

ANNEX B

CONTRACT DATA REQUIREMENT CHECK LISTS
(CDRL)
For The
RADIATION DETECTION SYSTEM(S) PROJECT
(RDS)



NOTICE

This documentation has been reviewed by the technical authority and does not contain controlled goods. Disclosure notices and handling instructions originally received with the document must continue to apply.

AVIS

Cette documentation a été révisée par l'autorité technique et ne contient pas de marchandises contrôlées. Les avis de divulgation et les instructions de manutention reçues originalement doivent continuer de s'appliquer.

B1.0 ANNEX: CONTRACT DATA REQUIREMENT CHECK LISTS

B1.1 CDRL List

Corresponding CDRL & DID #	Title
RDS-PM-001	Master Project Schedule
RDS-PM-002	Kick-Off Meeting Agenda
RDS-PM-003	Kick-Off Meeting Minutes
RDS-ILS-101	Maintenance Plan
RDS-ILS-102	Logistical Breakdown Structure (LBS)
RDS-ILS-103	Configuration Status Account Report (CSAR)
RDS-ILS-104	Serial Number Registry (SNR)
RDS-ILS-105	Safety Data Sheets (SDS)
RDS-ILS-106	Equipment Identification Plate Drawings
RDS-ILS-107	Marking Data for Storage and Shipment
RDS-ILS-108	Packaging Data
RDS-ILS-109	Provisioning Parts Breakdown / Recommended Spare Parts List
RDS-ILS-110	Supplementary Provisioning Technical Documentation (SPTD)
RDS-ILS-111	Material Change Notice (MCN)
RDS-ILS-112	Provisioning Drawings & Associated Lists
RDS-ILS-113	Operators Manual (Op Man)
RDS-ILS-114	First Line Maintenance Manual
RDS-ILS-115	Quick Start Guide
RDS-ILS-116	RDS Case Contents
RDS-ILS-117	Training Package
RDS-ILS-118	Equipment Environmental Assessment
RDS-ILS-119	Demilitarization Instructions

B1.2 CDRL Table Definitions

The following section defines the various blocks of information found on the CDRL forms:

BLOCK 1 – SYSTEM / ITEM

Provides the name of the System or Item for which the CDRL applies.

BLOCK 2 – ITEM NUMBER

The Item Number is a sequential three-digit number to uniquely identify the individual data item (CDRL number). Note that the 001-099 series is reserved to Project Management (PM) CDRLs, the 101-199 series is reserved to Integrated Logistics Support (ILS) CDRLs.

BLOCK 3 - TITLE OR DESCRIPTION OF DATA

The title of the data item being referred to in this CDRL.

BLOCK 4 - AUTHORITY (DATA ITEM NUMBER)

Indicates the Data Item Description (DID) number to which this CDRL refers.

BLOCK 5 - CONTRACT REFERENCE

The specific paragraph number of the Contract Demand, Statement of Work, Request for Proposal, Specification, or other applicable document to assist in identifying the work effort associated with the data item.

BLOCK 6 - FREQUENCY

This block indicates the frequency of the delivered data. The following frequency codes are used:

ANNLY	Annually
ASGEN	As generated
ASREQ	As required
BI-MO	Every 2 months
BI-WK	Every 2 weeks
DAILY	Daily
MNTHY	Monthly
ONE/R	One time with revisions
OTIME	One time
QRTLY	Quarterly
R/ASR	Revisions as required
SEMIA	Semi-annually
WKLY	Weekly

BLOCK 7 – REQUIRING OFFICE

Identifies the technical office of primary interest responsible for defining the data requirement, reviewing, acceptance and approval of the data item, and ensuring the adequacy of the delivered data.

BLOCK 8 – SUBMISSION SCHEDULE

DATE OF 1ST SUBMISSION - The initial submission date or associated constraint for the 1st submission of the data item is indicated in this block using typical abbreviations as listed above under Block 11.

DATE OF SUBSEQUENT SUBMISSION / EVENT - The date(s) of subsequent submission(s) or associated constraint(s) of the data item is indicated in this block.

