

---

**Demolition of Administration Building**  
**Southside Road, St. John's, NL**  
**Project No. R.111146.001**

2020/12/01

Section 01 78 00 – Closeout Submittals

Page 1 of 2

---

**PART 1**      **GENERAL**

**1.1**            **SECTION INCLUDES**

- .1      As-built, and specifications.
- .2      Final site survey.

**1.2**            **RELATED SECTIONS**

- .1      Section 01 33 00 – Submittal Procedures.
- .2      Section 01 45 00- Quality Control.
- .3      Section 01 71 00 – Examination and Preparation.
- .4      Section 01 77 00 - Closeout Procedures.

**1.3**            **AS-BUILTS AND SAMPLES**

- .1      In addition to requirements in General Conditions, maintain at the site for Engineer one record copy of:
  - .1      Contract Drawings.
  - .2      Specifications.
  - .3      Addenda.
  - .4      Change Orders and other modifications to the Contract.
  - .5      Inspection certificates.
- .2      Store record documents and samples in field office apart from documents used for construction. Provide files, racks, and secure storage.
- .3      Label record documents and file in accordance with Section number listings in List of Contents of this Project Manual. Label each document "PROJECT RECORD" in neat, large, printed letters.
- .4      Maintain record documents in clean, dry and legible condition. Do not use record documents for construction purposes.
- .5      Keep record documents and samples available for inspection by Engineer.

**1.4**            **RECORDING ACTUAL SITE CONDITIONS**

- .1      Record information on set of blue line opaque drawings, provided by Engineer.
- .2      Provide felt tip marking pens, maintaining red color pens for recording information.
- .3      Record information concurrently with construction progress. Do not conceal Work until required information is recorded.

---

**Demolition of Administration Building**  
**Southside Road, St. John's, NL**  
**Project No. R.111146.001**

2020/12/01

Section 01 78 00 – Closeout Submittals

Page 2 of 2

---

- .4 Contract Drawings: legibly mark each item to record actual construction, including:
    - .1 Measured horizontal and vertical locations of capped underground utilities and appurtenances, referenced to permanent surface improvements.
    - .2 Field changes of dimension and detail.
    - .3 Changes made by change orders.
    - .4 Details not on original Contract Drawings.
  - .5 Specifications: legibly mark each item to record actual construction, including:
    - .1 Changes made by Addenda and change orders.
  - .6 At completion of project provide all recorded information on print drawings or alternatively transfer to CAD files in DWG format. Submit DWG files, also with electronic files in PDF format as part of the Closeout Submittals.
- 1.5 FINAL SURVEY**
- .1 Submit final site survey certificate certifying that elevations and locations of completed Work are in conformance, or non-conformance with Contract Documents.
  - .2 Submit waste document audit report, showing items disposed, recycled and salvaged.

**PART 2**      **PRODUCTS (NOT APPLICABLE)**

**PART 3**      **EXECUTION (NOT APPLICABLE)**

**END OF SECTION**