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PWGSC/TPSGC Acquisitions Bid Receiving
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1st Floor/1^{ère} étage, Suite 1212
100-1045 Main Street
Moncton
New Brunswick
E1C 1H1
Bid Fax: (506) 851-6759

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Acquisitions NB/PEI (Moncton Office) – Bureau
d'acquisitions N.-B./Î.-P.-É. (Moncton)
1045 Main Street / 1045, rue Main
Moncton
New Bruns
E1C 1H1

Title - Sujet Career Transition Services	
Solicitation No. - N° de l'invitation 51019-220175/B	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 51019-220175	Date 2022-02-02
GETS Reference No. - N° de référence de SEAG PW-\$MCT-018-6129	
File No. - N° de dossier MCT-1-44027 (018)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Atlantic Standard Time AST on - le 2022-02-24 Heure Normale de l'Atlantique HNA	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Martin (MCT), Lisa M.	Buyer Id - Id de l'acheteur mct018
Telephone No. - N° de téléphone (506) 962-5328 ()	FAX No. - N° de FAX (506) 851-6759
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment No. 01

This solicitation is hereby amended to provide the following questions and answers

Question 1.

Annex B - Basis of Payment

1.2 IT System

Section 1.2.1 of the IT System has indicated a firm price of \$1.3M along with the following information:

*The evaluation for firm price is a cash allowance that all bidders will carry. The actual value of work will be negotiated based on level of effort after contract award. The allowances shall be considered as full compensation for the net cost of labour, equipment, and other authorized expenses incurred in performing the work. The Contract Price will be adjusted by an amendment to provide for an excess or deficit to each cash allowance. Payments on accounts of work authorized under cash allowances shall be included in the Contractor's monthly invoice for payment.

Can Canada please provide answers to the following questions:

Question 1. If the actual value of work is to be negotiated based on level of effort after the contract award, are there any restrictions on how large the increment/decrement amount can be based on the \$1.3M firm price?

Response 1. No, there are no restrictions on how large the increment/decrement amount can be based on the \$1.3M firm price. However, based on the description of the work required, we do not expect a large variance from the \$1.3M estimation. The object of such negotiation is to arrive at a price which is considered to be fair and reasonable in the circumstances based upon an estimate of the costs, to be incurred in the performance of the work and may include a price certification. Any payments made are subject to government audit before or after payment is made.

Question 2. If the negotiation outlined in question/answer 1 above were to fail, what are the consequences to the winning bidder?

Response 2. If the negotiation outlined in question/answer 1 above were to fail, the winning bidder must work directly with the Contracting Authority to resolve differences. If the dispute cannot be resolved with the Contracting Authority directly, alternative dispute resolution through a neutral third party is an option. Please see section 7.14 Dispute Resolution clause referenced in the RFP.

Question 3. Please define the term "cash allowance".

Response 3. A cash allowance is a predetermined allowance to cover the costs of labour, equipment, and other authorized expenses incurred in performing the work.

Question 4. Please define the term “full compensation” (i.e. does it mean that no further monies or deliverables will be paid out if the \$1.3M has been consumed prior to project completion)?

Response 4. The full compensation represents the full and complete compensation of \$1.3M, for the performance of work that includes the cost of labour, equipment, and other authorized expenses incurred for the development of a Contractor's system meeting the requirements as described in Section 6 of the SOW, including the design and layout of all reports and Data Extract File. The actual value of work will be negotiated based on level of effort after contract award.

Question 2

Annex B – Basis of Payment

Solicitation 51019-220175/A (Draft RFP) compared to Solicitation 51019-220175/B (Final RFP) Can Canada please provide information/clarification as to why the Basis of Payment (Annex B) changed from Draft RFP to Final RFP? Specifically, the Draft RFP did not have a firm price provided or hourly rates identified, but these have been included in the Final RFP in the following sections:

**Section 1.2 IT Systems
Section 1.4 Frontend Channel
Section 1.5 Website
Section 1.6 Training Modules
Section 1.7 Communication Materials**

Response 2. The changes in the Final RFP to include a firm price or hourly rates for Section 1.2, Section 1.4, Section 1.5, Section 1.6 and Section 1.7 are to create a situation that is fair for non-incumbent bidders who are not currently providing Career Transition Services for VAC.

Question 3.

6.8 Frontend Channel (web-based client internet portal)

6.8.3 Website

6.8.3.1

The Statement of Work indicates that “the Contractor must develop and provide a website where VAC clients can access information about the services available through CTS. The information available on the website must include, but is not limited to, client eligibility, frequently asked questions, employer database and on-line training tools.”

Can Canada please clarify the requirements/parameters and definition of employer database?

Response 3. Please see section 4.15.1(b) of the Statement of Work. The service provider shall validate potential employers as Veteran friendly or Veteran interested and keep a database of the various jobs available.

Solicitation No. - N° de l'invitation
51019-220175/B
Client Ref. No. - N° de réf. du client
51019-220175/B

Amd. No. - N° de la modif.
001
File No. - N° du dossier
MCT-1-44027

Buyer ID - Id de l'acheteur
mct018
CCC No./N° CCC - FMS No./N° VME

Question 4. Subject to meeting the data residency and other IT security requirements specified in the RFP and SOW, are cloud-based hosting solutions acceptable to VAC for provision of Career Transition Services?

Response 4. Cloud hosted solutions can be an acceptable solution, however, there is a set of government of Canada requirements that must be met by the cloud service provider including the environment configuration to ensure that sensitive data is stored with an appropriate level of security.

Question 5. Re Annex B 1.2.1 IT System: How did VAC determine the \$1.3M price for system development? Did VAC consult a 3rd party to advise on cost estimates?

Response 5. The cost estimate was prepared by VAC based on an assessment of the work to be delivered as per the Statement of Work.

AND

This solicitation is hereby amended to:

- (1) Reference: Solicitation No. - N° de l'invitation 51019-220175/B
Remove all reference to "Services de transition de carrière" in the French Solicitation Request for Proposal document and replace with "Services de réorientation professionnelle."

All other terms and conditions remain unchanged.

Inquiries are to be directed to:

Name Lisa Martin
Telephone No.: (506) 962-5328