



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

PWGSC/TPSGC Acquisitions  
Sherwood Business Centre  
161 St. Peters Road/  
161, rue St. Peters  
2nd Floor, Suite 204/  
2ième étage, pièce 204  
Charlottetown  
Prince Edward Island  
C1A 5P7  
Bid Fax: (902) 566-7514

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Commercial Acquisitions (PEI)  
Sherwood Business Centre  
161 St. Peters Road  
2nd Floor, Suite 204  
Charlottetown  
Prince Ed  
C1A 5P7

|   |  |
|---|--|
| <b>Title - Sujet</b> Workspace Office Furniture<br>Workspace Office Furniture   |  |
| <b>Solicitation No. - N° de l'invitation</b><br>ED001-222091/A  | <b>Date</b><br>2022-02-04                    |
| <b>Client Reference No. - N° de référence du client</b><br>ED001-222091   |  |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$PEI-008-4566  |  |
| <b>File No. - N° de dossier</b><br>PEI-1-44013 (008)  | <b>CCC No./N° CCC - FMS No./N° VME</b>       |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at - à 02:00 PM</b> Atlantic Standard Time AST<br><b>on - le 2022-02-22</b> Heure Normale de l'Atlantique HNA   |  |
| <b>F.O.B. - F.A.B.</b><br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>   |  |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>MacFarlane (PEI), Andrew   |  |
| <b>Buyer Id - Id de l'acheteur</b><br>pei008  |  |
| <b>Telephone No. - N° de téléphone</b><br>(782) 377-4248 ( )  | <b>FAX No. - N° de FAX</b><br>(902) 566-7514 |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b><br>DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA<br>REAL PROPERTY - PROJECT MANAGEMENT<br>ST.PETERS ROAD SUITE 204<br>CHARLOTTETOWN<br>Prince Edward Island<br>C1A5P7<br>Canada |  |

**Instructions: See Herein**

**Instructions: Voir aux présentes**

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b><br>See Herein – Voir ci-inclus   | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b><br><b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

See Section 1.

Voir Section 1.

### STANDARD REQUEST FOR BID

#### INVITATION À SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

|  |                                    |
|--|------------------------------------|
| Solicitation No. - N° de la demande                                | Amendment No. - N° de modification |
| Supplier SA No. - N° de l'AMA de fournisseur :<br>E60PQ-140003/___ |                                    |

|  |                          |
|--|--------------------------|
| Solicitation closes – La demande prend fin : | File No. - N° de dossier |
| at – à See Section 1<br>Voir Section 1       |                          |
| on – le See Section 1<br>Voir Section 1      |                          |

No of Page/

N° de page \_\_\_\_\_

Date of Solicitation – Date de la demande

Address inquiries to – Adresser toute demande de renseignement à :

See Section 2, Article 4.1.

Voir Section 2, Article 4.1

Destination

See Section 2, Annex A.

Voir Section 2, Annexe A.

#### Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

#### Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

## TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

### **SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**

#### **Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)**

Is this a Manufacturer Product Specific Procurement? No

#### **Step 2. ☒ Competitive or ☐ Non-Competitive**

For competitive Requirements when only one bid is received:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

For Non-Competitive Requirements:

The Bidder must provide the following information WITH the bid:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

#### **Step 3. ☒ General or ☐ Procurement Strategy for Indigenous Business (PSIB)**

#### **Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

**Security Requirement:**

There are no security requirements associated with this contract.

**Bid Evaluation**

An evaluation team composed of representatives of Canada will evaluate the bids.

|  |   |
|--|---|
| <b>RFB Issued by:</b>  |   |
| Identified User's (IU)<br>Department/Agency/Crown Corporation:<br>Contact for this RFB:  | See Section 2, article 4.1 below.   |
| <b>RFB Closing - Submit Bid:</b>   |   |
| Bids must be submitted on the date and at the time indicated below.  |   |
| By no later than date and time:  | See solicitation notice.  |
| To physical location <i>(if applicable)</i>  | PWGSC Acquisitions, Bid Receiving<br>Sherwood Business Centre<br>161 St. Peters Road<br>2nd Floor, Suite 204<br>Charlottetown, PE C1A 5P7<br><br>Fax: 902-566-7514      |
| <b>Additional Bid Submission option</b><br><b>epost Connect service:</b>   | <a href="mailto:TPSGC.RAReceptionSoumisNBPE-ARBidReceivingNBPE.PWGSC@tpsgc-pwgsc.gc.ca">TPSGC.RAReceptionSoumisNBPE-<br/>ARBidReceivingNBPE.PWGSC@tpsgc-pwgsc.gc.ca</a> |
| <b>RFB Enquiries</b>   |   |
| Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered. | 2 business days   |

## SECTION 2 - RESULTING CONTRACT CLAUSES

|     |  |   |
|-----|--|---|
| 1.  | <b>Terms and Conditions of the Contract</b><br>The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.   |   |
| 2.  | <b>Security Requirement</b> (the checked article applies)  |   |
| 2.1 | The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.   |   |
| a.  | <input checked="" type="checkbox"/>  | <b>Contractor may be escorted; possession of security clearance not required.</b><br>Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed. |
| b.  | <input type="checkbox"/>   | <b>Possession of security clearance(s) is required.</b><br>The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.  |
| c.  | <input type="checkbox"/>   | <b>There is no security requirement associated with this contract.</b>  |
| 3.  | <b>Requirement</b>   |   |
| 3.1 | The Contractor must perform the Work listed in Annex A herein.   |   |
| 4.  | <b>Authorities</b>   |   |
| 4.1 | <b>Contracting Authority (IU)</b><br>Name: <b>Andrew MacFarlane</b><br>Title: <b>Supply Officer</b><br>Department/Agency/Crown Corporation: <b>Public Works and Government Services Canada, Acquisitions Branch</b><br>Address: <b>161 St. Peters Road, 2<sup>nd</sup> Floor Suite 204, Charlottetown, PE C1A 5P7</b><br>Telephone No.: <b>(782) 377-4248</b><br>E-mail address: <a href="mailto:andrew.macfarlane@pwgsc-tpsgc.gc.ca">andrew.macfarlane@pwgsc-tpsgc.gc.ca</a>  |   |
| 4.2 | <b>Project Authority [To be completed at contract award]</b><br><i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i><br><br><i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i><br>Name: _____<br>Title: _____<br>Department/Agency/Crown Corporation: _____<br>Address: _____<br>Telephone No.: _____<br>E-mail address: _____ |   |
| 4.3 | <b>Contractor's Representative</b><br>As set out in Annex A, Table 9 below.  |   |
| 5.  | <b>Method of Payment</b><br>The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.<br><input checked="" type="checkbox"/> Single Payment<br><input type="checkbox"/> Multiple Payment   |   |
| 6.  | <b>Invoicing</b><br>Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:  |   |

|    |   |
|----|---|
|    | Name of the organization and contact: <i>[To be completed at contract award]</i>  |
|    | Address:  |
| 7. | <p><b>SACC Manual Clauses</b></p> <p><b>A3080 - COVID-19 vaccination requirement</b><br/> Within seven (7) days, and prior to award of Service Contract, the bidder shall be required to provide COVID-19 Vaccination Requirement Certification.</p> <p><b>Supplemental General Conditions:</b></p> <p><b>ID 4013</b> - Compliance with on-site measures, standing orders, policies, and rules apply to and form part of the Contract.</p> <p><b>ID 4014</b> - Suspension of the work apply to and form part of the Contract.</p> |

**ANNEX A**  
**REQUIREMENT and BASIS OF PAYMENT**

1. Category Selection

**Combined Categories Rule:**

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;

- ☒ Category 1
- ☒ Category 2
- ☒ Category 5

**\* Exception: when using the Cat 1, 2, 5 combined categories rule, IU's may calculate the percentage of NSA product allowed (as defined in their solicitation document) against the total quantity of the combined categories.**

**Design Upgrade Rule:**

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

**NSA:**

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.

The requirement includes the following categories of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

☒ Category 1a – Interconnecting Panels (Refer to Annex C)

☒ Category 1b – Supporting components and freestanding furniture

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b. ☒ Category 2 – Freestanding Height Adjustable Desk / Table Products

c. ☒ Category 3 – Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA (table 1 Additional product details)

d. ☐ Category 4 – Wood Veneer – Freestanding Products

e. ☒ Category 5 – Ancillary and Lighting Products

f. ☒ Category 6 - Support Space – Collaborative Furniture

**RULE:** Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

g. ☒ NSA Product(s) – Category(ies):1, 2, 6

## 2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

**INSTRUCTIONS TO BIDDERS:** Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**



**\*\*Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.\*\***



In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.



