



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions  
set out herein, referred to herein or attached hereto, the  
goods, services, and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Fuel & Construction Products Division  
L'Esplanade Laurier,  
140 O'Connor Street,  
East Tower, 4th floor,  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Structural Insulated Panels	
<b>Solicitation No. - N° de l'invitation</b> 23240-220708/A	<b>Date</b> 2022-01-19
<b>Client Reference No. - N° de référence du client</b> 23240-220708	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$HL-662-80872	
<b>File No. - N° de dossier</b> hl662.23240-220708	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2022-02-04</b> Heure Normale du l'Est HNE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Munz, Pam	<b>Buyer Id - Id de l'acheteur</b> hl662
<b>Telephone No. - N° de téléphone</b> (613) 296-9133 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>     <b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>     <b>Signature</b>     <b>Date</b>	

## TABLE OF CONTENTS

<b>PART 1 - GENERAL INFORMATION .....</b>	<b>2</b>
1.1 STATEMENT OF WORK - Bid .....	2
1.2 COMPREHENSIVE LAND CLAIMS AGREEMENT(S) .....	2
1.3 DEBRIEFINGS .....	3
1.4 CANADIAN CONTENT .....	3
1.5 EPOST CONNECT .....	3
<b>PART 2 - BIDDER INSTRUCTIONS .....</b>	<b>4</b>
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS .....	4
2.2 SUBMISSION OF BIDS .....	4
2.3 ENQUIRIES - BID SOLICITATION .....	5
2.4 APPLICABLE LAWS .....	5
2.5 BEST DELIVERY DATE - BID .....	5
2.6 BID CHALLENGE AND RECOURSE MECHANISMS .....	5
<b>PART 3 - BID PREPARATION INSTRUCTIONS .....</b>	<b>6</b>
3.1 BID PREPARATION INSTRUCTIONS – ELECTRONIC SUBMISSION .....	6
<b>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION .....</b>	<b>8</b>
4.1 EVALUATION PROCEDURES .....	8
4.2 BASIS OF SELECTION .....	9
<b>PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION .....</b>	<b>11</b>
5.1 CERTIFICATION REQUIRED WITH THE BID .....	11
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION .....	12
<b>PART 6 - RESULTING CONTRACT CLAUSES .....</b>	<b>15</b>
6.1 SECURITY REQUIREMENTS .....	15
6.2 STATEMENT OF WORK – CONTRACT .....	15
6.3 STANDARD CLAUSES AND CONDITIONS .....	15
6.4 TERM OF CONTRACT .....	15
6.5 AUTHORITIES .....	15
6.6 PAYMENT .....	16
6.7 INVOICING INSTRUCTIONS .....	17
6.8 CERTIFICATIONS AND ADDITIONAL INFORMATION .....	17
6.9 APPLICABLE LAWS .....	17
6.10 PRIORITY OF DOCUMENTS .....	17
6.11 SACC MANUAL CLAUSES .....	18
6.12 INSPECTION AND ACCEPTANCE .....	18
6.13 TRANSPORTATION CHARGES .....	18
6.14 DISPUTE RESOLUTION .....	18

## PART 1 - GENERAL INFORMATION

### 1.1 Statement of Work - Bid

The Work to be performed is detailed under Article 6.2 of the resulting contract clauses.

### 1.2 Comprehensive Land Claims Agreement(s)

This procurement is subject to the following Comprehensive Land Claims Agreement(s):

- Nunavut Land Claim Agreement (NLCA) for deliveries\* to Baker Lake

\* where "deliveries to" means goods delivered to and services performed in.

#### 1.2.1 Nunavut Directive

This procurement is subject to the Directive on Government Contracts, including Real Property Leases, in the Nunavut Settlement Area (the Nunavut Directive) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32610>).

The Government of Canada is working to advance reconciliation and renew the relationship with Indigenous peoples, based on recognition of rights, respect, cooperation and partnership (<https://www.canada.ca/en/crown-indigenous-relations-northern-affairs.html>).

The Nunavut Directive has the following objectives:

- a. Increased participation by Inuit firms in business opportunities in the Nunavut Settlement Area economy;
- b. Improved capacity of Inuit firms to compete for government contracts and real property leases in the Nunavut Settlement Area; and
- c. Employment of Inuit at a representative level in the Nunavut Settlement Area workforce.

#### 1.2.2 Indigenous Benefits Plan

Bidders are requested to maximize the following elements in carrying out Work under this request for solicitation.

1. Inuit employment, (either directly or through their subcontractors)
2. on-the-job Inuit training opportunities, (either directly or through their subcontractors)
3. being, acquiring supplies from or subcontracting to an Inuit businesses registered on the Inuit Firm Registry (IFR) and
4. being, acquiring supplies from or subcontracting to a businesses with facilities in Nunavut, (whether Inuit-owned or not)

Undertakings regarding those elements should be identified in an Inuit Benefits Plan (IBP) established per Annex B. Evaluation points will be allocated to Bidders including such commitments toward Inuit participation in their Bid. Details appear at Annex B Evaluation - Inuit Benefits Plan criteria.

