



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scotia

B3J 1T3

Bid Fax: (902) 496-5016

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

### Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY  
REQUIREMENT

### Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique  
Acquisitions

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scot

B3J 1T3

<b>Title - Sujet</b> Digital Television Services Digital Television Services Juno & Tribute Tower	
<b>Solicitation No. - N° de l'invitation</b> W0100-222689/A	<b>Date</b> 2022-02-09
<b>Client Reference No. - N° de référence du client</b> W0100-22-2689	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$HAL-219-11450	
<b>File No. - N° de dossier</b> HAL-1-87163 (219)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Atlantic Daylight Saving Time ADT <b>on - le 2022-03-03</b> Heure Avancée de l'Atlantique HAA	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Richard, Linda K.	<b>Buyer Id - Id de l'acheteur</b> hal219
<b>Telephone No. - N° de téléphone</b> (902) 402-9059 ( )	<b>FAX No. - N° de FAX</b> (902) 496-5016
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Juno & Tribute Towers Buildings S105, S117 Stadacona, CFB Halifax HALIFAX Nova Scotia B3K3C5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Solicitation No. - N° de l'invitation  
W0100-222689  
Client Ref. No. - N° de réf. du client  
W0100-22-2689

Amd. No. - N° de la modif.  
File No. - N° du dossier  
HAL-1-87163

Buyer ID - Id de l'acheteur  
HAL219  
CCC No./N° CCC - FMS No./N° VME

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

1. Before award of a contract, the following conditions must be met:
  - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
  - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
  - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

### **1.2 Requirement**

The requirement is detailed under Annex A – Requirement.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.4 epost Connect service**

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

### **1.5 COVID-19 vaccination requirement**

This requirement is subject to the COVID-19 Vaccination Policy for Supplier Personnel. Failure to complete and provide the COVID-19 Vaccination Requirement Certification as part of the bid will render the bid non-responsive.

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

### 2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation.

**Note: For bidders choosing to submit using epost Connect for bids closing at the Bid Receiving Unit in Nova Scotia the email address is:**

**[TPSGC.RAReceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.RAReceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca)**

**Note:** Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

**Facsimile: 902-496-5016**

### 2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

## Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

## Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes ( ) No ( )**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

## Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes ( ) No ( )**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

## **2.4 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## **2.5 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## **2.6 Bid Challenge and Recourse Mechanisms**

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:

- Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications  
Section IV: Additional Information

- If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)  
Section II: Financial Bid (1 hard copy)  
Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.



In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) Include all environmental certification(s) relevant to your organization (e.g. ISO 14001, Leadership in Energy and Environmental Design (LEED), Carbon Disclosure Project, etc.)
- 2) Include all environmental certification(s) or Environmental Product Declaration(s) (EPD) specific to your product/service (e.g. Forest Stewardship Council (FSC), ENERGystar, etc.)
- 3) Unless otherwise noted, bidders are encouraged to submit bids electronically. If hard copies are required, bidders should:
  - a. use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
  - b. use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

#### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “1” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “1” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

The Bidder must comply with the Requirement as detailed in Annex A.

#### **4.1.2 Financial Evaluation**

*SACC Manual* Clause [A0220T](#) (2014-06-26), Evaluation of Price-Bid

#### **4.2 Basis of Selection**

##### **4.2.1 Basis of Selection**

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

### **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

#### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

##### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

## **5.1.2 Additional Certifications Required with the Bid**

### **5.1.2.1 COVID-19 vaccination requirement certification**

In accordance with the COVID-19 Vaccination Policy for Supplier Personnel, all Bidders must provide with their bid, the COVID-19 Vaccination Requirement Certification attached to this bid solicitation, to be given further consideration in this procurement process. This Certification incorporated into the bid solicitation on its closing date is incorporated into, and forms a binding part of any resulting Contract.

## **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

### **5.2.3 Additional Information**

Bidders must provide proof of the following:

1. Proof of good standing with the Nova Scotia Construction Safety Association (or equivalent);
2. Proof of Company safety program;
3. Installation technician(s) must have Confined Space Training;
4. Installation technician(s) must have Fall Arrest Training; and
5. Installation technician(s) must be WHMIS trained

#### **5.2.3.1 Status and Availability of Resources**

SACC Manual Clause A3005T (2010-08-16) Status and Availability of Resources

### 5.2.3.2 Education and Experience

5.2.3.2.1 SACC Manual clause A3010T (2010-08-16) Education and Experience

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

#### SECURITY REQUIREMENT FOR CANADIAN SUPPLIER: PWGSC FILE No. W0100-222689

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the CSP, PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP, PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
  - a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
  - b) *Contract Security Manual* (Latest Edition).

### 6.2 Requirement

The requirement is detailed under Annex "A" – Requirement.

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and->

guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

### **6.3.1 General Conditions**

2010C (2021-12-02), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

### **6.3.2 Supplemental General Conditions**

4005 (2012-07-16) Telecommunications Services and Products  
4013 (2021-11-29) Compliance with on-site measures, standing orders, policies and rules  
4014 (2021-11-29) Suspension of the Work

apply to and form part of the Contract.

## **6.4 Term of Contract**

### **6.4.1 Period of the Contract**

The period of the Contract is from April 1, 2022 to March 31, 2025 inclusive.

### **6.4.2 Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two additional one-year periods under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

## **6.5 Authorities**

### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Linda Richard  
Title: Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
Address: 1713 Bedford Row  
Halifax, NS B3J 1T3  
  
Telephone: (902) 402-9059  
Facsimile: (902) 496-5016  
E-mail address: linda.k.richard@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not

perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Project Authority

The Project Authority for the Contract is: (To be named upon award of contract)

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative (Please complete)

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## 6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

## 6.7 Payment

### 6.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B for a cost of \$ \_\_\_\_\_ insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.7.2 Limitation of Price**

SACC Manual clause C6000C (2017-08-17) Limitation of Price

### **6.7.3 Monthly Payment**

SACC Manual clause H1008C (2008-05-12) Monthly Payment

### **6.7.4 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

## **6.8 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **6.9 Certifications and Additional Information**

### **6.9.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

## 6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions 4005 (2012-07-16) Telecommunications Services and Products;
- (c) the supplemental general conditions 4013 (2021-11-29) Compliance with on-site measures, standing orders, policies and rules;
- (d) the supplemental general conditions 4014 (2021-11-29) Suspension of the Work;
- (e) the general conditions 2010C (2021-12-02), General Conditions - Services (Medium Complexity);
- (f) Annex A, Requirement;
- (g) Annex B, Basis of Payment;
- (h) Annex C, Security Requirements Check List;
- (i) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*)

## 6.12 Defence Contract

SACC Manual clause A9006C (2012-07-16) Defence Contract

## 6.13 SACC Manual Clauses

SACC Manual clause A9062C (2011-05-16) Canadian Forces Site Regulations

SACC Manual clause B1501C (2018-06-21) Electrical Equipment

SACC Manual clause B7500C (2006-06-16) Excess Goods

## 6.14 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "Dispute Resolution".



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## **6.15 Insurance**

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

## **ANNEX "A"**

### **REQUIREMENT**

Digital Television Services to Juno Tower and Tribute Tower located on the STADACONA Base, Department of National Defence (DND), Halifax, NS.

#### **1.0 Scope**

Juno Tower is an Accommodation facility on the Base of STADACONA. The facility contains 10 floors with a total of 160 rooms. Each of these accommodation rooms has a Hospitality Television.

Tribute Tower is an Accommodation facility that houses students taking courses within CFB Halifax. The facility contains 12 floors with a total of 315 rooms. Each room contains a television.

#### **1.1 Purpose**

Provide digital television services to Juno Tower (S017) and Tribute Tower (S117), STADACONA, Department of National Defence (DND), Halifax Regional Municipality.

#### **1.2 Additional Services**

Provide room occupants of base Accommodation (BACCN) buildings with the ability to order cable packages or additional services directly from the Contractor with no involvement or support from BACCN or DND. This must be billed outside the monthly consolidated invoice.

### **2.0 Security Clearances**

The Contractor must be able to obtain and maintain a company VCR (visitor clearance request) for the duration of the contract. The persons listed on the VCR must be able to obtain and maintain a level 2 security clearance for the duration of the contract.

#### **3.1 Tasks**

- The Contractor will supply, install, maintain, move, remove and repair all required hardware items related to the Cable Distribution Systems(s) as necessary to support the requirement. This excludes the Televisions themselves, which are the property of DND.
- This includes but is not limited to digital television converter boxes, remote control units, amplifiers, cable, HD boxes etc.
- The Contractor will distribute a digital HD television package to CFB Halifax's Base Accommodations buildings as identified in Annex C.
- The Contractor will provide a consolidated monthly invoice, or equivalent monthly report, itemizing by drop and physical location of these drops.

#### **3.2 Client Support**

CFB Halifax will replace/repair any damaged utility poles which carry the coax distribution on them which are located on DND property; however; the vendor will be responsible for re-running their cables after the replacement/repair at no cost to DND.

DND will not charge a Monthly Reoccurring Cost (MRC) for the use of DND utility poles which carry the coax distribution system.

## **1.0 GENERAL REQUIREMENTS**

- 1.1 General requirements, contract conditions and general deliverables for the installation of communications equipment, cabling and/or any required support infrastructure distribution systems, within S105.

## **2.0 INSTALLING AGENT TECHNICAL QUALIFICATIONS**

- 2.1 The Service Provider shall provide, if requested, satisfactory documented evidence that the installation technicians have taken and graduated from courses appropriate for the installation, termination and testing of the technology to be employed. This may include certifications from original equipment manufacturers, which would confirm that the designated technician(s) specified have been certified appropriately to install the manufacturer's products.
- 2.2 The Service Provider shall have good standing certification with Nova Scotia Construction Safety Association (or equivalent) and have a company safety program in place. Where applicable, the assigned employees installing outside plant service cables, are to possess a Nova Scotia Construction Safety Association Certification (or technical equivalent), demonstrating the technician has successfully met the requirements of a Confined Space Program and is confined space trained, WHMIS trained and where applicable have Fall Protection training, not at the Department of National Defence's (DND) expense.
- 2.3 In accordance with the DND Security Policy, a Security Requirements Checklist (SRCL) is required. The Service Provider is to have all employees and/or subcontracted employees possess a minimum security clearance of Reliability Status. In the event that a contracted installing agent's employee or sub-contracted employee does not qualify for a clearance, that employee shall not be permitted to conduct any work. An approved commissionaire escort may be used in lieu of a clearance to allow site access for the initial installation/activation. Throughout the remainder of the contract, all employees/technicians assigned to maintain the services must retain a valid clearance and have their name on an approved technician list. Clearances are available through Public Works Government Services Canada.

