

## Q&A #1 – RFP – W6369-22-X025 – Audit of Environmental Management Systems

RFP Issued: 16 December 2021

RFP Closes: 27 January 2022 at 2:00 pm

Number	Questions/Answers/Amendments
Question 1:	What is the process for substituting auditors?
Answer 1:	Any substituting auditor or lead auditor will need to meet the mandatory requirements stipulated in the RFP, and appropriate supporting documents are to be provided as outlined in the RFP.
Question 2:	Are we to include a pricing table for both Lead Auditor and Auditor separately or one pricing table that includes both a lead auditor and auditor in the all-inclusive fixed daily rate?
Answer 2:	The bidder may provide a pricing table for both Lead Auditor and Auditor separately. At a minimum, the bidder must provide its all-inclusive fixed daily rate (combined rate for both Lead Auditor and Auditor) for each period of the Contract.
Question 3:	Will points be provided for performing EMS audits for provincial or municipal government departments?
Answer 3:	No.