Product Categories: 1,2,3,5,6

Table 1 – Product Table

| 1.                                |                         |  |     |  |                            |                       |                                       |
|-----------------------------------|-------------------------|--|-----|--|----------------------------|-----------------------|---------------------------------------|
| Section A - IU REQUIREMENT        |                         |  |     |  | Section B – SUPPLIER'S BID |                       |                                       |
| #                                 | GoCUID                  | Description of Product<br>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)   | QTY | **<br>Provide additional Information<br>Yes/No | Supplier Part Number       | Firm Unit Price<br>\$ | Extended Total<br>[Qty x Price]<br>\$ |
| <b>Category 1A</b>                |                         |  |     |  |                            |                       |                                       |
| Refer to Annex C and Floor Plans. |                         |  |     |  |                            |                       | \$                                    |
| <b>Category 1B</b>                |                         |  |     |  |                            |                       |                                       |
| 1                                 | 1bCPSXXSXXL3<br>0XFANNN | Clamped-on fabric privacy screens 30" wide.<br>To attach to the 30" side of the sit-stand.<br>Aprox. 36 high (+- 24" above worksurface, +-12" below worksurface)<br>   | 39  | No   |                            |                       |                                       |
| 2                                 | 1bCPSXXSXXL4<br>8XFANNN | Clamped-on fabric privacy screens 48" wide.<br>To attach to the 48" side of the sit-stand.<br>Aprox. 36 high (+- 24" above worksurface, +-12" below worksurface)<br>(Workstations 9,10, 12-15, 18-21, 24, 25, 27, 28, 30,31,32)<br> | 17  | No   |                            |                       |                                       |
| 3                                 | 1bFFHREL24L6<br>6WNOLNY | Freestanding Worksurface 24x66 with post legs (Laminate Gable ends where indicated on Annex C)<br>*no modesty panel (6624F on Annex C)   | 27  | No   |                            | \$                    | \$                                    |

|  |                      |  |    |    |  |    |    |
|--|----------------------|--|----|----|--|----|----|
| 4  | 1bFFHREL24L78WNOLNY  | Freestanding Worksurface 24x78 with post legs (Laminate Gable ends where indicated on Annex C)<br>*no modesty panel<br>(7824F on Annex C)  | 11 | No |  |    |    |
| 5  | 1bFFHREL24L54WNOLNY  | Freestanding Worksurface 24x54 with post legs (Laminate Gable ends where indicated on Annex C)<br>*no modesty panel<br>(5424F on Annex C)  | 1  | No |  |    |    |
| 6  | 1bFMB3LT24L48WFANYN  | Benching table for 6- (24x48) fixed height with fabric privacy panels as shown:<br><br>TD 01 to TD06 on furniture plan            | 1  | No |  |    |    |
| <b>Category 2</b>  |                      |  |    |    |  |    |    |
| 7  | 2WSSREXXL30L48BELXX  | 30x48 Sit-Stand<br>20% design upgrade will be used to upgrade the wire management system.<br>(4830E on Annex C)  | 39 | No |  | \$ | \$ |
| 8  | 2B2LREXXL30L60BELFA  | 30x60 height adjustable benching units for 4 with fabric privacy screens as shown:<br><br>(3060E On Annex C on touchdowns 7-10) | 1  | No |  |    |    |
| <b>Category 5</b>  |                      |  |    |    |  |    |    |
| 9  | 5MOADUARMCLPMTXXXXXX | Double Monitor Arm with clamp mount (all workstations and touchdowns)  | 47 | No |  | \$ | \$ |
| 10   | 5TLTDSKBAACPWRXXXXXX | Task Light with powered base (all workstations)  | 39 | No |  |    |    |
| 11   | 5PMOWKSMTACPWRXXXXXX | Power Cube with minimum 3 outlets and with clamp base (all workstations and touchdowns and interview 1-2)  | 49 | No |  |    |    |
| <b>**Provide additional information:</b>   |                      |  |    |    |  |    |    |
| Canada is requesting bidders to provide drawings and/or pictures including descriptive literature for these products with your bid submission. |                      |  |    |    |  |    |    |

**NSA products**

The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

| Section A - IU REQUIREMENT |   |     |  | Section B – SUPPLIER'S BID |                    |                                 |
|----------------------------|---|-----|--|----------------------------|--------------------|---------------------------------|
| #                          | NSA Product(s) Description  | QTY | **<br>Provide additional Information<br>Yes/No | Supplier Part Number       | Firm Unit Price \$ | Extended Total [Qty x Price] \$ |
| 1                          | Equivalent to 2WSSDEXXL30L60BELXX With the following modification:<br>L-Shaped Sit-Stand desk 78x78x30 with laminate top (T-01 on furniture plan) | 1   | No   |                            | \$                 | \$                              |
|                            |   |     |  | Product Total              |                    | \$                              |

**Table 2 - Delivery**

| Section A - IU REQUIREMENT   |  |                        |  | Section B – SUPPLIER'S BID  |                   |
|--|--|------------------------|--|---|-------------------|
| Product Item # from Table 1  | Location                               | Desired Date** (Y/M/D) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will supply and deliver as per below**   | Firm Lot Price \$ |
| 1  | 161 St-Peter's Road, Charlottetown PEI | 2022-05-02             | Normal   | _____ : weeks<br><br><i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i> | \$                |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br><br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |  |                        |  | Delivery Total:   | \$                |

**Table 3 – Installation**

| Section A - IU REQUIREMENT  |  |                          |  | Section B – SUPPLIER'S BID  |                   |
|-----------------------------|--|--------------------------|--|---|-------------------|
| Product Item # from Table 1 | Location                               | Desired Date** (Y/M/D)   | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will install as per below**  | Firm Lot Price \$ |
| 1                           | 161 St-Peter's Road, Charlottetown PEI | 2022-05-02 to 2022-05-06 | Normal   | _____ : weeks from date of supply and delivery<br><br><i>Standard Lead time is between 6-10 weeks</i> | \$                |

|   |  |  |  |   |    |
|---|--|--|--|---|----|
|   |  |  |  | <i>for furniture delivery and installation.</i> |    |
| <p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p> |  |  |  | Installation Total:                             | \$ |

**Table 4 – Optional Product**

☒ Not Applicable

**Table 5 – Optional Delivery**

☒ Not Applicable

**Table 6 – Optional Installation**

☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

|           |  |  |
|-----------|--|--|
| <b>1.</b> | <b>Standard Finishes</b>   |  |
| 1.1       | <p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>  |  |
| <b>2.</b> | <p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p> |  |
| 2.1       | Loading Dock/Location  |  |
| A         | Location   | 161 St-Peters road, Charlottetown, PEI                         |
| B         | Dock   | Non applicable (see Annex F)                                   |
| C         | Lift   | Non applicable (see Annex F)                                   |
| D         | Door   | Regular single door 36wx80h                                    |
| E         | Freight Elevator   | Non applicable (see Annex F)                                   |
| F         | Other (specify, if any)  | Please note that unloading equipment is not available on site. |
| <b>3.</b> | <b>Continuance of Certifications</b>   |  |
|           | <p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>  |  |
| 3.1       | Integrity Provisions   |  |
| 3.2       | Federal Contractor's Program for Employment Equity   |  |
| 3.4       | Product Conformance  |  |
| 3.5       | Price Certification (In accordance with the SA, Part 6B)   |  |

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**




|    |   |    |
|----|---|----|
| 1  | <b>Firm</b> Product Total (Table 1)   | \$ |
| 2  | <b>Firm</b> Delivery Total (Table 2)  | \$ |
| 3  | <b>Firm</b> Installation Total (Table 3)  | \$ |
| 4  | <b>Optional</b> Product Total (Table 4) <i>(Applicable if Option is exercised)</i>                      | \$ |
| 5  | <b>Optional</b> Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>                     | \$ |
| 6  | <b>Optional</b> Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>                 | \$ |
| 7  | Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>                             | \$ |
| 8  | <b>Total Evaluated (Bid) Price*</b> (1 + 2 + 3 + 4 + 5 + 6+ 7) <i>[to be removed at contract award]</i> | \$ |
| 9  | <b>Contract Price</b> (1+2+3+7): <i>[applicable at contract award only]</i>                             | \$ |
| 10 | <b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>                                   | \$ |
| 11 | <b>Total Estimated Cost (9+10):</b> <i>[applicable at contract award only]</i>                          | \$ |

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

|    |  |            |
|----|--|------------|
| 1. | <b>Bidder's Authorized Representative for the Bid and the Contract</b> |            |
|    | Name:  | Telephone: |
|    |  | E-Mail:    |
|    |  | PBN:       |

Table 1 – Product Table Category 1

| Section A - IU REQUIREMENT  |   |  |  | Section B – SUPPLIER’S BID                     |                       |                                       |                                       |
|---|---|--|--|--|-----------------------|---------------------------------------|---------------------------------------|
| #   | GoCUID  | Description of Product<br>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA) | QTY  | **<br>Provide additional Information<br>Yes/No | Supplier Part Number  | Firm Unit Price<br>\$                 | Extended Total<br>[Qty x Price]<br>\$ |
| 1   | 1bFFHREC24L42<br>WNOLNY   | Laminate table 24x42 with C-<br>legs<br>(T-04 on Furniture plan)<br>*no modesty panel                        | 2  | No   |                       | \$                                    | \$                                    |
| 2   | 1bFFHREC24L60<br>WNOLNY   | Table 24x60 with C-Legs<br>(T-05 on Furniture plan)<br>*no modesty panel                                     | 1  | No   |                       | \$                                    | \$                                    |
| 3   | 1bFFHREC30L60<br>WNOLNY   | Table 30x60 with C-Legs<br>(T-012 on Furniture plan)<br>*no modesty panel                                    | 1  | No   |                       | \$                                    | \$                                    |
| <b>**Provide additional information:</b><br>Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission. |   |  |  |  |                       |                                       |                                       |
| <b>NSA products</b><br>The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.        |   |  |  |  |                       |                                       |                                       |
| Section A - IU REQUIREMENT  |   |  | Section B – SUPPLIER’S BID                     |  |                       |                                       |                                       |
| #   | NON-SA Product(s)   | QTY  | **<br>Provide additional Information<br>Yes/No | Supplier Part Number                           | Firm Unit Price<br>\$ | Extended Total<br>[Qty x Price]<br>\$ |                                       |
| 1   | Credenza 18x48<br>Shared storage credenza with cushion top 21” high (+-2 inches) digital lockable drawers on opposite sides.<br>Dimensions of +- 2” are acceptable<br><br>front view<br><br>back view<br>CR1-2048 on furniture plan | 7  | No   |  | \$                    | \$                                    |                                       |
| 2   | Credenza 18x36<br>Shared storage credenza with cushion top 21” high (+-2 inches) with digital lockable drawers on opposite sides.<br>Dimensions of +- 2” are acceptable<br><br>front view  | 1  | No   |  | \$                    | \$                                    |                                       |


|  |  |  |  |               |    |    |
|--|--|--|--|---------------|----|----|
|  | <div><div>back view</div></div> <div>CR2-2036 on furniture plan</div> |  |  |               |    |    |
|  |  |  |  | Product Total | \$ | \$ |

Table 2 - Delivery

| Section A - IU REQUIREMENT   |  |                        |  | Section B – SUPPLIER'S BID  |                   |
|--|--|------------------------|--|---|-------------------|
| Product Item # from Table 1  | Location                               | Desired Date** (Y/M/D) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will supply and deliver as per below**   | Firm Lot Price \$ |
| 1  | 161 St-Peter's Road, Charlottetown PEI | 2022-05-02             | Normal   | _____ : weeks<br><br><i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i> | \$                |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br><br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |  |                        |  | Delivery Total:   | \$                |

**Table 3 – Installation**

| Section A - IU REQUIREMENT  |  |                          |  | Section B – SUPPLIER'S BID   |                   |
|---|--|--------------------------|--|--|-------------------|
| Product Item # from Table 1   | Location                               | Desired Date** (Y/M/D)   | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will install as per below**   | Firm Lot Price \$ |
| 1   | 161 St-Peter's Road, Charlottetown PEI | 2022-05-02 to 2022-05-06 | Normal   | _____ : weeks from date of supply and delivery<br><br><i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i> | \$                |
| <p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p> |  |                          |  | Installation Total:  | \$                |

**Table 4 – Optional Product**☒ Not Applicable**Table 5 – Optional Delivery**☒ Not Applicable**Table 6 – Optional Installation**☒ Not Applicable**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

|           |  |  |
|-----------|--|--|
| <b>1.</b> | <b>Standard Finishes</b>   |  |
| 1.1       | <p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>  |  |
| <b>2.</b> | <p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p> |  |
| 2.1       | Loading Dock/Location  |  |
| A         | Location   | 161 St-Peters road, Charlottetown, PEI                         |
| B         | Dock   | Non applicable (see Annex F)                                   |
| C         | Lift   | Non applicable (see Annex F)                                   |
| D         | Door   | Regular single door 36wx80h                                    |
| E         | Freight Elevator   | Non applicable (see Annex F)                                   |
| F         | Other (specify, if any)  | Please note that unloading equipment is not available on site. |
| <b>3.</b> | <b>Continuance of Certifications</b>   |  |
|           | <p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p>  |  |



|     |  |
|-----|--|
|     | Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User. |
| 3.1 | Integrity Provisions   |
| 3.2 | Federal Contractor's Program for Employment Equity   |
| 3.4 | Product Conformance  |
| 3.5 | Price Certification (In accordance with the SA, Part 6B)   |

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

|    |   |    |
|----|---|----|
| 1  | <b>Firm Product Total (Table 1)</b>   | \$ |
| 2  | <b>Firm Delivery Total (Table 2)</b>  | \$ |
| 3  | <b>Firm Installation Total (Table 3)</b>  | \$ |
| 4  | <b>Optional Product Total (Table 4) (Applicable if Option is exercised)</b>                       | \$ |
| 5  | <b>Optional Delivery Total (Table 5) (Applicable if Option is exercised)</b>                      | \$ |
| 6  | <b>Optional Installation Total (Table 6) (Applicable if Option is exercised)</b>                  | \$ |
| 7  | Hardware Total as per article 1.5 of Annex A-1 of SA (if Applicable)                              | \$ |
| 8  | <b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) [to be removed at contract award]</b> | \$ |
| 9  | <b>Contract Price(1+2+3+7): [applicable at contract award only]</b>                               | \$ |
| 10 | <b>Applicable Tax(es): [applicable at contract award only]</b>                                    | \$ |
| 11 | <b>Total Estimated Cost (9+10): [applicable at contract award only]</b>                           | \$ |

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

|    |   |            |
|----|---|------------|
| 1. | Bidder's Authorized Representative for the Bid and the Contract |            |
|    | Name:   | Telephone: |
|    |   | E-Mail:    |
|    |   | PBN:       |

Table 1 – Product Table Category 6A (Tables)

| Section A - IU REQUIREMENT  |   |  |  | Section B – SUPPLIER'S BID                     |                       |                                       |                                       |
|---|---|--|--|--|-----------------------|---------------------------------------|---------------------------------------|
| #   | GoCUID  | Description of Product<br>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)                         | QTY  | **<br>Provide additional Information<br>Yes/No | Supplier Part Number  | Firm Unit Price<br>\$                 | Extended Total<br>[Qty x Price]<br>\$ |
| 1   | 6CSTVASQLL24L<br>24JNXX   | 24x24 laminate coffee table<br>(L-09 on furniture plan)  | 1  | No   |                       |                                       |                                       |
| 2   | 6MMTMDREOL36L<br>96WYNX   | 96X36 Meeting room table with power<br>(T-02 on furniture plan)  | 1  | No   |                       |                                       |                                       |
| 3   | 6MMTSMROPL30X<br>XXWNNX   | 30” diameter round kitchen table with pedestal base<br>(T-03 on furniture plan)  | 2  | No   |                       |                                       |                                       |
| 4   | 6MMTSMROPL36X<br>XXWNNX   | 36” diameter round kitchen table with pedestal base<br>(T-06 on furniture plan)  | 2  | No   |                       |                                       |                                       |
| 5   | 6CKIVAREWL30L<br>72TNXX   | Laminate kitchen table-<br>waterfall ends 30x72<br>*to have a height of 29” for wheelchair accessibility<br>(T-07 on furniture plan) | 2  | No   |                       |                                       |                                       |
| 6   | 6MTRFTRECL30L<br>42WYYY   | 30x42 flip-top tables on casters<br>*only 3 tables with power<br>(T-09 on furniture plan)  | 7  | No   |                       |                                       |                                       |
| 7   | 6MTRFTRECL30L<br>72WYYY   | 30x72 flip-top tables on casters<br>*only 4 tables with power<br>(T-10 on furniture plan)  | 8  | No   |                       |                                       |                                       |
| 8   | 6CCTVAROPL36X<br>XXJNXX   | 36” round coffee table<br>(T-11 on furniture plan)   | 1  | No   |                       |                                       |                                       |
| **Provide additional information:<br>Canada is requesting bidders to provide drawings and/or pictures including descriptive literature for these products with your bid submission. |   |  |  |  |                       |                                       |                                       |
| NSA products<br>The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.       |   |  |  |  |                       |                                       |                                       |
| Section A - IU REQUIREMENT  |   |  | Section B – SUPPLIER'S BID                     |  |                       |                                       |                                       |
| #   | NON-SA Product(s)   | QTY  | **<br>Provide additional Information<br>Yes/No | Supplier Part Number                           | Firm Unit Price<br>\$ | Extended Total<br>[Qty x Price]<br>\$ |                                       |
| 1   | Equivalent to 6CCLVASQPL30L30AYXX With the following modification:<br>Collaborative lounge height table 30x66<br>(T-08 on furniture plan) | 1  | No   |  | \$                    | \$                                    |                                       |

Table 2 - Delivery

| Section A - IU REQUIREMENT   |  |                        |  | Section B – SUPPLIER’S BID  |                   |
|--|--|------------------------|--|---|-------------------|
| Product Item # from Table 1  | Location                               | Desired Date** (Y/M/D) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will supply and deliver as per below**   | Firm Lot Price \$ |
| 1  | 161 St-Peter’s Road, Charlottetown PEI | 2022-05-02             | Normal   | _____ : weeks<br><br><i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i> | \$                |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br><br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |  |                        |  | Delivery Total:   | \$                |

Table 3 – Installation

| Section A - IU REQUIREMENT   |  |                          |  | Section B – SUPPLIER’S BID   |                   |
|--|--|--------------------------|--|--|-------------------|
| Product Item # from Table 1  | Location                               | Desired Date** (Y/M/D)   | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will install as per below**   | Firm Lot Price \$ |
| 1  | 161 St-Peter’s Road, Charlottetown PEI | 2022-05-02 to 2022-05-06 | Normal   | _____ : weeks from date of supply and delivery<br><br><i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i> | \$                |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br><br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |  |                          |  | Installation Total:  | \$                |

Table 4 – Optional Product  
 Table 5 – Optional Delivery  
 Table 6 – Optional Installation

☒ Not Applicable  
☒ Not Applicable  
☒ Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

|           |  |  |
|-----------|--|--|
| <b>1.</b> | <b>Standard Finishes</b>   |  |
| 1.1       | <p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>  |  |
| <b>2.</b> | <p><b>Canada’s Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p> |  |
| 2.1       | Loading Dock/Location  |  |
| A         | Location   | 161 St-Peters road, Charlottetown, PEI                         |
| B         | Dock   | Non applicable (see Annex F)                                   |
| C         | Lift   | Non applicable (see Annex F)                                   |
| D         | Door   | Regular single door 36wx80h                                    |
| E         | Freight Elevator   | Non applicable (see Annex F)                                   |
| F         | Other (specify, if any)  | Please note that unloading equipment is not available on site. |
| <b>3.</b> | <b>Continuance of Certifications</b>   |  |
|           | <p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>  |  |
| 3.1       | Integrity Provisions   |  |
| 3.2       | Federal Contractor’s Program for Employment Equity   |  |
| 3.4       | Product Conformance  |  |
| 3.5       | Price Certification (In accordance with the SA, Part 6B)   |  |

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

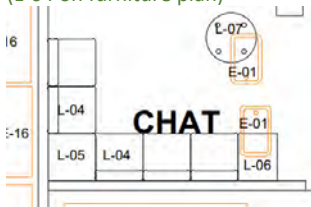
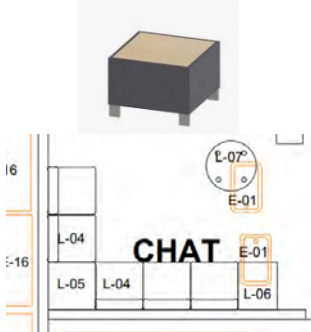
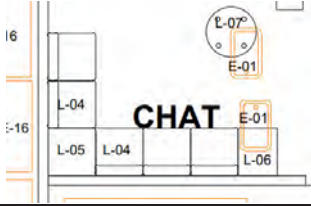
|    |   |    |
|----|---|----|
| 1  | <b>Firm</b> Product Total (Table 1)   | \$ |
| 2  | <b>Firm</b> Delivery Total (Table 2)  | \$ |
| 3  | <b>Firm</b> Installation Total (Table 3)  | \$ |
| 4  | <b>Optional</b> Product Total (Table 4) <i>(Applicable if Option is exercised)</i>                      | \$ |
| 5  | <b>Optional</b> Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>                     | \$ |
| 6  | <b>Optional</b> Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>                 | \$ |
| 7  | Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>                             | \$ |
| 8  | <b>Total Evaluated (Bid) Price*</b> (1 + 2 + 3 + 4 + 5 + 6+ 7) <i>[to be removed at contract award]</i> | \$ |
| 9  | <b>Contract Price</b> (1+2+3+7): <i>[applicable at contract award only]</i>                             | \$ |
| 10 | <b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>                                   | \$ |
| 11 | <b>Total Estimated Cost (9+10):</b> <i>[applicable at contract award only]</i>                          | \$ |

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

|    |  |            |
|----|--|------------|
| 1. | <b>Bidder's Authorized Representative for the Bid and the Contract</b> |            |
|    | Name:  | Telephone: |
|    |  | E-Mail:    |
|    |  | PBN:       |

Table 1 – Product Table Category 6B (Collaborative Seating)

| Section A - IU REQUIREMENT |                         |  |     | Section B – SUPPLIER'S BID                     |                      |                       |                                       |
|----------------------------|-------------------------|--|-----|--|----------------------|-----------------------|---------------------------------------|
| #                          | GoCUID                  | Description of Product<br>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)   | QTY | **<br>Provide additional Information<br>Yes/No | Supplier Part Number | Firm Unit Price<br>\$ | Extended Total<br>[Qty x Price]<br>\$ |
| 1                          | 6KKCSAxxLY16X<br>XXMONX | Plastic kitchen chairs- no arms<br>Sled base also acceptable<br>(6KKCSAxxSY16XXXMONX)<br>(CH-06 on furniture plan)   | 12  | No   |                      | \$                    | \$                                    |
| 2                          | 6SBATHXXLUW5G<br>19LMNN | Sofa three seater, mid-back<br>height and no arms. Maximum<br>length of 1842mm<br>(L-10 on furniture plan)   | 1   | No   |                      |                       |                                       |
| 3                          | 6SLCWAXXFUXXX<br>XXMXXX | Upholstered (vinyl or leather)<br>lounge Chair with arms for<br>reception<br>(L-01 on furniture plan)  | 4   | No   |                      |                       |                                       |
| 4                          | 6SUOPSXXLUXXX<br>XXLNNN | 24x24 Square Ottomans<br>(L-02 on furniture plan)  | 19  | No   |                      |                       |                                       |
| 5                          | 6SMORBXXLU25G<br>19LYNN | Modular benching with back<br>(L-04 on furniture plan)<br>   | 5   | No   |                      |                       |                                       |
| 6                          | 6SMORBXXLU25G<br>19LNNN | Side table unit for modular<br>benching, no back and laminate<br>top.<br>(L-05 on furniture plan)<br> | 1   | No   |                      |                       |                                       |
| 7                          | 6SMORBXXLU25G<br>19LNNN | Modular benching- no back<br>(L-06 on furniture plan)<br>   | 1   | No   |                      |                       |                                       |
| 8                          | 6SUCROXXLUX8X<br>XXLXXX | Round upholstered ottomans on<br>casters<br>(L-07 on furniture plan)   | 2   | No   |                      |                       |                                       |

|   |                         |  |   |    |  |  |  |
|---|-------------------------|--|---|----|--|--|--|
|   |                         |  |   |    |  |  |  |
| 9 | 6SMOCBXXLU37G<br>19LNNN | Upholstered locker bench 12x40<br>(L-08 on furniture plan) | 1 | No |  |  |  |

**Table 2 - Delivery**

| Section A - IU REQUIREMENT   |   |                        |  | Section B – SUPPLIER'S BID   |                   |
|--|---|------------------------|--|--|-------------------|
| Product Item # from Table 1  | Location                                  | Desired Date** (Y/M/D) | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will supply and deliver as per below**  | Firm Lot Price \$ |
| 1  | 161 St-Peter's Road,<br>Charlottetown PEI | 2022-05-02             | Normal   | ____ : weeks<br><br><i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i> | \$                |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br><br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |   |                        |  | Delivery Total:  | \$                |

**Table 3 – Installation**

| Section A - IU REQUIREMENT   |   |                             |  | Section B – SUPPLIER'S BID  |                   |
|--|---|-----------------------------|--|---|-------------------|
| Product Item # from Table 1  | Location                                  | Desired Date** (Y/M/D)      | Desired Time: Normal Business Hours Or Outside Normal Business Hours * | Supplier will install as per below**  | Firm Lot Price \$ |
| 1  | 161 St-Peter's Road,<br>Charlottetown PEI | 2022-05-02 to<br>2022-05-06 | Normal   | ____ : weeks from date of supply and delivery<br><br><i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i> | \$                |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br><br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |   |                             |  | Installation Total:   | \$                |

Table 4 – Optional Product  
 Table 5 – Optional Delivery  
 Table 6 – Optional Installation

☒ Not Applicable  
☒ Not Applicable  
☒ Not Applicable

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

|           |  |  |
|-----------|--|--|
| <b>1.</b> | <b>Standard Finishes</b>   |  |
| 1.1       | <p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>  |  |
| <b>2.</b> | <p><b>Canada’s Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p> |  |
| 2.1       | Loading Dock/Location  |  |
| A         | Location   | <a href="#">161 St-Peters road, Charlottetown, PEI</a>                         |
| B         | Dock   | <a href="#">Non applicable (see Annex F)</a>                                   |
| C         | Lift   | <a href="#">Non applicable (see Annex F)</a>                                   |
| D         | Door   | <a href="#">Regular single door 36wx80h</a>                                    |
| E         | Freight Elevator   | <a href="#">Non applicable (see Annex F)</a>                                   |
| F         | Other (specify, if any)  | <a href="#">Please note that unloading equipment is not available on site.</a> |
| <b>3.</b> | <b>Continuance of Certifications</b>   |  |
|           | <p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>  |  |
| 3.1       | Integrity Provisions   |  |
| 3.2       | Federal Contractor’s Program for Employment Equity   |  |
| 3.4       | Product Conformance  |  |
| 3.5       | Price Certification (In accordance with the SA, Part 6B)   |  |



**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

|    |   |    |
|----|---|----|
| 1  | <b>Firm</b> Product Total (Table 1)   | \$ |
| 2  | <b>Firm</b> Delivery Total (Table 2)  | \$ |
| 3  | <b>Firm</b> Installation Total (Table 3)  | \$ |
| 4  | <b>Optional</b> Product Total (Table 4) <i>(Applicable if Option is exercised)</i>                      | \$ |
| 5  | <b>Optional</b> Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>                     | \$ |
| 6  | <b>Optional</b> Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>                 | \$ |
| 7  | Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>                             | \$ |
| 8  | <b>Total Evaluated (Bid) Price*</b> (1 + 2 + 3 + 4 + 5 + 6+ 7) <i>[to be removed at contract award]</i> | \$ |
| 9  | <b>Contract Price</b> (1+2+3+7): <i>[applicable at contract award only]</i>                             | \$ |
| 10 | <b>Applicable Tax(es)</b> : <i>[applicable at contract award only]</i>                                  | \$ |
| 11 | <b>Total Estimated Cost (9+10)</b> : <i>[applicable at contract award only]</i>                         | \$ |

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

|    |  |            |
|----|--|------------|
| 1. | <b>Bidder's Authorized Representative for the Bid and the Contract</b> |            |
|    | Name:  | Telephone: |
|    |  | E-Mail:    |
|    |  | PBN:       |

