Eeyou Ishchee Territories (including Whapmagoostui).

All interested suppliers may submit a bid for Stream 1.

Stream 2 of this procurement is set aside under the federal government Procurement Strategy for Aboriginal Business.

Considering that the services executed in areas 2 and 3 are subject to the Comprehensive Land Claims Agreements (CLCA) entitled the Convention of the James Bay and Northern Quebec Agreement (JBNQA), please note that:

1. In accordance to Article 1802 of the Canadian Free Trade Agreement (CFTA), the CFTA does not apply to **Stream 2** of this procurement process.
2. To apply on **Stream 2, area 2:**
 - a. As defined in chapter 29, clauses 29.0.31 of the JBNQA, this requirement is reserved for individuals defined as "INUIT", as defined in chapter 3 of the JBNQA (paragraphs 3.1.2, 3.2.4, 3.2.5 and 3.2.6). In respect to aboriginal Inuit business, they must be located to the north of the 55th parallel, as described in chapter 6 of the JBNQA.
 - b. Proponents must sign and complete the document entitled "Attestation for Program of Reserved Contracts for Aboriginal people" (see Part 5 of the present document), understood here as «INUIT people» and beneficiaries of the JBNQA.
3. To apply on **Stream 2, area 3:**
 - a. As defined in chapter 28, clauses 28.0.3 of the JBNQA, this requirement is reserved for individuals defined as "CREE", as defined in chapter 3 of the JBNQA (paragraphs 3.1.1, 3.2.1, 3.2.2 and 3.2.3). In respect to aboriginal Inuit

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

business, they must be located to the north of the 55th parallel, as described in chapter 6 of the JBNQA.

- b. Proponents must sign and complete the document entitled "Attestation for Program of Reserved Contracts for Aboriginal people" (see Part 5 of the present document), understood here as «CREE people» and beneficiaries of the JBNQA.

Table of contents

PART 1 - GENERAL INFORMATION	5
1.1 INTRODUCTION	5
1.2 SUMMARY	5
1.3 SECURITY REQUIREMENTS.....	6
1.4 EPOST CONNECT SERVICE.....	6
1.5 DEBRIEFINGS	6
1.6 ANTICIPATED MIGRATION TO AN E-PROCUREMENT SOLUTION (EPS)	6
PART 2 - OFFEROR INSTRUCTIONS.....	7
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	7
2.2 SUBMISSION OF OFFERS	7
2.3 FORMER PUBLIC SERVANT.....	8
2.4 ENQUIRIES - REQUEST FOR STANDING OFFERS	9
2.5 APPLICABLE LAWS	10
2.6 BID CHALLENGE AND RECOURSE MECHANISMS.....	10
PART 3 - OFFER PREPARATION INSTRUCTIONS.....	11
3.1 OFFER PREPARATION INSTRUCTIONS	11
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	13
4.1 EVALUATION PROCEDURES	13
4.2 BASIS OF SELECTION - HIGHEST COMBINED RATING OF TECHNICAL MERIT (70%) AND PRICE (30%).....	20
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION.....	25
5.1 CERTIFICATIONS REQUIRED WITH THE OFFER	25
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION	26
5.3 COMPLIANCE WITH APPLICABLE LAWS	27
PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES	28
A. STANDING OFFER	28
6.1 OFFER.....	28
6.2 SECURITY REQUIREMENTS.....	28
6.3 STANDARD CLAUSES AND CONDITIONS.....	28
6.4 TERM OF STANDING OFFER	28
6.5 AUTHORITIES.....	28
6.6 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	29
6.7 IDENTIFIED USERS.....	29
6.8 CALL-UP INSTRUMENT.....	29
6.9 LIMITATION OF CALL-UPS	30
6.10 FINANCIAL LIMITATION.....	30
6.11 PRIORITY OF DOCUMENTS	30
6.12 CERTIFICATIONS AND ADDITIONAL INFORMATION	30
6.13 APPLICABLE LAWS	31
6.14 TRANSITION TO AN E-PROCUREMENT SOLUTION (EPS)	31
B. RESULTING CONTRACT CLAUSES.....	32
ANNEX "A"	46
STATEMENT OF WORK.....	46
ANNEX "B"	59
BASIS OF PAYMENT	59

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

ANNEX "C"	75
ELECTRONIC PAYMENT INSTRUMENTS	75
ANNEX "D"	76
EXPECTED RESPONSIBILITIES OF KEY INDIVIDUALS ON THE PROJECT TEAM.....	76

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
 - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

Request for a Regional Individual Standing Offer (RISO) for contaminated site rehabilitation, as needed, to run for two years with the possibility for 3 one-year extensions. The global potential value of this RISO, all areas combined, in terms of ensuing contracts may amount to \$23 millions, taxes included.

The Identified User is: Environmental services of Public Works and Government Services Canada, Quebec Region.

The Request for Standing Offers (RFSO) is to establish National Master Standing Offers for the delivery of the requirement detailed in the RFSO, to the Identified Users across Canada, including areas subject to Comprehensive Land Claims Agreements (CLCAs).

Stream 2 of this procurement is set aside under the federal government Procurement Strategy for Aboriginal Business. For more information on Aboriginal business requirements of the Set-aside Program for Aboriginal Business, refer to [Annex 9.4](#) of the Supply Manual.

Stream 2 of this procurement is set aside from the international trade agreements under the provision each has for measures with respect to Aboriginal peoples or for set-asides for small and minority businesses.

Further to Article 800 of the Canadian Free Trade Agreement (CFTA), CFTA does not apply to **Stream 2** of this procurement

1.3 Security Requirements

This requirement does not include a security requirement.

1.4 Epost Connect service

This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.5 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.6 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006 \(2020-05-28\)](#) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.2 Submission of Offers

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Quebec Region Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation.

2.2.1 Epost Connect

Bidders choosing to submit using epost Connect must send an email requesting to open an epost Connect conversation to the following address:

TPSGC.RQReceptionSoumissions-QRSupplyTendersReception.PWGSC@tpsgc-pwgsc.gc.ca

Note: **Bids will not be accepted if emailed directly to this email address.** This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003 \(https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2003/active\)](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2003/active), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

[Steps to follow for the Bid Submission to Bid Receiving Unit \(BRU\) using epost Connect \(https://buyandsell.gc.ca/steps-to-follow-for-the-bid-submission-to-bid-receiving-unit-bru-using-epost-connect\)](https://buyandsell.gc.ca/steps-to-follow-for-the-bid-submission-to-bid-receiving-unit-bru-using-epost-connect)

2.2.2 Facsimile

Offerors who choose to submit their offer by facsimile must send it to the following number: 418-566-6168.

2.2.3

Bids transmitted by hardcopy to PWGSC will not be accepted.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES () NO ()**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** () **NO** ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority at jennifer.kirouac@tpsgc-pwgsc.gc.ca no later than **five (5)** calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the

proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential offerors to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages offerors to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT) (Applicable for section 1 only)
- (c) Offerors should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Offerors should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications

Due to the nature of the RFSO, offers transmitted by paper*** will not be accepted.

Prices must be indicated in the financial offer only. No prices are to be indicated in any other section of the offer.

Section I: Technical Offer

In their technical offer, offerors should explain how they meet the requirements of this Request for Standing Offers and how they will carry out the work. Offerors should demonstrate their capacity and describe the approach they will take in a comprehensive, concise and clear manner to perform the Work.

Please clearly indicate on the first page of the technical offer the area or areas for which you are making your offer:

- Stream 1** Area 1: Everywhere in Quebec excluding zones 2 & 3.
- Stream 2** Area 2 : Nunavik Territory (excluding Whapmagoostui)
Area 3: Jamésie and Eeyou Ishchee Territories (including Whapmagoostui).

The technical offer must have a maximum of 28 pages.

The following are not included in the page count to comply with the above-mentioned maximum number:

- Cover letter
- Integrity provisions – required documentation
- Front page of the RFSO
- Front page of change(s) made to the RFSO
- Declaration/certifications forms (Part 5)
- Financial offer including the price offer form (Annex B)
- Integrity provisions – associated information (Part 5)

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

Consequence of non-compliance: Any pages in addition to the above-mentioned page maximum and any attachments (annexes, etc.) other than those specifically required will be removed from the offer and will not be forwarded to the PWGSC Evaluation Board for evaluation.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex B, Basis of Payment.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation,

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5 and Part 2 (Former public servant (2.3)).

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of PWGSC will evaluate the offers.

Only financial offers submitted by Bidders whose technical offers received the pass mark will be evaluated. The method that will be used to evaluate the financial offer is presented in section 4.1.3 of this part.

4.1.1 Technical Evaluation

4.1.1.1 Point Rated Technical Criteria

4.1.1.1.1 Point-rated Criterion 1: Experience and qualifications of key resources on the Bidder's team

What we are looking for

Bidders should demonstrate that they have resources within their company that have the necessary academic training, experience and skills, abilities and know-how for all of the services required to carry out the types of projects described in the Statement of Work (Annex A). It should be demonstrated, in particular, that these employees have expertise in fields of rehabilitation involving the use of in situ or ex situ treatment methods, green or sustainable rehabilitation and rehabilitation using an excavation, pumping and disposal method.

Bidders must identify a different person for each of the key positions described below:

- One (1) Project Manager with at least ten (10) years of relevant experience over the course of the past fifteen (15) years;
- Two (2) Project Leads (Professionals) with at least seven (7) years of relevant experience over the course of the past ten (10) years.

Among their project personnel, Bidders should include at least one (1) professional entered on the list of experts empowered under section 31.65 of Quebec's *Environment Quality Act*. That person should be the incumbent of one of the three (3) positions listed above.

In the description of the Bidder's team, the participation of the key personnel proposed for the submitted projects and the teams of specialists who have shown that they have previously worked together will be taken into consideration during the evaluation.

For information purposes, a description of the main responsibilities expected of each of the key

people on the bidder's team is provided in the table attached to Annex E. The list of responsibilities in that table is neither all-inclusive or limited.

What Bidders should provide

a. Describe the experience and skills of the individuals for each of the categories of key people as listed above. Provide the resumés of the three (3) employees assigned to the project who will provide the services required in the Standing Offer, these being one (1) Project Manager and two (2) Project Leaders who are entered on the list of experts empowered under section 31.65 of Quebec's *Environment Quality Act*. These resumés must contain the following information (maximum of two pages per resumé):

- ✓ Academic and professional training;
- ✓ Years of experience providing the required services;
- ✓ Years employed with the firm;
- ✓ Main duties within the firm;
- ✓ List of projects where involved as a key team member in relation to the Statement of Work (Annex A), including at least the start and end dates of the project and the amount of the project budget;
- ✓ Work experience where compliance with federal requirements required (number of projects completed);
- ✓ Professional certification, if applicable.

b. Describe the organization structure of the Bidder's firm for the purposes of providing the required services

- ✓ Confirm that a full project team is set up;
- ✓ Provide an organization chart with position titles and incumbent's names (Bidder's team) and each person's number of years of experience, and describe the composition of the team including all positions (project manager, project leader, technician), responsibilities and reporting relationships.