## **3.0 CONTRACTORS**

- 3.1 All sub-contracted installing agencies shall be identified in the original proposal. All sub-contractors shall meet the same technical qualifications as the general contractor.
- 3.2 Service Provider proposing to sub-contract any portion of the work shall provide a description of the work to the DND Contract Authority. Substitutions, additions or deletions shall not be made to the list of sub-contractors identified in the original proposal, without approval. The DND Technical Authority shall authorize changes to the list of sub-contracted work or workers.

#### **4.0 SUPERVISION AND CO-ORDINATION**

- 4.1 The DND Technical Authority will reside with the MARLANT BIS Client Services Project Officer position who reports to the head of department for client services at BIS.
- 4.2 Requests for technical information or assistance shall be forwarded to the DND Technical Authority through the Contract Authority/PWGSC:
- 4.3 On-site project activities will be supervised, co-ordinated and completed by the Service Provider.
- 4.4 The Service Provider shall liaise with the DND Technical Authority prior to commencement of on-site work.

#### **5.0 PROJECT SITE VISITS**

- 5.1 The Service Provider must be prepared to accompany the DND Technical Authority or any designated representative during the installation project.

#### **6.0 SITE EXAMINATION AND PREPARATION**

- 6.1 The Service Provider shall make arrangements, with the DND Technical Authority or designated representative to visit the installation site to determine if any unusual conditions are present, which might affect the installation.
- 6.2 The Service Provider shall carefully examine the site of the proposed work, in order to satisfy themselves as to all local conditions affecting the contract and to the detailed requirement of the installation.
- 6.3 The Service Provider shall have personal knowledge of the location(s) and shall acquaint themselves with the actual conditions with respect to support infrastructure including: conduit runs, electrical grounds, A/C electrical facilities, labour conditions and any site access restrictions.
- 6.4 Coordination is required by the Service Provider with the DND Technical Authority for duct space, steam tunnel racking/tray space or communication closet wall/rack/tray space allocation if required prior to installation of equipment and/or cables.
- 6.5 All costs associated with the make ready preparations of manholes, duct space and closet preparation shall be the responsibility of the Service Provider and not DND.

#### **7.0 SITE AND BUILDING CLEANING**

- 7.1 The Service Provider shall ensure the work area is in a clean, safe and tidy condition at all times during the installation and upon completion of the system installation prior to quality assurance inspection and handover.

## **8.0 SAFETY**

- 8.1 The Service Provider shall deliver, install, and integrate the cabling/ service/network system in accordance with accepted installation practices, while observing all local building, construction, electrical, fire codes and regulations. Any deficiencies shall be corrected prior to final acceptance of the system.
- 8.2 The Service Provider while completing their work, where applicable, must comply with all Occupational Health and Safety and Canada Labour Code laws and regulations.
- 8.3 Coordination is required with the Formation Halifax Base Fire Hall prior to the entrance of any Confined Space, steam tunnel or manhole within DND. Contact can be made through the DND Technical Authority.

If the Service Provider requires access to steam tunnels to provide service to the facility, they will be required to adhere to all industry safety standards and procedures. The applicable Installing Agent shall make evident their Nova Scotia Construction Safety Association Certification (or equivalent), demonstrating that the technicians performing the work have successfully met the requirements of a Confined Space Program. They shall be qualified to enter and work in these spaces. The tunnels in Formation Halifax DND Facilities are 'Class C' confined space

## **9.0 WORKMANSHIP**

- 9.1 The workmanship shall be of the highest quality and completed in accordance with the following installation standards:

The Canadian Electrical Code, current edition;  
The National Building Code, current edition;  
Provincial Building Code, current edition;  
TIA/EIA Telecommunications Building Wiring Standards – 526-7, 526-14, 568-1, 568-2, 568-3, 569, 570, 598, 606, 607, 758 or current equivalents;  
Special requirements indicated in the Statement of Requirement.

## **10.0 CHANGES TO STATEMENT OF REQUIREMENT**

- 10.1 Prior to any action by the Service Provider to change, add or delete items from the Statement of Requirement, they must be expressed in writing to the DND Contract Authority/PWGSC for approvals.
- 10.2 The approval to implement change will be distributed to all applicable parties.

## **11.0 INSPECTION**

- 11.1 Quality Assurance inspections, by DND Technical Authority, will be conducted at any time during and upon completion of the project.

## **12.0 MATERIALS**

- 12.1 All required cable, support infrastructure (wall mounted plywood backboards & equipment racks) and associated mounting/terminating hardware (equipment trays) will be the

responsibility of the Service Provider, if applicable, or otherwise stated in the Statement of Requirement.

**13.0 WARRANTY** (unless superseded by Contracting Authority Documentation).

- 13.1 The Service Provider shall accept responsibility to correct any deficiencies as a result of poor workmanship for a period of one year. Upon notification, all deficiencies shall be corrected within a 48-hour period.
- 13.2 The Service Provider shall provide full service support for equipment supplied during the warranty period. Upon notification of a service outage, the defective equipment/services shall be repaired within the same day.