Table 1 – Product Table Category 6C (Focus Pod)

| Section A - IU REQUIREMENT |                         |  |     | Section B – SUPPLIER'S BID                     |                      |                       |                                       |
|----------------------------|-------------------------|--|-----|--|----------------------|-----------------------|---------------------------------------|
| #                          | GoCUID                  | Description of Product<br>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA) | QTY | **<br>Provide additional Information<br>Yes/No | Supplier Part Number | Firm Unit Price<br>\$ | Extended Total<br>[Qty x Price]<br>\$ |
| 1                          | 6OIWWSFSLXC1H<br>47XYXX | Focus pod for one person with laminate or wood enclosure<br>(L-03 on furniture plan)                         | 5   | No   |                      | \$                    | \$                                    |

Table 2 - Delivery

| Section A - IU REQUIREMENT   |   |                           |   | Section B – SUPPLIER'S BID   |                      |
|--|---|---------------------------|---|--|----------------------|
| Product Item #<br>from<br>Table 1  | Location                                  | Desired Date**<br>(Y/M/D) | Desired Time:<br>Normal Business Hours<br>Or<br>Outside Normal Business Hours * | Supplier will supply and deliver as per below**  | Firm Lot Price<br>\$ |
| 1  | 161 St-Peter's Road,<br>Charlottetown PEI | 2022-05-02                | Normal  | _____ : weeks<br><br>Standard Lead time is between 6-10 weeks for furniture delivery and installation. | \$                   |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br><br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |   |                           |   | Delivery Total:  | \$                   |

Table 3 – Installation

| Section A - IU REQUIREMENT   |   |                             |   | Section B – SUPPLIER'S BID   |                      |
|--|---|-----------------------------|---|--|----------------------|
| Product Item #<br>from<br>Table 1  | Location                                  | Desired Date**<br>(Y/M/D)   | Desired Time:<br>Normal Business Hours<br>Or<br>Outside Normal Business Hours * | Supplier will install as per below**   | Firm Lot Price<br>\$ |
| 1  | 161 St-Peter's Road,<br>Charlottetown PEI | 2022-05-02 to<br>2022-05-06 | Normal  | _____ : weeks from<br>date of supply and delivery<br><br>Standard Lead time is between 6-10 weeks for furniture delivery and installation. | \$                   |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br><br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |   |                             |   | Installation Total:  | \$                   |

**Table 4 – Optional Product**  
**Table 5 – Optional Delivery**  
**Table 6 – Optional Installation**

☒ Not Applicable  
☒ Not Applicable  
☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

|           |  |  |
|-----------|--|--|
| <b>1.</b> | <b>Standard Finishes</b>   |  |
| 1.1       | <p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>  |  |
| <b>2.</b> | <p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p> |  |
| 2.1       | Loading Dock/Location  |  |
| A         | Location   | 161 St-Peters road, Charlottetown, PEI                         |
| B         | Dock   | Non applicable (see Annex F)                                   |
| C         | Lift   | Non applicable (see Annex F)                                   |
| D         | Door   | Regular single door 36wx80h                                    |
| E         | Freight Elevator   | Non applicable (see Annex F)                                   |
| F         | Other (specify, if any)  | Please note that unloading equipment is not available on site. |
| <b>3.</b> | <b>Continuance of Certifications</b>   |  |
|           | <p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>  |  |
| 3.1       | Integrity Provisions   |  |
| 3.2       | Federal Contractor's Program for Employment Equity   |  |
| 3.4       | Product Conformance  |  |
| 3.5       | Price Certification (In accordance with the SA, Part 6B)   |  |

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

|    |   |    |
|----|---|----|
| 1  | <b>Firm</b> Product Total (Table 1)   | \$ |
| 2  | <b>Firm</b> Delivery Total (Table 2)  | \$ |
| 3  | <b>Firm</b> Installation Total (Table 3)  | \$ |
| 4  | <b>Optional</b> Product Total (Table 4) <i>(Applicable if Option is exercised)</i>                      | \$ |
| 5  | <b>Optional</b> Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>                     | \$ |
| 6  | <b>Optional</b> Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>                 | \$ |
| 7  | Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>                             | \$ |
| 8  | <b>Total Evaluated (Bid) Price*</b> (1 + 2 + 3 + 4 + 5 + 6+ 7) <i>[to be removed at contract award]</i> | \$ |
| 9  | <b>Contract Price</b> (1+2+3+7): <i>[applicable at contract award only]</i>                             | \$ |
| 10 | <b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>                                   | \$ |
| 11 | <b>Total Estimated Cost (9+10):</b> <i>[applicable at contract award only]</i>                          | \$ |

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

|    |  |            |
|----|--|------------|
| 1. | <b>Bidder's Authorized Representative for the Bid and the Contract</b> |            |
|    | Name:  | Telephone: |
|    |  | E-Mail:    |
|    |  | PBN:       |

Table 1 – Product Table Category 3

| Section A - IU REQUIREMENT   |                     |  |     | Section B – SUPPLIER'S BID                     |                      |                       |                                       |
|--|---------------------|--|-----|--|----------------------|-----------------------|---------------------------------------|
| #  | GoCUID              | Description of Product<br>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)                                 | QTY | **<br>Provide additional Information<br>Yes/No | Supplier Part Number | Firm Unit Price<br>\$ | Extended Total<br>[Qty x Price]<br>\$ |
| 1  | 3LSL2HXXPM18D20XHXS | Double Storage Locker with digital lock- 18Wx20Dx66H<br>20% design upgrade will be used to add boot tray inserts<br>(S-03 on furniture plan) | 31  | No   |                      | \$                    | \$                                    |
| 2  | 3LSL3HXXPM18D20XHXS | Triple Storage Locker with digital lock- 18Wx20Dx66H<br>20% design upgrade will be used to add boot tray inserts<br>(S-02 on furniture plan) | 4   | No   |                      | \$                    | \$                                    |
| 3  | 3WHDHHXXPM36D24HIXK | 24x36 metal storage cabinets<br>(S-01 on furniture plan)   | 3   | No   |                      | \$                    | \$                                    |
| <b>**Provide additional information:</b><br>Canada is requesting bidders to provide drawings and/or pictures including descriptive literature for these products with your bid submission. |                     |  |     |  |                      |                       |                                       |

Table 2 - Delivery

| Section A - IU REQUIREMENT   |   |                           |   | Section B – SUPPLIER'S BID   |                      |
|--|---|---------------------------|---|--|----------------------|
| Product Item # from Table 1  | Location                                  | Desired Date**<br>(Y/M/D) | Desired Time:<br>Normal Business Hours<br>Or<br>Outside Normal Business Hours * | Supplier will supply and deliver as per below**  | Firm Lot Price<br>\$ |
| 1  | 161 St-Peter's Road,<br>Charlottetown PEI | 2022-05-02                | Normal  | _____ : weeks<br><br>Standard Lead time is between 6-10 weeks for furniture delivery and installation. | \$                   |
| *Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5<br><br>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization. |   |                           |   | Delivery Total:  | \$                   |

Table 3 – Installation

| Section A - IU REQUIREMENT  |          |                           |   | Section B – SUPPLIER'S BID           |                      |
|-----------------------------|----------|---------------------------|---|--------------------------------------|----------------------|
| Product Item # from Table 1 | Location | Desired Date**<br>(Y/M/D) | Desired Time:<br>Normal Business Hours<br>Or<br>Outside Normal Business Hours * | Supplier will install as per below** | Firm Lot Price<br>\$ |

|   |   |                             |        |  |    |
|---|---|-----------------------------|--------|--|----|
| 1   | 161 St-Peter's Road,<br>Charlottetown PEI | 2022-05-02 to<br>2022-05-06 | Normal | _____ : weeks from<br>date of supply and<br>delivery<br><br><i>Standard Lead time is<br/>between 6-10 weeks<br/>for furniture delivery<br/>and installation.</i> | \$ |
| <p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p> |   |                             |        | Installation Total:  | \$ |

Table 4 – Optional Product

☒ Not Applicable

Table 5 – Optional Delivery

☒ Not Applicable

Table 6 – Optional Installation

☒ Not Applicable

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

|     |  |  |
|-----|--|--|
| 1.  | <b>Standard Finishes</b>   |  |
| 1.1 | <p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>  |  |
| 2.  | <p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p> |  |
| 2.1 | Loading Dock/Location  |  |
| A   | Location   | 161 St-Peters road, Charlottetown, PEI                         |
| B   | Dock   | Non applicable (see Annex F)                                   |
| C   | Lift   | Non applicable (see Annex F)                                   |
| D   | Door   | Regular single door 36wx80h                                    |
| E   | Freight Elevator   | Non applicable (see Annex F)                                   |
| F   | Other (specify, if any)  | Please note that unloading equipment is not available on site. |
| 3.  | <b>Continuance of Certifications</b>   |  |
|     | <p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>  |  |
| 3.1 | Integrity Provisions   |  |
| 3.2 | Federal Contractor's Program for Employment Equity   |  |
| 3.4 | Product Conformance  |  |
| 3.5 | Price Certification (In accordance with the SA, Part 6B)   |  |

Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

|    |   |    |
|----|---|----|
| 1  | <b>Firm Product Total (Table 1)</b>   | \$ |
| 2  | <b>Firm Delivery Total (Table 2)</b>  | \$ |
| 3  | <b>Firm Installation Total (Table 3)</b>  | \$ |
| 4  | <b>Optional Product Total (Table 4)</b> <i>(Applicable if Option is exercised)</i>                      | \$ |
| 5  | <b>Optional Delivery Total (Table 5)</b> <i>(Applicable if Option is exercised)</i>                     | \$ |
| 6  | <b>Optional Installation Total (Table 6)</b> <i>(Applicable if Option is exercised)</i>                 | \$ |
| 7  | Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>                             | \$ |
| 8  | <b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7)</b> <i>[to be removed at contract award]</i> | \$ |
| 9  | <b>Contract Price(1+2+3+7):</b> <i>[applicable at contract award only]</i>                              | \$ |
| 10 | <b>Applicable Tax(es):</b> <i>[applicable at contract award only]</i>                                   | \$ |
| 11 | <b>Total Estimated Cost (9+10):</b> <i>[applicable at contract award only]</i>                          | \$ |

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

|    |   |            |
|----|---|------------|
| 1. | Bidder's Authorized Representative for the Bid and the Contract |            |
|    | Name:   | Telephone: |
|    |   | E-Mail:    |
|    |   | PBN:       |

**ANNEX B**  
**SECURITY REQUIREMENTS**

C. There are no security requirements associated with this contract.



## ANNEX C FLOOR PLAN(S)

### INSTRUCTIONS TO BIDDERS:

For Category 1a products, the Bidders must provide:

- a) Completed floor plan(s) with proposed SA approved products;
- b) A product listing of proposed SA approved products offered at floor plan(s).