4.1.1.1.2 Point-rated Criterion 2: Previous projects carried out by the Bidder's team

What we are looking for

Bidders should demonstrate that, over the last eight (8) years, they or their key personnel have undertaken or completed at least ten (10) environmental rehabilitation projects in Canada related to

the Statement of Work (Annex A). They should demonstrate that they have carried out a variety of projects that are comparable and relevant to the Statement of Work. Projects with special characteristics, for example, difficult conditions on the site, heritage requirements, remote and isolated sites, use of green or sustainable rehabilitation technologies, public-sector clients or use of federal guidelines must be indicated. When participating in these projects, Bidders should have provided services corresponding to the scope of the work indicated in Annex A. The completeness of the requested information, as well as the relevance, scope, complexity and achievement of project objectives will be evaluated in relation to the scope of the required services (Annex A).

The submitted projects must include a minimum of the following:

- ✓ Completed or undertaken in the past eight (8) years of three (3) soil and/or groundwater treatment projects, with a minimum value of \$100,000 each (before taxes);
- ✓ Completion in the past eight (8) years of at least five (5) rehabilitation projects involving excavations, pumping and disposal, with a minimum value of \$100,000 each (before taxes);
- ✓ Of the submitted projects, at least five (5) must have been carried out in Quebec;
- ✓ Of the submitted projects, at least two (2) must have been carried out on behalf of departments or federal agencies, or in accordance with federal requirements. The phrase "carried out on behalf of departments or federal agencies" means that the bidder should have experience with federal laws under which he acted as the project's primary contractor.

Evaluators of the submitted previous projects will take the following into consideration:

- ✓ Complexity and scale of the project;
- ✓ Project involving multiple media and/or contaminants;
- ✓ Project involving multiple types of required services, as described in Annex A, section A.2; and
- ✓ Delivery by the key personnel members proposed in this bid.

What Bidders should provide

Submit brief descriptions of ten (10) projects.

Information to be provided for each project:

- ✓ Project title, client and type;
- ✓ Concise, detailed description of the project and objectives;

- ✓ Scope of services rendered that are relevant to the Statement of Work, the project objectives, the constraints and the documents produced as part of the project;
- ✓ Specific characteristics of the project;
- ✓ Summary of the project's costs (initial budget and cost of completion of the project);
- ✓ Summary of the project schedule (start and completion dates);
- ✓ Client references (names, addresses and telephone numbers of clients whose names are given as references regarding the execution of work);
- ✓ Names of key Bidder personnel responsible for project delivery.

NB: PWGSC reserves the right to check all references to confirm the accuracy of the information provided.

4.1.1.1.3 Point-rated Criterion 3: Procedure, methodology and approach for managing services proposed by the Bidder

What we are looking for

Bidders will explain how they plan to provide the services, deal with the project constraints and implement service management procedures to ensure the continuity and consistency of production control and the effectiveness of communications, as well as explain the team structure and management method.

Bidders should demonstrate that they understand the scope of the requested services (Annex A) and how they must be provided. They should also explain how their project team will be organized with regard to the approach and methodology used for the provision of the required services. Lastly, they should describe the procedures that they will implement to be able to provide the required services as per the schedule and the agreed cost, and to guarantee their quality.

What Bidders should provide

Information to be provided:

- ✓ Understanding of the scope of the required services;
- ✓ Description of the procedure implemented by the Bidder and of the methodologies and techniques used to provide the required services resulting from the Standing offer;
- ✓ Description of the Bidder's project management approach to responding to individual call-ups against this Standing Offer;
 - Description of a service action plan describing implementation strategies for the main activities and the order in which those activities will be implemented;
 - Project management approach to working with PWGSC (understanding of PWGSC management structure, client environment, Standing Offer process and

working with the government in general)

- Profiles of key positions (when available, responsibilities and special assignments);
- Communication strategies (explanation of how requirements pertaining to response times will be met);
- ✓ Description of the means and methods selected for resolving conflicts among the various project stakeholders (interpersonal conflicts, etc.);
- ✓ Description of the means implemented to present “fair and reasonable” costs for call-ups against the Standing Offer; and
- ✓ Description of the firm's service quality assurance and control plan.

4.1.1.1.4 Point-rated Criterion 4: Incorporation of sustainable development into service delivery

What we are looking for

Bidders should demonstrate the extent of their ability to incorporate sustainable development measures initiatives as outlined in the A-16 of Annex A during the execution of contracts awarded to them.

What Bidders should provide:

Bidders should demonstrate that their firm has implemented initiatives in the following priority areas:

- ✓ Effective action to combat climate change
 - a. Reduction of greenhouse gas emissions
- ✓ Greening of government
 - a. Reduction and diversion of construction and demolition waste and plastics from landfills (including waste excavated on sites to be rehabilitated, in particular). The Treasury Board target is to divert a minimum of 90% of the weight of construction, renovation and demolition (CRD) waste material from landfills and 100% of waste material by 2030
 - b. Adaptation to climate change
 - c. Procurement
 - Purchasing of products with low volatile organic compound (VOC) content;
 - Clean technology.
- ✓ Biodiversity
 - a. Protect the biodiversity of sites to be rehabilitated.

4.1.1.1.5 Point-rated Criterion 5: Demonstrate ability to include a contribution by Indigenous employees in the implementation of projects (Applicable for Stream 1 only)

What we are looking for

Bidders should demonstrate the extent of their ability to provide services using employees from Indigenous communities during the execution of contracts awarded to them.

What Bidders should provide

Bidders should demonstrate that their firm has employees from Indigenous communities. Otherwise, they must be able to demonstrate what steps would be taken to engage the services of Indigenous employees for the purposes of specific contracts.

Quality and clarity of offers

The submitted technical offer must contain all of the information stipulated in this document without any superfluous or irrelevant material. It must be of a quality on a par with the standards customarily required for the drafting of study reports, in terms of clarity, appearance of layout, quality of language, and document structure.

To facilitate the evaluation of the offer, Canada requests that Bidders address topics in the order of the evaluation criteria (Part 4 of this document) and under the same headings. To avoid duplication, suppliers may refer to different sections of their offers by identifying the specific paragraph and page number where the topic concerned has already been addressed.

When preparing offers, Bidders must take into and comply with the formatting instructions described.

4.1.2 Evaluation and rating of technical criteria

Offers that are responsive (i.e., that meet all the mandatory requirements set out in the Request for Standing Offer) will be reviewed, evaluated and rated by a PWGSC Evaluation Board. In the first instance, price envelopes will remain sealed and only the technical components of the proposal will be evaluated in accordance with the following to establish technical ratings.

It should be noted that PWGSC will not award additional points in the rating process for information deemed to exceed the information requested.

4.1.2.1 Generic Evaluation Table

PWGSC Evaluation Board members will evaluate the strengths and weaknesses of the Offeror's response to the evaluation criteria and will rate each criterion with even numbers (0, 2, 4, 6, 8 or 10) using the generic evaluation table below:

--	--	--	--	--	--

	INADEQUATE	WEAK	ADEQUATE	FULLY SATISFACTORY	STRONG
0 point	2 points	4 points	6 points	8 points	10 points
Did not submit information which could be evaluated	Lacks complete or almost complete understanding of the requirements.	Has some understanding of the requirements but lacks adequate understanding in some areas of the requirements.	Demonstrates a good understanding of the requirements.	Demonstrates a very good understanding of the requirements.	Demonstrates an excellent understanding of the requirements.
	Weaknesses cannot be corrected	Generally doubtful that weaknesses can be corrected	Weaknesses can be corrected	No significant weaknesses	No apparent weaknesses
	Offeror do not possess qualifications and experience	Offeror lacks qualifications and experience	Offeror has an acceptable level of qualifications and experience	Offeror is qualified and experienced	Offeror is highly qualified and experienced
	Team proposed is not likely able to meet requirements	Team does not cover all components or overall experience is weak	Team covers most components and will likely meet requirements	Team covers all components - some members have worked successfully together	Strong team - has worked successfully together on comparable projects
	Sample projects not related to this requirement	Sample projects generally not related to this requirement	Sample projects generally related to this requirement	Sample projects directly related to this requirement	Leads in sample projects directly related to this requirement
	Extremely poor, insufficient to meet performance requirements	Little capability to meet performance requirements	Acceptable capability, should ensure adequate results	Satisfactory capability, should ensure effective results	Superior capability, should ensure very effective results

4.1.2.2 Assigning of scores for point-rated technical criteria

a. Weighted score

The evaluation score will be multiplied by a weighting factor to obtain a weighted score.

b. Final score

The final technical score is obtained by adding the weighted scored of each rated requirement.

4.1.2.3 Technical pass mark

In order for their proposals to be given further consideration, Bidders must meet the following two (2) requirements:

- ✓ **A minimum weighted score** of sixty percent (**60%**) for point-rated technical criteria 1, 2 and :
 - experience and qualification of key employees;
 - past experience and achievements;
- ✓ An **overall score** for the technical offer equal to or greater than **42 points** (out of a total of 70 points, or 60%).

If these two (2) requirements are not met, the offer will be considered non-responsive and no further consideration will be given.

4.1.3 Financial evaluation

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price

4.1.3.1 List of unit prices and Bid Form

Bidders must append to their financial offers (in separate sealed envelope) the Bid Form appended in Annex B, duly completed and signed by a person authorized by the Bidder.

4.2 Basis of Selection - Highest Combined Rating of Technical Merit (70%) and Price (30%)

4.2.1 Assigning of score for the Financial Offer

Only financial offers associated with technically responsive bids will be evaluated. An average price for all the technically responsive offers will be calculated by adding all of the total amounts together for the purpose of evaluation (see Annex B, Table 3 on responsive bids) and dividing that figure by the number of technically responsive offers. All price offers

that exceed the calculated average price by at least twenty-five percent (25%) will be rejected and will receive no further consideration.

To calculate the average price, there must be at least three (3) technically responsive offers. If Canada only receives one or two technically responsive offers, the average price will not be taken into consideration.

The remaining financial offers will be scored as follows:

- ✓ The lowest price offer will be assigned a rating of 10;
- ✓ The second, third, fourth, fifth, sixth, seventh, eighth, ninth and tenth lowest price offers will be assigned a rating of 9, 8, 7, 6, 5, 4, 3, 2 and 1, respectively. All other price offers will receive a price rating of 0.
- ✓ On the rare occasions where two (2) (or more) price offers are identical, these price offers will receive the same rating and the corresponding number of ratings will then be skipped.

Table A – Evaluation of Rated Criteria in Technical and Financial Offers

	Weighting	Weighting	Evaluation	Weighted	Minimum	Final
	Factor	Factor	Score	Score	Score	Score
	(A)	(B)	(C = 0 to 10)	(D = A ou B x C)		(D/10)
	Stream 1	Stream 2				
Rated requirements – technical offer						
1a - Experience and qualifications of key employees	12	14			Section 1 13.5/22 Section 2 15/24	
1b - Organizational structure	10	10				
2. Experience and achievements	22	24			Section 1 13.5/22 Section 2 15/24	
3. Management procedure, methodology and approach	18	18			N/A	

Solicitation No. - N° de l'invitation
 EF928-212100/A
 Client Ref. No. - N° de réf. du client
 EF928-212100

Amd. No. - N° de la modif.
 File No. - N° du dossier
 QCM-0-43197

Buyer ID - Id de l'acheteur
 QCM034
 CCC No./N° CCC - FMS No./N° VME

4. Incorporation of sustainable development	4	4			N/A	
5. Demonstrate ability to include a contribution by Indigenous employees in the implementation of projects	4				N/A	
Overall Score for the Technical Offer	70	70			42/70	/70
Price offer						
Score for financial offer	30					/30
Total	100					/100

4.2.2 Selection of Offers

Following the evaluation of technical and financial offers, the total standing offer envelope will be distributed as follows:

The Bidder who obtains the highest total score will obtain 30% of the total standing offer envelope.