**14.0 DND ACCEPTANCE**

- 14.1 The Service Provider is responsible for completing all of the installation tasks detailed in the Statement of Requirement. Clearing of project discrepancies is also the responsibility of the Service Provider.
- 14.2 Prior to final acceptance of the installed system, there will be a final Quality Assurance inspection. The DND Technical Authority (or delegate) and the Service Provider will conduct a visual inspection of all installed hardware to ensure that no deficiencies exist, IAW Statement of Requirement.
- 14.3 If deficiencies are present, the Service Provider shall be responsible for correcting them and incurring all associated costs.
- 14.4 The DND Technical Authority shall be completely satisfied that all deficiencies have been corrected prior authorizing the full payment of the contract.
- 14.5 Upon completion of the installation, DND shall become the owner of all installed inside building cabling, support infrastructure and applicable termination equipment and the entrance cable. The service provider shall own the active network equipment used to provide the service.

**15.0 PACKAGES AND CHANNEL REQUIREMENTS**

Packages are to include General Channels such as CBC/ATV/CBS  
TSN/Discovery/Sportsnet and be HD TV compatible

**Requested and Preferred Channels:**

A&E  
ABC  
AMI audio  
AMI TV  
AMI Tele  
APTN

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BNN Bloomberg  
CBC  
CBS  
CityTV  
CMT  
CPAC  
CTV  
CTV Comedy  
CTV Drama  
CTV New  
CTV Sci-Fi  
CTV2  
Discovery  
E!  
Fox  
GameTV  
Global  
HGTV  
History  
MTV  
Much  
NBC  
OMNI  
Ontario Legislative Assembly  
PBS  
RFI  
SNE  
SNO  
SNP  
SNW  
Stingray Country  
Stingray Hits  
Stingray Loud  
Stingray Naturescape  
Stingray Retro  
Stingray Vibe  
The Weather Network  
Treehouse  
TSC  
TSN 1, 3 4 & 5  
TLC  
TV1  
TV5  
UNIS  
Vision  
W  
YTV

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STATEMENT OF TECHNICAL REQUIREMENTS  
  
FOR  
  
PROVISION OF TELEVISION SERVICES

TO

JUNO TOWER

STADACONA, S-105

CFB HALIFAX

***MARLANT***



## **INTRODUCTION**

This Statement of Requirements (SOR) provides general requirements and detailed technical requirements for the provision of **HD Digital Television Services** and the associated distribution of these services within the accommodation section of Juno Tower Building, S-105, STADACONA Base, Halifax, NS

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- 3.0 COAXIAL CABLE SYSTEM "A" REQUIREMENTS
- 4.0 DIGITAL TELEVISION SERVICES

### **Section 2**

#### **CABLE INSTALLATION PRACTICES**

- 1.0 CABLE ROUTING AND TERMINATION
- 2.0 CABLE IDENTIFICATION
- 3.0 TECHNICAL ACCEPTANCE TESTS
- 4.0 BONDING AND GROUNDING

## SECTION 1

### S-105 TELEVISION SERVICES - TECHNICAL REQUIREMENTS

#### 1.0 PROJECT DESCRIPTION

Provision of **HD Digital Television Services** and distribution of these services to 160 accommodation rooms in Juno Tower, S-105. Stadacona, CFB Halifax.

1.1 The project shall include the supply, installation, termination and testing of any required television service entrance cable, also termination infrastructure and/or cable support facilities, (including any required network equipment, distribution taps, signal amplifiers, termination connectors, tap patch cords and/or sundry materials required for any part of the installation).

1.2 The television main equipment room is located in the Communications Room on the first floor (**NOT** in the Main Telecommunication Room MTR in the basement). It is distributed throughout the facility on a coaxial backbone riser system. For clarification there are two separate riser systems in place in the facility. The System "A" is dedicated for the accommodation rooms. The System "B" is dedicated for business systems and shall remain independent and will not be used to provide any services under this contract. The systems are labelled on site.

1.3 The fiber optic backbone riser system originates in the basement MTR and distributes throughout the facility communication rooms. If the service provider requires this fiber optic cable to distribute to the communication rooms, then all headend equipment could be located in the basement MTR, or a new riser/tie cable could be installed between the two communication rooms. The cost shall be part of this contract and the cable shall become property of DND after the termination of the contract.

1.4 Personal or Digital Video Recorder (PVR/DVR) units are **not** authorized.

1.5 Television Set –Top-Boxes are acceptable if the service provider requires them to distribute the signal to the required locations. There shall be no additional charges to the Government/Crown to provide these units. The cost would be part of the up front contract to provide service.

1.6 Accommodation room television (TV) sets already exist and are provided by DND. The TVs are currently connected to the horizontal coaxial distribution system in each communications room.

1.7 Patch cords from the service outlet to the television set are not part of this contract;

1.8 Government Furnished Equipment (GFE) is available for use and consists of the following:

- a. Existing System 'A' - FLEX 500 riser backbone coaxial cables, previously terminated;
- b. Existing RG-6U horizontal distribution coaxial cabling terminated, including existing splitters/taps in lockable wall mounted distribution boxes in each of the applicable communications room;
- c. Existing 62.5/125um multimode fiber optic riser cables from the MTR to each communications room;
- d. Cable distribution tray for supporting/ strapping cables in each Communications Room;
- e. Electrical Outlets supplied at each distribution box location for the use of applicable active equipment.

## **2.0 DETAILED DIGITAL CABLE SYSTEM REQUIREMENTS**

2.1 Ensure any required new cable installations are strapped very neatly onto the existing plywood and cable distribution tray, not crossing over any other cabling previously installed.

2.2 All newly required cable installations are to be secured to the existing plywood and cable distribution tray.

2.3 Supply and install, where required, any distribution taps and signal amplification in any of the System 'A' boxes.

2.4 If any portion of the service entrance cable/equipment is to be located on the roof of the facility, advance permission is required, this can be obtained from the Formation Halifax Construction Engineering Group and the building manager (liaise with the Technical Authority). There shall be no equipment mounted on the side of the building or any mounting equipment penetrating the roof membrane or break the integrity of the roof, by any means. If any installation is required it shall be securely strapped and meet all Building and Electrical Codes and meet or exceed all DND and Industry Cabling Standards and Procedures. All equipment shall be aesthetically installed and accurately labelled.

2.5 Any required cable installation, termination, testing and identification shall be IAW Annex A and the cost shall be borne by the Service Provider.

### **3.0 COAXIAL CABLE SYSTEM "A"**

3.1 Service entrance facilities shall be terminated in and distributed from the First Floor Communications Room TR 1-1.

3.2 Adequate wall space is available within TR 1-1 for additional equipment if required. Location, layout and wall space assignment shall be approved by the DND Technical Authority prior to the placement of any equipment. Due to the limited floor space available in TR 1-1 it may not be possible to install any additional data equipment racks. If additional television service distribution equipment is to be added to the existing equipment racks, then options for the layout and space can be discussed on site with the DND Technical Authority, prior to the placement of any equipment.

### **4.0 DIGITAL TELEVISION SERVICES**

4.1 Each bedroom/accommodation room shall have one activated Television outlet. Detailed requirements for each communications room are as follows:

- a. **TR-2** - Quantity 10, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 2nd floor.
- b. **TR-3** - Quantity 22, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 3rd floor.
- c. **TR-4** - Quantity 22, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 4th floor.
- d. **TR-5** - Quantity 22, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 5th floor.

- e. **TR-6** - Quantity 22, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 6th floor.
- f. **TR-7** - Quantity 22, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 7th floor.
- g. **TR-8** - Quantity 18, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 8th floor.
- h. **TR-9** - Quantity 18, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 9th floor.
- i. **TR-10** - Quantity 16, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 10th floor.
- j. **TR-11** - Quantity 16, System "A" horizontal distribution RG-6U coax cables and associated outlets are installed on the 11th floor.

4.2 The service provider shall provide access to specific channels at all activated outlets in accordance with Annex – B. The service provider shall provide a cost estimate with the bid that outlines the cost for basic cable and the cost for an upgrade to the next level up. The channels should include news, sports and weather. A list of channels for available packages is required with the bid.

## **SECTION 2**

### **CABLE INSTALLATION PRACTICES**

#### **1.0 CABLE ROUTING AND TERMINATION**

1.1 All service cables and connecting hardware installed IAW project directive shall meet or exceed industry and DND Standards and Practices and meet or exceed applicable National / Provincial Building, Construction, Fire and Canadian Electrical Codes.

1.2 Cables shall flow off the back and not through the rungs of the cable distribution tray.

1.3 All cable sheaths (outer jacket), ties and support straps will be black in colour.

1.4 Existing cable support ties will be replaced when adding additional cables, not strapped on top of existing bundle. Cable ties shall not be over-tightened. A properly tensioned cable tie does not compress the cable jacket and will allow slight movement.

1.5 Cable clips/straps and ties supporting the cables in all communications closets shall be spaced a maximum of 300mm apart.

1.6 Coordination is required with DND Technical Authority, for duct/racking space allocation in the manholes/steam tunnels, if required. Coaxial cables will be placed adjacent to or in the same duct, if possible, as the copper telephone cable feeding the applicable building.

1.7 Manhole ducts into the building shall be sealed upon completion with industry standard removable plugging compound.

1.8 All cables in manholes must be racked and neatly formed around the perimeter walls.

1.9 Manhole ducts shall be fitted with a 6mm polyethylene pull rope upon completion.

1.10 All conduit larger than 25mm shall have a pull-string installed upon completion.

## **2.0 CABLE IDENTIFICATION**

2.1 All cables in the steam tunnel shall be identified every 30 metres or when the cable enters or exits the steam tunnel/manhole with a plastic tag identifying: type of cable, size, origination & destination.

2.2 All cables in a communications closet shall be identified when the cable enters or exits the room with a tag identifying: type of cable, size, origination & destination.

## **3.0 TECHNICAL ACCEPTANCE TESTS**

3.1 Technical acceptance tests shall be delivered to the DND Technical Authority, in hard and soft copy, if requested.

## **4.0 BONDING AND GROUNDING**

4.1 All #6 AWG ground wire will be fitted with a dialectic compound (graphite/nolux), 2 hole, crimp type-compression connector and not a screw type ground lug or clamp, with the exception to the industry standard manufactured conduit grounding lugs.

4.2 All passive metallic equipment and boxes etc. shall be bonded to the communications ground buss bar by means of a #6 AWG green insulated, T90, nylon stranded bonding conductor. Spacing of the plastic, "P" type clips shall be a maximum of 300mm.

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STATEMENT OF TECHNICAL REQUIREMENTS

**FOR**

PROVISION TELEVISION BULK SERVICES

TO THE

TRIBUTE TOWER,

STADACONA S-117

FORMATION HALIFAX

***MARLANT***



## INTRODUCTION

This Statement of Requirements (SOR) provides general requirements and detailed technical requirements for the provision of **Digital Television Services** and the associated distribution of these services within Tribute Tower Building, Stadacona, S-17.

