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Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Business Management and Consulting Services Division
/ Division des services de gestion des affaires et de
consultation

Terrasses de la Chaudière 5th Floor

Terrasses de la Chaudière 5e étage

10 Wellington Street

10, rue Wellington

Gatineau

Québec

K1A 0S5

Title - Sujet National Physical Stocktaking National Physical Stocktaking and Inventory Management Program Support Services	
Solicitation No. - N° de l'invitation W6369-22X016/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client W6369-22X016	Date 2022-01-21
GETS Reference No. - N° de référence de SEAG PW-\$\$ZG-411-40408	
File No. - N° de dossier 411zg.W6369-22X016	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2022-02-08 Heure Normale de l'Est HNE	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Baker(411zg), Roxane	Buyer Id - Id de l'acheteur 411zg
Telephone No. - N° de téléphone (613) 858-8291 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

AMENDMENT #002

Request for Proposal (RFP), National Physical Stocktaking and Inventory Management Program Support Services

The purpose of this amendment is to answer **questions 002 to 007** from the industry and amend the solicitation as follows.

PART A - QUESTIONS AND ANSWERS

QUESTION 001:

Is there someone currently, or has there been someone in the past providing similar or relevant services? If yes, who has been providing these services, what is (or was) the contract value and what is (or was) the duration of the contract (including any extensions), and are the allowed to bid on this opportunity?

ANSWER 001:

The current contract is W6369-16X003/001/ZG and the contractor is Covenco Ltd. The current estimated value is \$18,080,000.00 total. The contract period was for 4 years plus 2 optional periods of one year each. A transition period of 6 months is also remaining as part of the contract and may be used if needed. All interested bidders are allowed to bid on this RFP process including the current contractor.

QUESTION 002:

Is the requirement for Controlled Goods related to access and handling of Controlled Goods? Does it relate to data related to Controlled Goods? Has this requirement been in place for previous related contracts?

ANSWER 002:

Security Requirements are currently being revised. Therefore, the RFP will be updated shortly in an upcoming amendment as Canada is awaiting for the new security clauses.

QUESTION 003:

The requirement for all counters-requirement is 40-50 people organized geographically (as well as all other personnel) to have SECRET clearance, will require 6-9 months. We find it difficult or impossible to meet the RFP timelines.

ANSWER 003:

Security Requirements are currently being revised. Therefore, the RFP will be updated shortly in an upcoming amendment as Canada is awaiting for the new security clauses.

QUESTION 004:

The requirement for all personnel, including 45+ stocktaking counters to have SECRET clearance will be a barrier. Hitherto the requirement was to have Enhanced clearance. In attending information sessions with Security education, we ran the requirement by the security reps and in each case SECRET was not the suggested requirement. There are some additional factors to consider: should the SECRET requirement stay in place the amount of time to move the counters from their Enhanced status to SECRET is unknowable and will certainly interfere with the timeline for the initiative. The cost to the organization and the strain on HR is substantial. The travel costs for the contract will increase.

ANSWER 004:

Security Requirements are currently being revised. Therefore, the RFP will be updated shortly in an upcoming amendment as Canada is awaiting for the new security clauses.

QUESTION 005:

The current staffing for a team is 1 site manager, 1 investigator, 1 supervisor, and 4 counters. The RFP suggests that the team requires 2 investigators, The confusion may be that when we have 8 counters on a site our usual practice is to have 1 investigator; and the site manager fulfills the duties of a second investigator. Because this is both a mandatory and point rated requirement we ask that our submission include 4 site managers and only 8 investigators. With the described practice we would be allowing for 4 concurrent teams and TAs.

ANSWER 005:

The requirement is to have a 2:1 ratio for counters to investigators and therefore bidders must demonstrate they are able to provide 4 teams as per the configuration outlined in the RFP. The team composition is 1 x Site Manger, 1 Stocktaking Supervisor, 2 x Inventory Management investigators and 4 Stocktaking counters/ Scribes. Note that the number of resources per stocktaking team may increase or decrease depending on the tasking.

QUESTION 006:

Do the vendors require an existing certification from Agreement to Implement Employment Equity relating to Equity or is attestation that the vendor is not on any disqualification list sufficient?

ANSWER 006:

Please refer to Attachment 2 to Part 5 – Additional certifications required precedent to contract award.

QUESTION 007:

Re; MT1.5, Mandatory HR Capacity,

With respect to the requirement for availability of a Material Management Specialist (MMS), given thirty days notice by Canada; we find this provision unduly difficult to meet (with certainty). As of this moment (Jan 17, 2021), there is a shortage of personnel with the stated background and those who may be available are currently contracted. Those contracted will have various release dates from their current situation but there is little guarantee that the timing of need will align with availability. Please provide a definitive start date and duration required.

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W6369-22X016/A
Client Ref. No. - N° de réf. du client
W6369-22X016

Amd. No. - N° de la modif.
002
File No. - N° du dossier
411zg.W6369-22X016

Buyer ID - Id de l'acheteur
411zg
CCC No./N° CCC - FMS No./N° VME

ANSWER 007:

The requirement of having a Materiel Management Specialist (MMS) within 30 days' notice is dependent on the task and Canada is unable to provide definitive start dates or durations required at this time, bidders must demonstrate that they have a MMS available within 30 days of 1 April 2022 (anticipated contract award date) as requested in the RFP.