



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions/Travaux publics et Services
gouvernementaux Canada

See herein for bid submission
instructions/

Voir la présente pour les
instructions sur la présentation
d'une soumission

NA

Ontario

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government
Services Canada

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services
Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Address inquiries to Contracting Authority
shamael.malko-moore@pwgsc-tpsgc.gc.ca

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux publics et
services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet Waste Management Services Service de Gestion des Déchets	
Solicitation No. - N° de l'invitation W6837-214741/A	Date 2022-03-08
Client Reference No. - N° de référence du client W6837-21-4741	
GETS Reference No. - N° de référence de SEAG PW-\$KIN-956-8634	
File No. - N° de dossier KIN-1-56215 (956)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2022-04-04 Heure Avancée de l'Est HAE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Malko-Moore, Shamael	Buyer Id - Id de l'acheteur kin956
Telephone No. - N° de téléphone (343) 422-7228 ()	FAX No. - N° de FAX (613) 545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CFB Kingston Bldg, MH36 6 Moro Street Stn. Forces Kingston, Ontario K7K 7B4	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein – Voir ci-inclus	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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W6837-214741/A
Client Ref. No. - N° de réf. du client
W6837-214741

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-1-56215

Buyer ID - Id de l'acheteur
Kin956
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides Bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, the Security Requirements Checklist, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification, the Insurance Requirements, DND 626 Task Authorization Form and any other annexes.

1.2 Summary

- 1.2.1** To provide Waste and Recycling Collection and Disposal Services at various locations at the Canadian Forces Base (CFB) Kingston, Ontario, Kingston-Area Off-site Locations, Military or Field Training Areas, Naval Ships docked at piers in Kingston; and the Brockville Armouries, Brockville Ontario in accordance with the Statement of Work, attached at Annex "A".

Scheduled Services: Basic services are to be provided six (6) days a week, excluding Sundays and recognized Holidays. The Contractor must conform to location and frequency schedule as stated in Appendix 1 of Annex "A".

Unscheduled Activities: This work is on an as and when requested basis using a Task Authorization form. The Contractor must not refuse to provide services for additional sites requested by the Technical Authority and must carry out the services requested within twelve (12) hours for emergency requirements and within one (1) working day for non-urgent requirements.

The period of any resulting contract will be for a four (4) year period with the option to extend for one additional one (1) year period.

- 1.2.2** This requirement is subject to the COVID-19 Vaccination Policy for Supplier Personnel. Failure to complete and provide the COVID-19 Vaccination Requirement Certification as part of the bid will render the bid non-responsive.
- 1.2.3** The Federal Contractors Program (FCP) for employment equity applies to this procurement; refer to Part 5 – Certifications and Additional Information, Part 7 - Resulting Contract Clauses and the annex titled Federal Contractors Program for Employment Equity - Certification.
- 1.2.4** This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder

Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

1.3 Phased Bid

The Phased Bid Compliance Process applies to this requirement.

1.4 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 21, Code of Conduct for Procurement—bid of the Standard Instructions 2003 is amended as follows:

Delete: “21 (2016-04-04) Code of Conduct for Procurement—bid

The [Code of Conduct for Procurement](https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html) (<https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>) provides that Bidders must respond to bid solicitations in an honest, fair and comprehensive manner, accurately reflect their capacity to satisfy the requirements set out in the bid solicitation and resulting contract, submit bids and enter into contracts only if they will fulfill all obligations of the Contract. By submitting a bid, the Bidder is certifying that it is complying with the *Code of Conduct for Procurement*. Failure to comply with the *Code of Conduct for Procurement* may render the bid non-responsive.”

Insert: “21 (2022-01-27) Code of Conduct for Procurement - bid

The [Code of Conduct for Procurement](https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/cca-ccp-eng.html) (<https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/cca-ccp-eng.html>) provides that Bidders must respond to bid solicitations in an honest, fair and comprehensive manner, accurately reflect their capacity to satisfy the requirements set out in the bid solicitation and resulting contract, submit bids and enter into contracts only if they will fulfill all obligations of the Contract. By submitting a bid, the Bidder is certifying that it is complying with the *Code of Conduct for Procurement*. Failure to comply with the *Code of Conduct for Procurement* may render the bid non-responsive.”

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

PWGSC Ontario Region Bid Receiving Unit

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

TPSGC.orreceptiondessoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions 2003, or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.6 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least fifteen (15) days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

2.7 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Financial Bid
Section II: Certifications

Bids transmitted by facsimile or hardcopy will not be accepted.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) Include all environmental certification(s) relevant to your organization (e.g. ISO 14001, Leadership in Energy and Environmental Design (LEED), Carbon Disclosure Project, etc.)
- 2) Include all environmental certification(s) or Environmental Product Declaration(s) (EPD) specific to your product/service (e.g. Forest Stewardship Council (FSC), ENERGYSTAR, etc.)

Section I: Financial Bid

3.1.1 Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B".

3.1.2 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "F" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "F" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.3 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

3.1.4 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) Canada will use the Phased Bid Compliance Process described below.

4.1.1 Phased Bid Compliance Process

4.1.1.1 (2018-07-19) General

- (a) Canada is conducting the PBCP described below for this requirement.
- (b) Notwithstanding any review by Canada at Phase I or II of the PBCP, Bidders are and will remain solely responsible for the accuracy, consistency and completeness of their Bids and Canada does not undertake, by reason of this review, any obligations or responsibility for identifying any

or all errors or omissions in Bids or in responses by a Bidder to any communication from Canada.

THE BIDDER ACKNOWLEDGES THAT THE REVIEWS IN PHASE I AND II OF THIS PBCP ARE PRELIMINARY AND DO NOT PRECLUDE A FINDING IN PHASE III THAT THE BID IS NON-RESPONSIVE, EVEN FOR MANDATORY

REQUIREMENTS WHICH WERE SUBJECT TO REVIEW IN PHASE I OR II AND NOTWITHSTANDING THAT THE BID HAD BEEN FOUND RESPONSIVE IN SUCH EARLIER PHASE. CANADA MAY DEEM A BID TO BE NON-RESPONSIVE TO A MANDATORY REQUIREMENT AT ANY PHASE.

THE BIDDER ALSO ACKNOWLEDGES THAT ITS RESPONSE TO A NOTICE OR A COMPLIANCE ASSESSMENT REPORT (CAR) (EACH DEFINED BELOW) IN PHASE I OR II MAY NOT BE SUCCESSFUL IN RENDERING ITS BID RESPONSIVE TO THE MANDATORY REQUIREMENTS THAT ARE THE SUBJECT OF THE NOTICE OR CAR, AND MAY RENDER ITS BID NON-RESPONSIVE TO OTHER MANDATORY REQUIREMENTS.

- (c) Canada may, in its discretion, request and accept at any time from a Bidder and consider as part of the Bid, any information to correct errors or deficiencies in the Bid that are clerical or administrative, such as, without limitation, failure to sign the Bid or any part or to checkmark a box in a form, or other failure of format or form or failure to acknowledge; failure to provide a procurement business number or contact information such as names, addresses and telephone numbers; inadvertent errors in numbers or calculations that do not change the amount the Bidder has specified as the price or of any component thereof that is subject to evaluation. This shall not limit Canada's right to request or accept any information after the bid solicitation closing in circumstances where the bid solicitation expressly provides for this right. The Bidder will have the time period specified in writing by Canada to provide the necessary documentation. Failure to meet this deadline will result in the Bid being declared non-responsive.
- (d) The PBCP does not limit Canada's rights under Standard Acquisition Clauses and Conditions (SACC) 2003 (2018-05-22) Standard Instructions – Goods or Services – Competitive Requirements nor Canada's right to request or accept any information during the solicitation period or after bid solicitation closing in circumstances where the bid solicitation expressly provides for this right, or in the circumstances described in subsection (c).
- (e) Canada will send any Notice or CAR by any method Canada chooses, in its absolute discretion. The Bidder must submit its response by the method stipulated in the Notice or CAR. Responses are deemed to be received by Canada at the date and time they are delivered to Canada by the method and at the address specified in the Notice or CAR. An email response permitted by the Notice or CAR is deemed received by Canada on the date and time it is received in Canada's email inbox at Canada's email address specified in the Notice or CAR. A Notice or CAR sent by Canada to the Bidder at any address provided by the Bidder in or pursuant to the Bid is deemed received by the Bidder on the date it is sent by Canada. Canada is not responsible for late receipt by Canada of a response, however caused.

4.1.1.2 (2018-03-13) Phase I: Financial Bid

- (a) After the closing date and time of this bid solicitation, Canada will examine the Bid to determine whether it includes a Financial Bid and whether any Financial Bid includes all information required by the solicitation. Canada's review in Phase I will be limited to identifying whether any information that is required under the bid solicitation to be included in the Financial Bid is missing from the Financial Bid. This review will not assess whether the Financial Bid meets any standard or is responsive to all solicitation requirements.

- (b) Canada's review in Phase I will be performed by officials of the Department of Public Works and Government Services.
- (c) If Canada determines, in its absolute discretion that there is no Financial Bid or that the Financial Bid is missing all of the information required by the bid solicitation to be included in the Financial Bid, then the Bid will be considered non-responsive and will be given no further consideration.
- (d) For Bids other than those described in c), Canada will send a written notice to the Bidder ("Notice") identifying where the Financial Bid is missing information. A Bidder, whose Financial Bid has been found responsive to the requirements that are reviewed at Phase I, will not receive a Notice. Such Bidders shall not be entitled to submit any additional information in respect of their Financial Bid.
- (e) The Bidders who have been sent a Notice shall have the time period specified in the Notice (the "Remedy Period") to remedy the matters identified in the Notice by providing to Canada, in writing, additional information or clarification in response to the Notice. Responses received after the end of the Remedy Period will not be considered by Canada, except in circumstances and on terms expressly provided for in the Notice.
- (f) In its response to the Notice, the Bidder will be entitled to remedy only that part of its Financial Bid which is identified in the Notice. For instance, where the Notice states that a required line item has been left blank, only the missing information may be added to the Financial Bid, except that, in those instances where the addition of such information will necessarily result in a change to other calculations previously submitted in its Financial Bid, (for example, the calculation to determine a total price), such necessary adjustments shall be identified by the Bidder and only these adjustments shall be made. All submitted information must comply with the requirements of this solicitation.
- (g) Any other changes to the Financial Bid submitted by the Bidder will be considered to be new information and will be disregarded. There will be no change permitted to any other Section of the Bidder's Bid. Information submitted in accordance with the requirements of this solicitation in response to the Notice will replace, in full, **only** that part of the original Financial Bid as is permitted above, and will be used for the remainder of the bid evaluation process.
- (h) Canada will determine whether the Financial Bid is responsive to the requirements reviewed at Phase I, considering such additional information or clarification as may have been provided by the Bidder in accordance with this Section. If the Financial Bid is not found responsive for the requirements reviewed at Phase I to the satisfaction of Canada, then the Bid shall be considered non-responsive and will receive no further consideration.
- (i) Only Bids found responsive to the requirements reviewed in Phase I to the satisfaction of Canada, will receive a Phase II review.

