



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No.	RFP Amendment Date:
2	April 8, 2022
Office of the Chief Electoral Officer File No.	
ECSM-RFP-2021-0649	
Title:	
Virtual Engagement Platform	
Request for Proposal Closing Date:	
April 19, 2022 at 2:00PM (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority:	
Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention:	Tel No.
Stefania Menasce	873-416-1578

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Virtual Engagement Platform bearing number ECSM-RFP-2021-0649 and dated March 23, 2022 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 4

Question: Would Elections Canada be open to or interested in a virtual reality stakeholder engagement platform?

Answer: Elections Canada is not interested in a virtual reality stakeholder engagement platform at this moment.

2.2 Question No. 5

Question: How many live consultation meetings with stakeholders per week or per month does Elections Canada predict they will be having in the engagement platform once it is operational?

Answer: Though we are not closed to the idea, we are generally not looking to use this tool for live consultations. This platform would instead serve to support live consultations by acting as a dynamic consultation tool to be used asynchronously (before and after meetings).

2.3 Question No. 6

Question: What is the maximum number of people that will be meeting on the engagement platform at one time?

Answer: If this is referring to live consultation meetings with stakeholders through the platform, though we are not closed to the idea, we are generally not looking to use this tool for live consultations. This platform would instead serve to

support live consultations by acting as a dynamic consultation tool to be used asynchronously (before and after meetings). Regarding the number, we cannot provide an accurate amount. We don't expect to have consultations with over 1000 participants at a time, though we cannot omit the possibility. Most consultations will be with group sizes between 10-100 people at a time. Please provide the limit or participants if there is one.

2.4 Question No. 7

Question: As resources may be a limiting factor, is there a rough budget Elections Canada has set aside for this engagement platform? If a rough ballpark can be shared it would help us ensure we price an option that isn't too much out of scope.

Answer: At this time, Elections Canada cannot disclose the budget.

2.5 Question No. 8

Question: If budget isn't a limiting factor would Elections Canada be interested in a custom-built engagement platform or is an off-the-shelf solution sufficient?

Answer: This question will be answered in a subsequent amendment.