



Procurement Hub – Ottawa Office,
200 Kent Street,
Ottawa, Ontario K1A 0E6

January 19, 2022

ADDENDUM NO. 3

Subject: **Request for Proposal (RFP) - 30000982**

Title: **Janitorial Services for Canadian Coast Guard College**

Dear Sir/Madam:

Further to the above-mentioned Invitation to Tender, this **Addendum no. 3** is to advise potential bidders of the following Question & Answer:

- Q1.** On page 74 of the Document, the estimated quantity for hours relating to appendix 3 is 25 hours. Can you please clarify if that is actual hours expected, or is the number merely being used for comparison of hourly rates?
- A1.** 25 hours for Extra Cleaning is at this time an estimate, and is used for evaluation purposes only. During the contract, the number of hours can increase or decrease depending on activity at the college.
- Q2.** For the table on page 75, can you please confirm that the Total Bid Price is to be calculated exclusive of HST?
- A2.** All prices are exclusive of HST.
- Q3.** At the bottom of page 60 in the RFP document, can you please confirm if “Bathrooms” refers to Area “Occupied Cadet Clusters” that is right above, as the line border may suggest a new Area?
- A3.** Yes, the bathrooms are located within the occupied cadet clusters.
- Q4.** Can you please let us know your anticipated timeline for contract award?
- A4.** Our anticipated timeline for contract award is April 1, 2022.

All other terms and conditions remain unchanged.

Yours truly,

Meenu Bhatia

Contracting Officer
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