



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions/Travaux  
publics et Services gouvernementaux Canada  
See herein for bid submission  
instructions/

Voir la présente pour les  
instructions sur la présentation  
d'une soumission

NA  
Ontario

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada  
Ontario Region  
10th Floor, 4900 Yonge Street  
Toronto  
Ontario  
M2N 6A6

<b>Title - Sujet</b> Drop Safe with Base	
<b>Solicitation No. - N° de l'invitation</b> EQ754-221885/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> EQ754-22-1885	<b>Date</b> 2022-02-01
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$TOR-201-8164	
<b>File No. - N° de dossier</b> TOR-1-44136 (201)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2022-02-10</b> Heure Normale de l'Est HNE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Ramnarine, Vashti	<b>Buyer Id - Id de l'acheteur</b> tor201
<b>Telephone No. - N° de téléphone</b> (289) 772-7284 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Note: See Item Details	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**Amendment 001 has been issued to:**

**1. Extend the closing date.**

At Page 1, Solicitation Closes  
Delete: 2022-02-03  
**Insert: 2022-02-10**

**2. At Annex A:** Delete in its entirety:

**Insert: Annex 001**

**ANNEX A - 001  
STATEMENT OF WORK**

**1. REQUIREMENT**

The Department of Public Works and Government Services Canada (PWGSC), on behalf of Employment and Social Development Canada (ESDC), has a requirement for the supply, delivery, assembly and installation of fixed drop safes. The fixed drop safes will be anchored to concrete slabs for the safeguarding of client documents.

**2. SCOPE**

The Contractor must supply, deliver, assemble and install 19 drop safes with base anchored to the floor that meet the specifications outlined under this Annex. The Contractor is also responsible for supplying all necessary accessories (anchoring hardware, hardware support, etc.). All proposed products must be new.

**3. GENERAL REQUIREMENTS**

**3.1 General Quality of Workmanship:** The assembled components must be uniform in quality, style, material and workmanship and must be clean and free from any defects that may affect appearance, serviceability, and safety. Lubricated parts must be protected against accidental contact with the user, the user's clothes or documents.

**3.2 Welds:** All welds must be structurally sound, free from cracks and surface voids. They must be clean, smooth and uniform in appearance and free from scale, flux, trapped foreign matter or any other inclusions that may be detrimental to the application of the primer or final finish.

**3.3 Safety:** Fixed, moveable or adjustable parts must be constructed so that they cannot unintentionally become loose, dislodged or cause personal injury.

**3.4 Warranty:** Manufacturer must have at minimum 1 year warranty from date of delivery on defects, damage to or malfunction of mechanical parts resulting from normal use and service.

**4. PRODUCT REQUIREMENTS**

**4.1 Item: Drop Safe with Base**

**4.1.1 Location:** 01N18, SS-01, SS-04, SS-06, SS-08, SS-09, SS-12, SS-14, SS-16, SS-18, SS-20,

SS-21, SS-23, SS-25, SS-27, BIO-BF SS-29, BIO-BF SS-30, SS-32 and SS-33

#### **4.1.2 Specifications:**

- a. Safe Dimensions: 20in to 21in L x 12in to 13in W x 13in to 14in H
- b. Base Dimensions: 20in to 21in L x 12in to 13in W x 14in to 15in H
- c. Drop Slot Dimensions: 11in to 12in L x 1in W
- d. Door Dimensions: 11in to 12in L x 6in to 7in W
- e. Metal Thickness: 11 gauge
- f. Material: Steel with black anti-rust paint
- g. Total Weight: 87 lbs or less
- h. Locking: Keyed alike lock with (3) keys per unit
- i. Safety: Drop slot must contain anti-fishing baffle
- j. Anchoring: Must be anchored to concrete slab, finished floor is luxury vinyl.

### **5. INSTALLATION REQUIREMENTS**

The Contractor's responsibilities, with regards to the installation include, but not limited to, the following tasks:

- a. Receive and unload all product and pieces to the staging and/or installation area.
- b. Unpack all pieces and inspect product for shipping damage. Report any damage immediately to the Project Authority (PA).
- c. Install all products in accordance with the manufacturer's specifications.
- d. Ensure all products function properly and make minor adjustment and repairs as necessary at time of installation. Minor is defined as trim adjustment, levelling, height adjustment and door function testing.
- e. Touch up all nicks and scratches that may have occurred during installation.
- f. Must clean the products once installed.
- g. Remove all packing material debris, cartons and the like from the site, as frequently as is necessary, using a dumpster arranged for by the Contractor.
- h. On-site installation must be completed by a fully trained and certified installers. When requested by the PA, the Contractor must provide documentation to verify their certification.
- i. Upon completion, and at the request of the PA, the Contractor (or authorized representative) must walk through the installation area with the PA (or authorized representative) to verify the operating condition of all products in accordance with the Deficiency Procedures.

### **6. POST INSTALLATION PROCEDURES**

The Contractor must adhere to the following post installation procedures:

- a. Must notify the PA when the installation is completed;
- b. The PA must arrange for the inspection with the Contractor;
- c. The inspection must take place no later than three (3) business days after installation is completed.