4.1.1.3 (2018-03-13) Phase II: Technical Bid

- (a) Canada's review at Phase II will be limited to a review of the Technical Bid to identify any instances where the Bidder has failed to meet any Eligible Mandatory Criterion. This review will not assess whether the Technical Bid meets any standard or is responsive to all solicitation requirements. Eligible Mandatory Criteria are all mandatory technical criteria that are identified in this solicitation as being subject to the PBCP. Mandatory technical criteria that are not identified in the solicitation as being subject to the PBCP, will not be evaluated until Phase III.

-
- (b) Canada will send a written notice to the Bidder (Compliance Assessment Report or "CAR") identifying any Eligible Mandatory Criteria that the Bid has failed to meet. A Bidder whose Bid has been found responsive to the requirements that are reviewed at Phase II will receive a CAR that states that its Bid has been found responsive to the requirements reviewed at Phase II. Such Bidder shall not be entitled to submit any response to the CAR.
- (c) A Bidder shall have the period specified in the CAR (the "Remedy Period") to remedy the failure to meet any Eligible Mandatory Criterion identified in the CAR by providing to Canada in writing additional or different information or clarification in response to the CAR. Responses received after the end of the Remedy Period will not be considered by Canada, except in circumstances and on terms expressly provided for in the CAR.
- (d) The Bidder's response must address only the Eligible Mandatory Criteria listed in the CAR as not having been achieved, and must include only such information as is necessary to achieve such compliance. Any additional information provided by the Bidder which is not necessary to achieve such compliance will not be considered by Canada, except that, in those instances where such a response to the Eligible Mandatory Criteria specified in the CAR will necessarily result in a consequential change to other parts of the Bid, the Bidder shall identify such additional changes, provided that its response must not include any change to the Financial Bid.
- (e) The Bidder's response to the CAR should identify in each case the Eligible Mandatory Criterion in the CAR to which it is responding, including identifying in the corresponding section of the original Bid, the wording of the proposed change to that section, and the wording and location in the Bid of any other consequential changes that necessarily result from such change. In respect of any such consequential change, the Bidder must include a rationale explaining why such consequential change is a necessary result of the change proposed to meet the Eligible Mandatory Criterion. It is not up to Canada to revise the Bidder's Bid, and failure of the Bidder to do so in accordance with this subparagraph is at the Bidder's own risk. All submitted information must comply with the requirements of this solicitation.
- (f) Any changes to the Bid submitted by the Bidder other than as permitted in this solicitation, will be considered to be new information and will be disregarded. Information submitted in accordance with the requirements of this solicitation in response to the CAR will replace, in full, **only** that part of the original Bid as is permitted in this Section.
- (g) Additional or different information submitted during Phase II permitted by this section will be considered as included in the Bid, but will be considered by Canada in the evaluation of the Bid at Phase II only for the purpose of determining whether the Bid meets the Eligible Mandatory Criteria. It will not be used at any Phase of the evaluation to increase or decrease any score that the original Bid would achieve without the benefit of such additional or different information. For instance, an Eligible Mandatory Criterion that requires a mandatory minimum number of points to achieve compliance will be assessed at Phase II to determine whether such mandatory minimum score would be achieved with such additional or different information submitted by the Bidder in response to the CAR. If so, the Bid will be considered responsive in respect of such Eligible Mandatory Criterion, and the additional or different information submitted by the Bidder shall bind the Bidder as part of its Bid, but the Bidder's original score, which was less than the mandatory minimum for such Eligible Mandatory Criterion, will not change, and it will be that original score that is used to calculate any score for the Bid

- (h) Canada will determine whether the Bid is responsive for the requirements reviewed at Phase II, considering such additional or different information or clarification as may have been provided by the Bidder in accordance with this Section. If the Bid is not found responsive for the requirements reviewed at Phase II to the satisfaction of Canada, then the Bid shall be considered non-responsive and will receive no further consideration.
- (i) Only Bids found responsive to the requirements reviewed in Phase II to the satisfaction of Canada, will receive a Phase III evaluation.

4.1.1.4 (2018-03-13) Phase III: Final Evaluation of the Bid

- (a) In Phase III, Canada will complete the evaluation of all Bids found responsive to the requirements reviewed at Phase II. Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) A Bid is non-responsive and will receive no further consideration if it does not meet all mandatory evaluation criteria of the solicitation.

4.2 Financial Evaluation

4.2.1 Mandatory Financial Criteria

Any bid which fails to meet the following mandatory requirements will be deemed non-responsive and will receive no further consideration:

- (a) Pricing must be provided for all items.
- (b) Bidders must submit their financial bid in accordance with Annex "B" Basis of Payment in Canadian Funds.

4.2.2 Financial Evaluation

For evaluation purposes only, to calculate the bidder's evaluated price the following formula will apply:

The Extended Pricing for Pricing Basis "A" and "B" in Annex B is the sum of the extended price of all items. The extended price for all items is the sum of the Bidder's Firm prices for all years multiplied by the respective Usage per Year value.

The Extended Pricing for Pricing Basis "C1" "C2" "D" and "E" Task Authorization "As and When Requested" in Annex B is the sum of the extended price of all items. The extended price for all items is the sum of the Bidder's Firm Unit prices for all years multiplied by the respective Estimated Usage per Year value.

The evaluated price is the sum of the extended prices from Annex B, Pricing Basis A, B, C1, C2, D and E.

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded.

4.2 Basis of Selection

4.2.1 Basis of Selection

SACC Manual Clause [A0069T](#) (2007-05-25), Basis of Selection.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the Integrity declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2 Additional Certifications Required with the Bid

5.1.2.1 COVID-19 Vaccination Requirement Certification

In accordance with the COVID-19 Vaccination Policy for Supplier Personnel, all Bidders must provide with their bid, the COVID-19 Vaccination Requirement Certification attached to this bid solicitation, to be given further consideration in this procurement process. This Certification incorporated into the bid solicitation on its closing date is incorporated into, and forms a binding part of any resulting Contract.

COVID-19 Vaccination Requirement Certification

I, _____ (*first and last name*), as the representative of
_____ (*name of business*) pursuant to
_____ (*insert solicitation number*), warrant and certify that all
personnel that _____ (*name of business*) will provide on the
resulting Contract who access federal government workplaces where they may come into contact with
public servants will be:

- (a) fully vaccinated against COVID-19;
- (b) for personnel that are unable to be vaccinated due to a certified medical contraindication, religion or other prohibited grounds of discrimination under the *Canadian Human Rights Act*, subject to accommodation and mitigation measures that have been presented to and approved by Canada; or
- (c) partially vaccinated against COVID-19 for a period of up to 10 weeks from the date of their first dose and subject to temporary measures that have been presented to and approved by Canada, immediately after which period the personnel will meet the conditions of (a) or (b) or will no longer access federal government workplaces where they may come into contact with public servants under this Contract;

until such time that Canada indicates that the vaccination requirements of the COVID-19 Vaccination Policy for Supplier Personnel are no longer in effect.

I certify that all personnel provided by _____ (*name of business*) have been notified of the vaccination requirements of the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel, and that the _____ (*name of business*) has certified to their compliance with this requirement.

I certify that the information provided is true as of the date indicated below and will continue to be true for the duration of the Contract. I understand that the certifications provided to Canada are subject to verification at all times. I also understand that Canada will declare a contractor in default, if a certification is found to be untrue, whether made knowingly or unknowingly, during the bid or contract period. Canada reserves the right to ask for additional information to verify the certifications. Failure to comply with any request or requirement imposed by Canada will constitute a default under the Contract.

Signature: _____

Date: _____

Optional

For data purposes only, initial below if your business already has its own mandatory vaccination policy or requirements for employees in place. Initialing below is not a substitute for completing the mandatory certification above.

Initials: _____

Information you provide on this Certification Form and in accordance with the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel will be protected, used, stored and disclosed in accordance with the Privacy Act. Please note that you have a right to access and correct any information on your file, and you have a right to file a complaint with the Office of the Privacy Commissioner regarding the handling of your personal information. These rights also apply to all individuals who are deemed to be personnel for the purpose for the Contract and who require access to federal government workplaces where they may come into contact with public servants.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the ["FCP Limited Eligibility to Bid"](#) list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex titled Federal Contractors Program for Employment Equity - Certification, before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

5.3 Additional Certifications Precedent to Contract Award

5.3.1 Board of Directors Certification

In accordance with the Ineligibility and Suspension Policy, Section 17, Bidders are required to provide a list of their Board of Directors as part of their bid. Bidders are requested to complete Annex "G" - Additional Certification Information 1. Board of Directors.

5.3.2 Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Contractors are required to have a Procurement Business Number (PBN) as part of their bid. Bidders are requested to complete Annex "G" - Additional Certification Information 2. Procurement Business Number (PBN). Suppliers may register for a PBN online at Supplier Registration Information (SRI). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

6.1.1 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

6.1.1.1 Task Authorization Process

Task Authorization:

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

Task Authorization Process:

1. The Technical Authority will provide the Contractor with a description of the task using the "Task Authorization Form for non-DND clients" or "DND 626, Task Authorization Form" or "Task Authorization" form specified in Annex D .
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Technical Authority, within 2 calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Technical Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

6.1.1.2 Task Authorization Limit

The Technical Authority may authorize individual task authorizations up to a limit of \$10,000.00, Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Technical Authority before issuance.

6.1.1.4 Canada's Obligation - Portion of the Work - Task Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

6.1.1.5 Periodic Usage Reports - Contracts with Task Authorizations

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed below or in Annex "D". If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Contracting Authority.

The quarterly periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31; and

4th quarter: January 1 to March 31.

The data must be submitted to the Contracting Authority no later than 15 calendar days after the end of the reporting period.

Reporting Requirement- Details

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain

For each authorized task:

- i. the authorized task number or task revision number(s);
- ii. a title or a brief description of each authorized task;
- iii. the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv. the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v. the start and completion date for each authorized task; and
- vi. the active status of each authorized task, as applicable.