The commitments contained in an Inuit Benefits Plan will form part of the Contract. Implementation will be ensured through close monitoring and requiring, at a minimum, that each invoice be accompanied by an IBP report (See Annex C) which demonstrates who such contractual obligations were fulfilled.

**1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

**1.4 Canadian Content**

The requirement is subject to a preference for Canadian goods.

**1.5 Epost Connect**

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

**Given that many people are currently working from home and in an effort to reduce the spread of the coronavirus disease (COVID-19) within communities, offerors are highly encouraged to transmit their bid electronically using the epost Connect service. Information on the epost Connect service can be found in Part 2 entitled Offeror Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation.**

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 90 days

#### 2.1.1 SACC Manual Clauses

The following terms and conditions are incorporated herein

SACC Reference	Section	Date
B1000T	Condition of Material - Bid	2014-06-26

#### 2.1.2 Subject To Prior Sale

Submission of firm delivery is mandatory, therefore if a proposal is marked "Subject to Prior Sale" or if the bid does not conform to the bid validity period expressed herein, the bid will be considered non responsive.

#### 2.1.3 Units of Issue

Suppliers are to pay particular attention to the units of issue specified. If quoting other than specified, please indicate the unit of issue you are quoting on.

### 2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

Note: For bidders choosing to submit using epost Connect for bids closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is:

[tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca)

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

### 2.5 Best Delivery Date - Bid

While delivery is requested by March 31, 2022, the best delivery that could be offered is \_\_\_\_\_.

### 2.6 Bid Challenge and Recourse Mechanisms

(a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.

(b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:

- Office of the Procurement Ombudsman (OPO)
- Canadian International Trade Tribunal (CITT)

(c) Suppliers should note that there are strict deadlines for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions – Electronic Submission

Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Inuit Benefits Plan  
Section III: Financial Bid  
Section IV: Certifications

Due to the nature of the Request for Proposal, transmission of bids by mail/courier to PWGSC Bid Receiving Unit (BRU) **will not be accepted**.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Inuit and Nunavut Benefits Plan (IBP/NBP)**

For the Inuit and Nunavut Plan, Bidders must complete Annex "B" Inuit and Nunavut Bid Criteria.

For a bid to be assigned points in Annex B for commitments made in respect to any IBC and NBC bid criteria, the Bidder must also clearly and concretely demonstrate how they meet the Annex B criteria by providing a detailed explanation.

As such, in addition to completing Annex B, Bidders must also provide a separate detailed explanation of engagements, measures and proposed procedures to be taken to deliver on the Inuit Benefit Criteria (IBC) and Nunavut Benefit Criteria (NBC) identified at Annex "B" Inuit and Nunavut Bid Criteria.

Failure to provide such separate written detailed explanation will result in Annex B receiving a score of zero for every criteria even if Annex B contained information.

The Annex B Inuit and Nunavut Bid Criteria and the detailed explanation submitted by the Bidder will jointly form the Inuit and Nunavut Benefits Plan (IBP/NBP) commitment by the Bidder and be incorporated as a contractual obligation in the case of the winning bid.

#### **Section III: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "F" Electronic Payment Instruments, to identify which ones are accepted.

Solicitation No. - N° de l'invitation  
23240-220708/A  
Client Ref. No. - N° de réf. du client  
23240-220708

Amd. No. - N° de la modif.  
File No. - N° du dossier  
hl662. 23240-220708

Buyer ID - Id de l'acheteur  
hl662  
CCC No./N° CCC - FMS No./N° VME

If Annex "F" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

### 3.1.2 SACC Manual Clauses

The following terms and conditions are incorporated herein

SACC Reference	Section	Date
C3011T	Exchange Rate Fluctuation	2013-11-06

### Section IV: Certifications

Bidders must submit the certifications and additional information required under Part 5.



## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine first if there are two or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

#### **4.1.1 Technical Evaluation**

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

##### **4.1.1.1 Mandatory Technical Criteria**

- a) The Bidder must provide documentation showing how they meet the technical requirements detailed in Annex "A".

Bids not meeting this mandatory technical criterion will be declared non-responsive.

#### **4.1.2 Inuit and Nunavut Rated Criteria (35%)**

The Inuit and Nunavut bid Criteria are indicated in Annex "B" Inuit and Nunavut Bid Criteria.

The Bidder must clearly and concretely demonstrate how they meet each criterion by providing detailed explanation as per Part 3, 3.1.2.3 Inuit and Nunavut Bid Criteria.

Point Rated Criteria not addressed in Annex B will be given a score of zero.

There is no minimum passing score for the Inuit and Nunavut Bid Criteria.

The Inuit Bid Criteria (IBC) and Nunavut Bid Criteria (NBC) are point rated criteria the details of which are indicated in Annex "B" Inuit and Nunavut Bid Criteria.

Failure to provide such separate written detailed explanation will result in Annex B receiving a score of zero for every criteria even if Annex B contained information.