BLOCK 9 - DISTRIBUTION AND ADDRESSEES

Indicates the addressees and the respective number of copies (hard copies and soft copies separately), for either the draft or first submissions (Sub-Block "Draft"), and for the final or subsequent submissions (Sub-Block "Final"), for which the data item is required.

C1.3 Date Calculations

Delivery dates are expressed in Working Days (WDs), and are to be calculated as follows:

WDs excludes weekends and the following designated holidays (based on CFAO 16-1 Annex A):

- New Year's Day,*
- Good Friday,
- Easter Monday,
- Victoria Day (the Monday on or immediately preceding 24 May),
- St-Jean Baptiste (24 Jun) or one other civic holiday,
- Canada Day (1 Jul),*
- Labour Day (first Monday in September),
- Thanksgiving Day (second Monday in October),
- Remembrance Day (11 Nov);* and
- Christmas and Boxing Days.**

Note: When a holiday marked with an asterisk (*) falls on a weekend, the following Monday will be taken as the designated holiday. When Christmas Day (**) falls on a Saturday, the following Monday and Tuesday will be taken as the designated Christmas/Boxing Day holidays.

In all cases, if the due date falls on a weekend or holiday, the deliverable must be due the following working day.

B2.0 LIST OF CDRLS

B2.1 CDRL – Master Project Schedule (MPS)

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-PM-001		3. TITLE OF DATA Master Project Schedule (MPS)		4. AUTHORITY (Data Item Number) DID RDS-PM-001				
5. CONTRACT REFERENCE SOW: 3.2 DID C2.1		6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO				
8. SUBMISSION SCHEDULE A proposed MPS must be provided as part of the bid. Comments will be provided by the TA at the kick-off meeting or earlier. Block 13: The updated MPS addressing the comments from the TA must be submitted for acceptance within 20 WDs after Kick-off meeting. The TA will provide comments on updated MPS within 20 WDs following receipt of comments form Canada. The Contractor must rebaseline the MPS only when directed to do so by the TA.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE	B. COPIES				
				DRAFT		FINAL		
				Hard Copy	Soft Copy	Hard Copy	Soft Copy	
			TA At time of proposal	6	1	0	0	
PSPC CA	0	1	0	1				
TA	0	1	0	1				

B2.2 CDRL – Kick-Off Meeting Agenda

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-PM-002		3. TITLE OF DATA Kick-Off Meeting Agenda		4. AUTHORITY (Data Item Number) DID RDS-PM-002				
5. CONTRACT REFERENCE SOW: 4.4 DID C2.2		6. FREQUENCY ONE/R		7. REQUIRING OFFICE DND PMO				
8. SUBMISSION SCHEDULE First Submission: The Contractor must provide a draft Meeting Agenda for review no later than five (5) business days prior to each meeting. Response Time: Comments on the draft Meeting Agenda, and additions and deletions of discussion items, will be provided by DND no later than two (2) business days after receipt of the <u>soft copy submission</u> . Subsequent Submission: The Contractor must provide a revised Meeting Agenda, addressing DND's comments, in <u>soft copy</u> two (2) calendar day prior to each meeting, and in <u>hard copy</u> at the meeting.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE	B. COPIES				
				DRAFT		FINAL		
				Hard Copy	Soft Copy	Hard Copy	Hard Copy	Soft Copy
			PSPC CA	0	1	1	1	1
			TA	0	1	1	1	1