As a minimum the product listing must include the following information:

- Supplier part numbers including NSA products forming part of this category;
- brief product descriptions;
- quantities;
- firm unit prices

- c) Bidders must provide a stackable panel system that consists of a Base panel with the required add-on module(s) as defined in the panel matrix of this requirement.

\*\*\*\*\* Products from categories other than Category 1a shown on floor plan are for information purposes only\*\*\*\*\*

By submitting a bid, the Bidder certifies that their submission includes all components and quantities for Category 1a, in accordance with the floor plans, panel details, panel matrices and/or workstation layouts stipulated in Annex C.

**\*At contract award, "By submitting a bid, the Bidder" becomes "The Contractor".**

### Category 1a Requirement:

#### 1) Floor Plan(s)

\*\*\*See attached pdf and/or AutoCAD floor plan\*\*\*

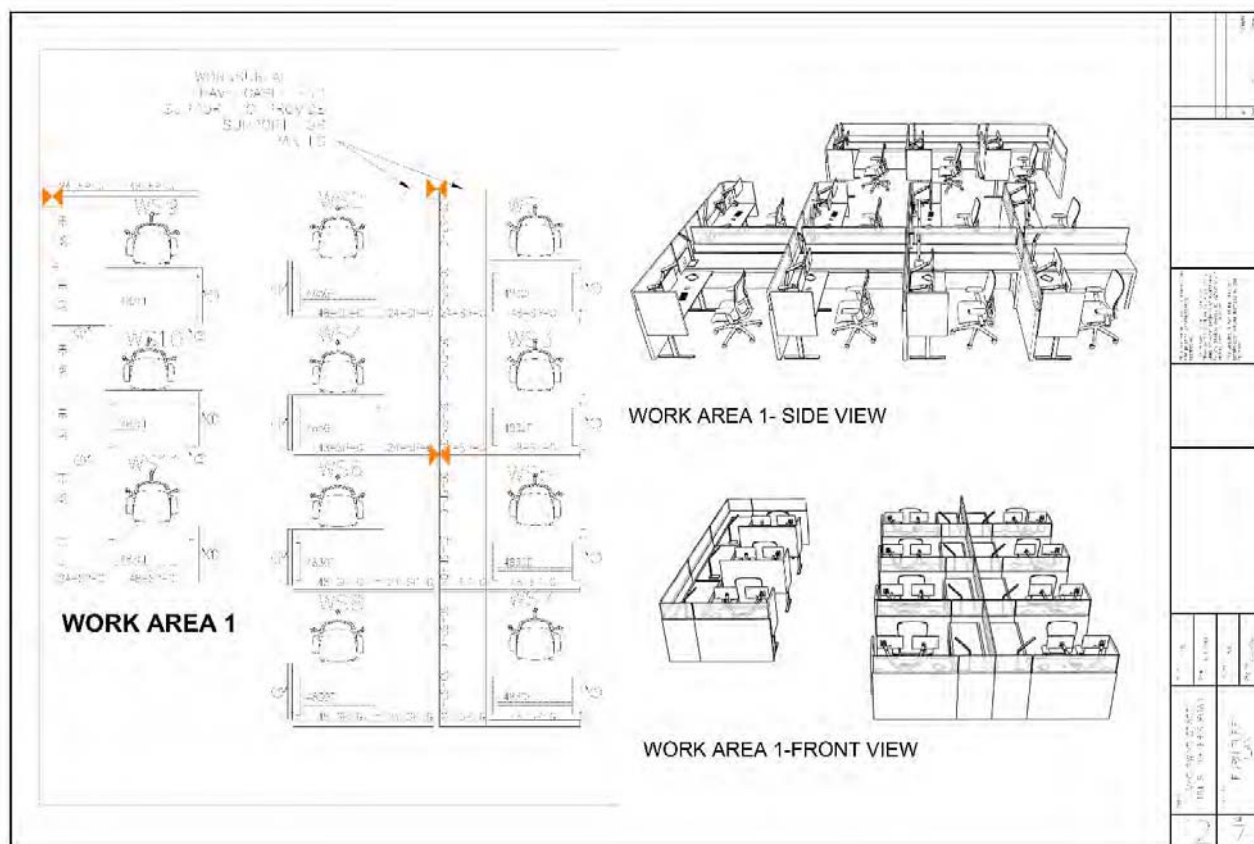
#### 2) Panel Details

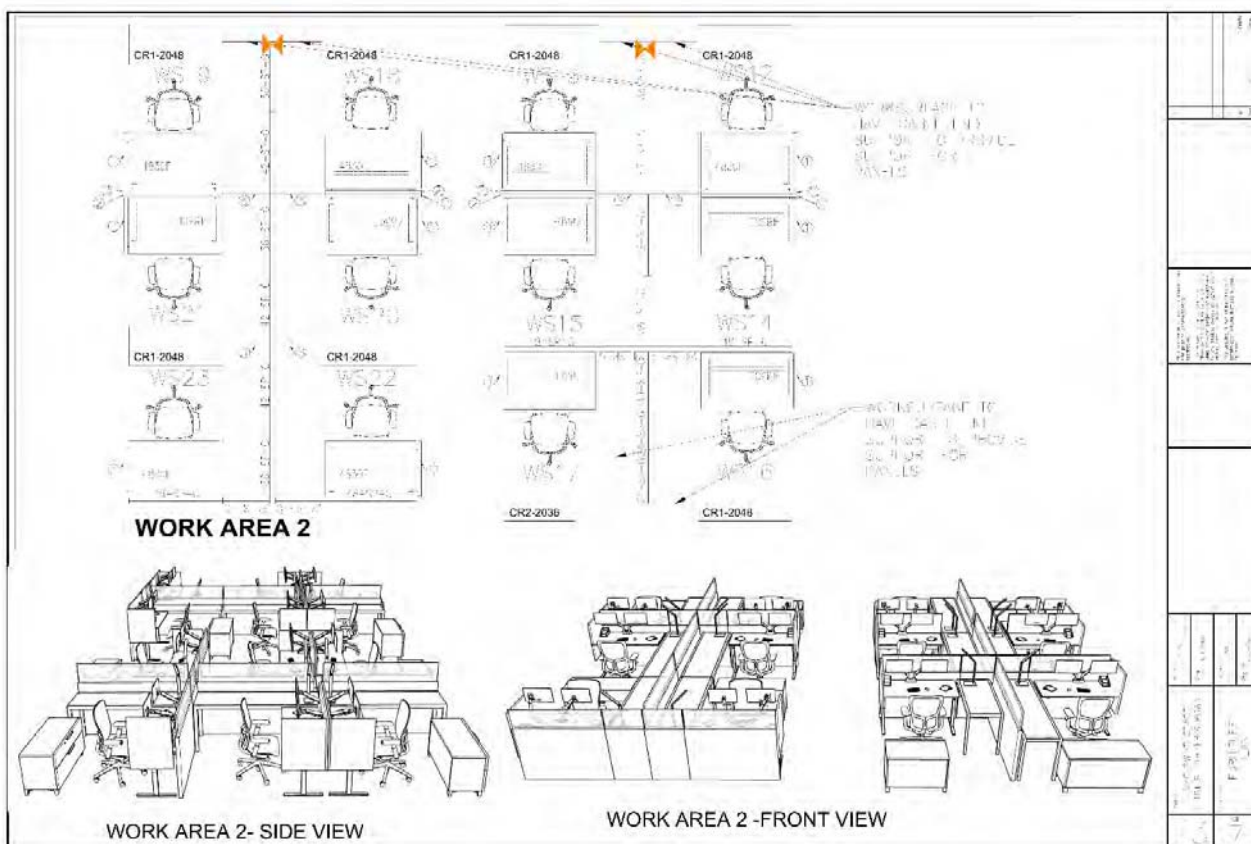
- a. All required panel heights: [Seated Privacy Add-on Height](#);
- b. When power is required, the power is located [below](#) work surface height; should a grouping of workstation types include shared panels and one side is identified as powered and the other side is non-powered, those panels affected must be powered.
- c. Type of power feed: [Power Pole](#).