For all authorized tasks:

- i. the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- ii. the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

6.1.1.6 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by Project Authority. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

6.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.2.1 General Conditions

[2035](#) (2021-12-02), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

Subsection 45 of 2035, General Conditions – Higher Complexity – Services, is amended as follows

Delete: "2035 45 (2016-04-04) Code of Conduct for Procurement - contract
The Contractor agrees to comply with the [Code of Conduct for Procurement](https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html) (<https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>) and to be bound by its terms for the period of the Contract."

Insert: "2035 45 (2022-01-27) Code of Conduct for Procurement - contract
The Contractor agrees to comply with the [Code of Conduct for Procurement](https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/cca-ccp-eng.html) (<https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/cca-ccp-eng.html>) and to be bound by its terms for the period of the Contract."

6.3 Security Requirements

6.3.1 There is no security requirement applicable to the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from 01 June 2022 to 31 May 2026 inclusive.

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to one additional one year period under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 15 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Shamael Malko-Moore
Title: Supply Specialist
Public Works and Government Services Canada
Directorate: Acquisitions Branch
Address: 86 Clarence St., 2nd Floor, Kingston (ON) K7L 1X3

Telephone: (343) 422 7228
E-mail address: shamael.malko-moore@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority (information will be provided at the award of the contract)

The Project Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (To Be Completed By Bidder)

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

6.7 Payment

6.7.1 Basis of Payment – Pricing Basis “A” – Firm Requirement

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex “B” – Pricing Basis “A” – Firm Requirement, for a cost of \$_____ [Note to Bidders: Canada will insert information at time of Contract Award]. Customs duties are included Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2 Basis of Payment – Pricing Basis “B” – Task Authorizations

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work specified in the authorized Task Authorization (TA), as determined in accordance with the

Basis of Payment in Annex B – Pricing Basis “B”, to the limitation of expenditure specified in the authorized TA.

Canada's liability to the Contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modifications or interpretations of the Work will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.3 Limitation of Expenditure - Cumulative Total of all Task Authorizations

1. Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ _____. Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.
3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75 percent committed, or
 - b. four (4) months before the contract expiry date, or
 - c. as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorized TAs, inclusive of any revisions, whichever comes first.
4. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.7.4 Method of Payment

6.7.4.1 Pricing Basis “A” – Monthly Payment

SACC Manual clause [H1008C](#) (2008-05-12), Monthly Payment

6.7.4.2 Pricing Basis “C1” and “C2” – Task Authorizations

SACC Manual clause [H1000C](#) (2008-05-12), Single Payment

6.7.5 SACC Manual Clauses

SACC Manual clause [C0710C](#) (2007-11-30), Time and Contract Verification

SACC Manual clause [A9117C](#) (2007-11-30), T1204 - Direct Request by Customer Department

6.7.6 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.7.7 Time Verification

SACC Manual clause **C0711C** (2008-05-12), Time Verification

6.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2035](#) (2021-12-02), General Conditions - Higher Complexity – Services;

- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Insurance Requirements;
- (f) Annex D, DND 626 Task Authorization form;
- (g) the signed Task Authorizations (including all of its annexes, if any);
- (h) the Contractor's bid dated _____, (*Canada will insert the information at the time of the award*).

6.12 Foreign Nationals (Canadian Contractor OR Foreign Contractor)

SACC Manual clause [A2000C](#) (2006-06-16) Foreign Nationals (Canadian Contractor)

SACC Manual clause [A2001C](#) (2006-06-16) Foreign Nationals (Foreign Contractor)

6.13 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C . The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

6.14 Contract Financial Security

1. The Contractor must provide one of the following contract financial securities within thirty (30) calendar days after the date of contract award:
 - a. a performance bond form [PWGSC-TPSGC 505](#) in the amount of 5 percent of the Contract Price; or
 - b. a security deposit as defined in clause [E0008C](#) in the amount of 5 percent of the Contract Price.

Any bond must be accepted as security by one of the bonding companies listed in [Treasury Board Contracting Policy, Appendix L](#), Acceptable Bonding Companies.

2. Security deposits in the form of government guaranteed bonds with coupons attached will be accepted only if all coupons that are unmatured, at the time the security deposit is provided, are attached to the bonds. The Contractor must provide written instructions concerning the action to be taken with respect to coupons that will mature while the bonds are pledged as security, when such coupons are in excess of the security deposit requirement.
3. If Canada does not receive the required financial security within the specified period, Canada may terminate the Contract for default pursuant to the Contract default provision.

6.14.1 Security Deposit Definition – Contract

SACC Manual clause [E0008C](#) (2018-06-21), Security Deposit Definition – Contract

6.15 SACC Manual clause

SACC Manual clause [A9062C](#) (2011-05-16), Canadian Forces Site Regulations

6.16 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

ANNEX "A"

STATEMENT OF WORK

PART 1 - GENERAL

1.1 Description of Work

1. The Contractor must provide all labour, materials and equipment required for scheduled and unscheduled pick up and disposal of Wet Garbage (Food Waste), Waste and Recycling from various areas at CFB Kingston, including Brockville Armouries and Military Training Areas.
2. Military Training Areas locations will be noted:
 - 2.1 as within 25 km of McNaughton/Vimy Barracks;
 - 2.2 as outside 25 km of McNaughton/Vimy Barracks; and
 - 2.3 as submitted by the Technical Authority.
3. Collection of Wet Garbage from containers(75.7 litres (20 Gal) Yellow Plastic)and (37.8 LITRES (10 Gal) Gray Plastic) supplied by the Department of National Defence (DND) located at:
 - 3.1 Fort Frontenac.
 - (a) LaSalle Block
 - 3.2 McNaughton Barracks.
 - (a) 18 Craftsman Blvd (B52), WO's & SGT's Mess
 - 3.3 Royal Military College.
 - (a) 9 Point Frederick Drive (29), Senior Staff Mess
 - (b) 22 Amiens Avenue (32), Cadet Mess (Yeo Hall)
 - 3.4 Vimy Barracks.
 - (a) Princess Royal Avenue (C1), Officer Mess
 - 3.5 9 Parade Drive (B31), 500 Man Mess SEE Appendix 1 for qty.
 - 3.6 **NOTE: Some facilities use plastic bag inserts in the containers.**
4. The quantities of containers and locations in Appendix 1 is based on the latest information available. It is the Contractor's responsibility to determine the size and quantity of containers as well as the frequency of scheduled collections to ensure that the containers are not full for more than one working day.

1.2 Definitions

1. Scheduled Collection and Disposal: to include container rental, pickup, haulage and dumping of waste, wet waste and recycling for all buildings listed in Appendix 1.
2. Recyclable Mixed Fibre:
 - 2.1 Computer paper and computer paper with recycled fibres.
 - 2.2 White or coloured paper.
 - 2.3 Photocopier paper.
 - 2.4 FAX's (Plain paper only).

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- 2.5 Post-It notes.
 - 2.6 Lunch Bags.
 - 2.7 Envelopes: with windows, coloured and manilla.
 - 2.8 Paper Photocopy wrappers.
 - 2.9 File Folders/Manilla File Folders.
 - 2.10 Shredded paper.
 - 2.11 Carbonless paper (N.C.R.).
 - 2.12 Lottery Tickets.
 - 2.13 Box board (e.g. cereal boxes).
 - 2.14 Blue Prints.
 - 2.15 Adding Machine Tapes.
 - 2.16 Junk Mail.
 - 2.17 Newspapers and Newspaper Flyers.
 - 2.18 Telephone Books.
 - 2.19 Glossy Paper/Magazines/Catalogues.
 - 2.20 Books (Glue Bound).
 - 2.21 Corrugated Cardboard.
 - 2.22 Paper Cups
3. Non-recyclables:
- 3.1 Carbon Paper.
 - 3.2 Courier Envelopes (film plastic).
 - 3.3 Thermal paper.
 - 3.4 Garbage.
 - 3.5 Hazardous materials:
 - 3.6 Paint Cans.
 - 3.7 Aerosol Cans.
 - 3.8 Broken Glass of any kind.
 - 3.9 Drinking Glasses.
 - 3.10 Plate/Window Glass.
 - 3.11 Ceramic Products.
 - 3.12 Light Bulbs.
 - 3.13 Fluorescent Tubes.
 - 3.14 Plastic containers pertaining to soaps or chemicals.
 - 3.15 Tetra-paks and Tetra-paks (lined in foil).
 - 3.16 Pressure treated lumber.
 - 3.17 Any painted wood.
 - 3.18 Particle wood.
 - 3.19 Wood ash.
 - 3.20 Sheet rock waste.
 - 3.21 Petroleum oils (Hazardous Materials).
 - 3.22 Diapers.
 - 3.23 Feminine hygiene products.
 - 3.24 Vacuum bags.
 - 3.25 Cloth, textiles.
4. Wet Waste from the messes:
- 4.1 Food Waste (fruits, vegetables, breads, dairy products and meats).
 - 4.2 Bones and fat.
 - 4.3 Vegetable or animal based oil and grease.

4.4 Food contaminated paper (with vegetable and animal oils, blood and wax).

1.3 Container Location and Frequencies

1. Appendix 1: indicates the number of waste/mixed fibre containers c/w frequencies based on existing requirements.
2. Appendix 2: L-B35-8401-1; miniature master site plan. Larger scale Base Site Plans will be available to the Contractor after contract award upon request.
3. DND will make available the waste audit and summaries for review. If copies of the audit and summary are required it is the Contractor's responsibility to make copies.
4. Contractor must ensure Appendix 1 which contains locations/numbers of containers and frequencies of pickup accurately reflect site conditions. Updates must be submitted monthly with invoices to the Technical Authority.
5. The description of the sizes and types of containers and other information provided is based on the latest information available. It is the Contractors responsibility to ensure that the Technical Authority is notified of any discrepancies and/or new containers.

1.4 Communications and Promotions

1. DND intends to provide recyclable collection at all facilities where it is feasible. The Contractor will be responsible for proposing to the Technical Authority (at no additional cost), recycling and waste management initiatives to reduce costs and/ or divert recyclables from the current waste stream.
2. Contractor will provide communication and promotional materials as required to introduce and maintain new waste management and recycling initiatives and assist in improving existing waste management processes. All materials must be in English and French. All translations will be reviewed and approved by the Technical Authority through Translation Unit.
3. Contractor will be required to assist with the smooth transition to a new service provider at the end of this Contract.