B2.3 CDRL – Kick-Off Meeting Minutes

CONTRACT DATA REQUIREMENTS LIST					
1. SYSTEM / ITEM Radiation Detection System					
2. ITEM NUMBER CDRL RDS-PM-003		3. TITLE OF DATA Kick-Off Meeting Minutes		4. AUTHORITY (Data Item Number) DID RDS-PM-003	
5. CONTRACT REFERENCE SOW: 4.4 DID C2.3		6. FREQUENCY ONE/R		7. REQUIRING OFFICE DND PMO	
8. SUBMISSION SCHEDULE The Contractor, Contracting Authority (CA) and Technical Authority (TA) will agree on formats at the first project meeting. First Submission: The Contractor must provide draft Meeting Minutes for review no later than five (5) business days following each meeting. Response Time: Comments on the draft Meeting Minutes will be provided by Canada no later than five (5) business days after receipt of the <u>soft copy submission</u> . Subsequent Submission(s): The Contractor must provide revised Meeting Minutes, addressing Canada's comments, for review and possible acceptance no later than five (5) business days after receipt of Canada's comments. Response Time: Comments or acceptance of the revised Meeting Minutes will be provided by Canada no later than five (5) business days after receipt of the <u>soft copy submission</u> .					
9. DISTRIBUTION and ADDRESSEES					
A. ADDRESSEE		B. COPIES			
		DRAFT		FINAL	
		Hard Copy	Soft Copy	Hard Copy	Soft Copy
PSPC CA		0	1	1	1
TA		0	1	1	1

B2.4 Maintenance Plan

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-101		3. TITLE OF DATA Maintenance Plan		4. AUTHORITY (Data Item Number) DID RDS-ILS-101				
5. CONTRACT REFERENCE SOW: 5.4 DID: C2.4		6. FREQUENCY ONE/R		7. REQUIRING OFFICE DND PMO (TA)				
8. SUBMISSION SCHEDULE The Contractor must submit for review and evaluation, a draft Maintenance Plan within 10 Working Days (WDs) prior to the Kick-off meeting. Response Time: Will be discussed at the Kick-Off Meeting. The Contractor must deliver the revised Maintenance Plan within 15 WDs following receipt of DND comments. Canada will provide further comments, if any, within 15 WDs of receipt of the Contractor's re-submission.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE	B. COPIES				
				DRAFT		FINAL		
				Hard Copy	Soft Copy	Hard Copy	Soft Copy	
			TA	0	1	0	1	

B2.5 CDRL – Logistical Breakdown Structure (LBS)

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-102		3. TITLE OF DATA Logistical Breakdown Structure (LBS)		4. AUTHORITY (Data Item Number) DID RDS-ILS-102				
5. CONTRACT REFERENCE SOW: 5.5 DID: C2.5		6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO				
8. SUBMISSION SCHEDULE A draft LBS must be provided as part of the bid. Comments will be provided by the TA at the kick-off meeting or earlier. Subsequent Submission(s): The Contractor must provide revised LBS, addressing Canada's comments, for review and possible acceptance no later than five (5) business days after receipt of Canada's comments. Response Time: Comments or acceptance of the revised LBS will be provided by Canada no later than five (5) business days after receipt of the <u>soft copy submission</u> . The Contractor must submit an updated LBS when requested by the TA.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE	B. COPIES				
				DRAFT		FINAL		
				Copy	Hard	Copy	Hard	Copy
			TA	0	1	0	1	

B2.6 CDRL – Configuration Status Account Report (CSAR)

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-103	3. TITLE OF DATA Configuration Status Account Report (CSAR)		4. AUTHORITY (Data Item Number) DID RDS-ILS-103					
5. CONTRACT REFERENCE SOW: 5.5 DID: C2.6	6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO					
8. SUBMISSION SCHEDULE First Submission: The first CSAR must be submitted for review 40 working days prior to PCA or whenever requested by the TA. Response Time: Comments on the draft CSAR will be provided by Canada no later than ten (10) business days after receipt of the <u>soft copy submission</u> . Subsequent Submission(s): The Contractor must provide revised CSAR, addressing Canada's comments, for review and possible acceptance no later than ten (10) business days after receipt of Canada's comments. Response Time: Comments or acceptance of the revised CSAR will be provided by Canada no later than five (5) business days after receipt of the <u>soft copy submission</u> . NOTE: Data contained in the CSAR must be consistent with that in the DND approved LBS, PPB and drawings.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE		B. COPIES			
					DRAFT		FINAL	
					Copy	Hard	Copy	Soft
					Hard	Soft	Hard	Soft
			TA		0	1	0	1