The Bidder who obtains the second highest total score will obtain 25% of the total standing offer envelope.

The Bidder who obtains the third highest total score will obtain 20% of the total standing offer envelope.

The Bidder who obtains the fourth highest total score will obtain 15% of the total standing offer envelope.

The Bidder who obtains the fifth highest total score will obtain 10% of the total standing offer envelope.

If only four Bidders qualify, the remaining 10% of the budget will be divided equally among the four qualifying Bidders.

If only three Bidders qualify, the remaining 25% of the budget will be divided equally among the three qualifying Bidders.

If only two Bidders qualify, the remaining 45% of the budget will be divided equally between the two qualifying Bidders.

If only one Bidder qualifies, the Bidder will receive 100% of the budget envelope.

In the event that a firm withdraws or that Canada terminates a standing offer during the term of the offer, for whatever reason, the residual amount of the limit of the standing offer will be divided equally and added to the financial limit of the other Bidders qualified for the standing offer.

Stream 1, Area 1 : The 5 responsive offers with the highest combined rating of technical merit and price will be recommended for award of a standing offer.

Stream 2, Area 2 : The responsive offer with the highest combined rating of technical merit and price will be recommended for award of a standing offer.

Stream 2, Area 3 : The responsive offer with the highest combined rating of technical merit and price will be recommended for award of a standing offer.

Stream 1, Area 1 : 20M\$ (distributed in 5 Standing offers)

Stream 2, Area 2 : 1.5M\$ (for one standing offer)

Stream 2, Area 3 : 1.5M\$ (for one standing offer)

Bidders wishing to qualify for set-asides **must clearly indicate this fact in their documentation (on the envelope and first page of the bid)** and must submit separate technical and financial offers.

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

The evaluation process will be based on the same criteria as for the non-set-aside contract, with separate ratings for each set-aside.

For each of the set-asides, Bidders must meet the requirements that apply to Indigenous firms (Part 5). The one receiving the highest score for its offer will be recommended for a Standing Offer.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2 Additional Certifications Required with the Offer (Stream 2)

5.1.2.1 Set-aside for Aboriginal Business

1. This procurement is set aside under the federal government Procurement Strategy for Aboriginal Business. For more information on Aboriginal business requirements of the Set-aside Program for Aboriginal Business, see [Annex 9.4](#) of the *Supply Manual*.
2. The Offeror:
 - i. certifies that it meets, and will continue to meet throughout the duration of the Offer, the requirements described in the above-mentioned annex.
 - ii. agrees that any subcontractor it engages under the Offer must satisfy the requirements described in the above-mentioned annex.
 - iii. agrees to provide to Canada, immediately upon request, evidence supporting any subcontractor's compliance with the requirements described in the above-mentioned annex.
3. The Offeror must check the applicable box below:
 - i. The Offeror is an Aboriginal business that is a sole proprietorship, band, limited company, co-operative, partnership or not-for-profit organization.
OR
 - ii. The Offeror is either a joint venture consisting of two or more Aboriginal businesses or a joint venture between an Aboriginal business and a non-Aboriginal business.

4. The Offeror must, upon request by Canada, provide all information and evidence supporting this certification. The Offeror must ensure that this evidence will be available for audit during normal business hours by a representative of Canada, who may make copies and take extracts from the evidence. The Offeror must provide all reasonably required facilities for any audits.
5. By submitting an offer, the Offeror certifies that the information submitted by the Offeror in response to the above requirements is accurate and complete.

5.1.2.2 Owner/Employee Certification - Set-aside for Aboriginal Business

If requested by the Standing Offer Authority, the Offeror must provide the following certification for each owner and employee who is Aboriginal:

1. I am _____ (*insert "an owner" and/or "a full-time employee"*) of _____ (*insert name of business*), and an Aboriginal person, as defined in [Annex 9.4](#) of the *Supply Manual* entitled "Requirements for the Set-Aside Program for Aboriginal Business".
2. I certify that the above statement is true and consent to its verification upon request by Canada.

Printed name of owner and/or employee

Signature of owner and/or employee

Date

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Status and Availability of Resources

The Offeror certifies that, should it be issued a standing offer as a result of the Request for Standing Offer, every individual proposed in its offer will be available to perform the Work resulting from a call-up against the Standing Offer as required by Canada's representatives and at the time specified in a call-up or agreed to with Canada's representatives. If for reasons beyond its control, the Offeror is unable to provide the services of an individual named in its offer, the Offeror may propose a substitute with similar qualifications and experience. The Offeror must advise the Standing Offer Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Offeror: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

5.2.3.2 Education and experience

The Offeror certifies that all the information provided in the résumés and supporting material submitted with its offer, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Offeror to be true and accurate. Furthermore, the Offeror warrants that every individual offered by the Offeror for the requirement is capable of performing the Work resulting from a call-up against the Standing Offer.

5.3 Compliance with applicable laws

1. By submission of a bid, the Bidder certifies that the Bidder has the legal capacity to enter into a contract and is in possession of all valid licences, permits, registrations, certificates, declarations, filings, or other authorizations necessary to comply with all federal, provincial and municipal laws and regulations applicable to the submission of the bid and entry into any ensuing contract for the performance of the work.
2. For the purpose of validating the certification in paragraph 1) of GI14, a Bidder shall, if requested, provide a copy of every valid licence, permit, registration, certificate, declaration, filing or other authorization listed in the request, and shall provide such documentation within the time limit(s) set out in the request.
3. Failure to comply with the requirements of paragraph 2) of this clause shall result in disqualification of the bid.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2005 \(2017-06-21\)](#) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from April 1st, 2022 to March 31st, 2024.

6.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional 3 period of one year each, from April 1st 2024 to March 31st 2027 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Jennifer Kirouac
Title: Procurement Specialist
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Québec Region
Address: 1550, avenue d'Estimauville, Québec , QC, G1J 0C7
Telephone: 418-953-4110

E-mail: jennifer.kirouac@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative

Name : _____

Title : _____

Address : _____

Telephone : _____

E-mail : _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2019-01 of the Treasury Board Secretariat of Canada.

6.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Environmental services of Public Works and Government Services Canada, Quebec Region.

6.8 Call-up Instrument

A form or electronic call-up document which contains at a minimum the following information:

- standing offer number;
- statement that incorporates the terms and conditions of the Standing Offer;
- description and unit price for each line item;
- total value of the call-up;
- point of delivery;
- confirmation that funds are available under section 32 of the Financial Administration Act;
- confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

6.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$ 1 150 000,00 \$ (Applicable Taxes included).

6.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$_____ (*Applicable Taxes excluded*) (*will be completed at contract award*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 4 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services
- f) Annex A, Statement of Work;
- g) Annex B, Basis of Payment;
- j) the Offeror's offer dated _____ (*will be completed at contract award*)

6.12 Certifications and Additional Information

6.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.12.2 Federal Contractors Program for Employment Equity - Setting aside

The Offeror understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Offeror and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Standing Offer. If the AIEE becomes invalid, the name of the Offeror will be added to the "FCP Limited Eligibility to Bid" list. The imposition of such a sanction by ESDC may result in the setting aside of the Standing Offer.

6.12.3 SACC Manual Clauses

M3800C (2006-08-15) - Estimates

6.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (*will be completed at contract award*)

6.14 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:

- a. Contract Page when signed by Canada;
- b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- c. Drawings and Specifications;
- d. General Conditions and clauses
 - GC1 General Provisions – Construction Services R2810D (2017-11-28);
 - GC2 Administration of the Contract R2820D (2016-01-28);
 - GC3 Execution and Control of the Work R2830D (2019-11-28);
 - GC4 Protective Measures R2840D (2008-05-12);
 - GC5 Terms of Payment R2850D (2019-11-28);
 - GC6 Delays and Changes in the Work R2860D (2019-05-30);
 - GC7 Default, Suspension or Termination of Contract R2870D (2018-06-21);
 - GC8 Dispute Resolution R2880D (2019-11-28);
 - GC9 Contract Security R2890D (2018-06-21);
 - GC10 Insurance R2900D (2008-05-12);
 - Allowable Costs for Contract Changes Under GC6.4.1 R2950D (2015-02-25);
- e. Supplementary Conditions
Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and n
- g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions. A

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

SUPPLEMENTARY CONDITIONS (SC)

SC01 INSURANCE TERMS

1. Insurance Contracts

- a. The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- b. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2. Period of Insurance

- a. The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- b. The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3. Proof of Insurance

- a. Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- b. Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4. Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5. Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

SC02 TYPES AND AMOUNTS OF CONTRACT SECURITY

Paragraph 2. of CG9.2 of R2890D is deleted and replaced by the following:

2. A performance bond and a labour and material payment bond referred to in subparagraph 1)(a) of GC9.2 shall be in a presented on form PWGSC-TPSGC 505 (<https://www.tpsgc-pwgsc.gc.ca/app-acq/forms/505-eng.html>) and form PWGSC-TPSGC 506 (<https://www.tpsgc-pwgsc.gc.ca/app-acq/forms/506-eng.html>) respectively, duly completed, bearing the required signatures and the seal of a Government of Canada

approved bonding or surety company (see Appendix L, Recognized Surety Companies, of the Treasury Board (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494#appL>)).

Bonds must be submitted in **electronic format** and meet the following criteria:

- a. The submitted version must be an encrypted electronic file of an embedded digital certificate verifiable by Canada with respect to the entire and completeness of the bond form, including the content, all digital signatures and all digital seals. , from the surety company or an approved surety company verification service provider.
- b. The submitted version must be viewable, printable and storable by Canada. It must be presented in a single file and in PDF format.
- c. Verification may be conducted by Canada immediately or at any time during the life of the bonds, at Canada's discretion.
- d. The results of the verification must provide a clear, immediate and printable indication of pass or failure with respect to section 2.1.a.
- e. It is not acceptable to present bonds with unverifiable signatures and / or seals. A scanned copy of a bond form does not constitute an electronic bond.

SC03 COMPLIANCE WITH ON-SITE MEASURES, STANDING ORDERS, PLICIES AND RULES

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

SC04 ÉVALUATION DU RENDEMENT

1. Les soumissionnaires doivent noter que le Canada évaluera le rendement de l'entrepreneur pendant la réalisation des travaux et au moment de leur achèvement. Cette évaluation portera sur la qualité de l'exécution des travaux, les délais d'exécution, la gestion de projet, la gestion du contrat et la gestion de la santé et sécurité. Si le rendement de l'entrepreneur est jugé insatisfaisant, les privilèges lui permettant de présenter des soumissions dans le cadre de travaux ultérieurs pourront être suspendus indéfiniment.
2. Le formulaire [PWGSC-TPSGC 2913](#), SELECT - Formulaire du rapport d'évaluation du rendement de l'entrepreneur, est utilisé pour évaluer le rendement.

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Insert Project Title and location

BA02 LEGAL NAME AND ADDRESS OF BIDDER

Legal Name: _____

Operating Names (if any): _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail Address: _____

Industrial Security Program Organization Number: _____

(when required)

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the Total Bid Amount of

\$ _____ excluding Applicable Taxes.

(amount in numbers)

Or

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of **sixty (60) days** following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete the Work within _____ (Number of weeks) from the date of notification of acceptance of the offer.

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

BA07 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date

APPENDIX 1 - COMBINED PRICE FORM

1. The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
2. Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.
3. Prices in this appendix must not include applicable taxes

LUMP SUM

The Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- a. Work included in the Lump Sum Amount represents all work not included in the unit price table.

LUMP SUM AMOUNT (LSA)	
------------------------------	--

UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- a. Work included in each item is as described in the referenced specification section.
- b. The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity (EQ)	Firm Price per Unit (PU)	Extended amount (EQ x PU)
TOTAL EXTENDED AMOUNT (TEA)						

TOTAL BID AMOUNT (LSA +TEA)	
------------------------------------	--

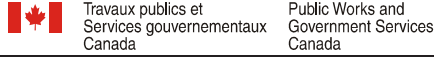
Solicitation No. - N° de l'invitation
 EF928-212100/A
 Client Ref. No. - N° de réf. du client
 EF928-212100

Amd. No. - N° de la modif.
 File No. - N° du dossier
 QCM-0-43197

Buyer ID - Id de l'acheteur
 QCM034
 CCC No./N° CCC - FMS No./N° VME

APPENDIX 2 - CERTIFICATE OF INSURANCE
 (For information only, not required at bid solicitation closing)

CERTIFICATE OF INSURANCE
Page 1 of 2



Description and Location of Work	Contract No.
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
Additional Insured Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services				

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
Commercial General Liability Umbrella/Excess Liability				\$	\$	\$
Builder's Risk / Installation Floater				\$		
Marine Liability				\$		
Insert other type of insurance as required				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

<input type="text"/>	<input type="text"/>
Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)	Telephone number
<input type="text"/>	<input type="text"/>
Signature	Date D / M / Y

CERTIFICATE OF INSURANCE
Page 2 of 2

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
OCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds"

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

Marine Liability (if applicable)

The insurance coverage must be provided by a Protection & Indemnity (P&I) insurance policy and must include excess collision liability and pollution liability.

The insurance must be placed with a member of the International Group of Protection & Indemnity Associations or with a fixed market in an amount of not less than the limits determined by the *Marine Liability Act*, S.C. 2001, c. 6. Coverage must include crew liability, if it is not covered by the statutory requirements of the Territory or Province having jurisdiction over such employees.

The policy must waive all rights of subrogation against Canada as represented by Public Works and Government Services Canada for any and all loss of or damage to the watercraft however caused.

APPENDIX 3 - VOLUNTARY REPORT FOR APPRENTICES EMPLOYED DURING THE CONTRACT (Sample)

(This report is not required at bid deposit)

The Contractor should compile and maintain records on the number of apprentices and their trade that were hired to work on the contract.

The Contractor should provide this data in accordance with the format below. If no apprentices were hired during the contract period, the Contractor should still provide a "nil" report.

The data should be submitted to the Contracting Authority either six months after contract award or at the end of the contract, whichever comes first.

Number of apprentices hired	Trade

ANNEX B - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES (page 1 of 2)

PUBLIC WORKS AND GOVERNMENT SERVICES CANADA APPRENTICE PROCUREMENT INITIATIVE

1. To encourage employers to participate in apprenticeship training, Bidders, bidding on construction and maintenance contracts by Public Works and Government Services Canada (PWGSC) are being asked to sign a voluntary certification, signaling their commitment to hire and train apprentices.
2. Canada is facing skills shortages across various sectors and regions, especially in the skilled trades. Equipping Canadians with skills and training is a shared responsibility. The Government of Canada made a commitment to support the use of apprentices in federal construction and maintenance contracts. Contractors have an important role in supporting apprentices through hiring and training and are encouraged to certify that they are providing opportunities to apprentices as part of doing business with the Government of Canada.
3. The Government of Canada is encouraging apprenticeships and careers in the skilled trades. In addition, the government offers a tax credit to employers to encourage them to hire apprentices. Information on this tax measure administered by the Canada Revenue Agency can be found at: www.cra-arc.gc.ca. Employers are also encouraged to find out what additional information and supports are available from their respective provincial or territorial jurisdiction.
4. Signed certifications on page 2 of 2 will be used to better understand contractor use of apprentices on Government of Canada maintenance and construction contracts and may inform future policy and program development.
5. The Contractor hereby certifies the following:

In order to help meet demand for skilled trades people, the Contractor agrees to use, and require its subcontractors to use, reasonable commercial efforts to hire and train registered apprentices, to strive to fully utilize allowable apprenticeship ratios * and to respect any hiring requirements prescribed by provincial or territorial statutes

The Contractor hereby consents to this information being collected and held by PWGSC, and Employment and Social Development Canada to support work to gather data on the hiring and training of apprentices in federal construction and maintenance contracts.

To support this initiative, a voluntary certification signaling the Contractor's commitment to hire and train apprentices is available at page 2 of 2.

If you accept fill out and sign page 2 of 2.

** The journey-person-apprentice ratio is defined as the number of qualified/certified journeypersons that an employer must employ in a designated trade or occupation in order to be eligible to register an apprentice as determined by provincial/territorial (P/T) legislation, regulation, policy directive or by law issued by the responsible authority or agency.*

ANNEX B - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES
(page 2 of 2)

Note: The contractor will be asked to fill out a report every six months or at project completion as per sample "Voluntary Reports for Apprentices Employed during the Contract" provided at [Appendix 3](#).

Name:	
Signature:	
Company Name:	
Company Legal Name:	
Solicitation Number:	
Number of company employees:	
Number of apprentices planned to be working on this contract:	

Trades of those apprentices:

ANNEX C - COVID-19 Vaccination Requirement Certification
(page 1 of 2)

I, _____ (*first and last name*), as the representative of
_____ (*name of business*) pursuant to
_____ (*insert solicitation number*), warrant and certify that all
personnel that _____ (*name of business*) will provide on the
resulting Contract who access federal government workplaces where they may come into contact with
public servants will be:

- (a) _____ fully vaccinated against COVID-19 with Health
Canada-approved COVID-19 vaccine(s); or
- (b) _____ for personnel that are unable to be vaccinated due
to a certified medical contraindication, religion or other prohibited grounds of discrimination under the
Canadian Human Rights Act, subject to accommodation and mitigation measures that have been
presented to and approved by Canada;

until such time that Canada indicates that the vaccination requirements of the COVID-19 Vaccination
Policy for Supplier Personnel are no longer in effect.

I certify that all personnel provided by _____ (*name of business*) have been notified
of the vaccination requirements of the Government of Canada's COVID-19 Vaccination Policy for Supplier
Personnel, and that the _____ (*name of business*) has certified to their compliance with this
requirement.

I certify that the information provided is true as of the date indicated below and will continue to be true for
the duration of the Contract. I understand that the certifications provided to Canada are subject to
verification at all times. I also understand that Canada will declare a contractor in default, if a certification
is found to be untrue, whether made knowingly or unknowingly, during the bid or contract period. Canada
reserves the right to ask for additional information to verify the certifications. Failure to comply with any
request or requirement imposed by Canada will constitute a default under the Contract.

Signature: _____

Date: _____

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

ANNEX C - COVID-19 Vaccination Requirement Certification (page 2 of 2)

Optional

For data purposes only, initial below if your business already has its own mandatory vaccination policy or requirements for employees in place. Initialing below **is not** a substitute for completing the mandatory certification above.

Initials: _____

Information you provide on this Certification Form and in accordance with the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel will be protected, used, stored and disclosed in accordance with the Privacy Act. Please note that you have a right to access and correct any information on your file, and you have a right to file a complaint with the Office of the Privacy Commissioner regarding the handling of your personal information. These rights also apply to all individuals who are deemed to be personnel for the purpose for the Contract and who require access to federal government workplaces where they may come into contact with public servants.

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

ANNEX "A"

STATEMENT OF WORK

STATEMENT OF WORK – DESCRIPTION OF WORK

This Statement of Work outlines the various work items to be carried out for the purposes of the Environmental Rehabilitation Standing offer. It also describes the deliverables and technical and administrative tasks that need to be carried out.

The successful Bidders will be required to carry out projects involving the rehabilitation of contaminated sites in Quebec Region, mainly in relation to water issues (underground or surface), contaminated soils and sediments, or residual materials (hazardous or not) to support the contaminated site management team of PWGSC Environmental Services, Quebec Region.

A.1 PURPOSE

Rehabilitation of federal contaminated sites is included in the goals of the Sustainable Development Strategy 2019–2022.

The rehabilitation objectives (recommendations, criteria, standards or thresholds to be met) will be determined in accordance with PWGSC's legal framework and requirements specific to each site (availability of space, physical constraints, risk management, etc.).

Once these objectives have been determined and communicated, the Bidder is fully responsible for the performance of the methods and processes used to meet the project objectives. The Bidder must use an approach that addresses the concept of sustainable development, for example, by proposing green and/or sustainable rehabilitation technologies (see section A.16). Where treatment is not a feasible rehabilitation method for technical, budgetary or scheduling reasons, excavation, pumping and disposal may be considered for the rehabilitation of the contaminated sites.

Only treatment or disposal facilities duly authorized by the competent authorities to receive soil, water, sediments and residual materials (hazardous or not) will be considered.

A.2 REQUIRED SERVICES

Except as otherwise indicated, the call-up against the Standing Offer may involve one or more of the following services.

A.2.1 SERVICES

- (a) Completion of complementary environmental characterization, where needed;
- (b) Preparation of the site and erection of temporary facilities;
- (c) Mobilization of equipment and on-site treatment systems;
- (d) Preparation and implementation of the site-specific health and safety program;
- (e) Implementation of measures issued pursuant to the *Impact Assessment Act* (2019);
- (f) Sampling and management of contaminated soil, sediments, residual materials (hazardous or not), groundwater and surface water;
- (g) Treatment of the soil, sediments, groundwater and surface water until the established rehabilitation objectives are achieved;

- (h) Implementation of risk management measures associated with the contamination;
- (i) Excavation and temporary storage of contaminated soil;
- (j) Pumping and temporary storage of groundwater and surface water;
- (k) Operation and maintenance of a pumping/treatment plant;
- (l) Control, tracking and destruction of the contaminants;
- (m) Implementation of a quality control plan with adjustments and modifications required to achieve the rehabilitation objectives;
- (n) Backfilling of excavations (placement of fill and compaction);
- (o) Transport and disposal of soil, water and contaminants to/at sites duly authorized by the Ministère de l'Environnement et de la Lutte contre les changements climatiques (MELCC);
- (p) Production of reports and all documents required by contract for the performance and final acceptance of the work;
- (q) Dismantling of temporary facilities and demobilization;
- (r) Return of site to an acceptable state;
- (s) Other related work.