1.5 Credits

1. Contractor to provide DND a credit for the sale of recyclables (Mixed Fibre) collected from the Base.
2. Value of credit is equal to the sum of commodity sale prices less 10%. Commodity sale prices are fixed using the monthly average market price received at point of sale.
3. Contractor must make available the commodity sale price when requested by the Technical Authority.
4. invoicing must include the monthly average commodity price and the amount of rebate.

1.6 Reports

1. Contractor must submit the following reports in hard copy and electronic formats:

1.1 Monthly:

- (a) Detail mass and location (ie. Building number/name and Base Unit) of waste and recyclables in bins (by category and commodity) collected per lift. Form format to be agreed upon by Contractor and Technical Authority.
- (b) Provide summary of cost or credit applied and percentage diversion.

1.2 Quarterly:

- (a) Provide report on all data collected.

1.3 Annually:

- (b) Summary report on all data collected.

2. All reports are required within thirty (30) calendar days of reporting period and to be in computer format compatible with Base computer format requirements.

PART 2 - PRODUCTS

All containers (as approved by the Technical Authority) must have been manufactured within twelve (12) months of the Contract Award date and must suit site conditions: All containers must have lockable lids and doors. The opening in the Container must be no higher than 48" above the ground.

2.1 Containers

1. "Front Ender" types: (6) six cubic yard, fitted with industry standard plastic top lids to facilitate easy lifting. All containers to be equipped with necessary fittings for truck lifting.
2. "Sloped" (or cathedral) type (6) six cubic yard, fitted with industry standard plastic top lids to facilitate easy lifting. Containers to be equipped with necessary fittings for truck lifting. (preferred for safety reasons)
3. Mixed Fibre Containers: fitted with industry standard self-locking plastic lids, lockable side doors and slotted front for cardboard. Provide (2) two keys for each container when requested.
4. Roll-off types in (10) ten, (20) twenty, (30) thirty and (40) forty cubic yard sizes with industry standard front doors.
5. At designated sites, containers with locks on the side doors as well as on lids must be provided. Containers adapted for pickup of wood shavings from cyclone receivers must be provided as indicated. Provide (2) two keys for each container.
6. All front load bins must be supplied with light weight top lids (Plastic)

2.2 Additional Containers

1. Additional containers may be required throughout the term of the Contract. Sizes and types of containers and length of use must be as directed by the Technical Authority through a Task Authorization.

2.3 Container Maintenance

1. The Contractor must furnish and maintain all equipment/containers as may be required for the proper execution of collection and disposal.
2. Maintenance:
 - 2.1 High standard of container appearance must be maintained at all times. Should the container become unsightly due to paint scratches or any other cause, the Contractor must immediately replace such container with a new or reconditioned unit.
3. Containers must be disinfected and steam cleaned in order to prevent a build-up of foreign matter when requested by Technical Authority.
4. Contractor will provide acceptable portable steam cleaning equipment, where not already provided, and or acceptable bin liners (acceptable to the disposal site) as required after the pick-up of organic waste; bins are to be kept in a sanitary and visually acceptable condition.
5. Exterior appearance:
 - 5.1 No advertising will be permitted on containers except for Contractor's name and telephone number.
 - 5.2 Contrasting colours must not be used.
 - 5.3 All containers must be clearly marked:
 - (a) NO PARKING WITHIN 1.5 M OF EITHER END OF THIS CONTAINER
 - 5.4 Mixed Fibre containers must also be marked:
 - (a) MIXED FIBRE ONLY, and

PART 3 – EXECUTION

3.1 Service Calls

1. The Contractor must provide service during Regular hours from 07.30 hrs (7:30 a.m.) to 1600 hrs (4:00 p.m.) unless otherwise noted.
2. The Contractor must advise the Technical Authority of the telephone number at which the Contractor or Contractor's representative may be contracted.

3. The Contractor must not refuse any call for services authorized by the Technical Authority and must carry out the services within eight (8) hours (one working day).
4. The Contractor must complete all work to the satisfaction of the Technical Authority.

3.2 Authorization

1. The Contractor, on receipt of a Contract for this work, will be advised by the Technical Authority, in writing, of the name of the only personnel authorized to request service.
2. Normal additional non-scheduled service must be authorized using a DND 626 Task Authorization form.
3. When urgent non-scheduled service is required, the Technical Authority will notify the Contractor by telephone, e-mail, Facsimile or by other means. This will be followed up by a DND 626 Task Authorization Form.
4. The service person or Contractor's representative must report back to the Technical Authority. All work is subject to an on-site inspection for certification.

3.3 Holiday Collections

1. Collections which fall on designated holidays must be made the following calendar day. Family Day (3rd Monday in February) is not a designated holiday. The following may be observed as designated holidays:
 - (a) New Year's Day.
 - (b) Good Friday.
 - (c) Easter Monday.
 - (d) Victoria Day.
 - (e) Canada Day.
 - (f) Civic Holiday. (1st Monday in August)
 - (g) Labour Day.
 - (h) Thanksgiving Day.
 - (i) Remembrance Day (Nov 11).
 - (j) Christmas Day.
 - (k) Boxing Day.

3.4 Responsibilities

1. Contractor shall make his own examination, investigation and research regarding the proper method of doing the work, all conditions affecting the work to be done, labour, equipment, sites, facilities and materials needed thereon, and the quantity of the work to be performed. The Contractor agrees that he has satisfied himself by his own investigation and research regarding all such conditions, and that in conclusion, to enter into the proposed contract is based upon such investigation and research, and that he must make no claims against the Crown because any of the estimates, statements or interpretations made by an Officer of the Crown that may prove to be in any respect erroneous.

2. The Contractor assumes the risk of all conditions foreseen or unforeseen and agrees to continue the work without additional compensation under whatever circumstances which may develop other than as herein provided.
3. The Contractor will be required to attend a pre commencement meeting with the Technical Authority (TA), within seven (7) days of the award of the Contract. The Contractor and the TA will schedule monthly meetings, at mutually agreed dates and times, to review progress and service performance.
4. Prior to commencement of daily services, the contractor will be required to report to the TA to review special requests and any other services required in addition to the Basic Service requirements.
5. For areas serviced by scheduled pick up of waste and recyclables the Contractor must not allow the containers to overflow for longer than 24 hours. To prevent the containers from overflowing the Contractor can provide more frequent pick-ups or larger or additional containers. There will be no extra payment beyond the lot price for scheduled service for additional pick-ups or the supply of larger or additional containers.
6. The Contractor must dispose of all compostable organic waste at an approved compostable organic waste facility.
7. The Contractor must comply with all landfill policies, health, sanitary and other regulations imposed by public bodies having jurisdiction during the term of this contract.
8. The Technical Authority will have access to the Contractor's disposal areas at any time during the duration of this Contract.
9. The Contractor must handle and transport all refuse in such a manner as to ensure that none is spilled, dropped or allowed to blow around. Any spillage must be promptly reported to the Technical Authority and picked up by the Contractor before they leave the building or site.
10. Contractor must be responsible for maintenance of vehicles in a clean and roadworthy condition at all times. Repairs and all other operating costs of the equipment, including gasoline, licensing, insurance, washing storage, etc., are the Contractor's responsibility. Vehicles with leaking hydraulic equipment may be denied access to the Base.
11. The Contractor is advised that the quantities of containers for pickup is approximate only, and the actual requirement may vary from day to day.
12. The Contractor must empty all containers supplied by Department of National Defence (DND) into containers approved for the hauling of Wet Garbage, daily, six days per week excluding Sundays.
13. The service must be carried out as near as possible to the same time every day.
14. Each time the Wet Garbage containers are emptied, containers must be thoroughly washed, on-site, using DND provided Garbage Can Sterilizers.
15. Care must be taken to prevent damage to containers.

16. Contractor must dispose of Wet Garbage at a facility approved and licensed by the Ministry of Environment (Ontario).
17. Transportation of Wet Garbage must be done by a Hauler with a Certificate of Approval from the Ministry of Environment.
 - (a) Vehicle must be clearly marked with the name and number appearing on the Certificate of Approval that authorizes the transport of Wet Waste.
 - (b) A copy of the Certificate of Approval that authorizes the transport of Wet Waste must be kept in the vehicle.
18. Any time the Contractor encounters a recycling or wet garbage (organic) waste bin which has more than 5% by weight of another type of waste present, the Technical Authority must be contacted immediately and provided with the following details:
 - (a) Type of contamination
 - (b) Location/unit
 - (c) Bin number

3.5 Scheduled Refuse Collection

1. Scheduled refuse collection must be carried out on specified days and as near as possible to the same time each day. Daily set routes must be followed to permit base personnel to become familiar with pick-up times.
2. Pick-up from the messes must be between 0800 hrs (8:00 a.m.) and 1100 hrs (11:00 a.m.) on a regular scheduled basis at the same hour each day.
3. Pick-up at RMC must be made between 0830 hr (8:30 a.m.) and 1600 hrs (4:00 p.m.).
4. The Technical Authority may request that the Contractor increase or decrease scheduled service at any location at any time without penalty. The Technical Authority will request all changes in writing or by e-mail. Contractor will have not more than seven (7) calendar days from receipt of written notice to implement the requested changes.
5. It is expected that during the term of this agreement, there will be changes in service locations and specific services offered at each location.
6. WET GARBAGE: The Contractor must provide scheduled pick up six (6) days per week, Monday to Saturday except holidays.
7. The Contractor's collection vehicle will be empty of waste before entering the military base.
8. The Contractor's collection vehicle will weigh the waste collected at each collection point and provide a receipt when requested by the Technical Authority.

3.6 Scheduled Recycling Collection

1. Scheduled recycling collection must be carried out between 0730 hrs (7:30 a.m.) and 1600 hrs (4:00 p.m.) on specified days and as near as possible to the same time of day. Daily set routes must be followed to permit base personnel to become familiar with the time of pick-up.
2. Upon discovery of contamination of the recycling container with non-recyclables, Para 1.2.3, disposal as refuse will be done at the discretion of the Technical Authority in collaboration with the Contractor.
3. The Contractor must ensure containers are securely locked following pick-ups

3.7 Collection Points

1. The placement, designation, size of containers and frequency of pickup for scheduled waste and recycling collection must be determined by the Contractor from information as provided in Appendix 1 and 2 with actual locations approved by the Technical Authority.
2. Training areas refuse collection will be as designated by the Technical Authority.
3. Removal of refuse from Naval Ships anchored at RMC or any piers in the City of Kingston will be as designated by the Technical Authority on a day to day basis using task authorizations.
4. Mixed Fibre and waste from buildings will be deposited in appropriate containers by Janitorial staff.