#### **4.1.3 Financial Evaluation (65%)**

##### **4.1.3.1 Mandatory Financial Criteria**

- a) The Bidder must bid a firm unit price(s) in Canadian funds, Applicable Taxes excluded, DDP Delivered Duty Paid to destination(s) Incoterms 2000, Customs Duties included for each item offered;
- b) The Bidders' financial bid must be in accordance with the Basis of Payment.

Bids not meeting these mandatory financial criteria will be declared non-responsive.

#### 4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory criteria to be declared responsive.

The selection will be based on the highest responsive combined rating of the overall Inuit and Nunavut bid criteria merit score and pricing score. The ratio will be 35 % for the Inuit and Nunavut bid criteria score and 65% for the prorated evaluated price.

To establish the Inuit and Nunavut bid criteria merit score, the overall Inuit and Nunavut bid criteria score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 35%.

To establish the pricing score, the evaluated price of each responsive bid will be prorated against the lowest evaluated price and the ratio of 65% using the following formula:

$$\frac{\text{Lowest evaluated price}}{\text{Evaluated price of bid A}} \times 65 = \text{pricing score of bid A}$$

For each responsive bid, the Inuit and Nunavut bid criteria merit score and the pricing score will be added to determine its combined rating. The responsive bid with the highest combined rating on an item by item basis will be recommended for award of a contract.

Only one contract will be awarded as a result of this solicitation.

Neither the responsive bid obtaining the highest Inuit and Nunavut bid criteria merit score nor the one with the lowest evaluated price will necessarily be accepted as the winning bid. The responsive bid with the highest combined rating of Inuit and Nunavut bid criteria merit score and pricing score will be recommended for contract award.

The table below illustrates an example where all three bids are responsive and where the selection of the contractor is determined by a 35/65 ratio of Inuit and Nunavut bid criteria merit and price, in accordance with section B.2.14 of the Directive on Government Contracts, Including Real Property Leases, in the Nunavut Settlement Area given the competition is limited among IFR firms. The total available points equals 135 and the lowest evaluated price is \$45,000 (45).

Basis of Selection - Highest Combined Rating Inuit and Nunavut bid criteria Merit (35%) and Price (65%)

		Bidder 1	Bidder 2	Bidder 3
Overall Inuit and Nunavut bid criteria Score		115/135	89/135	92/135
Evaluated Price		\$55,000.00	\$50,000.00	\$45,000.00
Calculations	Inuit and Nunavut bid criteria Merit Score	$115/135 \times 35 = 29.81$	$89/135 \times 35 = 23.07$	$92/135 \times 35 = 23.85$

Solicitation No. - N° de l'invitation  
**23240-220708/A**  
Client Ref. No. - N° de réf. du client  
**23240-220708**

Amd. No. - N° de la modif.  
  
File No. - N° du dossier  
**hl662. 23240-220708**

Buyer ID - Id de l'acheteur  
**hl662**  
CCC No./N° CCC - FMS No./N° VME

	Pricing Score	45/55 x 65 = 53.18	45/50 x 65 = 58.50	45/45 x 65 = 65.00
Combined Rating		82.99	81.57	88.85
Overall Rating		2nd	3rd	1st

## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certification Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

#### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all Bidders must provide with their bid, **if applicable**, the declaration form available on the Forms for the Integrity Regime website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

#### 5.1.2 Additional Certifications Required with the Bid

##### 5.1.2.1 Canadian Content Certification

###### 5.1.2.1.1 Canadian Content Definition

SACC *Manual* clause A3050T (2018-12-06) Canadian Content Definition

###### 5.1.2.1.2 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

( ) a minimum of 80 percent of the total bid price consist of Canadian goods as defined in paragraph 1 of clause [A3050T](#).

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult [Annex 3.6](#), Example 2, of the Supply Manual.

###### 5.1.2.2 Product Certification

The Bidder certifies that all goods proposed conform to the specifications detailed in Annex "A".

Solicitation No. - N° de l'invitation  
23240-220708/A  
Client Ref. No. - N° de réf. du client  
23240-220708

Amd. No. - N° de la modif.  
File No. - N° du dossier  
hl662. 23240-220708

Buyer ID - Id de l'acheteur  
hl662  
CCC No./N° CCC - FMS No./N° VME

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

### 5.2.3 Canada Environmental, Socio-Economic and Accessibility Initiative Certification

The Bidder must select and complete one of the following four certification statements.

- 1) The Bidder certifies that the Bidder is registered or meets ISO 14001.

\_\_\_\_\_  
Bidders' Authorized Representative Signature

\_\_\_\_\_  
Date

OR

- 2) The Bidder certifies that it meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of eight (8) criteria identified in the table below.

The Bidder must indicate which four (4) criteria, as a minimum, are met.