B2.7 CDRL – Serial Number Registry (SNR)

CONTRACT DATA REQUIREMENTS LIST							
1. SYSTEM / ITEM Radiation Detection System							
2. ITEM NUMBER CDRL RDS-ILS-104		3. TITLE OF DATA Serial Number Registry (SNR)		4. AUTHORITY (Data Item Number) DID RDS-ILS-104			
5. CONTRACT REFERENCE SOW: 5.7 DID: C2.7		6. FREQUENCY ASGEN		7. REQUIRING OFFICE DND PMO (TA)			
8. SUBMISSION SCHEDULE First Submission: The Contractor must submit the Initial SNR (template) for review no later than twenty (20) WDs prior to PCA. Response time: DND will provide comments on the Initial SNR within ten (10) WDs following receipt. The SNR must be delivered with the first RDS shipment, and updated with each subsequent shipment.			9. DISTRIBUTION and ADDRESSEES				
			A. ADDRESSEE	B. COPIES			
				DRAFT		FINAL	
				Hard Copy	Soft Copy	Hard Copy	Soft Copy
			TA	0	1	0	1
			With each shipment	0	0	1	0

B2.8 Safety Data Sheets (SDS)

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-105		3. TITLE OF DATA Safety Data Sheets (SDS)		4. AUTHORITY (Data Item Number) DID RDS-ILS-105				
5. CONTRACT REFERENCE SOW: 5.8 DID C2.8		6. FREQUENCY ONE/R		7. REQUIRING OFFICE DND PMO (TA)				
8. SUBMISSION SCHEDULE The Contractor must submit an initial bilingual SDS (separate for each item) for review no later than 45 WDs prior to PCA. Response time: DND will provide comments on the SDS no later than 20 WDs following receipt. The updated SDS, addressing the comments from the TA must be submitted for acceptance within two weeks following receipt of comments. Note: The approved SDS must be included with each shipment of dangerous goods/hazardous materials, where applicable. The Contractor must provide bilingual SDS, indicating the NATO Stock Number as follows: a. Three (3) hard copies: i. one (1) copy to be enclosed with the shipment; ii. one (1) copy to be sent to the TA; and iii. one (1) copy to be mailed to: National Defence Headquarters MGen George R. Pearkes Building 101 Colonel By Drive Ottawa, Ontario K1A 0K2 Attention: DSCO 5-4-2			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE	B. COPIES				
				DRAFT		FINAL		
				Hard Copy	Soft Copy	Hard Copy	Soft Copy	
			TA	0	1	1	1	
DND HQ	0	0	3	0				

B2.9 Equipment Identification Plate Drawings

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-106		3. TITLE OF DATA Equipment Identification Plate Drawings		4. AUTHORITY (Data Item Number) DID RDS-ILS-106				
5. CONTRACT REFERENCE SOW: 5.9 DID: C2.9		6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO (TA)				
8. SUBMISSION SCHEDULE First Submission: The drawings must be delivered within 30 Working Days (WDs) after contract award. Response Time: The TA will provide comments within 10 WDs following receipt of the drawings. Subsequent Submission(s): The updated ID Plate Drawings addressing the comments from the TA must be submitted for acceptance within 15 WDs following receipt of comments from Canada. Response Time: Canada will provide further comments, if any, within 15 WDs of receipt of the Contractor's re-submission.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE	B. COPIES				
				DRAFT		FINAL		
				Copy	Hard	Copy	Hard	Copy
			TA	0	1	0	1	