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### Section 2

#### CABLE INSTALLATION PRACTICES

1. CABLE ROUTING AND TERMINATION
2. CABLE IDENTIFICATION
3. TECHNICAL ACCEPTANCE TESTS
4. BONDING AND GROUNDING

## SECTION 1

### S-117 TELEVISION SERVICES - TECHNICAL REQUIREMENTS

#### 1.0 PROJECT DESCRIPTION

1.1 Provision of **Digital Television Services** and distribution of these services to 315 accommodations customers, in Tribute Tower, Building S-117, Stadacona, Formation Halifax.

1.2 The project shall include the supply, installation, termination and testing of any required television service entrance cable, also termination infrastructure and/or cable support facilities, (including any required network equipment, distribution taps, signal amplifiers, termination connectors, tap patch cords and/or sundry materials required for any part of the installation).

1.3 The television main equipment room shall be located in the Main Telecommunications Room on the first floor **as there is not a** communication Room in the basement on Level 0).

1.4 Service Provider High Definition (HD) Channels are not required by DND, but may be provided as part of the service package. **DND shall not incur extra services charges for HD channels.**

1.5 Personal or Digital Video Recorder (PVR/DVR) units are **not** authorized.

1.6 Television Set –Top-Boxes are acceptable if the service provider requires them to distribute the signal to the required locations. There shall be no additional charges to the Government/Crown to provide these units. The cost would be part of the up front contract to provide service.

1.7 Television sets are not part of this contract and are provided by DND;

1.8 Patch cords from the service outlet to the television set are part of this contract;

1.9 Government Furnished Equipment (GFE) shall consist of the following:

- a. Existing System - FLEX 500 riser backbone coaxial cables are installed.
- b. Existing RG-6U horizontal distribution coaxial cabling terminated at the user/TV outlet only, cables are coiled in a lockable wall mounted distribution boxes in each of the applicable Communications Room;

- c. Cable distribution tray for supporting/ strapping cables in each Communications Room;
- d. Electrical Outlets supplied at each distribution box location for the use of applicable active equipment.

## 2.0 DETAIL DIGITAL CABLE SYSTEM REQUIREMENTS

2.1 Ensure any required new cable installations are strapped very neatly onto the existing plywood and cable distribution tray, not crossing over any other cabling previously installed.

2.2 Supply and install, where required, any distribution taps and signal amplification in any of the System boxes.

2.3 If any portion of the service entrance cable/equipment is to be located on the roof of the facility, advance permission is required, this can be obtained from the Formation Halifax Construction Engineering Group and the building manager (liaise with the Technical Authority). There shall be no equipment mounted on the side of the building or any mounting equipment penetrating the roof membrane or break the integrity of the roof, by any means. If any installation is required it shall be securely strapped and meet all Building and Electrical Codes and meet or exceed all DND and Industry Cabling Standards and Procedures. All equipment shall be aesthetically installed and accurately labelled.

2.4 Any required cable installation, termination, testing and identification shall be IAW Annex A and the cost shall be borne by the Service Provider.

## 3.0 DIGITAL CABLE SYSTEM

3.1 Service entrance facilities shall be terminated in and distributed from the First Floor Main Telecommunications Room MTR.

3.2 Each bedroom/accommodation room shall have one activated Television outlet. Other outlets that required activation are in the kitchen area, cyber???? room and staff room. Detailed requirements for each communications room are as follows:

3.3 **Level 0- (Fed from MTR on LEVEL 1)** - Quantity 2, with horizontal distribution RG-6U coax cables and associated outlets are installed on the Basement floor.

3.4 **MTR** - Quantity 1, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 1<sup>st</sup> floor. Actual outlet to be activated must be indicated by the DND Technical Authority as there are numerous other cables that are not included in this contract. The spare cables shall remain unterminated in the MTR.

3.5 **TR-2** - Quantity 2, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 2nd floor. Actual outlets to be activated must be indicated by the DND Technical Authority as there are numerous other cables that are not included in this contract. The spare cables shall remain unterminated in the TR.

3.6 **TR-3** - Quantity 32, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 3rd floor.

3.7 **TR-4** - Quantity 32, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 4th floor.

3.8 **TR-5** - Quantity 32, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 5th floor.

3.9 **TR-6** - Quantity 32, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 6th floor.

3.10 **TR-7** - Quantity 32, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 7th floor.

3.11 **TR-8** - Quantity 32, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 8th floor.

3.12 **TR-9** - Quantity 32, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 9th floor.

3.13 **TR-10** - Quantity 32, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 10th floor.

3.14 **TR-11** - Quantity 32, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 11th floor.

3.15 **TR-12** - Quantity 22, activated horizontal distribution RG-6U coax cables and associated outlets are installed on the 12<sup>th</sup> floor.

3.16 The television Service Provider shall provide a cost estimate with the bid that outlines the cost for basic cable and the cost for the next level up that would include channels such as news, sports and weather. A list of channels for available packages is required with the bid.

## **SECTION 2**

### **1.0 CABLE ROUTING AND TERMINATION**

1.1 All service cables and connecting hardware installed IAW project directive shall meet or exceed industry and DND Standards and Practices and meet or exceed applicable National / Provincial Building, Construction, Fire and Canadian Electrical Codes.

