

**ADDENDUM No. 1****OFFICE FURNITURE**

Following are questions(s) (Q.); answer(s) (A.); modification(s) (M.) and notice(s) (N.) regarding Notice of Planned Procurement NPP 2022-3381.

Unless otherwise specified, capitalized words and terms have the meaning set out in the NPP. All questions were received in English. In the event of any discrepancy, inconsistency or conflicts between the wording of the English or French version of this Addendum #1 or any related documents, the wording of the English version shall prevail.

**Q1. Our company has not yet gone through the Security Clearance process and as I understand it, we need a sponsor to initiate the process. Are you able to sponsor us through the process?**

A1. CDIC will sponsor any supplier who is awarded a contract with security requirements, as a result of the subsequent RFP process, who does not already have valid security clearance at the required level.

**Q2. The document you've requested to be filled out stating our intentions for this requirement includes a list of "Mandatory Requirements". Can you please confirm that at this time CDIC is not asking for documentation or anything else proving we meet those requirements? That we are simply to fill out the form and submit while keeping in mind we will have to provide this information at a later date?**

A2. CDIC confirms that the requirement for this NPP is to simply fill out the Expression of Interest form, and that compliance with the Mandatory Requirements will be assessed at the RFP stage.

**ALL OTHER TERMS AND CONDITIONS OF THE NPP REMAIN UNCHANGED.**

**[END OF ADDENDUM No.1]**