A.2.2 ADDITIONAL SERVICES

- (t) Production and/or implementation of a detailed environmental characterization program or a detailed environmental monitoring protocol (short-term or long-term) for all types of media;¹
- (u) Detailed analysis, compilation and summary of previous environmental assessments and various other documents;
- (v) Monitoring of environmental rehabilitation work and related work;
- (w) Production of technical drawings and specifications for the environmental rehabilitation work or other types of environmental work, and technical support to PWGSC during the bid solicitation period;
- (x) Chemical analysis of the various media by an accredited laboratory according to the methodologies required by the various reference guides prescribed by federal and/or provincial legislation and interpretation of the analytical results on the basis of the requirements set out in the call-up. The detection limits for the chemical analyses must be less than or equal to the strictest federal and provincial requirements;
- (y) Estimation of the quantities of contaminated media and/or description of the associated management methods;

¹ Throughout this document, the term "media" will be defined as follows: soil, residual materials, sediments, groundwater, surface water, wastewater, immiscible-phase products (floating or dense), air, etc.

- (z) Development of a contamination management plan including its estimated budget;
- (aa) Implementation of pilot or research projects to apply innovative and sustainable environmental rehabilitation technologies;
- (bb) The Bidder must be able to complete the federal government's various tools, for example:
- i. Site Closure Tool (SCT) for contaminated federal sites;
 - ii. Sediment Costing Tool;
 - iii. Guidance and Orientation for the Selection of Technologies (GOST) tool (<https://gost.tpsgc-pwgsc.gc.ca/index.aspx?lang=eng>);
 - iv. Sustainable Development Analysis Tool (SDAT: <http://oadd.tpsgc.gc.ca>);
 - v. PSPC's GHG reporting tool;
 - vi. Climate change risk and resilience studies;
 - vii. Fact sheet on FCSAP program commitments (Indigenous and climate change components).
- (cc) Participation in meetings/discussions with regulatory authorities and answering questions from regulatory authorities, such as Health Canada (HC), Environment and Climate Change Canada (ECCC), Fisheries and Oceans Canada (DFO) and MELCC, or during public information meetings or other meetings.

A.3 WORK SITE

Federal departments and agencies own a number of types of sites used for the various activities for which they are responsible. Any federal facility in the Quebec Region could be the subject of work.

Some of these sites are located along shores or coasts and include, but are not limited to:

- ✓ Wharf structures;
- ✓ Day beacons;
- ✓ Front and rear range lights (alignment);
- ✓ Wharf lights;
- ✓ Radar/telecommunication sites;
- ✓ Storage sites;
- ✓ Lightstations;
- ✓ Marine Communications and Traffic Services (MCTS) stations;
- ✓ Hydrometric gauging stations;

- ✓ National wildlife areas; and
- ✓ Other equipment.

Others are land-based, such as:

- ✓ Buildings in urban areas;
- ✓ Warehouses;
- ✓ Airports;
- ✓ Weather stations;
- ✓ Vacant lots;
- ✓ Access roads;
- ✓ Correctional facilities;
- ✓ Maintenance shops; and
- ✓ military bases.

Work on Indigenous lands may need to be undertaken as part of this Request for Standing Offer.

A.4 FEES, NOTICES AND PERMITS

The Bidder must forward all notices and assume all user, permit and licensing fees and other elements that may be required by federal, provincial or municipal authorities in the location where the work is to be carried out.

A.5 WORK SITE DOCUMENTS REQUIRED

The Bidder must keep copies of each of the following documents at the work site:

- (a) Statement of Work;
- (b) Contract drawings;
- (c) Project-specific work proposal and addenda;
- (d) Copy of the environmental emergency measures plan;
- (e) Copy of the health and safety program covering workers at the site;
- (f) Reviewed and approved shop drawings;
- (g) Change orders;
- (h) Reports on other modifications to the contract;
- (i) Field test reports;

- (j) Approved work schedule;
- (k) Manufacturers' usage, installation and implementation instructions;
- (l) Any other documents required by the applicable laws, policies, codes or guidelines.

A.6 WORK SCHEDULE

Once each call-up is awarded, the Bidder must do the following:

- (a) Supply and forward a detailed work schedule to the Departmental Representative no later than five (5) working days after each call-up and ensure that it complies with the project timetable. This schedule must be produced in the form of a Gantt chart, through the use of software such as MS Project or equivalent.
- (b) Monitor progress of the work based on the established schedule and report such progress to the Departmental Representative.
- (c) Inform the Departmental Representative of any known or expected delays that could affect the project completion date as soon as the Bidder becomes aware of such delays and keep accurate reports on the causes of the delays.
- (d) Periodically carry out interim reviews of work progress based on work schedule, when requested by the Departmental Representative. The schedule will be kept up to date by the Bidder, with the co-operation and approval of the Departmental Representative.

The Departmental Representative must assess all requests for an extension received from the Bidder and provide instructions to the Bidder.

A.7 HEALTH AND SAFETY

A health and safety plan tailored to the call-up site and activities must be developed by the Bidder, for call-ups where field work is required. The Bidder will be responsible for implementing the plan during performance of the work. The health and safety plan must be approved by the PWGSC representative prior to the start of the field work. Special health and safety requirements may apply in the case of diving work and/or work where there is a risk of drowning.

To protect users and workers of the adjacent properties, safety measures such as signs, tape and fences must be used to mark off the work site. The Bidder will be responsible for any signage required during the field work.

By accepting this Standing Offer, you agree to assume all responsibilities normally assigned to the principal contractor under the *Act respecting occupational health and safety* and to supervise the work site. Before beginning the work, you must do the following:

- Send a notice of opening a construction site to the Commission des normes, de l'équité, de la santé et de la sécurité du travail (CNESST).

- Provide the Technical Authority with a work safety plan (health and safety plan) specific to the study site before the beginning of the work, regardless of the number of workers assigned to the site. This plan must include a list of activities to be carried out for the call-up, the risks and the prevention measures that you undertake to implement in and around the work sites in response to those risks, in accordance with the applicable regulations, and a mechanical inspection certificate for the machinery used at the site. Those measures must be such as to preserve the health and protect the safety of the general public and your personnel. The health and safety plan must also include an emergency plan.
- Ensure that your workers have received the training and information they need to carry out the work safely and that all the required protective equipment and tools are available, are compliant with the applicable standards, acts and regulations, and are used.
- Ensure that all necessary protective tools and equipment are available, are compliant with the applicable standards, acts and regulations, are inspected, and are used properly. You must also be able to provide proof of certification and inspection of such equipment upon request.
- Comply at all times with the provisions of the *Act respecting occupational health and safety*, the *Safety Code for the construction industry*, the Regulation respecting occupational health and safety, the *Canada Occupational Health and Safety Regulations*, and the *Canada Labour Code – Part II*. In the event of a conflict between the requirements of these documents, the most stringent will apply.
- Inform your workers that they have the right to refuse any work that endangers their health or safety.
- Delineate and block off the work area, and control access to the site.
- Should an unexpected incident occur, take all necessary measures, including work stoppage, to protect the health and safety of workers and the public (and immediately contact the Technical Authority).
- Forward the certificate of compliance to the Departmental Representative after the work has been completed.

A.8 EXISTING NETWORKS

When the work being carried out requires connections to existing networks (specifically power and water), the Bidder must carry out this work at times authorized by the relevant authorities, with the least possible interruption to vehicular traffic.

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

Before undertaking the work, the Bidder must determine the location and scope of service conduits and inform the Departmental Representative of these findings.

The Bidder must confirm the location of any underground conduits using the services of Info-Excavation, a private locator firm, the municipality and any other relevant entity.

If undocumented facilities are discovered during the course of the work, the Bidder must immediately inform the Departmental Representative and provide him or her with a written report on these findings.

The Bidder must keep a log of the location of any conduits that are kept in service, moved or abandoned.

A.9 LOCATION OF EQUIPMENT

The Bidder must determine, at its own expense, the exact location of all services likely to be affected by the work.

The Bidder must install equipment and conduits in such a way as to limit their footprint and keep as much useful surface area as possible free, based on the manufacturer's recommendations regarding safety, access and maintenance.

The exact location of any new facilities must be approved by the Departmental Representative before the work begins.

A.10 MATERIALS AND EQUIPMENT

The Bidder must provide all materials and equipment needed to carry out the work and will be responsible for ensuring that the materials and equipment are in good working order.

A.11 USE OF PREMISES

Except as otherwise indicated by the PWGSC representative, the buildings on the site are for the exclusive use of the client department and tenants. The Bidder will be responsible for any damage caused to the facilities by any individual under its supervision.

The use of the premises shall be limited to the areas designated for the performance of the work.

All work shall be carried out in such a way as to disturb staff and the public to the least degree possible and to avoid hampering activities carried on at the site.

The Bidder must comply with the requirements of departmental security officials with respect to security in restricted areas.

The Bidder must assume all risks of loss, damage or injury to the Bidder and to its employees and subcontractors that may occur in connection with performance of the work.

The Bidder must ensure that the work site is tidy and remove any accumulated debris and waste materials.

A.12 SITE ACCESSIBILITY

The sites are accessible by road, boat, helicopter or airplane. The Bidder must provide for its own transportation, without support from PWGSC, and pay all travel costs. The means of transportation is at the Bidder's discretion but must be approved by the PWGSC representative.

A.13 REFERENCE DOCUMENTS

The Bidder must carry out its work in accordance with the following types of documents, developed by the following entities (non-exhaustive list):

Document types:

Requirement	Handbook	Decision-making framework	Method	Evaluation framework
Legislation	Regulation	Evaluation manual	Classification system	Code
Guidance document	Principles and guidelines	Reference document	Standard	Notice
Procedure	Instruction	Storage type	Recommendation	Spreadsheet
Policy	Criterion	Framework	Tool	Threshold

Entities:

- Centre d'expertise en analyse environnementale du Québec (CEAEQ) [Quebec's centre of expertise in environmental analysis];
- Environment and Climate Change Canada (ECCC);
- Health Canada (HC);
- Fisheries and Oceans Canada (DFO);
- Public Works and Government Services Canada (PWGSC);
- Transport Canada (TC);
- Parks Canada;
- Agriculture and Agri-Food Canada (AAFC);
- Ontario Ministry of the Environment (MOE);
- Canadian Council of Ministers of the Environment (CCME);
- MELCC;
- Ministère de la Santé et des Services sociaux (MSSS) [Quebec's department of health and social services];

- US Environmental Protection Agency (US EPA);
- National Research Council Canada (NRC);
- Federal Contaminated Site Action Plan (FCSAP);
- St. Laurent Centre;
- Other federal, provincial and municipal entities.

A.14 COORDINATION WITH PWGSC

PWGSC will administer the project and exercise continuing control over the Bidder's work during all phases of the project.

Unless directed otherwise by the PWGSC representative, the Bidder must fulfil all federal requirements and obtain all the approvals necessary for the work.

A.14.1 LINES OF COMMUNICATION

The Bidder must correspond only with the PWGSC representative, at the frequency and in the manner dictated by that representative. It shall not communicate with client departments unless so authorized in writing by the PWGSC representative.

A.14.2 MEDIA

The Bidder shall not respond to project-related inquiries or questions from the media. Such inquiries are to be directed to the PWGSC representative.