Solicitation No. - N° de l'invitation  
23240-220708/A  
Client Ref. No. - N° de réf. du client  
23240-220708

Amd. No. - N° de la modif.  
File No. - N° du dossier  
hl662. 23240-220708

Buyer ID - Id de l'acheteur  
hl662  
CCC No./N° CCC - FMS No./N° VME

Environmental criteria within the Bidders' organization	Insert a checkmark for each criterion that is met
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling programs or policies on, but not limited to, the following: <ul style="list-style-type: none"><li>- Greenhouse Gas (GHG) Reduction</li><li>- GHG inventory</li><li>- eWaste</li><li>- Waste audits</li><li>- Energy efficiency</li><li>- Green procurement</li><li>- Fleet requirements (green vehicles, vehicle tracking, low resistance tires, tire recycling, emission reduction, etc.)</li><li>- LED lighting</li><li>- Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program</li><li>- Motion-sensored lighting</li><li>- Solar/wind programs</li></ul>	
A minimum of 50% of office equipment has an energy efficient certification.	
Other Environmental or Green Registration or Certification.  The Bidder should provide a brief description of the program in place in their bid.	
Other environmental initiatives and programs in place  The Bidder should provide a brief description of the program in place in their bid.	

\_\_\_\_\_  
Bidders' Authorized Representative Name & Signature

\_\_\_\_\_  
Date

OR

- 3) The Bidder certifies that it manages and encourages targeted underrepresented suppliers, supplier ownership and groups (i.e., visible minorities, women, youth, and veterans of the Canadian Armed Forces) through the use of Human Resource (HR) policies, training or skills development policies or program, employment, scholarships, etc.

The Bidder should provide a brief description of the program in place in their bid.

\_\_\_\_\_  
Bidders' Authorized Representative Name & Signature

\_\_\_\_\_  
Date

OR

- 4) The Bidder certifies that it manages and encourages indigenous suppliers, supplier ownership and groups through the use of Human Resource (HR) policies, training or skills development policies or program, employment, scholarships, etc.

The Bidder should provide a brief description of the program in place in their bid.

\_\_\_\_\_  
Bidders' Authorized Representative Name & Signature

\_\_\_\_\_  
Date

Note: The Bidder, may be required to further demonstrate its certification statement by submitting, upon request from the contracting authority, the following information:

- i) A detailed description of initiative(s) or program(s)
- ii) Proof of initiative(s) or program(s) (certificate, report, audit, action plan, policy, etc.).

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

### 6.2 Statement of Work – Contract

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

2010A (2021-12-02) General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.4 Term of Contract

#### 6.4.1 Delivery Date

All the deliverables must be received on or before \_\_\_\_\_. (*insert the date*)

#### 6.4.2 Adherence to Delivery Schedule

The contractor will promptly give notice to the Contracting Authority of its inability to meet the contract delivery schedule and will request therein an extension of time stating its proposed revised delivery schedule and offering consideration for such revisions. Until such notice is received and the revised delivery schedule agreed to, the Minister may, pursuant to the General Conditions, on the business day following the due date of delivery of any outstanding materials, terminate the whole or part of the contract for default.

#### 6.4.3 Comprehensive Land Claims Agreement(s)

The Contract is subject to the following Comprehensive Land Claims Agreement(s):

- Nunavut Land Claim Agreement (NLCA)

#### 6.4.4 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

### 6.5 Authorities

#### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Pam Munz  
Title: Supply Specialist



Solicitation No. - N° de l'invitation  
23240-220708/A  
Client Ref. No. - N° de réf. du client  
23240-220708

Amd. No. - N° de la modif.  
File No. - N° du dossier  
hl662. 23240-220708

Buyer ID - Id de l'acheteur  
hl662  
CCC No./N° CCC - FMS No./N° VME

Public Works and Government Services Canada  
Acquisitions Branch  
Directorate: IPVPD  
Address: 140 O'Connor St, 4<sup>th</sup> floor  
Ottawa, Ontario, K1A 0R5  
Telephone: 613-296-9133  
E-mail address: [pam.munz@tpsgc-pwgsc.gc.ca](mailto:pam.munz@tpsgc-pwgsc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### 6.5.2 Project Authority

The Project Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

#### 6.5.2 Contractor's Representative

Name and telephone number of the person responsible for:

	General Enquiries	Delivery Follow-up
Name:	_____	_____
Telephone No.:	_____	_____
Facsimile No.:	_____	_____
E-mail address:	_____	_____

### 6.6 Payment

#### 6.6.1 Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), DDP to destination, as specified in Annex "C" for a cost of \$ \_\_\_\_\_ CAD (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### 6.6.2 Terms of Payment

SACC Manual clause H1001C (2008-05-12) Multiple Payments

#### 6.6.3 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

#### 6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with Section 10 of 2010A, General Conditions - Goods (Medium Complexity). One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

#### 6.8 Certifications and Additional Information

##### 6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

##### 6.8.2 SACC Manual Clauses

The following terms and conditions are incorporated herein

SACC Reference	Section	Date
A3060C	Canadian Content Certification	2008-05-12

#### 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_. (*Insert the name of the province or territory as specified by the Bidder in its bid, if applicable*)

#### 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the General Conditions 2010A (2021-12-02) Goods (Medium Complexity);
- (c) Annex A, Statement of Work;

- (d) Annex C, Report;
- (e) Annex D, Financial Bid Form;
- (f) Annex E, Pricing;
- (g) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: "*, as clarified on \_\_\_\_\_ *" or "*, as amended on \_\_\_\_\_ *" and insert date(s) of clarification(s) or amendment(s)*)

#### 6.11 SACC Manual Clauses

The following terms and conditions are incorporated herein

SACC Reference	Section	Date
G1005C	Insurance – No Specific Requirement	2016-01-28

#### 6.12 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

#### 6.13 Transportation Charges

##### 6.19.1 Prepaid Transportation Costs

The Contractor must prepay transportation costs. Prepaid transportation costs must be shown as a separate item on the invoice, supported by a certified copy of the prepaid transportation bill of lading.

