



QUESTIONS AND ANSWERS – SERIES 1

Q1. Considering the high volume of fiscal year end contractual project and administrative activities, we would like to request an extension to the bid closing date. Would it be possible to amend the bid closing date to April 6th?

A1. Yes, bid closing has been extended to April 6, 2022 at 2:00pm (EDT). No further extensions will be accepted do to tight timelines.

Q2. Given that we have not used a fax number to communicate with any of the clients that would be listed to substantiate some of the requirements, could the reference to requiring a Fax number in mandatory requirements M1, M3 and M4 be removed?

A2. We agree with this change.

Attachment 1 to Part 4 – Evaluation Criteria has been replaced entirely by the attached.

ALL OTHER TERMS AND CONDITIONS OF THE ABOVE RFP REMAIN UNCHANGED.



ATTACHMENT 1 TO PART 4 – EVALUATION CRITERIA

1.1 Mandatory Technical Criteria

The bid must meet the mandatory technical criteria specified below. The Bidder must provide the necessary documentation to support compliance with this requirement.

Bids which fail to meet the mandatory technical criteria will be declared non-responsive. Each mandatory technical criterion should be addressed separately.

Note:

Listing professional experience without providing any supporting details describing when, where and how such experience was obtained will cause the proposal to be considered non-compliant by the evaluation team. All professional experience must be fully documented and substantiated in the proposal.

Validation of Information:

Prior to contract award, CFIA reserves the right to validate any or all of the information in the Technical Proposal by contacting the supplied client contact(s). CFIA will document all responses and subsequent results from the validation.

MANDATORY TECHNICAL CRITERIA				
Criteria #	Mandatory Technical Criteria	Required Supporting Information	Compliance (Met/Not Met)	Substantiation
M1	<p>The Bidder must propose three (3) Scientists. The Bidder's proposed Scientists must have demonstrated experience in a research environment within the public or private sector as:</p> <ul style="list-style-type: none"> A director of research, scientific advisor or equivalent in the development of a risk assessment method in food safety and/or human health risk. 	<p>Demonstrate in resume.</p> <p>To demonstrate, the Bidder must provide detailed resumes which include, but are not limited to the following:</p> <ol style="list-style-type: none"> Work description and tasks; Name of the public and/or private sector organization; Date of employment or contract and duration; Responsibilities of the position; and Name, Title, Telephone number, and email address of reference contact. 		
M2	<p>The Bidder's proposed Scientists must hold the following education obtained through a recognized academic institution:</p> <ul style="list-style-type: none"> A minimum of one (1) of the proposed Scientists must hold a 	<p>Provide a copy of the degree(s).</p> <p>To demonstrate, the Bidder must provide photocopies of academic</p>		



	<p>Doctoral Degree (PhD.) in Chemistry, Microbiology, Food Science, Mathematics or Statistics; and</p> <ul style="list-style-type: none"> The remaining proposed Scientists must hold a Master's Degree (MSc.) or Bachelor's degree in Chemistry, Microbiology, Food Science, Mathematics, Engineering or Statistics. <p>The individuals must have obtained their education from a recognized* Canadian university, college, or the equivalent as established by a recognized* Canadian academic credentials assessment service, if obtained outside Canada.</p> <p>*The list of recognized organizations can be found under the Canadian Information Centre for International Credentials web site (http://www.cicic.ca/2/home.canada).</p>	<p>certification(s), degree(s) and/or diploma(s) as proof must be submitted with the bid.</p>		
<p>M3</p>	<p>The Bidder's proposed Scientists must each have a minimum of two (2) research initiatives linked to the development of risk assessment tools/modeling related to food safety, task scheduling and/or chemical hazards completed in the last five (5) years.</p>	<p>Demonstrate in resume.</p> <p>To demonstrate, the Bidder must provide the following, at the minimum, for each Scientist:</p> <ol style="list-style-type: none"> Project/Program/ Initiative description and deliverables; Name of the client organization of company; Date of the project/program/ initiative and duration; Nature of the project/program/ initiative scope, schedule and budget; Responsibilities of the Scientist on the project/program/ initiative; and Name, Title, Telephone number, and email address of reference contact. 		



M4	<p>The Bidder must provide references for two (2) previous clients where the proposed Scientists worked as a lead Scientist or similar position on science research initiatives.</p> <p>References may be contacted for validation purposes.</p>	<p>Demonstrate in resume.</p> <p>To demonstrate, the Bidder must provide the following:</p> <ol style="list-style-type: none"> a. Name of client organization or company; b. Name, Title, Telephone number, and email of contact; c. Description of project or contract; d. Date and duration the position was held. 		
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1.2 Point Rated Technical Criteria

The criteria contained herein will be used by CFIA to evaluate each proposal that has met all of the mandatory criteria. Bidders are advised to address these criteria in the following order and in sufficient depth in their proposals to enable a thorough assessment. CFIA's assessment will be based solely on the information contained within the proposal. CFIA may confirm information or seek clarification from bidders.

Only those proposals which are responsive (compliant) with all of the mandatory criteria and then achieve (or exceed) the stated minimum points required for the point rated technical criteria section will be further considered for award of a contract. Proposals not meeting the minimum points required will be deemed non-responsive.