3.8 Use of Facilities

1. The Contractor must take all necessary precautions to protect and prevent damage to any structures and all surrounding property and installations. Damage caused by the Contractor must be made good without undue delay, to the satisfaction of the Technical Authority.
2. Confine apparatus and operation of workers to limits as directed by the Technical Authority.
3. Contractor is responsible for the cleanup of all litter and fluid spills from contractor's equipment. The cleanup of all incidents involving the accident or intentional release of hazardous materials (ie: hydraulic fluid, fuel etc) from the Contractor's vehicle will be the responsibility of the Contractor. All materials must be cleaned up in a manner and time acceptable to the Technical Authority to prevent environmental damage. Contractor must immediately report each incident to the Technical Authority. Contractor to assume all related cost of cleanup.

3.9 Building Smoking Environment

1. Comply with NO-SMOKING policy in all DND Building

3.10 Safety Requirements

1. Observe construction safety measures of National Building Code Part 8, Canada Labour Code, Ontario Health and Safety Act & Regulations, Workplace Safety and Insurance (WSIB) and municipal authority provided that in any case of conflict or discrepancy more stringent requirements will apply.
2. The Contractor must provide any required equipment, materials or safety devices in order to follow specific safe work practices.
3. Contractor to ensure equipment and safety devices are properly maintained and used according to manufacturers' or designers' instructions.
4. Contractor is responsible for ensuring all Contractors personnel have the necessary Canadian Standards Association (CSA) approved protective devices required to perform all work safely and that employees are trained on the Personal Protective Equipment (PPE).
5. Contractor and contractors On-site Supervisor must be able to recognize hazards on site and implement appropriate measure to eliminate or control those hazards.
6. Contractor and all Contractors personnel are required to wear CSA approved protective head gear and safety footwear.
 - (a) All personnel are required to maintain PPE in good condition and free from defects.
7. Where particular materials, equipment, protective devices, or safe work practices are required, Contractors must ensure that affected workers comply with the requirements and use materials and equipment properly.

3.11 Fire Safety Requirements

1. Fire Department Briefing:
 - (a) Technical Authority will coordinate arrangements for the Contractor to be briefed on Fire Safety at their pre-work conference by the Base Fire Chief (BFC) or BFC designated personnel before any work is commenced.
2. Reporting Fires:
 - (a) Know the location of nearest fire alarm pull station and telephone, in an emergency phone number (911).
 - (b) Report immediately all fire incidents to the Kingston Fire Department as follows:
 1. Activate nearest fire alarm pull station; or
 2. Telephone - 911.
 3. Person activating fire alarm pull station or reporting a fire via telephone must remain near the main entrance to the building to direct Fire Department to scene of fire.

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4. When reporting a fire by telephone, give location of fire, name or number of building and be prepared to verify location.
 5. Report all fire incidents to Base Fire Chief(Ext 5400).
3. Fire Extinguishers:
- (a) Supply fire extinguishers, as scaled by the Base Fire Chief (BFC) or BFC designated personnel, necessary to protect, the work in progress and the Contractors physical plant on site.
4. Questions and/or Clarification:
- (a) Direct any questions or clarification on Fire Safety in addition to above requirements to the Base Fire Chief (BFC) or BFC designated personnel.

3.12 Environmental Protection

1. The Contractor must comply with all Federal, Provincial or Municipal regulatory requirements and guidelines for environmental protection.
2. The work site is subject to inspection by the Base Environmental Officer (B Env O) or designated personnel without prior notice. Contact the B Env O, Ext 4373, if there are any questions.

3.13 Construction Safety Measures

1. Observe construction safety measures of National Building Code Part 8, Canada Labour Code, Provincial Government, Workplace Safety and Insurance Board (WSIB) and municipal authority provided that in any case of conflict or discrepancy more stringent requirements will apply.
2. All workers must wear or use protective clothing or equipment to provide protection from the hazards which they are likely to be exposed.
3. Safety hat must be worn by workers and other persons in all work areas where there is a potential for head injury.
4. Canadian Standards Association (CSA) approved footwear or outer footguards must be worn where there is a potential danger of crushing or puncturing the feet.

3.14 Cleaning and Completion

1. Conduct cleaning and disposal operations in accordance with all Federal, Provincial or Municipal regulatory requirements and guidelines for environmental protection

Appendix 1, Current Collection Schedule, Locations and Quantities

FORT HENRY HEIGHTS

Buildin Address	Type	Size	Service Cycle
HR04 Wood, Hobby, Ceramic, & Auto Clubs 4 Prom Remorquage Drive	Waste	6 yard	weekly
HR26 Batoche Community Centre (KMFRC) 32 Ruelle	Waste	6 yard	twice weekly
HR26 Batoche Community Centre (KMFRC) 32 Ruelle	Fiber	6 yard	weekly
HR28 Yacht Club Beach Building 4 Ruelle	Waste	6 yard	monthly
HR86 CAN EX Shopping Centre 29 Pare Niagara Park	Waste	2x6 yard	three times a week
HR86 CAN EX Shopping Centre 29 Pare Niagara Park	Fiber	3x6 yard	weekly

FORT FRONTENAC

FF03 Lasalle Block 317 Rue Ontario Street Mess – Officers	Waste	6 yard	three times a week
FF03 Lasalle Block 317 Rue Ontario Street Mess – Officers	Fiber	6 yard	weekly
FF10 Normandy Hall 346 Rue Ontario Street Theatre	Waste	6 yard	three times a week
FF10 Normandy Hall 346 Rue Ontario Street Theatre	Fiber	6 yard	weekly

MCNAUGHTON BARRACKS

Building	Address	Type	Size	Service Cycle
MA21	Central Heating Plant 15 Prom Craftsman Boulevard Heating Plant	Waste	6 yard	bi weekly
MA21	Central Heating Plant 15 Prom Craftsman Boulevard Heating Plant	Fiber	2 yard	bi weekly
MA27	Thompson Drill Hall 7 Rue d'Artisan Road Drill Hall	Waste	6 yard	weekly
MA27	Thompson Drill Hall 7 Rue d'Artisan Road Drill Hall	Fiber	6 yard	bi weekly
MA28	Base Security Facility 11 Rue d'Artisan Road Military Police	Waste	6 yard	weekly
MA33	Base Transport Terminal 1 Rue Givenchy Street Vehicle Transport Garage	Waste	6 yard	weekly
MA33	Base Transport Terminal 1 Rue Givenchy Street Vehicle Transport Garage	Fiber	6 yard	bi weekly
MB37	Sherman Hall 20 Prom Craftsman Boulevard Combined Quarters	Waste	6 yard	weekly
MB37	Sherman Hall 20 Prom Craftsman Boulevard Combined Quarters	Fiber	6 yard	weekly
MB38	Grant Building 2 Av Atlantic Avenue Trades Training	Waste	6 yard	weekly
MB38	Grant Building 2 Av Atlantic Avenue Trades Training	Fiber	6 yard	bi weekly
MB39	Lewis Hall 7 Rue Apprentice Street Combined Quarters	Waste	6 yard	weekly
MB39	Lewis Hall 7 Rue Apprentice Street Combined Quarters	Fiber	6 yard	bi weekly
MB52	18 Prom Craftsman Boulevard Mess - Senior NCOs	Waste	2 X 6 yard	3 X weekly
MB52	18 Prom Craftsman Boulevard Mess - Senior NCOs	Fiber	2 X 6 yard	weekly
MB53	Junior Ranks Mess 2 Av Sadie Avenue Mess – Mens	Waste	6 yard	weekly
MB54	Quarters 4 Av Sadie Avenue Barracks - Combined Quarters	Waste	2 X 6 yard	weekly
MB54	Quarters 4 Av Sadie Avenue Barracks - Combined Quarters	Fiber	6 yard	bi weekly
MB59	Quarters 1 Prom Craftsman Boulevard Barracks - Combined Quarters	Waste	6 yard	bi weekly
MB59	Quarters 1 Prom Craftsman Boulevard Barracks - Combined Quarters	Fiber	6 yard	bi weekly
MB62	Canadian Forces Health Service Centre 1 Av Entretien Avenue Swing Space	Waste	6 yard	2 X weekly

Building	Address	Type	Size	Service Cycle
MB62	Canadian Forces Health Service Centre 1 Av Entretien Avenue Swing Space	Fiber	6 yard	weekly
MB69	Gloucester Building 1 Av Atlantic Avenue Trades Training	Waste	6 yard	weekly
MB69	Gloucester Building 1 Av Atlantic Avenue Trades Training	Fiber	6 yard	Monthly
MB76	Tournay Hall 3 Av Sadie Avenue Barracks - Combined Quarters	Waste	6 yard	weekly
MB76	Tournay Hall 3 Av Sadie Avenue Barracks - Combined Quarters	Fiber	6 yard	weekly
MB77	Quarters 1 Av Sadie Avenue Barracks - Combined Quarters	Waste	2 X 30 yard	weekly
MB77	Quarters 1 Av Sadie Avenue Barracks - Combined Quarters	Fiber	6 yard	weekly
MC36	ILS Base Supply CMTT 5 Av Somme Avenue Bulk Storage	Waste	2 X 6 yard	weekly
MC36	ILS Base Supply CMTT 5 Av Somme Avenue Bulk Storage	Fiber	6 yard	bi weekly
MC39	Fisher Building 6 Av Red Patch Avenue Unit HQ	Waste	6 yard	weekly
MC39	Fisher Building 6 Av Red Patch Avenue Unit HQ	Fiber	6 yard	bi weekly
MC41	SIU Building 15 Rue Festubert Street General Office	Waste	6 yard	bi weekly
MC41	SIU Building 15 Rue Festubert Street General Office	Fiber	6 yard	bi weekly
MC43	Communications Switch Building 4 Av Somme Avenue Switch Building	Waste	6 yard	Monthly
MC43	Communications Switch Building 4 Av Somme Avenue Switch Building	Fiber	6 yard	Monthly
MD29	ASG Signal Det 50 Prom Craftsman Boulevard Unit HQ	Waste	6 yard	weekly
MD29	ASG Signal Det 50 Prom Craftsman Boulevard Unit HQ	Fiber	6 yard	weekly
MD31	Garrison Golf & Curling 11 Av Red Patch Avenue Recreation	Waste	6 yard	weekly
MD31	Garrison Golf & Curling 11 Av Red Patch Avenue Recreation	Fiber	6 yard	weekly
ME26	1st Canadian Division & JSR Storage 16 Av Red Patch Avenue Storage	Waste	6 yard	weekly