1.2 Cables shall flow off the back and not through the rungs of the cable distribution tray.

1.3 All cable sheaths (outer jacket), ties and support straps will be black in colour.

- 1.4 Existing cable support ties will be replaced when adding additional cables, not strapped on top of existing bundle. Cable ties shall not be over-tightened. A properly tensioned cable tie does not compress the cable jacket and will allow slight movement.
- 1.5 Cable clips/straps and ties supporting the cables in all communications closets shall be spaced a maximum of 300mm apart.
- 1.6 Coordination is required with DND Technical Authority, for duct/racking space allocation in the manholes/steam tunnels, if required. Coaxial cables will be placed adjacent to or in the same duct, if possible, as the copper telephone cable feeding the applicable building.
- 1.7 Manhole ducts into the building shall be sealed upon completion with industry standard removable plugging compound.
- 1.8 All cables in manholes must be racked and neatly formed around the perimeter walls.
- 1.9 Manhole ducts shall be fitted with a 6mm polyethylene pull rope upon completion.
- 1.10 All conduit larger than 25mm shall have a pull-string installed upon completion.

## **2.0 CABLE IDENTIFICATION**

- 2.1 All cables in the steam tunnel shall be identified every 30 metres or when the cable enters or exits the steam tunnel/manhole with a plastic tag identifying: type of cable, size, origination & destination.
- 2.2 All cables in a communications closet shall be identified when the cable enters or exits the room with a tag identifying: type of cable, size, origination & destination.

## **3.0 TECHNICAL ACCEPTANCE TESTS**

- 3.1 Technical acceptance tests shall be delivered to the DND Technical Authority, in hard and soft copy, if requested.

## **4.0 BONDING AND GROUNDING**

- 4.1 All #6 AWG ground wire will be fitted with a dielectric compound (graphite/nolux), 2 hole, crimp type-compression connector and not a screw type ground lug or clamp, with the exception to the industry standard manufactured conduit grounding lugs.
- 4.2 All passive metallic equipment and boxes etc. shall be bonded to the

communications ground buss bar by means of a #6 AWG green insulated, T90, nylon stranded bonding conductor. Spacing of the plastic, "P" type clips shall be a maximum of 300mm.

## ANNEX B

### BASIS OF PAYMENT

Annex B must be completed in full with the submission.

Contractor must supply firm prices in Canadian dollars. The price is not to include tax but taxes are to be shown separately on each invoice.

#### TABLE A

Initial 3 Year Contract – Installation with 3 Years of Digital Cable Service

Item	Service	Unit Price (a)
1	Installation as per Annex A – Requirement	\$

Item	Service	Quantity (b)	Monthly Price (c)	Total (b) x (c)
2	MRC Digital Cable Services Juno Tower	160	\$	\$
3	MRC Digital Cable Services Tribute Tower	315	\$	\$
<b>TOTAL PER YEAR (d)</b>				\$

#### TOTAL FOR CONTRACT PERIOD – 3 YEARS

Total Installation (a)	\$
Total Contract Period (d) x 3 = e	\$
<b>TOTAL (a) + (e) = (f)</b>	\$

**TABLE B – OPTION YEAR 1**

tem	Service	Quantity (b)	Monthly Price (c)	Total (b) x (c)
2	MRC Digital Cable Services Juno Tower	160	\$	\$
3	MRC Digital Cable Services Tribute Tower	315	\$	\$
<b>TOTAL OPTION YEAR 1 (g)</b>				\$

**TABLE C – OPTION YEAR 2**

Item	Service	Quantity (b)	Monthly Price (c)	Total (b) x (c)
2	MRC Digital Cable Services Juno Tower	160	\$	\$
3	MRC Digital Cable Services Tribute Tower	315	\$	\$
<b>TOTAL OPTION YEAR 2 (h)</b>				\$

**GRAND TOTAL**

Total Contract Period (f)	\$
Total Option Year 1 (g)	\$
Total Option Year 2 (h)	\$
<b>TOTAL (f) + (g) + (h)</b>	<b>\$</b>



Solicitation No. - N° de l'invitation

W7707-227128

Client Ref. No. - N° de réf. du client

W7707-22-7128

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-1-87131

Buyer ID - Id de l'acheteur

HAL219

CCC No./N° CCC - FMS No./N° VME

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## **ANNEX "C"**

### **SECURITY REQUIREMENTS CHECK LIST**

**Please see attached.**

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## **ANNEX “1” to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ ( ) VISA Acquisition Card;
- ☐ ( ) MasterCard Acquisition Card;
- ☐ ( ) Direct Deposit (Domestic and International);
- ☐ ( ) Electronic Data Interchange (EDI);
- ☐ ( ) Wire Transfer (International Only);
- ☐ ( ) Large Value Transfer System (LVTS) (Over \$25M)

## ANNEX "D"

### COVID-19 VACCINATION CERTIFICATION

I, \_\_\_\_\_ (*first and last name*), as the representative of  
\_\_\_\_\_ (*name of business*) pursuant to  
\_\_\_\_\_ (*insert solicitation number*), warrant and certify that all  
personnel that \_\_\_\_\_ (*name of business*) will provide on the  
resulting Contract who access federal government workplaces where they may come into contact with  
public servants will be:

- a) \_\_\_\_\_ fully vaccinated against COVID-19 with Health  
Canada-approved COVID-19 vaccine(s); or
- b) \_\_\_\_\_ for personnel that are unable to be vaccinated due  
to a certified medical contraindication, **religion or other prohibited grounds of discrimination under  
the Canadian Human Rights Act**, subject to accommodation and mitigation measures that have  
been presented to and approved by Canada;

until such time that Canada indicates that the vaccination requirements of the COVID-19 Vaccination  
Policy for Supplier Personnel are no longer in effect.