POINT RATED TECHNICAL CRITERIA						
Criteria #	Point-Rated Technical Criteria	Required Supporting Information	Rating Scheme	Max Points	Bidder's Score	Substantiation
PR1	One (1) proposed Scientist demonstrated experience working as a director of research, advisor or equivalent, within the public and/or private sector in the development of a risk assessment tool/ modeling related to food safety, task scheduling and/or chemical hazards.	<p>Provide examples of initiatives for which the proposed Scientist has worked as a director of research or advisor for governmental, professional or producer organizations in the development of a risk assessment tool related to food safety and/or chemical hazards.</p> <p>To demonstrate, the proposed Scientist should provide examples of projects. For each project provided as an example, the following information should be provided:</p> <ol style="list-style-type: none"> the project name; the client organization; the project dates and duration; each project's duration must be more than three (3) months; a brief project summary, describing the nature and object of the project; and a project reference.* <p>*Each project reference must include, at the minimum, the following information:</p> <ul style="list-style-type: none"> - Client Name - Client Contact Name - Client Title - Duration (mm-yyyy to mm-yyyy) - Phone Number and/or Email 	<p>Allocation of Points: Each project = 2 points</p> <p>(To a maximum of 12 points)</p>	12		



		Each initiative cited must be supported by client contact information for validation purposes.				
PR2	The proposed Scientists demonstrated experience publishing and presenting scientific papers on risk assessment, and/or chemical hazards related to food.	<p>Provide examples of scientific papers for which the proposed Scientists published and presented scientific papers on risk assessment, and/or chemical hazards related to food.</p> <p>To demonstrate, the proposed Scientists should each provide up to a maximum of 15 examples of scientific papers related to the area of food safety and/or health risk analysis. For each scientific paper provided as an example, the following information should be provided:</p> <ol style="list-style-type: none"> the scientific paper's name; the client organization; a brief summary, describing the nature and object of the scientific paper; and a reference.* <p>*Each reference must include, at the minimum, the following information:</p> <ul style="list-style-type: none"> - Client Name - Client Contact Name - Client Title - Duration (mm-yyyy to mm-yyyy) - Phone Number and/or Email <p>Each scientific paper cited must be supported by client contact information for validation purposes.</p>	<p>Allocation of Points (per proposed Scientist):</p> <p>12 to 15 examples = 7 points</p> <p>8 to 11 examples = 6 points</p> <p>4 to 7 examples = 5 points</p> <p>1 to 3 examples = 4 points</p> <p>0 example = 0 points</p> <p>(To a maximum of 21 points; maximum of 7 points per proposed Scientist)</p>	21		



PR3	<p>The proposed Scientists demonstrated experience developing risk-based inspection models and related data entry, coding and assessment modules that can be linked to the risk-based inspection model algorithms.</p>	<p>Provide examples of initiatives for which the proposed Scientists have developed risk-based inspection models and related data entry, coding and assessment modules that can be linked to the risk-based inspection model algorithms.</p> <p>To demonstrate, the proposed Scientists should each provide up to 5 project examples related to the above areas that meet the following:</p> <ul style="list-style-type: none">a. the project name;b. the client organization;c. the project dates and duration;d. each project's duration must be more than three (3) months;e. a brief project summary, describing the nature and object of the project; andf. a project reference.* <p>*Each project reference should include, at the minimum, the following information:</p> <ul style="list-style-type: none">- Client Name- Client Contact Name- Client Title- Duration (mm-yyyy to mm-yyyy)- Phone Number and/or Email <p>Each initiative cited must be supported by client contact information for validation purposes.</p>	<p>Allocation of Points (per proposed Scientist):</p> <p>5 projects = 18 points</p> <p>4 projects = 14 points</p> <p>3 projects = 10 points</p> <p>2 projects = 6 points</p> <p>1 project = 2 points</p> <p>0 projects = 0 points</p> <p>(To a maximum of 54 points; maximum of 18 points per proposed Scientist)</p>	54		
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<p>PR4</p>	<p>The proposed Scientists demonstrated experience managing research projects/teams related to risk analysis/food safety and/or modelling.</p>	<p>Provide examples of initiatives for which the proposed Scientists have managed research projects/team in food safety and/or modelling.</p> <p>To demonstrate, the proposed Scientists should each provide up to 15 project examples that meet the following:</p> <ol style="list-style-type: none"> the project name; the client organization; the project dates and duration; each project's duration must be more than three (3) months; a brief project summary, describing the nature and object of the project; and a project reference.* <p>*Each project reference should include, at the minimum, the following information:</p> <ul style="list-style-type: none"> - Client Name - Client Contact Name - Client Title - Duration (mm-yyyy to mm-yyyy) - Phone Number and/or Email <p>Each initiative cited must be supported by client contact information for validation purposes.</p>	<p>Allocation of Points (per proposed Scientist):</p> <p>12 to 15 projects = 16 points</p> <p>9 to 11 projects = 12 points</p> <p>5 to 8 projects = 8 points</p> <p>1 to 4 projects = 4 points</p> <p>0 project = 0 points</p> <p>(To a maximum of 48 points; maximum of 16 points per proposed Scientist)</p>	<p>48</p>		
<p>Total maximum points (minimum pass mark is 110)</p>				<p>135 points</p>		<p>/135 points</p>