ME30	Clement Building 2 Rue Lance Street Canadian Forces Joint Signal Regiment HQ	Waste	3 X 6 yard 3 X
ME30	Clement Building 2 Rue Lance Street Canadian Forces HQ Joint Signal Regiment	Fiber	2 X6 yard weekly
ME32	Engineering Services Greenhouse/Workshop 11 Rue Moro Street Greenhouse	Waste	6 yard weekly
ME32	Engineering Services Greenhouse/Workshop 11 Rue Moro Street Greenhouse	Fiber	2 yard weekly
ME32	Engineering Services Greenhouse/Body Shop 11 Rue Moro Street Greenhouse	Waste	6 yard bi weekly
ME34	Reserve Electronic Warfare Squadron 9 Rue Moro Street Reserve Armoury	Waste	6 yard weekly
ME34	Reserve Electronic Warfare Squadron 9 Rue Moro Street Reserve Armoury	Fiber	2 yard bi weekly
ME36	Sgt Kenneth Smith Building 65 Prom Craftsman Boulevard 1 Wing Headquarters	Waste	6 yard bi weekly
ME36	Sgt Kenneth Smith Building 65 Prom Craftsman Boulevard 1 Wing Headquarters	Fiber	6 yard bi weekly
ME37	Signalman William Todd Gray Building 20 Av Red Patch Avenue CFJSR	Wood	30 yard When Contacted
ME37	Signalman William Todd Gray Building 20 Av Red Patch Avenue	Waste	6 yard 2 X weekly
ME37	Signalman William Todd Gray Building 20 Av Red Patch Avenue	Fiber	6 yard weekly
MH36	Base Construction Engineering Section 6 Rue Moro Street ESS,	Waste	2 X 6 yard 2 X weekly
MH36	Base Construction Engineering Section 6 Rue Moro Street ESS,	Waste	3 X 30 yard When Contacted
MH36	Base Construction Engineering Section 6 Rue Moro Street ESS,	Fiber	2 X 6 yard weekly
MH36	Base Construction Engineering Section 6 Rue Moro Street ESS,	Saw Dust	6 yard weekly
MH51	Range Shop 33 Craftsman Blvd	Waste	6 yard weekly
MH51	Range Shop 33 Craftsman Blvd	Fiber	6 yard weekly
MH51	Range Shop 33 Craftsman Blvd	Wood	20 yard When Contacted
MH55	Stethem Hall 11 Rue Mercury Crescent Base Headquarters	Waste	6 yard weekly
MH55	Stethem Hall 11 Rue Mercury Crescent Base Headquarters	Fiber	6 yard Bi weekly
MH67	A.J.E. Childs Building 95 Prom Craftsman Boulevard C&E Museum	Waste	6 yard weekly
MH67	A.J.E. Childs Building 95 Prom Craftsman Boulevard C&E Museum	Fiber	2 yard weekly

ROYAL MILITARY COLLEGE

Building	Address	Type	Size	Service Cycle
R05	Cavalry House 2 Av Verite Avenue General Office	Fiber	2 yard	bi weekly
R09	Ridout Square /CDA 2 Carre Ridout Square Unit HQ	Waste	6 yard	weekly
R09	Ridout Square /CDA 2 Carre Ridout Square Unit HQ	Fiber	6 yard	weekly
R13	Massey Hall 7 Prom Valour Drive Library & Offices	Waste	2 X 6 yard	weekly
R13	Massey Hall 7 Prom Valour Drive Library & Offices	Fiber	2 X 6 yard	weekly
R15	Currie Building 15 Prom Valour Drive Lecture	Waste	6 yard	weekly
R15	Currie Building 15 Prom Valour Drive Lecture	Fiber	6 yard	weekly
R23	Stone Frigate 19 Prom Point Frederick Drive Barracks - Officers' Quarters	Waste	6 yard	weekly
R23	Stone Frigate 19 Prom Point Frederick Drive Barracks - Officers' Quarters	Fiber	6 yard	weekly
R29	Senior Staff Mess 9 Prom Point Frederick Drive Mess	Waste	6 yard	weekly
R29	Senior Staff Mess 9 Prom Point Frederick Drive Mess	Fiber	6 yard	weekly
R31	Fort Haldimand 24 Av Amiens Avenue Barracks - Officers' Quarters	Waste	2 X 6 yard	weekly
R31	Fort Haldimand 24 Av Amiens Avenue Barracks - Officers' Quarters	Fiber	2 X 6 yard	weekly
R32	Yeo Hall 22 Av Amiens Avenue Mess – Officers	Waste	6 yard	4 X weekly
R32	Yeo Hall 22 Av Amiens Avenue Mess – Officers	Fiber	30 yard	When Contacted
R33	Fort Lasalle 20 Av Amiens Avenue Barracks - Officers' Quarters	Waste	2 X 6 yard	3 X weekly
R33	Fort Lasalle 20 Av Amiens Avenue Barracks - Officers' Quarters	Fiber	2 X 6 yard	weekly
R60	Land Forces Technical Staff Program 12 Ch Navy Way Lecture	Waste	6 yard	weekly
R60	Land Forces Technical Staff Program 12 Ch Navy Way Lecture	Fiber	6 yard	bi weekly
R61	Constantine Arena 7 Ch Navy Way Ice Rink	Waste	6 yard	2 X weekly
R62	12 Av Verite Avenue Offices and Labs	Waste	6 yard	weekly
R62	12 Av Verite Avenue Offices and Labs	Fiber	6 yard	bi weekly

Solicitation No. - N° de l'invitation
W6837-214741/A
Client Ref. No. - N° de réf. du client
W6837-214741

Amd. No. - N° de la modif.
Kin956
File No. - N° du dossier
KIN-1-56215

Buyer ID - Id de l'acheteur
Kin956
CCC No./N° CCC - FMS No./N° VME

Building	Address	Type	Size	Service Cycle
R65	MGen W.B. Anderson Gymnasium 11 Ch Navy Way Recreation Centre	Waste	2 X 6 yard	bi weekly
R65	MGen W.B. Anderson Gymnasium 11 Ch Navy Way Recreation Centre	Fiber	2 X 6 yard	weekly
R66	HMCS Catarqui Boathouse 16 Ch Navy Way Marine Workshop	Waste	6 yard	weekly
R66	HMCS Catarqui Boathouse 16 Ch Navy Way Marine Workshop	Fiber	6 yard	bi weekly
R68	RMCC Warehouse 6 Ch Navy Way Storage	Waste	6 yard	weekly
R68	RMCC Warehouse 6 Ch Navy Way Storage	Fiber	6 yard	bi weekly
R71	Girouard Building 3,5,7 Rue General Crerar Crescent Lecture	Waste	6 yard	3 X weekly
R71	Girouard Building 3,5,7 Rue General Crerar Crescent Lecture	Fiber	6 yard	weekly
R75	RMCC Boathouse 20 Rue General Crerar Crescent Marine Workshop	Waste	6 yard	3 X weekly
R75	RMCC Boathouse 20 Rue General Crerar Crescent Marine Workshop	Fiber	6 yard	weekly
R81B	Fort Sauve 1 Rue Point Frederick Drive Barracks - Officers Quarters	Waste	6 yard	weekly
R81B	Refuse/Bicycle Storage 3 Rue Point Frederick Drive Storage	Fiber	6 yard	3 Xweekly
R86	Fort Brant 5 Prom Valour Drive Barracks - Officers Quarters	Waste	6 yard	weekly
R86	Fort Brant 5 Prom Valour Drive Barracks - Officers Quarters	Fiber	6 yard	weekly

VIMY BARRACKS

Building	Address	Type	Size	Service Cycle
VA11	Base Post Office/Base Photo 1 Prom Canal du Nord Drive Post Office	Waste	2 yard	weekly
VA11	Base Post Office/Base Photo 1 Prom Canal du Nord Drive Post Office	Fiber	4 yard	Bi weekly
VA23	Martello Building 1 Av Byng Avenue Training	Waste	6 yard	Bi weekly
VA23	Martello Building 1 Av Byng Avenue Training	Fiber	2 yard	Bi weekly
VA31B	Bowling 6 Av Princess Mary Avenue	Waste	2 X 6 yard	weekly
VA31B	Bowling 6 Av Princess Mary Avenue	Fiber	2 X 6 yard	Bi weekly
VA32	Base Supply (Clothing) 8 Av Princess Mary Avenue Stores	Waste	6 yard	weekly
VA32	Base Supply (Clothing) 8 Av Princess Mary Avenue Stores	Fiber	2 X 6 yard	Bi weekly
VB06/07	McKee Hall 6 Av Satellite Avenue Barracks - Combined Quarters	Waste	6 yard	3 X weekly
VB14	HMCS Ontario Storage Building 19 Av Princess Mary Avenue Storage	Waste	6 yard	weekly
VB14	HMCS Ontario Storage Building 19 Av Princess Mary Avenue Storage	Fiber	6 yard	Bi weekly
VB15A	CFSCE Line Training & Storage 3 Av Byng Avenue Trades Training	Waste	6 yard	weekly
VB15A	CFSCE Line Training & Storage 3 Av Byng Avenue Trades Training	Fiber	6 yard	Bi weekly
VB17	Alpha Drill Hall 11 Av Byng Avenue Drill Hall	Waste	6 yard	weekly
VB17	Alpha Drill Hall 11 Av Byng Avenue Drill Hall	Fiber	6 yard	Bi weekly
VB19	Cipher Building (CFCMU) 20 Av Signal Avenue Trades Training	Waste	6 yard	weekly

Solicitation No. - N° de l'invitation W6837-214741/A		Amd. No. - N° de la modif. Kin956		Buyer ID - Id de l'acheteur Kin956	
Client Ref. No. - N° de réf. du client W6837-214741		File No. - N° du dossier KIN-1-56215		CCC No./N° CCC - FMS No./N° VME	
VB19	Cipher Building (CFCMU) 20 Av Signal Avenue Trades Training	Fiber	6 yard	Bi weekly	
VB24	Vehicle Maintenance Garage 23 Av Princess Mary Avenue Vehicle Workshop Waste		6 yard	weekly	