### **7. DEFICIENCY PROCEDURES**

The Contractor must adhere to the following deficiency procedures:

- a. The Contractor, in consultation with the Project Authority, must prepare the deficiency list documenting all items that do not meet the performance criteria as defined in the construction documents for each installation area;

- b. The Project Authority, in consultation with the Contractor, will review the deficiency list and identify any items missed by the Contractor. The Contractor will document any and all missed items in the deficiency list and redistribute;
- c. Within three (3) business days of receipt and approval of this deficiency list, the Contractor must complete all minor deficiencies and make all adjustments not requiring new parts;
- d. For all other deficiencies, the Contractor must submit a plan of action with delivery and completion dates within seven (7) calendar days from completing all minor deficiencies; and
- e. The Contractor must notify the PA when all deficiencies have been completed. If the PA is satisfied with the deficiency corrections, the PA must provide the Contractor a final sign-off that the deficiencies have been satisfied.

## 8. DELIVERY AND INSTALLATION SCHEDULE

PHASE 2 INSTALLATION AND DELIVERY		
Item	Description	Due Date
1	Supply and delivery of products outlined in Annex B and in accordance with Annex A.	Monday April 18 <sup>th</sup> , 2022
2	Installation of (17) fully functional Drop Safes.	One (1) to four (4) working days after delivery of product
3	Installation completed	By Friday April 29 <sup>th</sup> , 2022
4	Acceptance of installation	Three (3) business days after installation

PHASE 3 INSTALLATION AND DELIVERY		
Item	Description	Due Date
1	Supply and delivery of products outlined in Annex B and in accordance with Annex A.	Monday August 15 <sup>th</sup> , 2022
2	Installation of (2) fully functional Drop Safes.	One (1) to four (4) working days after delivery of product
3	Installation completed	By Wednesday August 31 <sup>st</sup> , 2022
4	Acceptance of installation	Three (3) business days after installation

These schedules for this project are provided for planning purposes only. Final specifications, quantities ordered and delivery dates are subject to change based on project needs.

## 9. DELIVERY AND INSTALLATION CONSTRAINTS

- a. Site contact must be contacted before delivery to arrange a date and time.
- b. Delivery must occur after 8:00 am during the weekdays and on Saturdays.
- c. Arrangements can be made for the weekend as well. No restrictions on using the loading dock.
- d. There is a freight/service elevator.
- e. Loading dock can accommodate semi-trailers or trucks that are above 12 feet 6 inches in height.
- f. Drilling must be done after hours from 5:30 pm in the evening until 8:00 am in the morning.

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EQ754-221885/001/TOR  
Client Ref. No. - N° de réf. du client  
EQ754-221885

Amd. No. - N° de la modif.  
001  
File No. - N° du dossier

Buyer ID - Id de l'acheteur  
TOR201  
CCC No./N° CCC - FMS No./N° VME

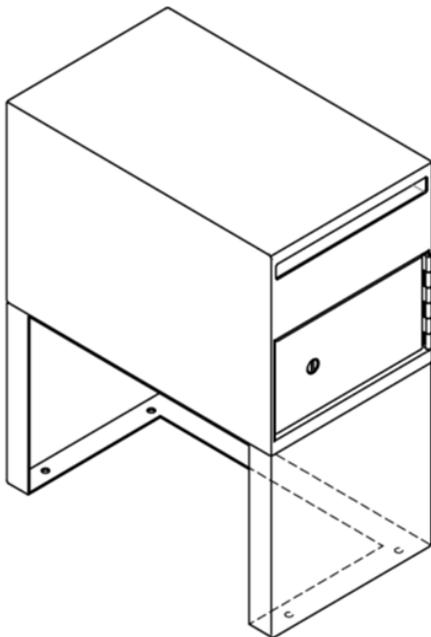
- g. Work hours: hours are defined as from 8:00 am to 5:00 pm, Monday through Friday except Federal Government Statutory holidays.
- h. After work hours: hours are defined as:
- Between 5:00 pm through 8:00 am, Monday through Friday except Federal Government Statutory holidays;
  - All hours on Federal Government Statutory holidays;
  - All hours on Saturdays and/or Sundays.

#### 10. LOCATION

Employment and Social Development Canada  
4900 Yonge Street, 1<sup>st</sup> floor  
North York, ON  
M2N 6A4

### APPENDIX 1 TO ANNEX A Product Specifications and Dimensions

#### 1. Drop Safe with Base



#### Dimensions

- Safe: 20in to 21in L x 12in to 13in W x 13in to 14in H
- Base: 20in to 21in L x 12in to 13in W x 14in to 15in H
- Drop Slot: 11in to 12in L x 1in W
- Door: 11in to 12in L x 6in to 7in W

#### Description

- Metal thickness of 11 gauge
- Material to be steel with black anti-rust paint
- Total weight of 87 lbs or less
- Keyed alike lock with (3) keys per safe
- Drop slot must contain anti-fishing baffle
- Must be anchored to concrete slab

#### Location

01N18, SS-01, SS-04, SS-06, SS-08, SS-09, SS-12, SS-14, SS-16, SS-18, SS-20, SS-21, SS-23, SS-25, SS-27, BIO-BF SS-29, BIO-BF SS-30, SS-32 and SS-33 – As per drawing

**Quantities:** 19 total

**ALL OTHER TERMS AND CONDITIONS OF THIS SOLICITATION REMAIN UNCHANGED**