A.14.3 MEETINGS

As and when required, the PWGSC representative may arrange mandatory meetings during individual call-ups for all members of the project team, including representatives from:

- the client department;
- PWGSC;
- the Bidder.

The Bidder must:

- attend the meetings;
- record questions and decisions;
- prepare and distribute minutes within 48 hours of each meeting.

A.14.4 RESPONSE TIME

From the date of award of the call-up until delivery of the final documents or files, the Bidder must answer questions raised by the PWGSC representative within one (1) business day of the request.

A.15 INTERRUPTIONS

If, during the implementation of a call-up, a trip is temporarily interrupted (due to weather conditions, for example), the additional expenses may be reimbursed (subject to the approval of the PWGSC representative), but professional fees will not. The Bidder's employees must be able to use the free time to carry out contract-related work (compiling data, writing reports, etc.).

A.16 SUSTAINABLE DEVELOPMENT

The Bidder must incorporate sustainable development initiatives and measures during the delivery of call-ups. The Federal Sustainable Development Strategy (FSDS) 2019–2022 (<http://www.fds-sfdd.ca>) as well as the commitments contained in the Greening Government Strategy (GGS) (<https://www.canada.ca/en/treasury-board-secretariat/services/innovation/greening-government/strategy.html>) prioritize some fields of intervention including, but not limited to:

- ✓ Effective action on climate change
 - a. Reduction in greenhouse gas emissions*
- ✓ Greening of government
 - a. Reduction and diversion of construction/demolition and plastics waste from landfills (including excavated waste from sites to be rehabilitated). Treasury Board's target is to divert a minimum of 90% by mass of construction, renovation and demolition waste from landfill and 100% by 2030.
 - b. Adaptation to climate change**
 - c. Procurement
 - i. Buying products with low VOC content
 - ii. Own technology***
- ✓ Biodiversity
 - a. Protection of biodiversity at the sites to be rehabilitated

*The 2019–2022 FSDS (<https://www.fds-sfdd.ca/en>) and the GGS mention the fact that the reduction of GHG emissions is a priority for the Government of Canada. The Strategy states that federal government operations will yield net-zero emissions by 2050. To this end, by 2025 the government will reduce absolute GHG emissions to 40% of 2005 levels. What is more, the GGS contains a commitment to encourage major suppliers to set a scientific objective for themselves in accordance with the Paris Agreement and to disclose the data on their GHG emissions and environmental performance. As a result, PWGSC must take into account the reduction of GHG emissions in the evaluation of options for project design. A GHG reporting tool is currently under development. The Bidder must demonstrate the extent to which it is able to incorporate the use of a GHG reporting tool in the delivery of specific call-ups. This will make it possible to determine the carbon footprint of projects and promote less energy-intensive methods in order to reduce emissions associated with the various rehabilitation projects.

**One of the other commitments of the Strategy is that “all new...infrastructure and major...retrofits...require a climate change risk assessment that incorporates both current and future climate conditions in the analysis” (Government of Canada, 2020). It is therefore important to consider the impacts of current and projected climate hazards on project delivery. Such a study must be conducted

using the PIEVC (Public Infrastructure Engineering Vulnerability Committee) Protocol or equivalent in compliance with ISO standard 31000.

***The GGS seeks to promote green procurement, which will be made possible by the inclusion of criteria that take into account the reduction of GHG emissions as already mentioned but also sustainable plastics and the overall environmental benefits in the procurement of services that have a significant impact on the environment, which could be the case for the call-ups provided for herein. The GGS also seeks to promote innovative technologies that help to address climate change. Sensitivity in this regard will be demonstrated during the evaluation of the design options of projects.

A.17 DELIVERABLES

The content and form of the documents to be delivered will be described in detail for each of the various call-ups.

The deliverables must contain all of the information requested in the call-up. They must be of a quality on a par with the standards customarily required for the drafting of study reports, in terms of clarity, appearance of layout, quality of language and document structure.

Except as otherwise provided, the documents to be delivered will consist primarily of the end-of-work report. The Bidder must provide a preliminary version of an end-of-work report no later than thirty (30) days after completion of the on-site work. This report must include at a minimum the following:

- (a) An executive summary in English and French;
- (b) An introduction describing the general project framework;
- (c) A description of the site and of the environmental problems that made the rehabilitation work necessary;
- (d) The work method;
- (e) A description of the work carried out;
- (f) The results of testing/analysis carried out and an interpretation of the results based on current codes and standards. The results must be compiled in tables clearly indicating where the applicable recommendations, criteria, standards and/or thresholds have been exceeded;
- (g) Conclusions regarding achievement of the objectives;
- (h) Recommendations regarding any additional work that needs to be done;
- (i) Documents certifying the disposal of the materials (soil, water, sludge, sediments, scrap, residual materials, etc.). The documents must include specifics as to the date and time of removal, type of material, quantity in weight and volume, and final destination;
- (j) Documents certifying compliance of the work with current codes and standards;
- (k) Factsheets for FCSAP Program Commitments (Indigenous and climate change components).

A.17.1 REPORTING

Except as otherwise provided, the Bidder must:

- (a) produce its reports in French;
- (b) if requested by PWGSC, produce the reports in English;
- (c) sign each report;
- (d) if requested by the Departmental Representative, produce a certified report approved by an expert authorized under section 31.65 of the *Environment Quality Act* (EQA);
- (e) provide computer-aided drawing (CAD) versions in international units.

The Bidder must allow at least ten (10) working days for review and comment of the documents after they have been submitted to the Departmental Representative.

The Bidder must then file a revised report that takes into account any comments from the Departmental Representative. The revised report must be issued no later than ten (10) working days after comments have been provided by the Departmental Representative.

The reporting requirements notwithstanding, the Bidder must regularly inform the Departmental Representative of progress on the work and provide analysis results, plans and diagrams, and any other relevant information and obtain all necessary approvals from the representative.

A.17.2 FORMAT OF PROJECT DOCUMENTS

All documents, such as reports, studies, drawings, plans, etc., must be dated and signed.

The preliminary version of the end-of-work report must be provided electronically to the PWGSC representative.

The revised version of the end-of-work report must also be provided electronically (secured and non-secured PDF, as well as all the files in native format) to the PWGSC representative.

The Bidder must provide computer-aided drawings (CAD) in international units. The Bidder must submit an electronic version in CAD and PDF format to the PWGSC representative.

The file types must be approved by the Departmental Representative.

A.18 CONFIDENTIALITY OF INFORMATION

All information received under the call-ups against this SO will remain the property of PWGSC and the client department. It may not be used for other purposes or disseminated without prior authorization. This provision applies to all forms of documents, including electronic versions.

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

ANNEX "B"

BASIS OF PAYMENT

BASIS OF PAYMENT

INSTRUCTIONS FOR FINANCIAL OFFER AND PRICING

General Instructions

1. The Bidder must complete the Price Offer Form and submit it under separate cover, indicating on the envelope the Bidder's name, the subject of the Request for Standing Offer, the PWGSC solicitation number and the words "Price Offer Form."
2. Price offers must not include GST/HST and will be evaluated in Canadian dollars.
3. Bidders must not modify the form or add any information that is not requested.
4. In the event of a mathematical error in carrying over the totals, PWGSC will correct the totals to ensure fairness among the proposals.
5. At the request of the Standing Offer Authority during the life of the Standing Offer, the Bidder shall calculate and submit the various estimates for the project based on the fixed hourly rates (before taxes) shown below.

PART 1: Fees and Chemical Analysis Services Category

Fees (Tables 1-1, 1-2, 1-3 and 1-4)

6. In order to ensure that fair and competitive hourly rates are received for each position listed in Tables 1-1 to 1-4, the Bidder MUST provide an hourly rate for each position listed. This rate will be used for the period in effect and cannot be changed. The hourly rates in Table 1-1 will be applicable for the first two years of the Standing Offer, the rates in Table 1-2 will be applicable in the first option year of the Standing Offer, the rates in Table 1-3 will be applicable in the second option year of the Standing Offer, and the rates in Table 1-4 will be applicable in the third option year of the Standing Offer. For every call-up, PWGSC reserves the right to determine the category (or categories) of the personnel required to execute the work.
7. The Bidder shall provide a single fixed hourly rate for each of the Bidder's employee categories or each of the employee categories of each subcontractor and specialist for the duration of the Standing Offer, including option periods.
8. The single fixed hourly rate identified for each of the Bidder's employee categories or each employee of the subconsultants shall be the rate paid for the performance of such services for the corresponding year of the Standing Offer, regardless of whether the services are performed by the Bidder, the identified subconsultant or the back-up subconsultant.

Travel and living expenses: Bidders are advised that travel and related expenses are to be calculated as an integral part of the hourly rates for all travel within a 50-km radius of 1550 D'Estimauville Avenue in Québec City, Place Bonaventure (800 De la Gauchetière Street West, Montréal) or the head office of the Bidder or its branches. For services delivered outside this 50-km radius, travel expenses will be determined in accordance with current Treasury Board Policy (<https://www.njc-cnm.gc.ca/directive/d10/en>).

9. The Bidder must indicate the fixed hourly rate for each position category in Tables 1-1, 1-2, 1-3 and 1-4 and then multiply the hourly rate by the multiplication factor indicated in the corresponding line. The Bidder must then add up the adjusted rates and indicate the total on lines 1-1, 1-2, 1-3 and 1-4.
10. All fees will be covered by the rates indicated in Tables 1-1, 1-2, 1-3 and 1-4. Hourly rates include but are not limited to:

Appraisals, design, monitoring, inspection, performance of work, interpretation of sample analyses, project management, and drafting of preliminary and final reports.

11. For each of the call-ups against the Standing Offer, the Bidder undertakes to:
 - only make use of people with the skills appropriate to each task, as defined in the section entitled "Required Services" (Annex A);
 - calculate rates in proportion to the actual number of hours worked, in cases where the work performed using the hourly fee method demands less than one hour of time;
 - provide a complete list of the names of the people, including any subcontractors, assigned to a project resulting from a call-up.

Services: Chemical analyses (Tables 2-1, 2-2, 2-3 and 2-4)

13. The Bidder must provide the unit cost for each of the categories of analyses indicated in Tables 2-1, 2-2, 2-3 and 2-4. The Bidder must then add them up and indicate the subtotals on the appropriate line. The Bidder must then multiply the subtotals by the weighting factor indicated in the tables and then enter the total on lines 2-1, 2-2, 2-3 and 2-4. These amounts will be used for the chemical analysis evaluation.
14. The amounts indicated in Tables 2-1, 2-2, 2-3 and 2-4 must be based on the normal wait time of 5 days for chemical analysis results.
15. Prices entered in Table 2-1 are those that are applicable during the first two years of the Standing Offer; prices entered in Table 2-2 are those that are applicable during the first option year of the Standing Offer; prices entered in Table 2-3 are those that are applicable during the second option year of the Standing Offer; and prices entered in Table 2-4 are those that are applicable during the third option year of the Standing Offer.
16. For the purposes of this evaluation, unit costs are to be provided for all of the analyses indicated below. All of the unit costs submitted by the Bidder will become benchmark rates for

the corresponding year of the Standing Offer whenever call-ups are issued.