Solicitation No. - N° de l'invitation
W6837-214741/A
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Building	Address		Type	Size	Service Cycle
VB24	Vehicle Maintenance Garage	23 Av Princess Mary Avenue Vehicle Workshop	Fiber	6 yard	Bi weekly
VB31	Maj R.J. Routledge Building	9 Rue Parade Road Mess – Combined	Waste	2 X 6 yard	5 X weekly
VB31	Maj R.J. Routledge Building	9 Rue Parade Road Mess – Combined	Fiber	30 yard	weekly
VC01	Officers Mess 1 Av Princess Royal Avenue	Mess – Officers	Waste	6 yard	weekly
VC01	Officers Mess 1 Av Princess Royal Avenue	Mess – Officers	Fiber	2 X 6 yard	Bi weekly
VC06	Defence Learning Network 2 Av Princess Royal Avenue	General Office	Waste	2 yard	Monthly
VC06	Defence Learning Network 2 Av Princess Royal Avenue	General Office	Fiber	6 yard	When Contacted
VC21	CFJOP Supply 1 Ruelle Cable Lane	Storage Warehouse	Waste	6 yard	weekly
VC21	CFJOP Supply 1 Ruelle Cable Lane	Storage Warehouse	Fiber	6 yard	weekly
VC21	CFJOP Supply 1 Ruelle Cable Lane	Storage Warehouse	Waste	2 X 30 yard	When Contacted
VC22	Transmitter (Gatr) Building	8 Av Satellite Avenue Trades Training	Waste	6 yard	Bi weekly
VC22	Transmitter (Gatr) Building	8 Av Satellite Avenue Trades Training	Fiber	2 yard	Monthly
VC31	Genet Building 11 Av Satellite Avenue	Trades Training	Waste	20 yard	When Contacted
VC31	Genet Building 11 Av Satellite Avenue	Trades Training	Fiber	10 yard	When Contacted
VC46	Officers Quarters 3 Av Princess Royal Avenue	Barracks - Officers Quarters	Waste	6 yard	weekly
VC51	Edifice Delaney Bldg (CFSCE) 1 Av Signal Avenue	Trades Training	Waste	6 yard	weekly
VC51	Edifice Delaney Bldg (CFSCE) 1 Av Signal Avenue	Trades Training	Fiber	6 yard	Bi weekly
VC52	Dawe Building 13 Av Signal Avenue	Barracks - Combined Quarters	Waste	6 yard	weekly
VC52	Dawe Building 13 Av Signal Avenue	Barracks - Combined Quarters	Fiber	6 yard	weekly

PWOR

PWOR	100 Montreal St Kingston	Waste	6 yard	Mondays
PWOR	100 Montreal St Kingston	Fiber	6 yard	When Contacted

BROCKVILLE ARMOURIES

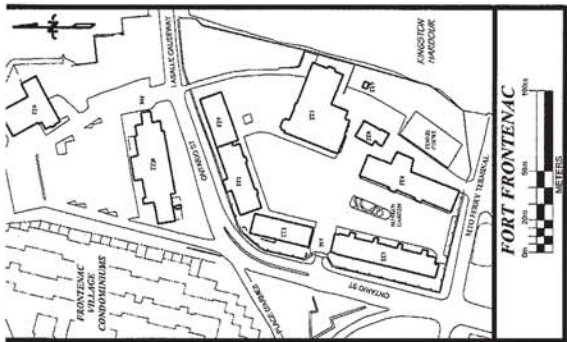
Brockville Rifles	232 East Ave Brockville	Waste	6 yard	Bi weekly
Brockville Rifles	232 East Ave Brockville	Fiber	6 yard	When Contacted

LEASE FACILITIES

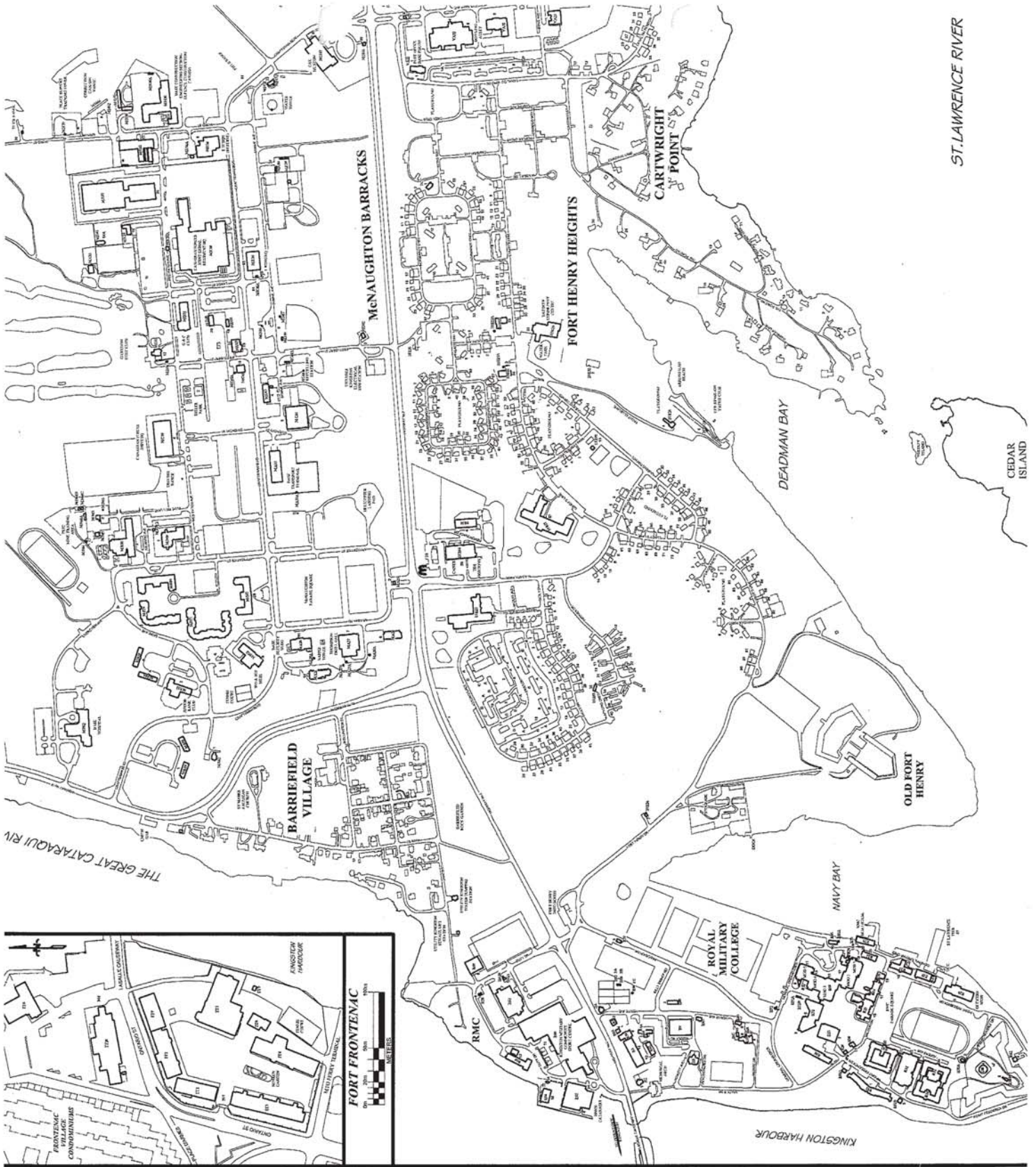
LFDTS	133 Dalton Ave Kingston	Waste	6 yard	Bi weekly
LFDTS	133 Dalton Ave Kingston	Fiber	6 yard	weekly
LFDTS	496 Discovery Dr. Kingston	Waste	6 yard	Fridays
LFDTS	496 Discovery Dr. Kingston	Fiber	6 yard	Tuesdays
ESU	Catwoods Dr. Kingston	Waste	6 yard	weekly

Solicitation No. - N° de l'invitation W6837-214741/A	Amd. No. - N° de la modif.	Buyer ID - Id de l'acheteur Kin956
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Appendix 2, L-B35-8401-1 Miniature Master Site Plan



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ST. LAWRENCE RIVER

CEDAR ISLAND

BASIS OF PAYMENT

Firm Unit Prices/Rates for services as stated, not including HST, FOB Destination.

- 1st year: 01 June 2022 to 31 May 2023
- 2nd year: 01 June 2023 to 31 May 2024
- 3rd year: 01 June 2024 to 31 May 2025
- 4th year: 01 June 2025 to 31 May 2026
- Option Year 1 (5th Year) 01 June 2026 to 31 May 2027

Pricing Instructions: All prices are firm in Canadian currency as per the units of issue as stated herein.
Any proposal submitted that does not have all parts of the Pricing Basis completed will be considered non-responsive. Pricing proposals must be legible, please print neatly or type in the prices. The units of issue stated in this document are not to be altered in any way or the proposal will be considered non-responsive. Estimated usages are for evaluation purposes only and do not commit Canada to payment of more than actual usage. All text in italics will be deleted from the contract document.

Pricing Basis "A", Scheduled Recycling and Waste Collection:

The pricing is an all-inclusive monthly firm lot price for the scheduled collection of waste and recycling, in accordance with Annex "A", Statement of Work, and the Contract, and includes all costs associated with the waste collection service to be performed at all locations specified in Annex "A". (This pricing does not include the disposal of the waste since it is included in Pricing Basis "B". This pricing does not include the supply and pick-up of rolloff containers as it is included in Pricing Basis "C") Actual usage 12 months per year.

Unit of Issue	Year #1 1 June 2022 – 31 May 2023	Year #2 1 June 2023 – 31 May 2024	Year #3 1 June 2024 – 31 May 2025	Year #4 1 June 2025 – 31 May 2026	Option Year #1 1 June 2026 – 31 May 2027
Monthly	\$	\$	\$	\$	\$

Pricing Basis “B”, Disposal of Waste:

The pricing offered in Pricing Basis “B” is all inclusive firm pricing for the disposal of waste collected in accordance with Annex “A”, Statement of Work, and the Contract and must include all costs associated with the disposal of the waste. (This price does not include the collections of waste since it is included in Pricing Basis “A.”)

