



Question #1:

Would this process be considered instead as a grant-based project versus a bid?

Answer #1:

This process is a request for proposal (RFP) for a contractor to develop guidelines on behalf of Public Safety Canada. All documentation produced as part of this contract will be deemed the property of Public Safety Canada.

Question #2:

Due to the time it takes to formalize collaborations, is Public safety open to accepting the list of partners/contributing organizations on the project later on, after the RFP has been submitted?

Answer #2:

As indicated on Page 35 of the RFP, bidders are encouraged to form partnerships and collaborate with skilled experts (researchers, service providers, training developers) who can provide the skill set required to undertake the work described herein.

Question #3:

How many partner organizations are you wanting to see?

Answer #3:

This is to the bidder's discretion. As indicated on page 35 of the RFP, bidders are encouraged to form partnerships and collaborate with skilled experts (researchers, service providers, training developers) who can provide the skill set required to undertake the work described herein. Public Safety Canada is not looking for a minimum or maximum amount of partner organizations.

Question #4:

What are your expectations for the size of this guide? Would this be more of a short, 20 page or less document, or are you wanting to see a comprehensive, 50+ page project?

Answer #4:

This is to the bidder's discretion. Public Safety Canada is looking for guidelines that meet the objectives stated within the RFP and keeping into consideration that the ultimate audience is front-line community workers.

Question #5:

Is there support to request funds to travel to visit with communities in person that would be potential contributors to the project?

Answer #5:

As indicated on page 44 of the RFP, any travel that is required for meetings, presentations, etc., may be reimbursed according to the Treasury Board of Canada Secretariat's Directive on Travel, Hospitality, Conference and Event Expenditures, which may be consulted at <https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=27228>. Please note that the Contractor will be required to seek PA approval for funding reimbursement prior to the Contractor's departure for travel.

Question #6:

Is there openness to extend the workplan beyond March 31, 2023? We ask as it depends on how broad the scope of the project is, which may require a longer workplan.

Answer #6:

Yes, there is openness to extend the workplan beyond March 31, 2023 if there is a good rationale for it. The chosen Contractor will be required to attend a kick-off meeting with Public Safety Canada's Project Authority to discuss the overall scope of the work, timelines, the and the provisional work plan, at which time the deadline can be discussed.