I certify that all personnel provided by \_\_\_\_\_ (*name of business*) have been notified of the  
vaccination requirements of the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel, and  
that the \_\_\_\_\_ (*name of business*) has certified to their compliance with this requirement.

I certify that the information provided is true as of the date indicated below and will continue to be true for  
the duration of the Contract. I understand that the certifications provided to Canada are subject to  
verification at all times. I also understand that Canada will declare a contractor in default, if a certification  
is found to be untrue, whether made knowingly or unknowingly, during the bid or contract period. Canada  
reserves the right to ask for additional information to verify the certifications. Failure to comply with any  
request or requirement imposed by Canada will constitute a default under the Contract.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Optional

For data purposes only, initial below if your business already has its own mandatory vaccination policy or  
requirements for employees in place. Initialing below **is not** a substitute for completing the mandatory  
certification above.

Initials: \_\_\_\_\_

Information you provide on this Certification Form and in accordance with the Government of Canada's COVID-19  
Vaccination Policy for Supplier Personnel will be protected, used, stored and disclosed in accordance with the  
Privacy Act. Please note that you have a right to access and correct any information on your file, and you have a  
right to file a complaint with the Office of the Privacy Commissioner regarding the handling of your personal  
information. These rights also apply to all individuals who are deemed to be personnel for the purpose for the  
Contract and who require access to federal government workplaces where they may come into contact with public  
servants.



SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE			
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction Base Administration-Accommodations	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Requirement for a company to provide digital television services to Juno Tower (S105) and Tribute Tower (S117) in Stadacona Base, Halifax, NS.			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No Non	<input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>	
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	
Not releasable À ne pas diffuser <input type="checkbox"/>			
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information			
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>	
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>	
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>	
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>	
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>	
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>	



**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No / Non ☐ Yes / Oui

If Yes, indicate the level of sensitivity:

Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No / Non ☐ Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis



RELIABILITY STATUS  
COTE DE FIABILITÉ



CONFIDENTIAL  
CONFIDENTIEL



SECRET  
SECRET



TOP SECRET  
TRÈS SECRET



TOP SECRET – SIGINT  
TRÈS SECRET – SIGINT



NATO CONFIDENTIAL  
NATO CONFIDENTIEL



NATO SECRET  
NATO SECRET



COSMIC TOP SECRET  
COSMIC TRÈS SECRET



SITE ACCESS  
ACCÈS AUX EMPLACEMENTS

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work? On DND premises, unscreened pers. may only access public/reception zone.  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☐ No / Non ☒ Yes / Oui

If Yes, will unscreened personnel be escorted?

Dans l'affirmative, le personnel en question sera-t-il escorté? ☒ No / Non ☐ Yes / Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No / Non ☐ Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No / Non ☐ Yes / Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No / Non ☐ Yes / Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No / Non ☐ Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No / Non ☐ Yes / Oui



**PART C - (continued) / PARTIE C - (suite)**

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
				CONFIDENTIEL		TRÈS SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL		COSMIC COSMIC TRÈS SECRET	A	B	C	CONFIDENTIEL		TRÈS SECRET
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No  
Non

☐ Yes  
Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".**

**Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.**

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No  
Non

☐ Yes  
Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).**

**Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).**



**PART D - AUTHORIZATION / PARTIE D - AUTORISATION**

**13. Organization Project Authority / Chargé de projet de l'organisme**

Name (print) - Nom (en lettres moulées) Marion Gillespie	Title - Titre IT Project Management Officer	Signature GILLESPIE, MARION 656	Digitally signed by GILLESPIE, MARION 656 Date: 2021.10.08 12:02:36 -03'00'
Telephone No. - N° de téléphone 902-427-0769	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel Marion.Gillespie@forces.gc.ca	Date Oct 8, 2021

**14. Organization Security Authority / Responsable de la sécurité de l'organisme**

Name (print) - Nom (en lettres moulées) Mark Erasmo	Title - Titre Senior Security Analyst	Signature ERASMO, MARK 761	Digitally signed by ERASMO, MARK 761 DN: cn=ERASMO, MARK 761 OU=INTERN, CN=ERASMO, MARK 761 Reason: I am the author of this document Location: your signing location here Date: 2021.10.28 14:01:31 -04'00' Form PDF Editor Version: 11.0.0
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	UNCLASSIFIED - NON CLASSIFIÉ

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?  
Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

☐ No / Non ☒ Yes / Oui

**16. Procurement Officer / Agent d'approvisionnement**

Name (print) - Nom (en lettres moulées) Linda Richard	Title - Titre Supply Specialist	Signature Richard, Linda	Digitally signed by: Richard, Linda DN: CN = Richard, Linda C = CA O = GC OU = PWGSC-TPSGC Date: 2022.02.09 11:46:44 - 04'00'
Telephone No. - N° de téléphone 902-402-9059	Facsimile No. - N° de télécopieur 902-496-5016	E-mail address - Adresse courriel linda.k.richard@pwgsc.gc.ca	Date February 9, 2022

**Ali Mussa**

**Quality Control Officer**

**Ali.Mussa@tpsgc-pwgsc.gc.ca**

Digitally signed by  
Mussa, Ali  
Date: 2021.11.18  
14:08:25 -05'00'

Address - Adresse courriel

Date