17. Please note that the costs to be provided are unit costs. Any discounts granted by the laboratories for a group of samples (economies of scale) will not be considered when evaluating the financial offer. The prices indicated in Tables 2-1 and 2-2 must include sample containers and preservatives, as well as laboratory charges, quality control charges, the issuance of certificates of analysis, costs of disposition of the sample and any other direct or indirect costs, including labour, administration and profits.
18. The detection limits for the chemical analyses must be less than or equal to the strictest federal and provincial requirements.

Cost summary (Table 3)

19. The Bidder must add up the amounts entered on lines 1-1, 1-2, 1-3 and 1-4 of Tables 1-1, 1-2, 1-3 and 1-4, then enter the total on the line for fees in Table 3. Similarly, the Bidder must add up the amounts entered on lines 2-1, 2-2, 2-3 and 2-4 of Tables 2-1, 2-2, 2-3 and 2-4 and then enter the total on the line for services. The amounts entered must be multiplied by the weighting factor on the corresponding line. The Bidder must then add up the adjusted rates and enter the total on the corresponding line of Table 3. This total will be used to evaluate the financial offers.

PART 2: Category of Disbursements

20. Called “disbursements”, all of the costs not included in PART 1 will be based on:

the actual cost plus 10%

21. Disbursements refer to, but are not limited to, the following:

machinery, transportation and disposal of soil, water, sludge, sediments, residual materials, fill, trucks, drilling, dredging, equipment and materials.

22. Disbursements must be approved by the Departmental Representative and corroborated by means of appropriate, detailed and itemized supporting documents such as invoices for machinery containing hourly rates as well as the number of operating hours, weight tickets including rates, detailed invoices for the purchase or rental of equipment or materials, detailed invoices from subcontractors, etc.

23. Any other direct expenses must have the prior authorization of the PWGSC representative. All payments are subject to government audit.

Table 1-1: Category of Fees – Applicable Rates for the First Two Years

Description of Positions	Hourly Rate (\$ per hour)	Multiplication Factor for Evaluation Purposes	Total Price
Senior project manager or director (>10 years of experience)		40	
Project manager or intermediate professional (3 to 10 years of experience)		100	
Junior professional (0 to 2 years of experience)		100	
Administrative staff or assistant		40	
Draftsperson		50	
Foreman		80	
Senior technician (>10 years of experience)		80	
Intermediate technician (3 to 10 years of experience)		150	
Junior technician (0 to 2 years of experience)		150	
Day labourer		150	
<u>1-1</u> TOTAL FEES:			\$

Table 1-2: Category of Fees – Applicable Rates for the First Option Year

Description of Positions	Hourly Rate (\$ per hour)	Multiplication Factor for Evaluation Purposes	Total Price
Senior project manager or director (>10 years of experience)		20	
Project manager or intermediate professional (3 to 10 years of experience)		50	
Junior professional (0 to 2 years of experience)		50	
Administrative staff or assistant		20	
Draftsperson		25	
Foreman		40	
Senior technician (>10 years of experience)		40	
Intermediate technician (3 to 10 years of experience)		75	
Junior technician (0 to 2 years of experience)		75	
Day labourer		75	
<u>1-2</u> TOTAL FEES:			\$

Table 1-3: Category of Fees – Applicable Rates for the Second Option Year

Description of Positions	Hourly Rate (\$ per hour)	Multiplication Factor for Evaluation Purposes	Total Price
Senior project manager or director (>10 years of experience)		20	
Project manager or intermediate professional (3 to 10 years of experience)		50	
Junior professional (0 to 2 years of experience)		50	
Administrative staff or assistant		20	
Draftsperson		25	
Foreman		40	
Senior technician (>10 years of experience)		40	

Solicitation No. - N° de l'invitation
 EF928-212100/A
 Client Ref. No. - N° de réf. du client
 EF928-212100

Amd. No. - N° de la modif.
 File No. - N° du dossier
 QCM-0-43197

Buyer ID - Id de l'acheteur
 QCM034
 CCC No./N° CCC - FMS No./N° VME

Intermediate technician (3 to 10 years of experience)		75	
Junior technician (0 to 2 years of experience)		75	
Day labourer		75	
<u>1-3</u> TOTAL FEES: \$			

Table 1-4: Category of Fees – Applicable Rates for the Third Option Year

Description of Positions	Hourly Rate (\$ per hour)	Multiplication Factor for Evaluation Purposes	Total Price
Senior project manager or director (>10 years of experience)		20	
Project manager or intermediate professional (3 to 10 years of experience)		50	
Junior professional (0 to 2 years of experience)		50	
Administrative staff or assistant		20	
Draftsperson		25	
Foreman		40	
Senior technician (>10 years of experience)		40	
Intermediate technician (3 to 10 years of experience)		75	
Junior technician (0 to 2 years of experience)		75	
Day labourer		75	
<u>1-4</u> TOTAL FEES: \$			

**Table 2-1: Category of Services: Chemical Analyses
 Rates for the First Two Years**

Parameters	Unit Cost, Normal Wait Time (5 Days) (\$)		
	Soil/ Sediments	Water	Residual Materials
Granulometry		N/A	
Sedimentation analysis		N/A	
Total oils and greases (gravimetric analysis)			
PH C ₁₀ -C ₅₀			
PHC Fractionation F1 to F4 (CCME)		N/A	N/A
PHC Fractionation F1 to F4G (CCME)		N/A	N/A
PHC Fractionation F1 and F2	N/A		N/A
PAHs			
MAHs			N/A
VOCs			
Sampling materials for volatile analysis*		N/A	N/A
Phenols (GC-MS)			
Phenols (colorimetry)			N/A
PCBs (congeners)			N/A
PCBs (aroclor)			
Pesticides			N/A
Dioxins and furans			N/A
Total organic carbon			N/A
Metals (Cd, Cr, Cu, Ni, Pb and Zn)			N/A
Metals (Ag, As, Ba, Cd, Co, Cr, Cu, Sn, Mn, Mo, Ni, Pb, Se, Zn)		N/A	N/A
Metals (As, Ba, B, Cd, Cr, Cu, Hg, Pb, Se)	N/A	N/A	
Metals (Al, Sb, Ag, As, Ba, B, Cd, Cr, Co, Cu, Mn, Mo, Ni, Na, Zn, Se, Pb)	N/A		N/A
Metals (Hg)			
Metals (Chromium VI)			N/A
Perfluorooctane sulfonate (PFOS)			N/A
Sulphur			N/A
Polyfluoroalkyl substances (PFAS)			N/A
Phthalates			N/A
Bromide			N/A
Ethylene glycol			N/A
Asbestos		N/A	N/A
Tebuthiuron			N/A
BTEX			N/A
Sodium	N/A		N/A
Acid generating potential static			N/A
Acid generating potential kinetic			N/A
pH			
Chlorides (Cl ⁻)	N/A		N/A
Available and total cyanides (CN ⁻)	N/A		
Total fluorides			

Solicitation No. - N° de l'invitation
 EF928-212100/A
 Client Ref. No. - N° de réf. du client
 EF928-212100

Amd. No. - N° de la modif.
 File No. - N° du dossier
 QCM-0-43197

Buyer ID - Id de l'acheteur
 QCM034
 CCC No./N° CCC - FMS No./N° VME

Nitrate (N-NO ₃ ⁻)	N/A		N/A
Nitrite (N-NO ₂ ⁻)	N/A		
Nitrate + nitrite			
Total phosphorus (P-PO ₄ ⁻³)	N/A		N/A
Sulphides (H ₂ S)	N/A		N/A
Formaldehyde			N/A
Total coliform bacteria	N/A		N/A
Escherichia coli bacteria (E.coli)	N/A		N/A
Atypical colonies	N/A		N/A
TCLP leaching and analysis according to HMR	N/A	N/A	
Water leaching (CTEU 9)			
Leaching to simulate acid rain (SPLP, EPA 1312)			
Hydraulic conductivity		N/A	N/A
(A) Subtotals			
(B) Weighting factor	10%	10%	10%
(A X B) Weighted subtotals			
<u>2.1</u> TOTAL			
Soil/Sediments + Water + Residual Materials			

Surcharge – Urgency:	8h Wait Time	24h Wait Time	48h Wait Time	72h Wait Time
	100%	50%	25%	15%

Note

N/A: Not applicable

*This item must include all sampling materials required (syringe, vial, methanol, capsule, etc.) for volatile analysis but must exclude the cost of the chemical analysis.

**Table 2-2: Category of Services: Chemical Analyses
 Rates for the First Option Year**

Parameters	Unit Cost, Normal Wait Time (5 Days) (\$)		
	Soil/ Sediments	Water	Residual Materials
Granulometry		N/A	
Sedimentation analysis		N/A	
Total oils and greases (gravimetric analysis)			
PH C ₁₀ -C ₅₀			
PHC Fractionation F1 to F4 (CCME)		N/A	N/A
PHC Fractionation F1 to F4G (CCME)		N/A	N/A
PHC Fractionation F1 and F2	N/A		N/A
PAHs			
MAHs			N/A
VOCs			
Sampling materials for volatile analysis*		N/A	N/A
Phenols (GC-MS)			
Phenols (colorimetry)			N/A
PCBs (congeners)			N/A
PCBs (aroclor)			
Pesticides			N/A
Dioxins and furans			N/A
Total organic carbon			N/A
Metals (Cd, Cr, Cu, Ni, Pb and Zn)			N/A
Metals (Ag, As, Ba, Cd, Co, Cr, Cu, Sn, Mn, Mo, Ni, Pb, Se, Zn)		N/A	N/A
Metals (As, Ba, B, Cd, Cr, Cu, Hg, Pb, Se)	N/A	N/A	
Metals (Al, Sb, Ag, As, Ba, B, Cd, Cr, Co, Cu, Mn, Mo, Ni, Na, Zn, Se, Pb)	N/A		N/A
Metals (Hg)			
Metals (Chromium VI)			N/A
Perfluorooctane sulfonate (PFOS)			N/A
Sulphur			N/A
Polyfluoroalkyl substances (PFAS)			N/A
Phthalates			N/A
Bromide			N/A
Ethylene glycol			N/A
Asbestos		N/A	N/A
Tebuthiuron			N/A
BTEX			N/A
Sodium	N/A		N/A
Acid generating potential static			N/A
Acid generating potential kinetic			N/A
pH			

Solicitation No. - N° de l'invitation
 EF928-212100/A
 Client Ref. No. - N° de réf. du client
 EF928-212100

Amd. No. - N° de la modif.
 File No. - N° du dossier
 QCM-0-43197

Buyer ID - Id de l'acheteur
 QCM034
 CCC No./N° CCC - FMS No./N° VME

Chlorides (Cl ⁻)	N/A		N/A
Available and total cyanides (CN ⁻)	N/A		
Total fluorides			
Nitrate (N-NO ₃ ⁻)	N/A		N/A
Nitrite (N-NO ₂ ⁻)	N/A		
Nitrate + nitrite			
Total phosphorus (P-PO ₄ ⁻³)	N/A		N/A
Sulphides (H ₂ S)	N/A		N/A
Formaldehyde			N/A
Total coliform bacteria	N/A		N/A
Escherichia coli bacteria (E.coli)	N/A		N/A
Atypical colonies	N/A		N/A
TCLP leaching and analysis according to HMR	N/A	N/A	
Water leaching (CTEU 9)			
Leaching to simulate acid rain (SPLP, EPA 1312)			
Hydraulic conductivity		N/A	N/A
(A) Subtotals			
(B) Weighting factor	10%	10%	10%
(A X B) Weighted subtotals			
<u>2.1</u> TOTAL			
Soil/Sediments + Water + Residual Materials			

Surcharge – Urgency:	8h Wait Time	24h Wait Time	48h Wait Time	72h Wait Time
	100%	50%	25%	15%

Notes:

N/A: Not applicable

*This item must include all sampling materials required (syringe, vial, methanol, capsule, etc.) for volatile analysis but must exclude the cost of the chemical analysis.