B2.10 CDRL – Marking Data for Storage and Shipment

CONTRACT DATA REQUIREMENTS LIST											
1. SYSTEM / ITEM Radiation Detection System											
2. ITEM NUMBER CDRL RDS-ILS-107		3. TITLE OF DATA Marking Data for Storage and Shipment		4. AUTHORITY (Data Item Number) DID RDS-ILS-107							
5. CONTRACT REFERENCE SOW: 5.10 DID: C2.10		6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO (TA)							
8. SUBMISSION SCHEDULE First Submission: The Contractor must submit the Marking Data no more than 60 Working Days (WDs) after the kick-off meeting.. Response Time: The TA will provide comments within 10 WDs following receipt of the Marking Data. Subsequent Submission(s): The Contractor must submit the updated Marking Data within 10 WDs following receipt of comments from Canada. Response Time: Canada will provide further comments, if any, within 10 WDs of receipt of the Contractor's re-submission. The document will be considered the Final Version once DND has approved the Marking Data for Storage and Shipment Sample				9. DISTRIBUTION and ADDRESSEES							
				A. ADDRESSEE		B. COPIES					
						DRAFT		FINAL			
						Copy	Hard	Copy	Hard	Copy	Soft
				TA		0	1	0	1		

B2.11 CDRL – Packaging Data

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-108		3. TITLE OF DATA Packaging Data		4. AUTHORITY (Data Item Number) DID RDS-ILS-108				
5. CONTRACT REFERENCE SOW: 5.11 DID: C2.11		6. FREQUENCY ONE/R		7. REQUIRING OFFICE DND PMO (TA)				
8. SUBMISSION SCHEDULE First Submission: The Contractor must submit initial Packaging Data for review by DND 70 WD after the Kick-Off Meeting. Response Time: Comments on the draft Packaging Data will be provided by DND no later than Ten (10) business days after receipt of the <u>hard and soft copy</u> Subsequent Submission(s): The Contractor must submit the updated Packaging Data, including addressing comments from DND for review and possible approval no later than ten (10) business days after the receipt the updated copy. Response Time: Comments on the draft Packaging Data will be provided by DND no later than Ten (10) business days after receipt of the <u>hard and soft copy</u> The document will be considered the Final Version once DND has approved the Packaging Data.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE	B. COPIES				
				DRAFT		FINAL		
				Hard Copy	Soft Copy	Hard Copy	Soft Copy	
			TA	0	1	0	1	

B2.12 CDRL – Provisioning Parts Breakdown / Recommended Spare Parts List

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-109		3. TITLE OF DATA PPB/RSPL		4. AUTHORITY (Data Item Number) DID RDS-ILS-109				
5. CONTRACT REFERENCE SOW: 5.12 DID: C2.12		6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO (TA)				
8. SUBMISSION SCHEDULE The PPB/RSPL must be submitted by the Contractor whenever changes occur to any of the PPB/RSPL data elements or upon the TA request. First Submission: Draft PPB/RSPL identifying main Line Replaceable Units required to support initial provisioning at least 15 Working Days (WDs) prior to Kick-Off Meeting. Response Time: The TA will provide comments at the Kick-off meeting or earlier. Subsequent Submission(s): The updated PPB/RSPL addressing the comments from the TA must be submitted within 20 WDs following Kick-off meeting. Response Time: Canada will provide further comments, if any, within 10 WDs of receipt of the Contractor's re-submission. Revised PPB/RSPL must include all spare parts and consumables as they are identified. NOTE: Data contained in the PPB must be consistent with that in the DND approved LBS, CSAR and drawings			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE	B. COPIES				
				DRAFT		FINAL		
				Copy	Hard	Copy	Soft	
			TA	0	1	0	1	

B2.13 CDRL – Supplementary Provisioning Technical Documentation

CONTRACT DATA REQUIREMENTS LIST											
1. SYSTEM / ITEM Radiation Detection System											
2. ITEM NUMBER CDRL RDS-ILS-110		3. TITLE OF DATA Supplementary Provisioning Technical Documentation (SPTD)		4. AUTHORITY (Data Item Number) DID RDS-ILS-110							
5. CONTRACT REFERENCE SOW: 5.13 DID: C2.13		6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO (TA)							
8. SUBMISSION SCHEDULE First Submission: SPTD must be submitted within 10 Working Days (WDs) after initial request, when required data elements are identified by the TA. Response Time: Comments on the SPTD will be provided by the TA within 10 WDs following receipt. Subsequent Submission(s): The updated SPTD addressing the comments from the TA must be submitted for acceptance within 10 WDs following receipt of comments from Canada. Response Time: Canada will provide further comments, if any, within 15 WDs of receipt of the Contractor's re-submission.				9. DISTRIBUTION and ADDRESSEES							
				A. ADDRESSEE		B. COPIES					
						DRAFT		FINAL			
						Copy	Hard	Copy	Hard	Copy	Soft
				TA		0	1	0	1		

