



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :
Public Safety and Emergency Preparedness
Canada
Contracting and Procurement Section

contracting@ps-sp.gc.ca
Attention: **Denise Desserud**

QUESTION AND ANSWER #2
QUESTION ET RÉPONSE NO 2

**Offer to: Public Safety and Emergency
Preparedness Canada**

We hereby offer to provide to Canada, as represented by the Minister of Public Safety and Emergency Preparedness Canada, in accordance with the terms and conditions set out herein or attached hereto, the goods, services, and construction detailed herein and on any attached sheets.

Offre au: Ministère de la Sécurité publique et
Protection civile Canada

Nous offrons par la présente de fournir au Canada, représenté par le ministre de la Sécurité publique et Protection civile Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée.

Comments – Commentaires:

Instructions: See Herein
Instructions: Voir aux présentes

Vender/Firm Name and Address
Raison sociale et adresse du
Fournisseur/de l'entrepreneur

Issuing Office – Bureau de distribution
Public Safety and Emergency Preparedness
Canada
Contracting and Procurement Section
269 Laurier Avenue West
13th Floor, Office 13B
Ottawa, Ontario
K1A 0P8

Title – Sujet Guidelines on Supporting Victims and Survivors of Sexual Exploitation for Front-line Community Workers		
Solicitation No. – N° de l'invitation 202102517A		Date 2022-03-24
Solicitation Closes – L'invitation prend fin At – à 02:00 PM On – le 2022-04-05		Time Zone Fuseau horaire EDT
Delivery Required – Livraison exigée See Herein		
Address Enquiries to: - Adresser toutes questions à: Denise Desserud		
Telephone No. – N° de telephone (343) 572-3587		FAX No. – N° de FAX N/A
Destination – of Goods, Services and Construction: Destination – des biens, services et construction: Public Safety Canada 269 Laurier Avenue West, Ottawa, Ontario K1A 0P8		
Security – Sécurité No security requirement		

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. – N° de telephone Facsimile No. – N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom due fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Question #3:

Would this process be considered instead as a grant-based project versus a bid?

Answer #3:

This process is a request for proposal (RFP) for a contractor to develop guidelines on behalf of Public Safety Canada. All documentation produced as part of this contract will be deemed the property of Public Safety Canada.

Question #4:

Due to the time it takes to formalize collaborations, is Public safety open to accepting the list of partners/contributing organizations on the project later on, after the RFP has been submitted?

Answer #4:

As indicated on Page 35 of the RFP, bidders are encouraged to form partnerships and collaborate with skilled experts (researchers, service providers, training developers) who can provide the skill set required to undertake the work described herein.

Question #5:

How many partner organizations are you wanting to see?

Answer #5:

This is to the bidder's discretion. As indicated on page 35 of the RFP, bidders are encouraged to form partnerships and collaborate with skilled experts (researchers, service providers, training developers) who can provide the skill set required to undertake the work described herein. Public Safety Canada is not looking for a minimum or maximum amount of partner organizations.

Question #6:

What are your expectations for the size of this guide? Would this be more of a short, 20 page or less document, or are you wanting to see a comprehensive, 50+ page project?

Answer #6:

This is to the bidder's discretion. Public Safety Canada is looking for guidelines that meet the objectives stated within the RFP and keeping into consideration that the ultimate audience is front-line community workers.

Question #7:

Is there support to request funds to travel to visit with communities in person that would be potential contributors to the project?

Answer #7:

As indicated on page 44 of the RFP, any travel that is required for meetings, presentations, etc., may be reimbursed according to the Treasury Board of Canada Secretariat's Directive on Travel, Hospitality, Conference and Event Expenditures, which may be consulted at <https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=27228>. Please note that the Contractor will be required to seek PA approval for funding reimbursement prior to the Contractor's departure for travel.



Question #8:

Is there openness to extend the workplan beyond March 31, 2023? We ask as it depends on how broad the scope of the project is, which may require a longer workplan.

Answer #8:

Yes, there is openness to extend the workplan beyond March 31, 2023 if there is a good rationale for it. The chosen Contractor will be required to attend a kick-off meeting with Public Safety Canada's Project Authority to discuss the overall scope of the work, timelines, the and the provisional work plan, at which time the deadline can be discussed.