#### 6.14 Dispute Resolution

- a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "**Dispute Resolution**".

## **ANNEX "A"**

### **STATEMENT OF WORK**

#### **SW.1.0 TITLE**

Canadian Hazards Information Services (CHIS) Baker Lake Building Material.

#### **SW.2.0 BACKGROUND**

Structural Insulated Panels (SIP) are required by NRCAN as part of a building reconstruction project.

#### **SW.3.0 OBJECTIVES**

To procure building panels meeting or exceeding project requirements to be delivered to Ottawa for a project in Baker Lake Nunavut.

#### **SW.4.0 PROJECT REQUIREMENTS**

The requirement is to supply structural insulated panels with the following properties:

- The panels must be 10.25" total thickness.
- Must have an expanded polystyrene (EPS) or graphite polystyrene (GPS) core of 9 3/8" thick
- Panels foam must be recessed 1.5" around perimeter to accept conventional lumber.
- Must have minimum overall wall panel rating of at least R-48 and RSI of 8.4 or better
- Must be able to provide oriented strand board (OSB) and pressure treated plywood panels
- Insulated splines (3" x 9.375" x 95.875") are to be provided as means to connect wall panels.

Quantities required:

26 4'x8' panels OSB on both sides

25 4'x8' panels OSB one side and pressure treated plywood on the other

27 4'x10' panels OSB on both sides

700 feet of splines to connect panels preferably cut to match panel lengths

#### **SW.4.1 Tasks, Deliverables, Milestones and Schedule**

The task is to deliver building materials to 2617 Anderson Road Ottawa Ontario before March 31, 2022

#### **SW.4.2 Method and Source of Acceptance**

All deliverables and services rendered under any contract are subject to inspection by the Project Authority. The Project Authority shall have the right to reject any deliverables that are not considered satisfactory, or require their correction before payment will be authorized. Reasonable and proper care of the equipment/furnishings is expected.

#### **SW.4.3 Location of Work, Work Site and Delivery Point**

Delivery of this product will be to 2617 Anderson Road, Ottawa ON for furtherance to Baker Lake, NU by NRCAN.

Solicitation No. - N° de l'invitation  
23240-220708/A  
Client Ref. No. - N° de réf. du client  
23240-220708

Amd. No. - N° de la modif.  
File No. - N° du dossier  
hl662. 23240-220708

Buyer ID - Id de l'acheteur  
hl662  
CCC No./N° CCC - FMS No./N° VME

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#### **SW.4.4 Language of Work**

Correspondence and any documentation shall be in English.

#### **SW.4.5 Insurance Requirements**

It is the sole responsibility of the Contractor to decide whether or not any insurance coverage is necessary for its own protection or to fulfill its obligations under the Contract, and to ensure compliance with required federal, provincial or municipal law. Any such insurance shall be provided and maintained by the Contractor at its own expense.

#### **SW 5.0 NRCan's Scientific Integrity Policy**

In satisfying the requirements of this agreement, the Recipient is encouraged to comply with the provisions and intent of the NRCan Scientific Integrity Policy (SIP) and to discharge its contractual obligations in support of research, science, or related activities in a manner consistent with all relevant NRCan SIP provisions. For more information on the Scientific Integrity Policy, please visit the NRCan website at: <https://www.nrcan.gc.ca/scientific-integrity/21665#a20>