B2.14 CDRL – Material Change Notice

CONTRACT DATA REQUIREMENTS LIST									
1. SYSTEM / ITEM Radiation Detection System									
2. ITEM NUMBER CDRL RDS-ILS-111		3. TITLE OF DATA Material Change Notice (MCN)		4. AUTHORITY (Data Item Number) DID RDS-ILS-111					
5. CONTRACT REFERENCE SOW: 5.14 DID: C2.14		6. FREQUENCY ASR		7. REQUIRING OFFICE DND PMO (TA)					
8. SUBMISSION SCHEDULE First Submission: MCN for all configuration items must be submitted for review as soon as the requirement for change has been identified. Six (6) months prior to the expiry date of the acquisition contract, the Contractor must prepare a detailed list of all parts that are expected to become obsolete within two years after the expiry of the acquisition contract. Response Time: The TA will provide notice of Acceptance or Rejection of the MCN within 10 Working Days (WDs) following receipt.			9. DISTRIBUTION and ADDRESSEES						
			A. ADDRESSEE	B. COPIES					
				DRAFT		FINAL			
				Copy	Hard	Copy	Hard	Copy	Soft
			TA	0	1	0	0	1	1

B2.15 CDRL – Provisioning Drawings & Associated Lists

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-112		3. TITLE OF DATA Provisioning Drawings & Associated Lists		4. AUTHORITY (Data Item Number) DID RDS-ILS-112				
5. CONTRACT REFERENCE SOW: 5.15 DID: C2.15		6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO (TA)				
8. SUBMISSION SCHEDULE First Submission: Provisioning Drawings and Associated Lists (including Logistical Breakdown Structure (LBS) drawings) must be submitted whenever changes occur to the LBS and Provisioning Documentation data elements affecting cataloguing or upon the TA request. The Contractor must submit drawings at least 40 Working Days (WDs) following the kick-off meeting. Response Time: Response Time: The TA will provide comments within 15 WD following receipt of drawings. Subsequent Submission(s): The updated Provisioning Drawings and Associated Lists, addressing the comments from the TA, must be submitted for acceptance within 15 WDs following receipt of comments from Canada. Response Time: Canada will provide further comments, if any, within 15 WDs of receipt of the Contractor's re-submission.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE	B. COPIES				
				DRAFT		FINAL		
				Copy	Hard	Copy	Hard	Copy
			TA	0	1	0	1	

B2.16 CDRL – Operator’s Manual

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-113	3. TITLE OF DATA Operator’s Manual		4. AUTHORITY (Data Item Number) DID RDS-ILS-113					
5. CONTRACT REFERENCE SOW: 5.16.1 DID: C2.16	6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO (TA)					
8. SUBMISSION SCHEDULE A sample Operator Manual must be provided with the bid. DND will discuss the existing unilingual Op Man contents with an actual RDS System at the Kick-Off Meeting. First Submission: The Contractor must submit a draft unilingual (Canadian English) Op Man for review within 45 Working Days (WDs) following the Kick-Off Meeting. Response Time: DND will provide comments on the initial unilingual (Canadian English) Op Man 15 WD following receipt. Subsequent Submission(s): The Contractor must submit an updated unilingual (Canadian English) Op Man, addressing the comments from DND, no later than 15 WDs of receipt of DND comments. DND will indicate when the manual is acceptable for translation to Canadian French. Final Acceptance of the bilingual Operator Manual will be provided by the DND after verification of manual contents with an actual RDS System during PCA. Note 1: RDS Operator Manual is to be inserted in each transit case containing the detector.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE		B. COPIES			
					DRAFT		FINAL	
					Hard Copy	Soft Copy	Hard Copy	Soft Copy
			TA With proposal		6	1	0	0
			TA		0	1	0	1
			With each system		0		1	0

