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**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Informatics Professional Services - EL Division/Services

professionnels en informatique - division EL

Terrasses de la Chaudière 4th Floor

10 Wellington Street

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> Informatics Professional Serv DSB Services Professionnels en Informatique pour DGSN	
<b>Solicitation No. - N° de l'invitation</b> E60ZR-211390/A	<b>Amendment No. - N° modif.</b> 011
<b>Client Reference No. - N° de référence du client</b> 20211390	<b>Date</b> 2022-04-07
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$EL-637-40582	
<b>File No. - N° de dossier</b> 637el.E60ZR-211390	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT <b>on - le 2022-04-21</b> Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Bitsene, Marlene	<b>Buyer Id - Id de l'acheteur</b> 637el
<b>Telephone No. - N° de téléphone</b> (613) 858-9976 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**The Request for Proposal (RFP) Amendment 011 is raised to answer questions received from Bidders and includes an amendment.**

## **QUESTIONS AND ANSWERS**

**Q 57** - Regarding Business Analyst L3, M2: Please confirm that the Crown will also accept business analyst specific professional certifications including CBAP and/or Lean certifications.

**A57** – Yes, confirmed. Please see amendment below.

**Q58** - PSPC's response to Q 56 greatly changes the criteria for which R.1.1 references will be evaluated, and with only three business days before the solicitation closes. The reference to Q&A 53 and 54 did not change the evaluation criteria but simply provided a clarification with respect to the requirement regarding signed client letters (or e-mail confirmation). The premise for this late change to the evaluation criteria, is based upon the fact that it is time consuming to receive client signatures and that they *hold vendors accountable to provide accurate and relevant information*.

Therefore, we request that PSPC either:

- a) Reverse the response to Q56 and stay true to the initial evaluation criteria, OR
- b) The amended change allow the allocation of one point for those references older than five years, but have a signed client reference (or e-mail confirmation) as follows:
  - element ii. The contract must have been completed in the last five (5) years or has been ongoing for a minimum of twelve (12) months (prior to the bid closing date) or have a signed client letter or e-mail confirmation.

### **A58**

Canada has reviewed the request with no changes to either a or b above.

Bidders should note that the RFP was published February 22<sup>nd</sup> and was extended for an additional 4 weeks, giving much needed time to prepare a bid. There was not a significant change to the R.1.1 criteria, which to qualify, a project needed to have all five elements anyways. If anything, granting 1 point for each one of the five existing elements for qualification is intended to allow all bidders who raised questions with regard to this criteria to have the opportunity to compete fairly. That being said, Canada will extend the closing date until April 21, 2022 to grant all bidders the time needed to prepare their bids. Please see amendment below.

**Q 59** - With respect to the subject solicitation, we have the following requests for your consideration:

Amendment 010 makes a significant change to the scoring system with only three business days before the closing date, this is not enough time for Bidders to adjust their proposals without the risk of unanticipated point loss. Several questions were submitted regarding the requirement for client signatures on contract references (Q6, Q23, Q26, Q41, Q44, Q51, Q52, Q53, Q54), the answer to these questions was:

*"It is not required to support Informatics professional services provided by a signed letter or an e-mail confirmation from the client for reference contracts completed above the last five (5) years, prior to bid closing date."*

Due to this repeated response to any question regarding client signatures on contract references, a decision was made to only request client signatures on contracts completed within the last five years. Had Bidders known that points would be taken away due to unsigned contract references, they could have prepared their responses accordingly and submitted all references to their clients for signature. With now only three full business days before the current bid closing date, this does not allow Bidders to obtain signatures in a timely manner.

In order to give all Bidders the opportunity to compete fairly, we would like to request a two-week extension to the closing date to allow clients to properly review and sign contract references to be included in bid submissions.

**A 59**

Please refer to the response to question 58 above and the amendment below.

**AMENDMENT**

**At page 1 of the RFP**

**DELETE:**

The solicitation closes on April 11, 2022 at 2:00 p.m. EDST

**INSERT:**

The solicitation closes on April 21, 2022 at 2:00 p.m. EDST.

## At Appendix C to Annex A Resources Assessment Criteria and Response Table

### 2.0 Mandatory Resource Assessment Criteria Workstream 2 –Strategic Development:

#### B.1 Business Analyst – Level 3

#### DELETE:

ITEM #	Mandatory Requirement	Bidder's Response	
		Demonstrated Experience (Bidders to Insert Data)	Insert Page # of Resume
M2	<p>The Contractor must demonstrate that the proposed resource has one of the following IT certifications:</p> <ul style="list-style-type: none"><li>• Information Technology Infrastructure Library (ITIL) Foundations; or</li><li>• the Project Management Professional (PMP).</li></ul> <p>A copy of the certificate must be provided.</p>		

#### INSERT:

ITEM #	Mandatory Requirement	Bidder's Response	
		Demonstrated Experience (Bidders to Insert Data)	Insert Page # of Resume
M2	<p>The Contractor must demonstrate that the proposed resource has one of the following IT certifications:</p> <ul style="list-style-type: none"><li>• Information Technology Infrastructure Library (ITIL) Foundations; or</li><li>• the Project Management Professional (PMP); or</li><li>• CBAP; or</li><li>• Lean</li></ul> <p>A copy of the certificate must be provided.</p>		

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**