

RETURN SUBMISSIONS TO:

Canadian Energy Regulator
Suite 210, 517 Tenth Avenue SW
Calgary, AB, Canada T2R 0A8
Bid Email:
proposals.propositions@cer-rec.gc.ca

REQUEST FOR STANDING OFFER

Comments

THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT

Proposal To: Canadian Energy Regulator

We hereby offer to sell to the Canadian Energy Regulator, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

On behalf of the bidder, by signing below, I confirm that I have read the entire bid solicitation including the documents incorporated by reference into the bid solicitation and I certify that:

1. The bidder considers itself and its products able to meet all the mandatory requirements described in the bid solicitation;
2. This bid is valid for the period requested in the bid solicitation;
3. All the information provided in the bid is complete, true and accurate; and
4. If the bidder is awarded a contract, it will accept all the terms and conditions set out in the resulting contract clauses included in the bid solicitation.

Title		
Indigenous Monitoring Services		
Solicitation No.	Amendment No	Date
84084-21-0200	01	2022-02-15
Solicitation Closes		Time Zone
at	02:00 PM – 14h00	Mountain Standard Time (MST)
on	2022-02-24	
F.O.B.		
Plant: <input type="checkbox"/>	Destination: <input checked="" type="checkbox"/>	Other: <input type="checkbox"/>
Address inquiries to:		
Frances Todd		
Area code and Telephone No.	Facsimile No. / E-mail	
403-615-6137	Fran.todd@cer-rec.gc.ca	
Destination – of Goods, Services, and Construction:		
See herein		

Instructions: See Herein

Delivery required	Delivery offered
See Herein	
Vendor/firm Name and Address	
Telephone No.	
E-mail	
Name and title of person authorized to sign on behalf of Vendor/firm (type or print)	
Signature	Date



Amendment 01

Responses to questions:

1. What is the competition process for determining the Indigenous Monitors?
 - The Request for Standing Offers (RFSO) that is published to Canada Buy and Sell ([CER – The CER's Indigenous Monitoring Program for the Nova Gas Transmission Ltd \(NGTL\) system \(cer-rec.gc.ca\)](#)) describes the criteria that will be used to assess the bids for standing offers.
 - Bidders that receive a standing offer will then apply their own criteria for hiring Indigenous Monitors, provided the security and work requirements that are described in the Statement of Work (Annex A to the RFSO) are met.
2. Is there a possibility, other Indigenous businesses/communities from other Nations would be placed on projects within our traditional homelands?
 - The CER and its Indigenous Monitoring Partners strive to involve local IMs in inspections of construction projects, however, that is not always possible given other constraints (e.g. the number of IMs that the CER can involve is partly limited by the number of inspections we will have to conduct). At times, Indigenous Monitors travel along with the inspection team to conduct inspections. These inspections may or may not be in their own communities' traditional homelands due to these constraints.
3. Upon selection of the successful candidates, what is the assurance that reporting be provided back to the Nation Government in which the work is being completed on?
 - The Indigenous Monitors are encouraged to communicate with members of their community leading up to and following inspections, and at other points in the program. The inspections reports, with observations by Indigenous Monitors, can be shared with the community members and are posted on the CER website for all Nations to review.
4. What is the estimated amount of work expected? (Days, weeks)
 - The amount of work will depend on the CER's inspection schedule, findings in the field, other priorities, etc. The RFSO includes an estimated 8 to 12 inspections in section 7 of Annex A – Statement of Work. These inspections would be split among the available IMs in the whole program for the NGTL system. The typical field inspection includes 4-5 days in the field as well as time for preparation and follow-up.
5. How do we ensure that during the Inspection Activities, the interests, impacts and proposed mitigations are followed up on?
 - Unless confidential, the interests and potential impacts of concern raised during the hearing process are included in the Company's Environmental Protection Plan (EPP) or other relevant condition filings. The EPP also includes the mitigation measures meant to address these concerns, if environmental in nature.
 - The inspections are intended to check that all required mitigations, such as those included in the EPP, are being implemented. Any mitigations that are not being implemented could be observed as a 'non-compliance', and the company would be required to address the compliance issues.



- The inspection process includes follow up activities, and the reports are not 'closed' until the inspection team is satisfied that the pipeline company has adequately addressed all compliance issues that were observed during the inspection.
6. By employing an Indigenous owned business, this does not necessarily fulfill adequate Indigenous participation or input.
- The CER developed the NGTL IM Program based on learnings and feedback from the Indigenous Advisory Monitoring Committees for the Trans Mountain Expansion Project and Enbridge Line 3 replacement project, with the goal of having Indigenous Monitors ready to participate in inspections for NGTL 2021 construction activities. The CER recognizes that a group of Indigenous businesses does not represent the interests of all the impacted Nations and is currently exploring different approaches for regulatory oversight for the NGTL system. The CER expects this program will continue to evolve to better fulfill adequate Indigenous participation in oversight activities.
7. How long is the training program required for the Indigenous Monitors?
- There are several elements to the training program that are described in Appendix 1 to Annex A – Statement of Work, in the RFSO document. In short, the IMs need to have all the required safety certificates, the CER will organize a training sessions (likely to be held over 5-10 days) with input from the Indigenous Businesses, and the Contractors are expected to provide training and support for their IMs as well.



– Add Fillable forms for all the documents in the Request for Standing Offer

To simplify the RFSO Process we have developed PDF fillable forms for all the requested documents/Certifications

To ensure bids are valid, Canada has provided a list of documents within the Request for Standing Offer that must be completed and submitted to form one part of your proposed bid submission: (it has been designed as checklist for your convenience)

Documentation Description	Completed/Signed	Yes	No	Bid Package	
Part 1. Technical Submission					
Front page of the solicitation document	Signed and Dated			Yes	
Front page of all amendment documents	Signed and Dated			Yes	
Annex J – The fillable form for the Technical Criteria.	Completed			Yes	
Part 2. Financial Submission					
Annex B – Basis of Payment	Completed			Yes	
Part 3. Certifications					
2.3 Former Public Servant	Questions Answered			Yes	
Certifications in Section 5 to be completed					
5.1.2.1 Set Aside for Aboriginal Business	Completed, Signed and Dated			Yes	
5.1.2.3 COVID-19 Vaccination Requirement Certification	Completed, Signed and Dated			Yes	
5.2.1 Integrity Provisions – required Documentation				Yes	
5.2.2 Federal Contractors Program for Employment Equity – Standing Offer Certification	Completed, Signed and Dated			Yes	
Annex C – Criminal Record Verification Requirement	Signed			Yes	
Annex G – COVID-19 Vaccination Certification	Signed			Yes	
Annex H – Electronic Payment Instruments	Completed			Yes	
Annex I – Employment Equity Certification	Completed			Yes	

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.