**Table 2-3: Category of Services: Chemical Analyses
 Rates for the Second Option Year**

Parameters	Unit Cost, Normal Wait Time (5 Days) (\$)		
	Soil/ Sediments	Water	Residual Materials
Granulometry		N/A	
Sedimentation analysis		N/A	
Total oils and greases (gravimetric analysis)			
PH C ₁₀ -C ₅₀			
PHC Fractionation F1 to F4 (CCME)		N/A	N/A
PHC Fractionation F1 to F4G (CCME)		N/A	N/A
PHC Fractionation F1 and F2	N/A		N/A
PAHs			
MAHs			N/A
VOCs			
Sampling materials for volatile analysis*		N/A	N/A
Phenols (GC-MS)			
Phenols (colorimetry)			N/A
PCBs (congeners)			N/A
PCBs (aroclor)			
Pesticides			N/A
Dioxins and furans			N/A
Total organic carbon			N/A
Metals (Cd, Cr, Cu, Ni, Pb and Zn)			N/A
Metals (Ag, As, Ba, Cd, Co, Cr, Cu, Sn, Mn, Mo, Ni, Pb, Se, Zn)		N/A	N/A
Metals (As, Ba, B, Cd, Cr, Cu, Hg, Pb, Se)	N/A	N/A	
Metals (Al, Sb, Ag, As, Ba, B, Cd, Cr, Co, Cu, Mn, Mo, Ni, Na, Zn, Se, Pb)	N/A		N/A
Metals (Hg)			
Metals (Chromium VI)			N/A
Perfluorooctane sulfonate (PFOS)			N/A
Sulphur			N/A
Polyfluoroalkyl substances (PFAS)			N/A
Phthalates			N/A
Bromide			N/A
Ethylene glycol			N/A
Asbestos		N/A	N/A
Tebuthiuron			N/A
BTEX			N/A
Sodium	N/A		N/A
Acid generating potential static			N/A
Acid generating potential kinetic			N/A
pH			
Chlorides (Cl ⁻)	N/A		N/A
Available and total cyanides (CN ⁻)	N/A		
Total fluorides			

Solicitation No. - N° de l'invitation
 EF928-212100/A
 Client Ref. No. - N° de réf. du client
 EF928-212100

Amd. No. - N° de la modif.
 File No. - N° du dossier
 QCM-0-43197

Buyer ID - Id de l'acheteur
 QCM034
 CCC No./N° CCC - FMS No./N° VME

Nitrate (N-NO ₃ ⁻)	N/A		N/A
Nitrite (N-NO ₂ ⁻)	N/A		
Nitrate + nitrite			
Total phosphorus (P-PO ₄ ⁻³)	N/A		N/A
Sulphides (H ₂ S)	N/A		N/A
Formaldehyde			N/A
Total coliform bacteria	N/A		N/A
Escherichia coli bacteria (E.coli)	N/A		N/A
Atypical colonies	N/A		N/A
TCLP leaching and analysis according to HMR	N/A	N/A	
Water leaching (CTEU 9)			
Leaching to simulate acid rain (SPLP, EPA 1312)			
Hydraulic conductivity		N/A	N/A
(A) Subtotals			
(B) Weighting factor	10%	10%	10%
(A X B) Weighted subtotals			
<u>2.1</u> TOTAL			
Soil/Sediments + Water + Residual Materials			

Surcharge – Urgency:	8h Wait Time	24h Wait Time	48h Wait Time	72h Wait Time
	100%	50%	25%	15%

Notes:

N/A: Not applicable

*This item must include all sampling materials required (syringe, vial, methanol, capsule, etc.) for volatile analysis but must exclude the cost of the chemical analysis.

**Table 2-4: Category of Services: Chemical Analyses
 Rates for the Third Option Year**

Parameters	Unit Cost, Normal Wait Time (5 Days) (\$)		
	Soil/ Sediments	Water	Residual Materials
Granulometry		N/A	
Sedimentation analysis		N/A	
Total oils and greases (gravimetric analysis)			
PH C ₁₀ -C ₅₀			
PHC Fractionation F1 to F4 (CCME)		N/A	N/A
PHC Fractionation F1 to F4G (CCME)		N/A	N/A
PHC Fractionation F1 and F2	N/A		N/A
PAHs			
MAHs			N/A
VOCs			
Sampling materials for volatile analysis*		N/A	N/A
Phenols (GC-MS)			
Phenols (colorimetry)			N/A
PCBs (congeners)			N/A
PCBs (aroclor)			
Pesticides			N/A
Dioxins and furans			N/A
Total organic carbon			N/A
Metals (Cd, Cr, Cu, Ni, Pb and Zn)			N/A
Metals (Ag, As, Ba, Cd, Co, Cr, Cu, Sn, Mn, Mo, Ni, Pb, Se, Zn)		N/A	N/A
Metals (As, Ba, B, Cd, Cr, Cu, Hg, Pb, Se)	N/A	N/A	
Metals (Al, Sb, Ag, As, Ba, B, Cd, Cr, Co, Cu, Mn, Mo, Ni, Na, Zn, Se, Pb)	N/A		N/A
Metals (Hg)			
Metals (Chromium VI)			N/A
Perfluorooctane sulfonate (PFOS)			N/A
Sulphur			N/A
Polyfluoroalkyl substances (PFAS)			N/A
Phthalates			N/A
Bromide			N/A
Ethylene glycol			N/A
Asbestos		N/A	N/A
Tebuthiuron			N/A
BTEX			N/A
Sodium	N/A		N/A
Acid generating potential static			N/A
Acid generating potential kinetic			N/A
pH			
Chlorides (Cl ⁻)	N/A		N/A

Solicitation No. - N° de l'invitation
 EF928-212100/A
 Client Ref. No. - N° de réf. du client
 EF928-212100

Amd. No. - N° de la modif.
 File No. - N° du dossier
 QCM-0-43197

Buyer ID - Id de l'acheteur
 QCM034
 CCC No./N° CCC - FMS No./N° VME

Available and total cyanides (CN ⁻)	N/A		
Total fluorides			
Nitrate (N-NO ₃ ⁻)	N/A		N/A
Nitrite (N-NO ₂ ⁻)	N/A		
Nitrate + nitrite			
Total phosphorus (P-PO ₄ ⁻³)	N/A		N/A
Sulphides (H ₂ S)	N/A		N/A
Formaldehyde			N/A
Total coliform bacteria	N/A		N/A
Escherichia coli bacteria (E.coli)	N/A		N/A
Atypical colonies	N/A		N/A
TCLP leaching and analysis according to HMR	N/A	N/A	
Water leaching (CTEU 9)			
Leaching to simulate acid rain (SPLP, EPA 1312)			
Hydraulic conductivity		N/A	N/A
(A) Subtotals			
(B) Weighting factor	10%	10%	10%
(A X B) Weighted subtotals			
<u>2.1</u> TOTAL			
Soil/Sediments + Water + Residual Materials			

Surcharge – Urgency:	8h Wait Time	24h Wait Time	48h Wait Time	72h Wait Time
	100%	50%	25%	15%

Notes:

N/A: Not applicable

*This item must include all sampling materials required (syringe, vial, methanol, capsule, etc.) for volatile analysis but must exclude the cost of the chemical analysis.

Table 3: Summary of Costs for Evaluation Purposes

Category	Weighting Factor	Total of Tables 1 and 2	Total
Fees	90%	$(1-1 + 1-2 + 1-3 + 1-4)$ \$	\$
Services (chemical analyses)	10%	$(2-1 + 2-2 + 2-3 + 2-4)$ \$	\$
TOTAL FOR EVALUATION PURPOSES	100%	\$	

END OF PRICE OFFER FORM

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

ANNEX "C"

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);

Solicitation No. - N° de l'invitation
EF928-212100/A
Client Ref. No. - N° de réf. du client
EF928-212100

Amd. No. - N° de la modif.
File No. - N° du dossier
QCM-0-43197

Buyer ID - Id de l'acheteur
QCM034
CCC No./N° CCC - FMS No./N° VME

ANNEX "D"

EXPECTED RESPONSIBILITIES OF KEY INDIVIDUALS ON THE PROJECT TEAM

EXPECTED RESPONSIBILITIES OF KEY INDIVIDUALS ON THE PROJECT TEAM

Position Title	Nature of Expected Primary Responsibilities (This list of responsibilities is neither exhaustive nor exclusive)	Minimum Expected Academic Training
Senior project manager or director	<p>Assumes responsibility for all administrative, financial and technical aspects of the projects. This includes:</p> <ul style="list-style-type: none"> ✓ Being responsible for all decisions to be made as part of the project; ✓ Tracking the project's progress against the budget plan; ✓ Ensuring that deadlines are met; ✓ Representing the Bidder and having the necessary authority to manage the entire project, including matters regarding the assignment and supervision of tasks assigned to Bidder personnel; ✓ Taking projects' unique features into account, performing quality control and resolving conflicts; ✓ Reviewing the technical aspects of deliverables; ✓ Representing the Bidder with regard to modifications, extensions and other negotiations related to the project. 	Bachelor's degree related to the services required
Project manager or intermediate professional	<p>Assumes various responsibilities in support of the project director's management of the call-up. This includes:</p> <ul style="list-style-type: none"> ✓ Making administrative, financial, scientific or technical recommendations to the project director; ✓ Performing all other related tasks required by the project director including, subject to approval by the client, the requirements stated elsewhere in this project by acting as project director for short periods as needed; ✓ Acting as the primary point of contact for the client's everyday needs in relation to the project's execution; ✓ Ensuring that the project runs smoothly down to the last detail; ✓ Efficiently coordinating a team of professionals, technicians and subcontractors for the entire duration of the project; ✓ Attending meetings including but not limited to management and/or technical meetings between the Bidder and the client. 	Bachelor's degree related to the services required

<p>Technician</p>	<p>The technician is a professional proficient in one or more of the technical aspects of the project. Under the supervision of the project manager, the technician performs the various tasks he or she has been assigned in order to complete the project.</p> <p>This includes:</p> <ul style="list-style-type: none"> ✓ Assuming responsibilities related to planning, organizing, coordinating and supervising the field work; ✓ Ensuring compliance with health and safety requirements in the field. 	<p>College diploma</p>
<p>Junior professional</p>	<p>Under the supervision of the project manager, the junior professional is mainly responsible for:</p> <ul style="list-style-type: none"> ✓ Assisting the project manager with certain office tasks (data compilation, preliminary interpretation, etc.); ✓ Providing support to the intermediate technician on various technical tasks that may be assigned to him or her in the field. 	<p>Bachelor's degree related to the services required</p>