B2.17 CDRL – First Line Maintenance Manual

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-114		3. TITLE OF DATA First Line Maintenance Manual		4. AUTHORITY (Data Item Number) DID RDS-ILS-114				
5. CONTRACT REFERENCE SOW: 5.16.2 DID: C2.17		6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO (TA)				
8. SUBMISSION SCHEDULE First Submission: The Contractor must submit a draft unilingual (Canadian English) Op Man for review within 50 Working Days (WDs) following the Kick-Off Meeting. Response Time: DND will provide comments on the initial unilingual (Canadian English) Op Man 15 WD following receipt. Subsequent Submission(s): The Contractor must submit an updated unilingual (Canadian English) Op Man, addressing the comments from DND, no later than 15 WDs of receipt of DND comments. Response Time: DND will provide comments on the unilingual (Canadian English) Op Man within 15 WDs following receipt of Canada's comments. Subsequent Submission(s): The manual, addressing the comments from DND, shall be submitted for acceptance within 15 WDs of receipt of comments. DND will indicate when the manual is acceptable for translation to Canadian French. The French version of the manual will be subject to submission and review by DND as described above. Final Acceptance of the manual will be provided by DND after verification of manual contents with an RDS System during PCA.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE		B. COPIES			
					DRAFT		FINAL	
					Copy	Soft	Copy	Soft
					Hard		Hard	
					Copy		Copy	
Canadian English		20	1					
bilingual		20	1					
Approved bilingual				35	1			

B2.18 CDRL – Quick Start Guide

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-115		3. TITLE OF DATA Quick Start Guide		4. AUTHORITY (Data Item Number) DID RDS-ILS-115				
5. CONTRACT REFERENCE SOW: 5.16.3 DID: C2.18		6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO (TA)				
8. SUBMISSION SCHEDULE First Submission: A draft unilingual Canadian English User Guide must be submitted within 20 Working Days (WDs) following approved unilingual Operator's Manual. Response Time: The TA will provide comments within 10 WDs following receipt of the draft Quick Start Guide. Subsequent Submission(s): The Contractor must submit the revised unilingual Canadian English draft within 15 WDs following receipt of comments. DND will indicate when the guide is acceptable for translation to Canadian French. The French version of the guide will be subject to submission and review by DND as described above. Final Acceptance of the Quick Start Guide will be provided by DND after verification of guide contents with an RDS System during PCA.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE	B. COPIES				
				DRAFT		FINAL		
				Hard Copy	Soft Copy	Hard Copy	Soft Copy	
			TA	0	1	1	1	
			With each shipped kit	0	0	1	0	

B2.19 CDRL – RDS Case Contents

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-116		3. TITLE OF DATA RDS Case Contents		4. AUTHORITY (Data Item Number) DID RDS-ILS-116				
5. CONTRACT REFERENCE SOW: 5.16.4 DID: C2.19		6. FREQUENCY R/ASR		7. REQUIRING OFFICE DND PMO (TA)				
8. SUBMISSION SCHEDULE First Submission: The bilingual RDS Kit List must be submitted for review 90 Working Days (WDs) prior to the PCA or First Article Inspection Response Time: The TA will provide comments on the RDS Kit List within 15 WDs following receipt. Subsequent Submission(s): The updated RDS Kit List must be submitted for acceptance within 15 WDs following receipt of comments from Canada. DND will indicate when the guide is acceptable for translation to Canadian French. The French version of the list will be subject to submission and review by DND as described above. Final Acceptance of the list will be provided by DND after verification of the list with an RDS System during PCA.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE		B. COPIES			
					DRAFT		FINAL	
					Hard Copy	Soft Copy	Hard Copy	Soft Copy
			TA		0	1	0	1
			With each shipped kit		0	0	1	0