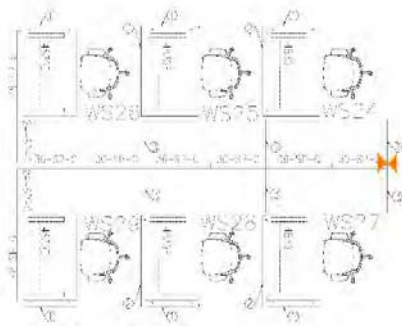
#### 3) Panel Matrix or Workstation Layout

\*\*\*See attached Panel Matrix or Workstation Layout\*\*\*

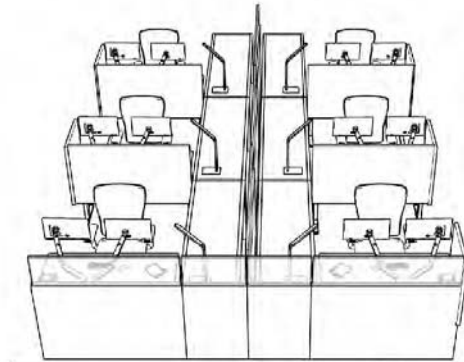




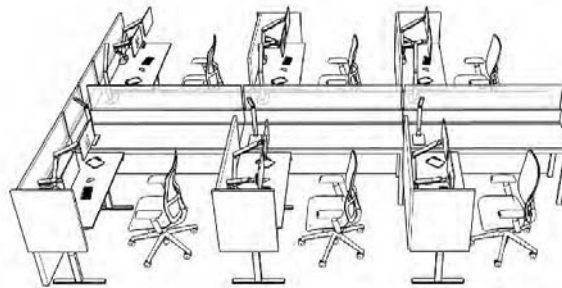




WORK AREA 3

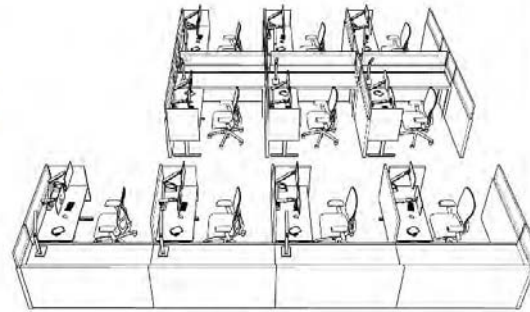
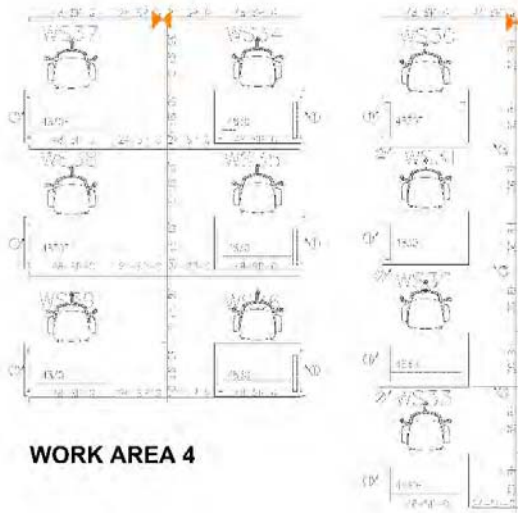


WORK AREA 3-FRONT VIEW

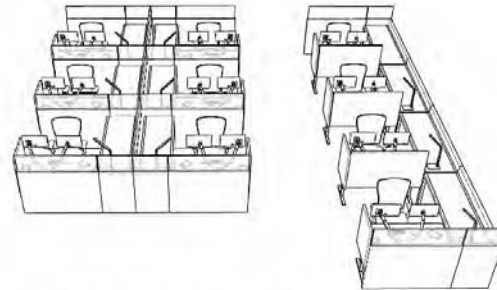


WORK AREA 3- SIDE VIEW

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WORK AREA 4- SIDE VIEW

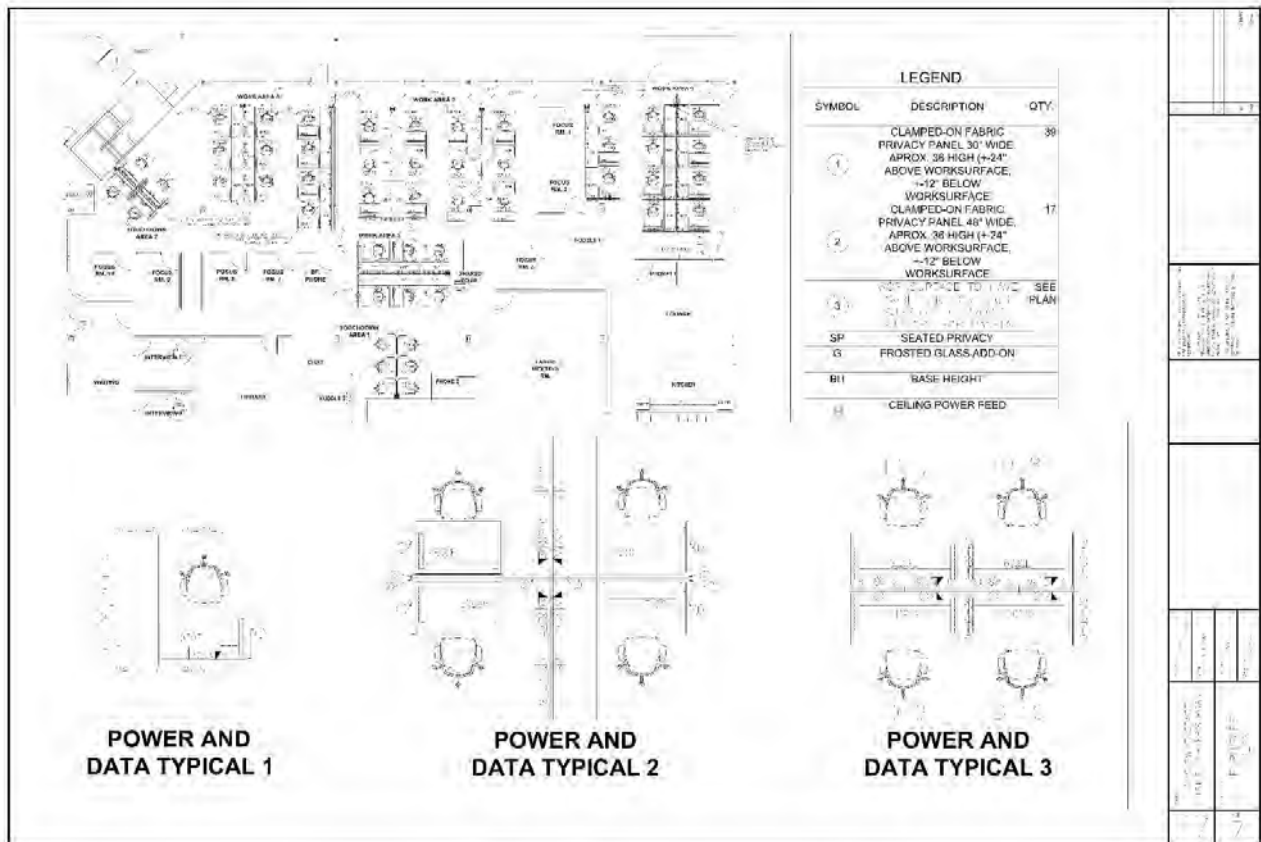


WORK AREA 4 -FRONT VIEW

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## ANNEX D ADDITIONAL SPECIFICATIONS, CERTIFICATIONS

This Annex includes the additional Specifications, Certifications associated with NSA products forming part of the requirement.

### 1. Specifications

See Annex A.

### 2. Certifications

#### .1 NSA Product Conformance

##### 2.1 NSA Product Conformance *(Required precedent to Issuance of a contract)*

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

\_\_\_\_\_  
Supplier's Signature

\_\_\_\_\_  
Date

#### NSA Product Conformance Certification *(applies after contract award)*

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.

## ANNEX E COVID-19 VACCINATION REQUIREMENT CERTIFICATION

The Contractor is to complete and submit the COVID-19 Vaccination Requirement Certification below with their bid.

### COVID-19 Vaccination Requirement Certification

I, \_\_\_\_\_ (first and last name), as the representative of  
 \_\_\_\_\_ (name of business) pursuant to  
 \_\_\_\_\_ (insert solicitation number), warrant and certify that all personnel that  
 \_\_\_\_\_ (name of business) will provide on the resulting Contract who access  
 federal government workplaces where they may come into contact with public servants will be:

- (a) fully vaccinated against COVID-19 with Health Canada-approved COVID-19 vaccine(s); or
  - (b) for personnel that are unable to be vaccinated due to a certified medical contraindication, religion or other prohibited grounds of discrimination under the *Canadian Human Rights Act*, subject to accommodation and mitigation measures that have been presented to and approved by Canada;
- until such time that Canada indicates that the vaccination requirements of the COVID-19 Vaccination Policy for Supplier Personnel are no longer in effect.

I certify that all personnel provided by \_\_\_\_\_ (name of business) have been notified of the vaccination requirements of the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel, and that the \_\_\_\_\_ (name of business) has certified to their compliance with this requirement.

I certify that the information provided is true as of the date indicated below and will continue to be true for the duration of the Contract. I understand that the certifications provided to Canada are subject to verification at all times. I also understand that Canada will declare a contractor in default, if a certification is found to be untrue, whether made knowingly or unknowingly, during the bid or contract period. Canada reserves the right to ask for additional information to verify the certifications. Failure to comply with any request or requirement imposed by Canada will constitute a default under the Contract.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Optional

For data purposes only, initial below if your business already has its own mandatory vaccination policy or requirements for employees in place. Initialing below **is not** a substitute for completing the mandatory certification above.