Fee for disposal of waste - Solid Waste, Mixed Fibre and Wet Garbage for ALL locations, including Naval Ships docked at piers in Kingston; and the Brockville Armouries (various quantities each week and or month) - 6 days per week:

Description	Estimated Annual Usage	Unit of Issue	Firm Unit Price 1 June 2022 – 31 May 2023	Firm Unit Price 1 June 2023 – 31 May 2024	Firm Unit Price 1 June 2024 – 31 May 2025	Firm Unit Price 1 June 2025 – 31 May 2026	Firm Unit Price Option Year #1 1 June 2026 – 31 May 2027
Solid Waste	1800	Tonne	\$	\$	\$	\$	\$
Mixed Fibre	360	Tonne	\$	\$	\$	\$	\$
Wet Garbage	420	Tonne	\$	\$	\$	\$	\$

Credits to be applied to costs depending on monthly commodity price rebate (Statement of Requirement Para 1.5) value of credit is equal to the sum of the commodity sale price less 10%)

Pricing Basis "C1", Undefined Quantities for Unscheduled Activities/Additional Collection Points

For all locations on Base and within 25 km radius off-site, including naval ships docked at piers in Kingston, - rental of containers, in excess of the maximum number for Scheduled Service, as requested by the Project Authority:

The Pricing is an all-inclusive firm monthly price for the supply and delivery of additional waste or recycling collection containers, in accordance with Annex "A" Statement of Requirement, and the Contract. (This price does not include the scheduled collection of waste since it is included in Pricing Basis "D". This price does not include the disposal cost of the waste or recyclables since it is included in Pricing Basis "B".)

A Task Authorization DND 626 Form is required to authorize this work.

Description	Estimated Annual Usage	Unit of Issue	Firm Unit Price 1 June 2022 – 31 May 2023	Firm Unit Price 1 June 2023 – 31 May 2024	Firm Unit Price 1 June 2024 – 31 May 2025	Firm Unit Price 1 June 2025 – 31 May 2026	Firm Unit Price Option Year #1 1 June 2026 – 31 May 2027
Waste Containers:							
6 yard ³	5	Monthly	\$	\$	\$	\$	\$
4 yard ³	5	Monthly	\$	\$	\$	\$	\$
2 yard ³	3	Monthly	\$	\$	\$	\$	\$
Mixed Fibre Containers:							
6 yard ³	4	Monthly	\$	\$	\$	\$	\$
4 yard ³	4	Monthly	\$	\$	\$	\$	\$
2 yard ³	1	Monthly	\$	\$	\$	\$	\$
Roll Off Containers:							
10 yard ³	2	Weekly	\$	\$	\$	\$	\$
20 yard ³	2	Weekly	\$	\$	\$	\$	\$
30 yard ³	1	Weekly	\$	\$	\$	\$	\$
40 yard ³	1	Weekly	\$	\$	\$	\$	\$
10 yard ³	2	Monthly	\$	\$	\$	\$	\$
20 yard ³	2	Monthly	\$	\$	\$	\$	\$
30 yard ³	1	Monthly	\$	\$	\$	\$	\$
40 yard ³	1	Monthly	\$	\$	\$	\$	\$

Pricing Basis "C2", Undefined Quantities for Unscheduled Activities/Additional Collection Points for the BROCKVILLE LOCATION

For the Brockville Armouries and for all locations off-site outside 25 km radius from CFB Kingston (not to exceed 150 Km) - rental of containers, in excess of the maximum number for Scheduled Service, as requested by the Project Authority:

The Pricing is an all-inclusive firm monthly price for the supply, installation and scheduled collection of additional waste or recycling containers, in accordance with Annex "A" Statement of Work, and the Contract. (This price does not include the scheduled collection of waste since it is included in Pricing Basis "D". This price does not include the disposal cost of the waste or recyclables since it is included in Pricing Basis "B".)
A Task Authorization DND 626 Form is required to authorize this work.

Description	Estimated annual usage	Unit of Issue	Firm Unit Price 1 June 2022 – 31 May 2023	Firm Unit Price 1 June 2023 – 31 May 2024	Firm Unit Price 1 June 2024 – 31 May 2025	Firm Unit Price 1 June 2025 – 31 May 2026	Firm Unit Price Option Year #1 1 June 2026 – 31 May 2027
Waste Containers:							
6 yard ³	1	Monthly	\$	\$	\$	\$	\$
4 yard ³	1	Monthly	\$	\$	\$	\$	\$
2 yard ³	1	Monthly	\$	\$	\$	\$	\$
Mixed Fibre							
6 yard ³	1	Monthly	\$	\$	\$	\$	\$
4 yard ³	1	Monthly	\$	\$	\$	\$	\$
2 yard ³	1	Monthly	\$	\$	\$	\$	\$
Roll Off Containers:							
10 yard ³	1	Weekly	\$	\$	\$	\$	\$
20 yard ³	1	Weekly	\$	\$	\$	\$	\$
30 yard ³	1	Weekly	\$	\$	\$	\$	\$
40 yard ³	1	Weekly	\$	\$	\$	\$	\$
10 yard ³	1	Monthly	\$	\$	\$	\$	\$
20 yard ³	1	Monthly	\$	\$	\$	\$	\$
30 yard ³	1	Monthly	\$	\$	\$	\$	\$
40 yard ³	1	Monthly	\$	\$	\$	\$	\$

Pricing Basis “D”, non-scheduled Collection of Waste or Recycling

The Pricing is an all-inclusive firm price for the pick-up and delivery to the waste management site of the waste or recycling collected from containers specified in Pricing Basis “C”.

Description	Estimated annual usage	Unit of Issue	Firm Unit Price 1 June 2022 – 31 May 2023	Firm Unit Price 1 June 2023 – 31 May 2024	Firm Unit Price 1 June 2024 – 31 May 2025	Firm Unit Price 1 June 2025 – 31 May 2026	Firm Unit Price Option Year #1 1 June 2026 – 31 May 2027
Waste Containers:							
6 yard ³		Per lift	\$	\$	\$	\$	\$
4 yard ³		Per lift	\$	\$	\$	\$	\$
2 yard ³		Per lift	\$	\$	\$	\$	\$
Mixed Fibre							
6 yard ³		Per lift	\$	\$	\$	\$	\$
4 yard ³		Per lift	\$	\$	\$	\$	\$
2 yard ³		Per lift	\$	\$	\$	\$	\$
Roll Off Containers:							
10 yard ³		Per lift	\$	\$	\$	\$	\$
20 yard ³		Per lift	\$	\$	\$	\$	\$
30 yard ³		Per lift	\$	\$	\$	\$	\$
40 yard ³		Per lift	\$	\$	\$	\$	\$

Pricing Basis “E”, Deletion of a Waste Collection Point

The Pricing in Pricing Basis “D” is a monthly credit to delete all-inclusive scheduled waste collection service, per collection point, for scheduled waste collection locations within 25 km of CFB Kingston, as requested by the Project Authority. Collection points may be temporally discontinued from service and rescheduled at a later date depending on operational requirements.

A Task Authorization DND 626 Form is required to authorize this work.

<i>Estimated Annual Usage</i>	Unit of Issue	Firm Unit Price 1 June 2022 – 31 May 2023	Firm Unit Price 1 June 2023 – 31 May 2024	Firm Unit Price 1 June 2024 – 31 May 2025	Firm Unit Price 1 June 2025 – 31 May 2026	Firm Unit Price Option Year #1 1 June 2026 – 31 May 2027
2	Monthly	\$	\$	\$	\$	\$

ANNEX "C"

INSURANCE REQUIREMENTS

1. Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.

-
- k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
- m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
- n. Sudden and Accidental Pollution Liability (minimum 120 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.
- o. Litigation Rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.
For the province of Quebec, send to:
*Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8*

For other provinces and territories, send to:

*Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

2. Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:

- a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
- b. Accident Benefits - all jurisdictional statutes
- c. Uninsured Motorist Protection
- d. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.

3. Environmental Impairment Liability Insurance

- 1. The Contractor must obtain Contractors Pollution Liability insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$1,000,000 per accident or occurrence and in the annual aggregate.
- 2. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- 3. The Contractors Pollution Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada.
 - b. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
 - c. Separation of Insureds: The policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - d. Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - e. Incidental Transit Extension: The policy must extend to losses arising from any waste, products or materials transported, shipped, or delivered via any transportation mode to a location beyond the boundaries of a site at which the Contractor or any entity for which the Contractor is legally liable is performing or has performed the operations described in the contract.
 - f. Litigation Rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:
*Director Business Law Directorate,
Quebec Regional Office (Ottawa),*

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*Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8*

For other provinces and territories, send to:

*Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

Buyer ID - Id de l'acheteur
Kin956
CCC No./N° CCC - FMS No./N° VME

DND 626 TASK AUTHORIZATION FORM

ANNEX "E" to PART 5 OF THE BID SOLICITATION

FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY – CERTIFICATION

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [Employment and Social Development Canada \(ESDC\) – Labour's](#) website.

Date: _____ (YYYY/MM/DD) (If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- ☐ A1. The Bidder certifies having no work force in Canada.
- ☐ A2. The Bidder certifies being a public sector employer.
- ☐ A3. The Bidder certifies being a [federally regulated employer](#) being subject to the [Employment Equity Act](#).
- ☐ A4. The Bidder certifies having a combined work force in Canada of less than 100 permanent full-time and/or permanent part-time employees.

A5. The Bidder has a combined workforce in Canada of 100 or more employees; and

- ☐ A5.1. The Bidder certifies already having a valid and current [Agreement to Implement Employment Equity](#) (AIEE) in place with ESDC-Labour.

OR

- ☐ A5.2. The Bidder certifies having submitted the [Agreement to Implement Employment Equity \(LAB1168\)](#) to ESDC-Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.

B. Check only one of the following:

- ☐ B1. The Bidder is not a Joint Venture.

OR

- ☐ B2. The Bidder is a Joint venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions)

Solicitation No. - N° de l'invitation
W6837-214741/A
Client Ref. No. - N° de réf. du client
W6837-214741

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-1-56215

Buyer ID - Id de l'acheteur
Kin956
CCC No./N° CCC - FMS No./N° VME

ANNEX "F" to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI);
- ☐ Wire Transfer (International Only);
- ☐ Large Value Transfer System (LVTS) (Over \$25M)

Solicitation No. - N° de l'invitation
W6837-214741/A
Client Ref. No. - N° de réf. du client
W6837-214741

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-1-56215

Buyer ID - Id de l'acheteur
Kin956
CCC No./N° CCC - FMS No./N° VME

ANNEX "G"

ADDITIONAL CERTIFICATION INFORMATION

1. Board of Directors

In accordance with the [Ineligibility and Suspension Policy](#), Section 17, Bidders are required to provide a list of their Board of Directors before contract award. Bidders are requested to provide this information in their bid.

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

2. Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Contractors are required to have a Procurement Business Number (PBN) before Contract award.

Procurement Business Number - _____

Suppliers may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.