**ANNEX "B"**

**INUIT AND NUNAVUT BID CRITERIA**

<b><i>Rated Criteria</i></b>	<b><i>Evaluation Criteria</i></b>	<b><i>Evaluation Weight</i></b>	<b><i>Bid Page number</i></b>	<b><i>Points obtained</i></b>
R1 - Inuit Employment	<p>The employment of Inuit labour, in carrying out the contract where Inuit refers specifically to the Inuit who are beneficiaries of the Nunavut Land Claims Agreement.</p> <p>Keep list of names of all employees, especially Inuit employees, in the event of an audit.</p> <p>Bidder will be evaluated on their proposed use of Inuit employees in carrying out the work.</p> <p>The percentages identified below relate specifically to Inuit labour hours regardless of whether they are from the Prime Contractor staff, the Sub-contractor staff, or both, so long as they are hours performed for the purpose of performing the Work under the contract.</p> <p>Percentages must be supported by:</p> <ul style="list-style-type: none"> <li>• a list of specific positions and categories performing Work under the Contract;</li> <li>• overall percentage of labour participating in the Work procured as opposed to the percentage of Inuit labour;</li> <li>• total labour hours and the total project hours that may or will be staffed by Inuit employees performing Work under the Contract.</li> </ul> <p>The total labour hours is to include all the labour hours of the prime contractor and all subcontractors,.</p> <p>0-100% of total labour hours = 0-50 points.          Points will be assigned based on a percentage % of the total Points available.</p> <p>___ % x total points available = assigned points</p> <p>Example:          Bidder guarantees 65% of labor hours will be Inuit labour hours= 65% of total points (50)</p> <p>65 % x 50 = 32.5 points.</p>	<b>50 points</b>		
R2 Inuit Training	<p>Bidders will be evaluated on their undertaking of a commitment with respect to delivery of on-the-job training and apprenticeship programs for Inuit Peoples at no additional cost under this Contract. Inuit here refers specifically</p>			

and Skills Development	<p>to the Inuit who are beneficiaries of the Nunavut Land Claims Agreement.</p> <p>To establish the training score, each responsive bid will be prorated against the bidder proposing the highest number of total Inuit training hours, with the proposal committing to the highest number of training hours receiving full points;</p> <table><tr><td></td><td>Bidder 1</td><td>Bidder 2</td><td>Bidder 3</td></tr><tr><td>Total number of Inuit training</td><td>20 hours</td><td>35 hours</td><td>60 hours</td></tr><tr><td>Calculation of points</td><td>20/60 = 33% of total points available</td><td>35/60 = 58% of total points available</td><td>60/60 = 100 % of total points available</td></tr></table> <p>The following is information required to demonstrate Inuit labour commitment:</p> <ul style="list-style-type: none"><li>• details on the type of training being offered and how it is relevant to the procurement;</li><li>• total number of Inuit training hours proposed;</li><li>• the skills the training will develop;</li><li>• strategies for retaining Inuit who have completed training;</li><li>• the duration of training; and</li><li>• the number of Inuit to be trained.</li></ul>		Bidder 1	Bidder 2	Bidder 3	Total number of Inuit training	20 hours	35 hours	60 hours	Calculation of points	20/60 = 33% of total points available	35/60 = 58% of total points available	60/60 = 100 % of total points available	50 points		
	Bidder 1	Bidder 2	Bidder 3													
Total number of Inuit training	20 hours	35 hours	60 hours													
Calculation of points	20/60 = 33% of total points available	35/60 = 58% of total points available	60/60 = 100 % of total points available													
R3 Inuit Ownership (of Prime and Sub-contractors)	<p>The Bidder will be evaluated on its use Inuit Sub-Contractors for services or the procurement of supplies and equipment.</p> <p>Subcontractors/suppliers submitted as a firm on the IFR must be in good standing on the IFR for the duration of the work subcontracted for, in its entirety.</p> <p>Sub-contractors/suppliers must be the company to <u>perform the work/provide the goods</u>.</p> <p>Bidders must provide their commitment to sub-contractors/suppliers on the IFR in accordance with the following:</p> <p>Estimated value of Contract: \$_____ (a) Value of Prime/Subcontractors/Suppliers <b>NOT</b> on the IFR: \$_____ (b)</p> <p>Points will be assigned based on a percentage of the total points available: (b) / (a) x 100 = (c) 100 – (c) = % x available points = assigned points</p> <p><b>Example:</b> Estimated value of Contract: \$100,000 (a) Value of prime/subcontractors/suppliers not on the IFR: \$ 45,000 (b)</p> <p>\$45,000 / \$100,000 x 100 = 45 100 – 45 = 55% x 50 = 27.50 assigned points</p> <p><b>NOTE:</b> Percentages must be supported by a list of specific</p>	50 points														

	<p>subcontractor/suppliers that can be confirmed to be on the IFR. Verification of Inuit businesses will be made through:</p> <p>The Inuit Firm Registry Database <a href="http://inuitfirm.tunnngavik.com/">http://inuitfirm.tunnngavik.com/</a></p> <p>The following are examples of what a bidder must provide to demonstrate their commitments:</p> <ul style="list-style-type: none"> <li>• Demonstrable Inuit ownership of prime and/or subcontractor(s) through registration on the on the Inuit Firm Registry (IFR);</li> <li>• list of specific Inuit businesses that will be subcontractors/suppliers;</li> <li>• the type of work to be carried out by Inuit businesses on the IFR; and</li> <li>• the total contract value of the work to be performed by Inuit businesses on the IFR.</li> </ul>			
<p><b>R4</b>            Location in the Nunavut Settlement Area (NSA).</p>	<p>Bidders will be evaluated on the location of their head offices, administrative offices or other facilities in the Nunavut Settlement Area in performing work under the government contract.</p> <p>Points will be assigned as follows.</p> <p>Bidder (Points double if no subcontractors/suppliers /under the contract)</p> <ol style="list-style-type: none"> <li>1. Head office – 7.5 points</li> <li>2. Administrative Office(s) – 3 points</li> <li>3. Other Facility(ies) - 2 points</li> </ol> <p>Subcontractors and/or Suppliers (12.5 points available)</p> <ol style="list-style-type: none"> <li>1. Head office – 7.5 points</li> <li>2. Administrative Office(s) – 3 points</li> <li>3. Other Facility(ies) - 2 points</li> </ol> <p>Supporting Documentation</p> <p>Bidders must provide details regarding the locations submitted. Information to include:</p> <ul style="list-style-type: none"> <li>• a description of the locations, including addresses;</li> <li>• proof of Inuit Ownership, if applicable;</li> <li>• describe the nature of the firm's presence in the NSA; and</li> <li>• number of years the firm has been in the identified locations in the NSA.</li> </ul>	<p><b>25 points</b></p>		
<p><i>Total of rated criteria</i></p>		<p><b>175 points</b></p>		



