

Appendix F

Tank Withdrawal Forms



PART V: STORAGE TANK SYSTEM WITHDRAWAL FROM SERVICE AND REMOVAL
(Refer to Section 42-45 of Regulations)

***Owner's Tank System Identification Number:**

EC Tank System Identification Number (One ID per system):

Tank and Piping Status:
NOTE: Permanent withdrawal and removal from service (must notify EC within 60 days)

		Tank 1	Tank 2	Tank 3	Tank 4	Tank 5
Owner's Tank Identification Numbers						
Components permanently withdrawn from service	Tank	<input type="checkbox"/>				
	Piping	<input type="checkbox"/>				
Date(s): Permanently withdrawn from service (MM/DD/YYYY)	Tank					
	Piping					
Components removed from site (check all that apply)	Tank	<input type="checkbox"/>				
	Piping	<input type="checkbox"/>				
Date(s): Removed from site and disposed of (MM/DD/YYYY)	Tank					
	Piping					

• Permanent Withdrawal Completed in Accordance with Section 42-44 of Regulations

	YES	NO
Withdrawn by approved person	<input type="checkbox"/>	<input type="checkbox"/>
Withdrawal records kept	<input type="checkbox"/>	<input type="checkbox"/>
Liquids/sludge removed and disposed of	<input type="checkbox"/>	<input type="checkbox"/>
Vapors purged	<input type="checkbox"/>	<input type="checkbox"/>
No long-term harmful effects	<input type="checkbox"/>	<input type="checkbox"/>
Fill pipe labeled	<input type="checkbox"/>	<input type="checkbox"/>

• Removal Completed in Accordance with Section 45 of Regulations

	YES	NO
Removed by approved person	<input type="checkbox"/>	<input type="checkbox"/>
Removal records kept	<input type="checkbox"/>	<input type="checkbox"/>

*Certification number of system remover:

*Additional Information:



Please note that all records related to the federal regulatory requirements, such as visual inspections and withdrawal and removal reports, must be kept for five years after the record was made.

PART VI: OWNER'S CERTIFICATION

This section must be signed by the storage tank system owner or the owner contact or it may sent electronically from or cc'd to the email address of the storage tank system owner or their delegated representative.

I hereby certify that the information provided with respect to the identification of tank system(s) under section 28 of the Storage Tank Systems for Petroleum Products and Allied Petroleum Products Regulations is accurate and complete.

Name and Title (Type or Print)

Signature

_____/_____/_____

Date



Title: Petroleum Storage Tank System Removal Close Out Documentation

Version: 1.0

Effective Date:

Intelex Form #:

Date of Latest Revision:

Petroleum Storage Tank System Removal Close Out Documentation

EC #:	System Location:
	System Type:
	Product Stored:

1. DFO Action

Environment Canada notified (Send completed EC form to ROEC within 60 days)	<input type="checkbox"/>
Tank Removal is to be supervised by a Certified Tank Installer or P.Eng and a letter for proof of the supervision.	<input type="checkbox"/>
Ensure a label is attached to the fill pipe indicating the tank is permanently withdrawn from service and the tank is locked once cleaned and purged (if necessary).	<input type="checkbox"/>

2. Contractor Action

Licensed Petroleum Contractor or P. Eng Supervising Removal:	
Date of Removal:	
Tank disposal receipts provided	<input type="checkbox"/>
Liquid and sludge disposal receipts provided	<input type="checkbox"/>
Confirmation tank purged to less than 10% LEL (regardless of product contained/removed)	<input type="checkbox"/>
Indication of residual petroleum impacts to environment	Yes <input type="checkbox"/> No <input type="checkbox"/>