B2.20 CDRL – Training Package

CONTRACT DATA REQUIREMENTS LIST								
1. SYSTEM / ITEM Radiation Detection System								
2. ITEM NUMBER CDRL RDS-ILS-117	3. TITLE Training Package		4. AUTHORITY (Data Item Number) DID RDS-ILS-117					
5. CONTRACT REFERENCE SOW: 5.17 DID: C2.20	6. FREQUENCY ONE/R		7. REQUIRING OFFICE TA					
8. SUBMISSION SCHEDULE Scope will be discussed and agreed to at the Kick-Off Meeting. First Submission: The Contractor must provide a draft Training Package for review by DND 60 WD following the Kick-Off Meeting. The package will consist of Maintenance Training (basic), Operator Training, and Operator (field) Maintenance modules. Response Time: Comments on the draft Training Package will be provided by Canada no later than ten (10) business days after receipt of the <u>hard and soft copy submission</u> . Subsequent Submission(s): The Contractor must provide a revised Training Package, addressing Canada's comments, for review and possible acceptance no later than ten (10) business days after the receipt of DND's comments. The package will be considered the Final Version once contract has expired.			9. DISTRIBUTION and ADDRESSEES					
			A. ADDRESSEE		B. COPIES			
					DRAFT		FINAL	
					Hard	Soft	Hard	Soft
			TA		1	1	1	1
			Optional training Sessions (per session)		0	0	20	1

B2.21 CDRL - Equipment Environmental Assessment (EEA)

CONTRACT DATA REQUIREMENTS LIST							
1. SYSTEM / ITEM Radiation Detection System							
2. ITEM NUMBER CDRL RDS-ILS-118	3. TITLE Equipment Environmental Assessment		4. AUTHORITY (Data Item Number) DID RDS-ILS-118				
5. CONTRACT REFERENCE SOW: 5.18 DID: C2.21	6. FREQUENCY ONE/R		7. REQUIRING OFFICE TA				
8. SUBMISSION SCHEDULE First Submission: The Contractor must submit an initial EEA for review by DND at least 95 WDs before the PCA. Response Time: DND will provide comments on the EEA within fifteen (15) business days following the receipt Subsequent Submission(s): The Contractor must provide an updated EEA, addressing DND's comments, for review and possible acceptance no later than fifteen (15) business days after the receipt of DND's comments. The document will be considered the Final Version once DND has approved the EEA			9. DISTRIBUTION and ADDRESSEES				
			A. ADDRESSEE	B. COPIES			
				DRAFT		FINAL	
				Hard	Soft	Hard	Soft
			TA		1	1	1

B2.22 CDRL - Demilitarization Instructions

CONTRACT DATA REQUIREMENTS LIST							
1. SYSTEM / ITEM Radiation Detection System							
2. ITEM NUMBER CDRL RDS-ILS-119		3. TITLE Demilitarization Instructions		4. AUTHORITY (Data Item Number) DID RDS-ILS-119			
5. CONTRACT REFERENCE SOW: 5.19 DID: C2.22		6. FREQUENCY ONE/R		7. REQUIRING OFFICE TA			
8. SUBMISSION SCHEDULE First Submission: The Contractor must provide an initial bilingual Demilitarization Instructions (DI) for review by DND during the Kick-Off Meeting. Response Time: Comments on the initial bilingual (DI) will be provided by DND no later than ten (10) business days after receipt of the <u>soft copy submission</u> . Subsequent Submission(s): The Contractor must provide a revised bilingual DI, addressing DND's comments, for review and possible acceptance no later than ten (10) business days after the receipt of DND's comments. The bilingual document will be considered the Final Version once DND has approved the DI.			9. DISTRIBUTION and ADDRESSEES				
			A. ADDRESSEE	B. COPIES			
				DRAFT		FINAL	
				Hard	Soft	Hard	Soft
			TA	0	1	1	1