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Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires**Vendor/Firm Name and Address**

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services - EL Division/Services

professionnels en informatique - division EL

Terrasses de la Chaudière 4th Floor

10 Wellington Street

Gatineau

Québec

K1A 0S5

Title - Sujet Informatics Professional Serv DSB Services Professionnels en Informatique pour DGSN	
Solicitation No. - N° de l'invitation E60ZR-211390/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 20211390	Date 2022-02-28
GETS Reference No. - N° de référence de SEAG PW-\$\$EL-637-40582	
File No. - N° de dossier 637el.E60ZR-211390	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2022-03-28 Heure Normale du l'Est HNE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Bitsene, Marlene	Buyer Id - Id de l'acheteur 637el
Telephone No. - N° de téléphone (613) 858-9976 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

**BID SOLICITATION # E60ZR-211390/A
FOR A CONTRACT AGAINST A SUPPLY ARRANGEMENT FOR TASK- BASED
INFORMATICS PROFESSIONAL SERVICES (TBIPS)**

WORKSTREAM 1 – WEB DEVELOPMENT

A1 APPLICATION/SOFTWARE ARCHITECT – LEVEL 2, LEVEL 3

A6 PROGRAMMER/SOFTWARE DEVELOPER – LEVEL 2

A7 PROGRAMMER/ANALYST – LEVEL 2

A8 SYSTEM ANALYST – LEVEL 2

A11 TESTER – LEVEL 2, LEVEL 3

A14 WEB DEVELOPER – LEVEL 2

B1 BUSINESS ANALYST – LEVEL 2

B14 TECHNICAL WRITER – LEVEL 3

I2 DATABASE ADMINISTRATOR – LEVEL 3

I3 DATABASE ANALYST / IM ADMINISTRATOR – LEVEL 3

P10 PROJECT SCHEDULER – LEVEL 3

WORKSTREAM 2 – STRATEGIC DEVELOPMENT

B1 BUSINESS ANALYST – LEVEL 3

B7 BUSINESS TRANSFORMATION ARCHITECT – LEVEL 3

B14 TECHNICAL WRITER – LEVEL 3

I11 TECHNOLOGY ARCHITECT – LEVEL 2, LEVEL 3

P5 PROJECT EXECUTIVE – LEVEL 3

P7 PROJECT COORDINATOR – LEVEL 3

P9 PROJECT MANAGER – LEVEL 3

P12 RISK MANAGEMENT SPECIALIST – LEVEL 2

**FOR
PUBLIC SERVICES AND PROCUREMENT CANADA (PSPC)**

The Request for Proposal (RFP) Amendment 002 is raised to answer questions received from Bidders and includes an amendment.

QUESTIONS AND ANSWERS

Q4 - With respect to M.1.2 for both Workstream 1 and Workstream 2, item A asks for “at least 2 contracts, issued by an organization or group of organizations.” Could PSPC please clarify what is meant by “group of organizations”? Please confirm Bidders must submit two singular contracts, not large umbrella contracts such as TBIPS or TSPS used by a group of organizations.

A4 - The Bidder must have been directly awarded at least 2 contracts, issued by an organization or group of organizations in a government environment (for example, federal, provincial, municipal, state) private sectors are also acceptable

The contract for IT professional services must have had a minimum total value (including Applicable Taxes) to the Bidder of \$2,000,000 (in Canadian dollars); it does not need to be a TBIPS or TSPS as long as the task are clearly identified to match the categories in the RFP.

Q5 - With respect to M.1.3 and R.1.3 for both Workstream 1 and Workstream 2, the list of resource categories includes Levels and sometimes multiple levels. Could PSPC please confirm:

- a) Bidders may submit resources that are the same level or higher. For example, for Workstream 1 where it lists System Analyst, Level 2, Bidders can submit resources that were placed in the System Analyst, Level 3, category.
- b) Where two Levels are listed, it is sufficient to submit resources at one of the requested levels. For example, for Workstream 1 where it lists Application/Software Architect Level 2&3, Bidders can submit resources at either level, and are not required to demonstrate both levels on a single contract.

A5 -

- a) Yes, the bidders may submit resources that are the same level or higher.
- b) Yes, the bidders can submit resources at either level, and are not required to demonstrate both levels on a single contract but can on two separate contracts.

Q6 - With respect to M.1.3 and R.1.3 for both Workstream 1 and Workstream 2, it is unclear what PSPC expects in terms of the letter signed by the client:

- In the criteria item iv., the RFP states: For equivalent resource categories under a different title the Bidder must provide a letter signed by the client, or an email confirmation from the client, not by the Bidder, to certify that the tasks performed by the Resource Category (or Categories) and Level under each of the identified contract(s) include a minimum of 50% of the tasks identified in Article 3.2 of Annex A – Statement of Work;

- However in the Client Reference Form for M.1.3, the RFP states: The requirement to list at least 50 % of the Statement of Work tasks applies to the “equivalent resources” and does not apply to referenced contracts that include the same or higher level categories of the RFP. However a summary of the scope, resource categories provided and key responsibilities specific to the development of the Informatics professional services must be provided and supported by a letter signed by the client or an e-mail confirmation from the client and not by the bidder.

A) Could PSPC please confirm Bidders must have the information in criteria item iv signed by clients only for contracts where resources were placed under a different title (i.e. non-matching TBIPS categories)?

B) Are Bidders expected to get the additional information outlined in the Client Reference Form signed as well?

- o If yes, and Bidders expected to get the information outlined in the Client Reference Form signed as well, could PSPC please confirm if we are required to get this information signed for all contracts, even if we are using direct-match TBIPS categories?

C) Specific to R.1.3, would PSPC accept client contact information in lieu of signed client letters, as well as implement the following clause in the RFP?

- o Requests for Clarifications: If Canada seeks clarification or verification from the Bidder about client references in its bid, the Bidder will have five (5) working days (or a longer period if specified in writing by the Contracting Authority) to provide the necessary information to Canada. Failure to meet this deadline will result in the bid being declared non-responsive.

A6 -

a) I confirm that Bidders must have the information in criteria item iv signed by clients only for contracts where resources were placed under a different title (i.e. non-matching TBIPS categories)?

b) Yes Bidders are expected to get the additional information outlined in the Client Reference Form signed as well.

c) We will not accept references without a signed letter by the client.

solicitation No. - N° de l'invitation
E60ZR-211390/A
Client Ref. No. - N° de réf. du client
E60ZR-211390

Amd. No. - N° de la modif.
002
File No. - N° du dossier
637el. E60ZR-211390

Buyer ID - Id de l'acheteur
637el
CCC No./N° CCC - FMS No./N° VME

Q7 - This RFP requires a substantial effort to compile a response, including a requirement to obtain signed letters from up to 16 clients (across both Workstreams). As such, we respectfully request a two-week extension to the solicitation closing date to allow Bidders adequate time to prepare an accurate and thorough bid.

A7 - The RFP closing date has been extended until March 28, 2022. See amendment below.

Q8 - Will the Crown please grant a 4-week extension?

A8 – Please refer to answer 7 as part of Amendment number 002.

AMENDMENT

1. At Page 1 of the Solicitation, the following change applies:

DELETE:

Solicitation Closes
at 02:00 PM on 2022-03-14
Eastern Standard Time (EST)

INSERT:

Solicitation Closes
at 02:00 PM on 2022-03-28
Eastern Standard Time (EST)

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED