

**NOTICE OF PROPOSED PROCUREMENT (NPP)**  
**For**  
**TASK AND SOLUTIONS PROFESSIONAL SERVICES (TBIPS)**

**GSIN: R199I, Human Resources Support Services (HRSS):  
Organization and Classification, Staffing and Compensation**

<b>Reference Number:</b>	<b>9F017</b>	<b>Solicitation Number:</b>	<b>9F017-20210263</b>
<b>Organization Name:</b>	<b>Canadian space Agency (CSA)</b>		
<b>Solicitation Date:</b>	<b>March 14, 2022</b>		
<b>Closing Time:</b>	<b>March 28, 2022 at 10:00 AM (EDT)</b>		
<b>Estimate Level of Effort:</b>	<b>Indicate in the request for proposal (RFP)</b>		
<b>Contract Duration:</b>	From the award date of the contract until March 31, 2023 + Two (2) optional periods of one (1 ) year.		
<b>Solicitation Method:</b>	Competitive	<b>Applicable Trade Agreements:</b>	The Canadian Free Trade Agreement (CFTA)
<b>Comprehensive Land Claim Agreement Applies:</b>	No	<b>Number of Contracts:</b>	1

**Requirement Details**

**Tendering Procedure: Selective Tendering**

This requirement is only open to the following pre-qualified suppliers under the Supply Arrangement for Task Based Professional Services # E60ZT-18TSPS/XXX/ZT for the following categories:

**Stream 1: Professional service  
Services Stream 1,**

**Team members Categories:**

**1.2 Classification and organization support consultant-Senior**

**Supplier Security Clearance:** not required

**Document Safeguarding:** not required

**Region/Metropolitan:** Remote / Virtual Access

**Estimated Requirement Dollar Value Range:** Greater than CKFTA to \$3.75 million

The following SA Holders have been invited to submit a proposal:

- 1) 1019837 Ontario Inc.
- 2) 8513929 Canada inc.
- 3) ADRM Technology Consulting Group Corp.
- 4) Altis Human Resources (Ottawa) Inc.
- 5) Altis Human Resources (Ottawa) Inc.Exel Human Resources Inc.and Altis resources Inc.in Join Venture
- 6) ARTEMP PERSONNEL SERVICES INC

- 7) C.B\_Z.Inc.
- 8) Dare Human Resources Corporation
- 9) Deloitte Inc.
- 10) Ernest & Young LLP
- 11) Hackett Consulting Inc.
- 12) KOPN FERRY (CA) LTD.KORN FERRY (A) LTEE.
- 13) KPMG LLP
- 14) Mackinnon-Charlton Limited Management Consulting
- 15) MaxSys Staffing
- 16) PHILEMON H PAQUETTE
- 17) Raymond Chabot Grant Thornton Consulting Inc.
- 18) Thinkpoint Inc.

**Description of Work:**

The Canadian Space Agency (CSA) requires classification expertise in order to draft and evaluate job descriptions not belonging to the management group (EX) based on the evolution of needs.

The drafting of job descriptions may include the drafting of new positions, the updating of existing positions, the drafting of new standardized jobs, or the updating of existing standardized jobs.

**Contract Authority**

Contracting Authority: Nabahat Benzerdjeb  
E-Mail: [Nabahat.Benzerdjeb@asc-csa.ca](mailto:Nabahat.Benzerdjeb@asc-csa.ca)

**Inquiries**

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUYANDSELL.GC.CA" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

**NOTE: TSPS is the mandatory method of supply for the provision of non-informatics professional services, both task and solutions based, at or above the North American Free Trade Agreement (NAFTA) threshold. This method of supply covers five core areas of expertise that are commonly and nationally used: human resources services; business consulting/change management; project management; real property project management services; and technical engineering and maintenance services.**

For contact information please refer to PSPC's [Contact Acquisitions page](#).