## ANNEX "C"

### REPORT

1. The Contractor must provide the Contracting Authority with a summary of activities undertaken to meet the commitments made as part of the IBP/NBP contractual obligation. The Certification and Achievement tables must be completed with supporting information (such as invoices, work logs, payroll receipts, etc.) by the contractor upon final delivery.
2. This will include at a minimum a list of the achieved versus committed for the following:
  - a. **Inuit employment:**
    - a. Name of Inuit employee
    - b. Inuit employee beneficiary number
    - c. Employment type
    - d. Hours of work
    - e. Dollar value paid
  - b. **Inuit training and skills development**
    - a. Name of Inuit employee
    - b. Inuit employee beneficiary number
    - c. Employment type
    - d. Hours of work
    - e. Dollar value paid
  - c. **Inuit subcontracting**
    - a. Name of Inuit firm on IFR
    - b. Inuit firm ID on IFR
    - c. Dollar value
    - d. Inuit employee beneficiary number
    - e. Employment type
    - f. Hours of work
  - d. **Nunavut Benefits Criteria**
    - a. Vendor or subcontractor name
    - b. Vendor address in the NSA
    - c. Nature of presence in the NSA
3. The Contractor must indicate if any objectives were not met, identify why they were not.
4. Canada reserves the right to verify any information provided in the IBP.
5. When requested by Canada, an independent professional engaged by the Contractor will monitor and confirm that the Contractor has met their objectives. Refer to Article 6.14.4 - *Third Party Independent Professional* of the Contract Clauses.
6. For follow-up purposes, the communities may receive copies of the contractors Inuit and Nunavut Benefits Plan, reports and periodically receive performance monitoring results.

Return Reports to:

Contracting Authority:

Name: Pam Munz, Supply Specialist

E-mail address: [pam.munz@tpsgc-pwgsc.gc.ca](mailto:pam.munz@tpsgc-pwgsc.gc.ca)

Solicitation No. - N° de l'invitation  
23240-220708/A  
Client Ref. No. - N° de réf. du client  
23240-220708

Amd. No. - N° de la modif.  
File No. - N° du dossier  
hl662. 23240-220708

Buyer ID - Id de l'acheteur  
hl662  
CCC No./N° CCC - FMS No./N° VME

### TABLE 1 – Certification of Achievement of Inuit Labour Content

Total No. of Inuit Employee Hours for This Contract = \_\_\_\_\_ %  
Total Employee Hours for This Contract.

Position of Inuit Employee NOTE: It is not necessary to identify non- Inuit employees.	Inuit Beneficiary Number	Type of Employment	Total Hours Worked
Total Inuit Employee Hours			
Total Non-Inuit Employee			

Solicitation No. - N° de l'invitation  
**23240-220708/A**  
Client Ref. No. - N° de réf. du client  
**23240-220708**

Amd. No. - N° de la modif.  
  
File No. - N° du dossier  
**hl662. 23240-220708**

Buyer ID - Id de l'acheteur  
**hl662**  
CCC No./N° CCC - FMS No./N° VME

**TABLE 2 – Inuit Training and Skills Development Commitment**

Position Title and # of people in that position (Provide name(s) of Inuit trainee where possible)	Beneficiary Number (if known)	Type of Training, Certification or Skills Development	Number of Inuit trained	Inuit Training Hours	Total Dollar Value Paid (\$)
TOTAL:					

Solicitation No. - N° de l'invitation  
23240-220708/A  
Client Ref. No. - N° de réf. du client  
23240-220708

Amd. No. - N° de la modif.  
File No. - N° du dossier  
hl662. 23240-220708

Buyer ID - Id de l'acheteur  
hl662  
CCC No./N° CCC - FMS No./N° VME

**TABLE 3 – Inuit ownership (of prime or sub-contractor/suppliers) Commitment**

Total Estimated Cost for Inuit Contractor/Subcontracting/Suppliers for This Contract = \_\_\_\_\_ % Total Bid Price  
Total Estimated Contract Value

NOTE: only contractor/subcontractors and suppliers that can be confirmed as Inuit businesses on the Inuit Firm Registry with an administrative office or facility will be included in the calculations. Verification of Inuit businesses will be made in accordance with The Inuit Firm Registry Database  
<http://inuitfirm.tunnngavik.com/>.

Company Name	Description of Work	Value of Contract/Subcontract or Suppliers (\$)	Inuit Company	Non-Inuit Company
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes

Solicitation No. - N° de l'invitation  
23240-220708/A  
Client Ref. No. - N° de réf. du client  
23240-220708

Amd. No. - N° de la modif.  
File No. - N° du dossier  
hl662. 23240-220708

Buyer ID - Id de l'acheteur  
hl662  
CCC No./N° CCC - FMS No./N° VME

**TABLE 4 – Location of business in the Nunavut Settlement Area**

Provide Current Business address		
Bidders to demonstrate the existence of head offices, staffed administrative offices or other staffed facilities in the Nunavut Settlement Area.		
Nature of Presence: Describe the nature of the firm's presence in the NSA and how it demonstrates progress towards, and maintenance of, commitments made in the NBC portion of the bidder's IBP.		
Vendor Name	Vendor Address in the NSA	Nature of Presence in the NSA (including office type: home, administrative or staffed facility)
Subcontractor Name	Subcontractor Address in the NSA	Nature of Presence in the NSA

**TABLE 5 – IBP/NBP Financial Commitment**

IBP/NBP Financial Commitment	
5.1 Total dollar value of Inuit labour (Prime contractor and subcontractor) performing Work under the Contract	\$ _____
5.2 Total dollar value of Inuit Training and Skills Development 1. Labour rates for on-the-job or in-house training, apprenticeship, and/ or other training/ skill development that has already been captured in 5.1 Inuit Labour – Financial Commitment cannot be captured in this criteria again.	\$ _____
5.3 Value of IFR contracting (prime contractor/subcontractor/supplier) 1. If the Prime contractor is an IFR firm, the total dollar value of the IFR contracting will also include the prime contractor's portion of the contract. 2. The Value of IFR contracting must not include any amount that has already been captured in 5.1 Labour – Financial Commitment and 2.2 Inuit Training and Skills Development – Financial Commitment above.	\$ _____
<b>Total</b>	<b>\$ _____</b>

Solicitation No. - N° de l'invitation  
23240-220708/A  
Client Ref. No. - N° de réf. du client  
23240-220708

Amd. No. - N° de la modif.  
File No. - N° du dossier  
hl662. 23240-220708

Buyer ID - Id de l'acheteur  
hl662  
CCC No./N° CCC - FMS No./N° VME

## ANNEX D

### FINANCIAL BID FORM

Bidders who complete Annex B must also complete the Financial Bid Form (Annex D). Annex D is to be submitted as part of the Bid together with Annex E - Pricing.

Applicable taxes are not included. Payments will be made in accordance with Article 6.3.1 General Conditions, 6.6 Payment and 6.8 Invoice.

A) Total cost of Insurance and bonding:  
\$ \_\_\_\_\_

B) A breakdown of the value of Inuit benefits as follows:

	Description	Bid Amount
1.	Pricing for the employment of Inuit labour as certified in Annex C: The employment of Inuit in carrying out the work of the contract.	\$ _____
2.	Pricing for Inuit Training and Skills Development as certified in Annex C: The delivery of Inuit training and skills development	\$ _____
3.	Pricing for Inuit ownership (of prime and/or sub-contractor/suppliers) as certified in Annex C:  The use of prime and/or sub-contractors/suppliers that are on the Inuit Firm Registry (IFR) in carrying out the contract.	\$ _____
4.	<b>TOTAL VALUE OF INUIT BENEFITS</b>	\$ _____

**TOTAL OF 2A) + 2B) = \$ \_\_\_\_\_**

Solicitation No. - N° de l'invitation  
23240-220708/A  
Client Ref. No. - N° de réf. du client  
23240-220708

Amd. No. - N° de la modif.  
File No. - N° du dossier  
hl662. 23240-220708

Buyer ID - Id de l'acheteur  
hl662  
CCC No./N° CCC - FMS No./N° VME

## ANNEX "E"

### PRICING

Item No	Description	Unit of Issue	Quantity (A)	Price (\$ per unit of issue) (B)	Total Price \$ (AxB)
1	4' x 8' panel, OBS on both sides as per Annex A Statement of Work	each	26		
2	4' x 8' panel, OBS on one side and pressure treated plywood on the other as per Annex A Statement of Work	each	25		
3	4' x 10' panel, OBS on both sides as per Annex A Statement of Work	each	27		
4	Insulated splines, 3" x 9.375", cut to match panel length	linear foot	700		
TOTAL COST					

## ANNEX "F" to PART 3 OF THE BID SOLICITATION

### ELECTRONIC PAYMENT INSTRUMENTS

*As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.*

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ( ) VISA Acquisition Card;
- ( ) MasterCard Acquisition Card;
- ( ) Direct Deposit (Domestic and International);
- ( ) Electronic Data Interchange (EDI);
- ( ) Wire Transfer (International Only);
- ( ) Large Value Transfer System (LVTS) (Over \$25M)