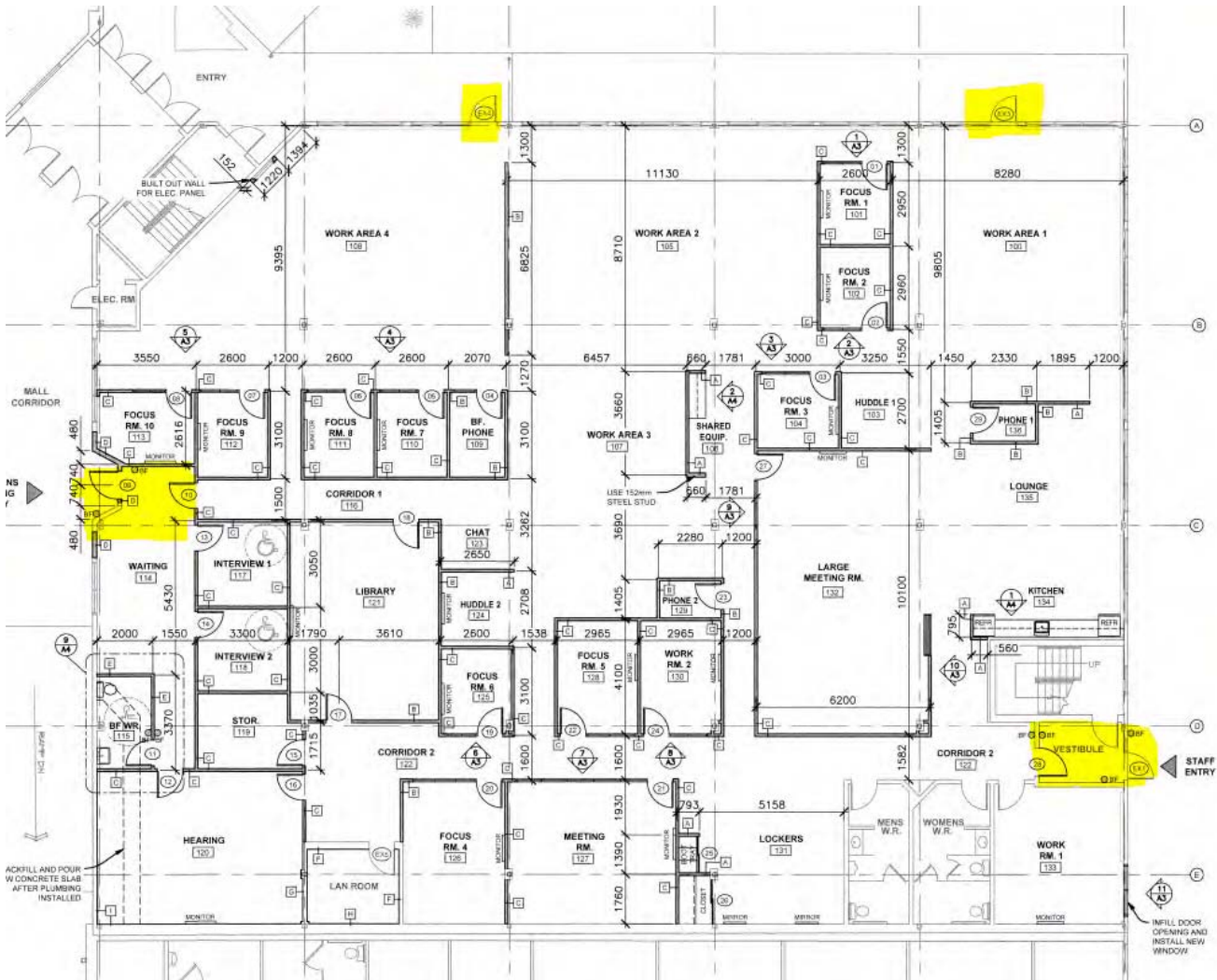
Initials: \_\_\_\_\_

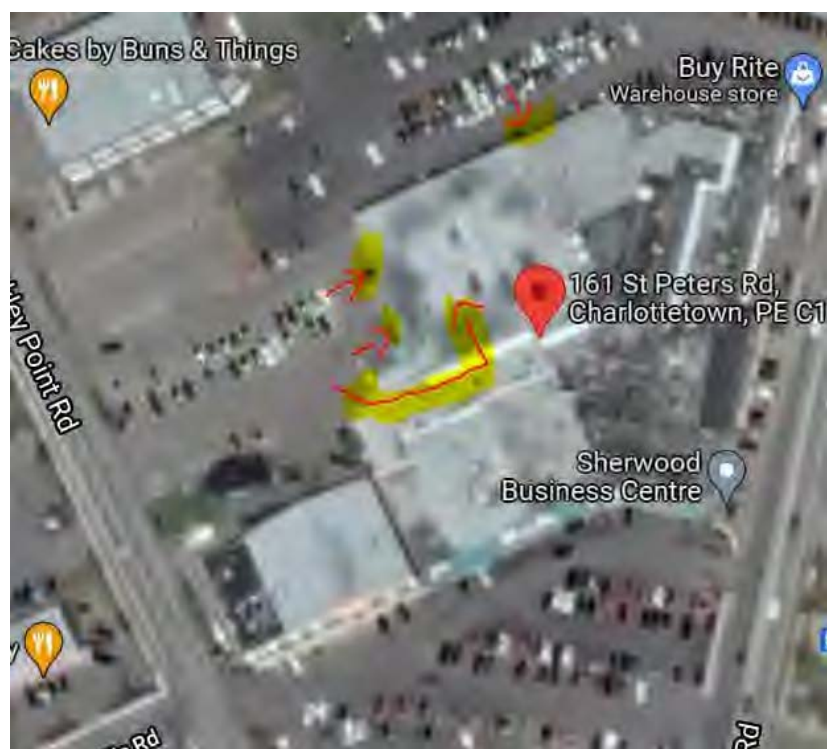
Information you provide on this Certification Form and in accordance with the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel will be protected, used, stored and disclosed in accordance with the Privacy Act. Please note that you have a right to access and correct any information on your file, and you have a right to file a complaint with the Office of the Privacy Commissioner regarding the handling of your personal information. These rights also apply to all individuals who are deemed to be personnel for the purpose for the Contract and who require access to federal government workplaces where they may come into contact with public servants.

## ANNEX F ACCESS TO SITE

The site is accessible by 4 areas with 36" wide doors (please see picture below).

A 53 foot trailer may be used for unloading but a smaller vehicle is recommended considering it is a public parking lot. Please note that no unloading equipment is available on site.







## PURCHASING OFFICE - BUREAU DES ACHATS

### CONTRACT – CONTRAT

Use “Canada accepts your bid” when you issued an RFB document, with Sections 1 and 2 completed, and the bidder has submitted a bid document.

**Canada accepts your bid to provide to Canada the goods, services or both described in the Contract in accordance with the conditions and at the prices set out in the Contract.**

**Le Canada accepte votre soumission de fournir au Canada les biens, services ou les deux décrits dans le contrat conformément aux conditions et aux prix prévus au contrat.**

Use “You are Requested” when you conducted a verbal solicitation, did not sent a RFB document to the bidder with Section 2 completed, and you did not review terms and conditions of Section 2 with the bidder

**You are requested to sell to the Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the supplies and services listed herein and on any attached sheets at the price or prices set out therefor.**

**Nous vous demandons de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans les présentes et aux annexes ci-jointes, les articles et les services énumérés dans les présentes et sur toute feuille ci-annexée, au(x) prix indiqué(s).**

Supplier to sign for a “You are Requested” contract only.

|  |      |
|--|------|
| The vendor hereby accepts this contract<br>Le fournisseur accepte le présent contrat                                     |      |
| Name, title of person authorized to sign (type or print)<br>Nom et titre du signataire autorisé (caractère d'impression) |      |
| Signature  | Date |

Return signed copy forthwith - Prière de retourner une copie dûment signée immédiatement

Modified by Furniture Division November 2021

|  |   |
|--|---|
| File No. – N° de dossier   |   |
| Date of Contract – Date du Contrat   |   |
| Contract No. - N° du contrat   | Amendment No. - N° de modification  |
| Client Reference No. (optional) - N° du référence du client (facultatif)   |   |
| Financial Code(s) – Code(s) financier(s)   |   |
| <b>Duty - Droits</b><br><br><input checked="" type="checkbox"/> Included<br>Inclus <input type="checkbox"/> Excluded<br>En sus   | <b>GST - TPS/ HST – TVH</b><br><br><input checked="" type="checkbox"/> Included<br>Inclus <input type="checkbox"/> Excluded<br>En sus |
| <b>FOB – FAB</b><br><br>DESTINATION  |   |
| <b>Destination</b><br><br>See Section 2, Annex A.<br><br>Voir Section 2, Annexe A.   |   |
| <b>Invoices - Original and two copies must be completed and sent to:</b><br><br><b>Factures – L’original et deux copies doivent être remplis et envoyés à :</b><br><br>See Section 2, Article 6.<br>Voir Section 2, Article 6. |   |
| <b>Address inquiries to : - Adresser toute demande de renseignements à :</b><br><br>See Section 2, Article 4.1.<br>Voir Section 2, Article 4.1.  |   |
| <b>Area Code and Telephone No.</b><br><br><b>Code régional et N° de téléphone</b>  | <b>Facsimile No.</b><br><br><b>N° de télécopieur</b>  |
| Total estimated cost – Coût total estimatif  |   |
| For the Minister – Pour le Ministre  |   |