

**NOTICE OF PROPOSED PROCUREMENT (NPP)**  
**For**  
**TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)**

**GSIN: D302A ADP SYSTEM DEVELOPMENT SERVICES**

<b>Reference Number:</b>	5000060192	<b>Solicitation Number:</b>	5000060192
<b>Organization Name:</b>	<i>Environment and Climate Change Canada</i>		
<b>Solicitation Date:</b>	2022-01-19	<b>Closing Date:</b>	2022-02-03 02:00 PM Eastern Standard Time EST
<b>Anticipated Start Date:</b>	2022-04-01	<b>Estimate Level of Effort:</b>	240 days per resource
<b>Estimated Delivery Date:</b>	2023-03-31	<b>Contract Duration:</b>	<i>The contract period will be from the date the Contract is awarded and ends March 31, 2023 with an irrevocable option to extend it for up to two additional one-year periods</i>
<b>Solicitation Method:</b>	Competitive	<b>Applicable Trade Agreements:</b>	<i>World Trade Organization Agreement on Government Procurement (WTO-AGP), the Canada-Chile Free Trade Agreement (CCFTA), Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP), the Canada-Peru Free Trade Agreement (CPFTA), the Canada-Columbia Free Trade Agreement (CColFTA), and the Canada-Panama Free Trade Agreement (CPanFTA) if it is in force, Canada-United States Mexico Agreement (CUSMA), Canada-European Union Comprehensive Economic and Trade Agreement (CETA), Canada-Korea Free Trade Agreement, Canada-Honduras Free Trade Agreement and the Canada Free Trade Agreement (CFTA)</i>
<b>Comprehensive Land Claim Agreement Applies:</b>	No	<b>Number of Contracts:</b>	1

**Requirement Details**

**Tendering Procedure: Selective Tendering**

This requirement is open only to those TBIPS Supply Arrangement Holders who qualified under Tier 1 for services in the Quebec Region for the following category(ies):

Stream 4 – Business Services Class – Level 3 Business Analyst – **up to four (5) resources**

The following SA Holders have been invited to submit a proposal:

[Bayleaf Software Inc](#)

[BurntEdge Incorporated](#)

[Cache Computer Consulting Corp.](#)

[Confluence Consulting Inc.](#)

[DesTech](#)

[EMINENT SYSTEMS INC.](#)

[ITCAD Tech Inc.](#)

[Maverin Inc.](#)

[MaxSys Staffing & Consulting Inc.](#)

[Randstad Interim Inc.](#)

[RHEA INC.](#)

[S.I. SYSTEMS ULC](#)

[SEASI Consulting Inc.](#)

[Solutions Moerae Inc](#)

[TELUS Communications Inc.](#)

**Description of Work:**

The Business Analyst will be required to perform tasks that include, but are not limited to, the following:

1. Document the project scope, objectives, added value, or benefit expectations, using an integrated set of analysis and modeling techniques, such as use cases, epics, user stories, diagrams, data dictionaries, business rules, etc.
2. Develop option analysis of IM/IT solutions against requirements, provide preliminary cost estimates of potential options, develop recommendations/business cases that include a detailed comparison of the options.
3. Translate business objectives into requirements using analysis and modeling tools.
4. Analyze and synthesize information obtained from a large number of stakeholders and other sources, such as processes, policies, documentation, legislation, requirements and/or organizational structure.
5. Evaluate stakeholders business needs, thus contributing to strategic planning of information systems and technology directions.
6. Facilitate communication between organizational units, and/or vendors and third parties.
7. Identify and understand the business problem and the impact of the proposed solution on the organization's operations.
8. Play a central role in aligning the needs of business units with the IT capabilities by:
  - a. Prioritizing requirements;
  - b. Verifying and validating requirements;
  - c. Developing traceability matrices.
  - d. Review artifacts and other documents produced by other Business Analysts
9. Collaborate with stakeholders contributing to the design and development of high-quality business solutions.
10. Liaise with stakeholders during preliminary user acceptance testing of new products and services.
11. Perform work in a Waterfall or Agile environment, as required.

Bidders must submit a bid for all resource categories

The work is currently being performed by S.I Systems Inc for a total contract price of \$2,069,778.62 not including applicable taxes

**Security Requirement:** *Customized SRCL*

**Minimum Corporate Security Required:** *Designated Organization Screening (DOS)*

**Minimum Resource Security Required:** *Reliability*

### **Contract Authority**

**Name:** Anthony De Flavis  
**Phone Number:** 514-283-5958  
**Email Address:** Anthony.DeFlavis@ec.gc.ca

### **Inquiries**

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUYANDSELL.GC.CA" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

**NOTE: Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a "Qualified SA Holder", please contact RCNMDAI.-NCRIMOS@pwgsc.gc.ca**