# Questions & Answers 1 to 6

#### RFP 5Z011-23-0009

# **Question 1**

Can you please provide the list of all the vendors and attendees who attended the walk-through on Thursday, April 14, 2022.

#### **Answer 1**

LAC will provide the list of all the vendors who attended the walk-through on Thursday, April 14, 2022. The following vendors attended:

- Transport Lacombe
- Ottawa Moving Logistics
- Nattig Inc.
- Simplex Industries
- AMJ Cambell Ottawa
- SLBL Déménagment

#### **Question 2**

During the walk-through, we noted LAC equipment such as "tony boys" and wide wagons. Will this equipment be available for use by the winning bidder?

#### Answer 2

LAC will only permit the use of the tony-boys and wide wagons by the winning bidder for the transportation of film cans and a very limited quantity of specialized containers. The bidder is responsible to provide the transportation equipment required to move the standard textual containers as part of this contract, such as plastic skids and pallet jacks.

# **Question 3**

In R3, it states that the Bidder should demonstrate that it has experience with moving projects that included an automated storage and retrieval system (ASRS) – with 5 points provided for each project reference up to 3 projects at 15-point max. These 15 points represents close to 18% of the total allowable score of 85.

The RFP does not indicate that the contractor is responsible for any task involving anything other than the labour of placing containers onto the shelves in the ASRS units. Once containers are on the shelves, LAC staff are responsible for scanning the required bar codes and the operations of the ASRS automated unit, and not the winning contractor.

Given this, we strongly recommend that the R3 requirement be removed as that service is not required by the Bidder/vendor over the course of the project/contract.

# **Answer 3**

Since prior experience using ASRS is considered an asset, LAC agrees to diminish the points' breakdown and maximum points for R3 to 6 points instead of 15 points, which represents 7.89% of the total points instead of the previous 18%. Please see amendment 3 to RFP 5Z011-23-0009.

# **Question 4**

R2 is related to M1. In M1, the Bidder must demonstrate that it has completed three (3) projects within the last five (5) years that were complex moves. Please clarify that in R2 – in addition to the 3 projects identified in M1, 4 other projects would be required (total of 7) to obtain 40 points.

# Answer 4

Yes, in addition to the three (3) projects identified in M1, four (4) additional projects would be required, for a total of seven (7) projects to obtain maximum points.

# **Question 5**

The mandatory site visit of April 14, 2022, provided a better understanding of what is required to meet the objectives of the project. Given the site visit helped to also validate the scope of the work, we would request a two (2) week extension on the bid closing date, knowing the project start date does not commence until August 2022. We would appreciate the additional time in order to allow time to submit a strong proposal that will factor in the objectives of the project and to allow sufficient time to incorporate the answers when received to our above questions.

### **Answer 5**

LAC agrees to extend the bid closing date to May 9, 2022. Please see amendment 2 to RFP 5Z011-23-0009.

#### **Question 6**

Can we put the cost of room and board in the equipment and rental box of the bid sheet on page 13 of the tender document?

### **Answer 6**

As indicated in Attachment 1 to Part 3 – Pricing Schedule, a firm, all-inclusive hourly rate for the completion of this project is being requested. LAC will not make any changes to the RFP to include room and board.

**End of Questions and Answers**