



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 LaurierSt./ 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Infrastructure Maintenance and Solution Services
Division (FK)

L'Esplanade Laurier,

East Tower 4th Floor

L'Esplanade Laurier,

Tour est 4e étage

140 O'Connor, Street

Ottawa

Ontario

K1A 0R5

Title - Sujet FBI - CSC Saskatchewan Penitentiary	
Solicitation No. - N° de l'invitation EP959-210703/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 20210703	Date 2022-01-26
GETS Reference No. - N° de référence de SEAG PW-\$\$FK-307-80878	
File No. - N° de dossier fk307.EP959-210703	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2022-04-01 Heure Normale du l'Est HNE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Cowell, Philip	Buyer Id - Id de l'acheteur fk307
Telephone No. - N° de téléphone (613) 296-1922 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment 001 is raised to:

1. Modify GI 15 Bidders' Conference and Optional Site Visit.

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Delete: **GI 15 Bidders' Conference and Optional Site Visit** in its entirety; and

Insert: the following new **GI 15 Bidders' Conference and Optional Site Visit**

GI 15 BIDDERS' CONFERENCE AND OPTIONAL SITE VISIT

1. Mandatory Bidders' Conference

It is mandatory that the ESCo or a representative of the ESCo attend the Bidders' conference which will be held on **February 1st 2022** using the MS Teams application. The conference will begin at **2:30 PM EST**. The scope of the requirement outlined in the bid solicitation will be reviewed during the conference and questions will be answered.

ESCOs should communicate with the Contracting Authority no later than **January 31st 2021 at 2PM EST** to confirm attendance and to provide the name(s) and email addresses of the person(s) to attend. ESCOs will be required to sign an attendance sheet. ESCOs who do not attend the mandatory Bidders' Conference or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive.

2. Optional Site Visits

Two (2) optional site visits (1 full day each – 8 hours during regular working hours) may be accommodated for each ESCo individually, based on the schedule to be determined during the mandatory Bidders' Conference. During the optional site visits, the requirements outlined in this bid solicitation document will be reviewed and questions from bidders with regard to the particulars set forth in this RFP will be answered as outlined in the paragraph below.

Any clarifications or changes to the bid solicitation resulting from the individual site visits will be included as an amendment to the bid solicitation.

Arrangements have been made for optional site visits to be held at CSC Saskatchewan Penitentiary, Prince Albert, Saskatchewan.

Schedule of optional site visits:

Site Visit 1: week of February 14th to February 18th 2022 (between 8am– 4pm)

Site Visit 2: week of February 28th to March 4th 2022 (between 8am– 4pm)

Attendees to the optional site visits are reminded that they must be aware of, and follow all provincial, local and client department public health measures regarding COVID-19 for each of the visits, including the following:

- Completion of a self-diagnosis questionnaire is required immediately prior to, or at the beginning of each site visit. The questionnaire may be found online at the following hyperlink:
<https://officeentryapp-health-questions.officeentry.p.azurewebsites.net/en>

- **All attendees to the optional site visit must be fully vaccinated.** Proof of vaccination, such as a vaccine card or QR code, will be required upon entering the facility. It is recommended that attendees bring a paper copy, and not the original Proof of vaccination to the site visit.
- **Individuals who have travelled outside of Canada within 14 days prior to the site visit, or have been in contact with someone who has travelled outside of Canada within 14 days prior to the site visit will not be allowed into the facility.**
- All attendees to the optional site visit must review and acknowledge the *Infection Control Protocol at Saskatchewan Penitentiary*, prior to their initial site visit. The *Infection Control Protocol at Saskatchewan Penitentiary* will be made available by the Contracting Authority after the Mandatory Bidders' Conference, upon request.
- All attendees to the optional site visit must review and acknowledge the *Integrated Risk Management Framework*, prior to their initial site visit. This framework is available at the following hyperlink: <https://www.canada.ca/en/correctional-service/campaigns/covid-19/plans-preparation/integrated-risk-management-framework.html>
- Medical-grade masks are to be worn at all times during the site visits and are the responsibility of the ESCo to provide for each attendee.
- ESCOs will be limited to a maximum number of 10 people in the same group during each site visit. However, ESCOs may split up into multiple groups to visit different areas of the facility.

Attendees to the optional site visits at CSC sites should be aware that they may be faced with delays or refusal of entry to certain areas at certain times even if prior arrangements for access may have been made due to lockdowns or closure of the facility.

Each attendee to the optional site visit must submit a duly signed *Orientation for Contractors form*, along with a copy of valid photo identification, to the Contracting Authority at least 2 weeks (10 business days) in advance of the scheduled optional site visit, for CSC review and approval. No alcohol, drugs, tobacco products, narcotics, nor contraband are permitted in the facility. Any electronic items such as cell phones, laptops, or tablets that are to be brought into the facility must be declared and approved in an *Electronic Item Registry and Authorization form*, prior to the visit. For photographic devices, ESCOs are encouraged to request a dedicated camera and not a camera built-into a cell phone in the *Electronic Item Registry and Authorization form*. Any tools that are to be brought into the facility must be declared and approved in a *Tool Register form* prior to the visit. The *Orientation for Contractors form*, the *Electronic Item Registry and Authorization form*, as well as the *Tool Register form* will be made available by the Contracting Authority after the Mandatory Bidders' Conference.

Photo identification of each attendee must be provided during each site visit to access the facility.

Steel toe boots must be worn during the optional site visits.

The following information must be provided by the ESCo to the Contracting Authority, two (2) weeks in advance of each optional site visit:

- A list of the names and contact information (email address & phone number) of individuals planning to access the facility
- The date and time of the planned optional site visit
- Number of groups that the ESCo will be split up into, to determine the number of escorts required
- Duly signed *Orientation for Contractors form*, with copy of valid photo identification, for each attendee
- Completed *Tool Register form*, if applicable
- Completed *Electronic Item Registry and Authorization form*, if applicable

No other changes apply