

**AMENDMENT 004**

**CSPS-RFP-22JP-0931/A**

To all Bidders:

The purpose of this amendment is to give effect to the following:

**Questions and Answers**

**Question # 26:**

On the security requirements, would CSPS sponsor a bidder at contract award **OR** is the bidder expected to complete this process prior to contract award?

**Answer # 26:**

This will be done prior to contract award but after the winning bidder(s) have been identified.

**Question # 27:**

Are the services being requested live services, or post-production services?

**Answer # 27:**

Post production services

**Question # 28:**

As there are multiple services stated above, are we allowed to include our own rates table showing a per hour breakdown per service instead of inputting data into the table provided in the RFP?

**Answer # 28:**

The table provided must be used. See solicitation amendment 3 for updated table.

### **Solicitation Amendment 003**

The purpose of Solicitation Amendment 003 is to amend Annex B – Basis of Payment

Therefore, Annex B – Basis of Payment is **DELETED IN ITS ENTIRETY** and replaced with the following:

#### **ANNEX B - BASIS OF PAYMENT**

##### **1. Firm Price**

The Contractor will be paid in accordance with the following Basis of Payment for Work performed in accordance with the Contract.

##### **Note to Bidders:**

Columns D and Column E are for evaluation purposes only. They will be deleted at Contract award.

##### **2. Table 1 – Firm hourly Rates**

<b>Hourly rate in Canadian \$</b>					
<b>Level of Service</b>	<b>Initial Contract Year 1 From date of contract to 1 year from date of contract award</b>	<b>Option 1 From ___ to ___ (for an additional one-year period)</b>	<b>Option 2 From ___ to ___ (for an additional one-year period)</b>	<b>Number of hours*</b>	<b>Cost** (average of A to C times D)</b>
	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
Transcription	___ \$/h	___ \$/h	___ \$/h	10	\$___
Descriptive Transcription	___ \$/h	___ \$/h	___ \$/h	10	\$___
Translation	___ \$/h	___ \$/h	___ \$/h	10	\$___
Closed Captioning	___ \$/h	___ \$/h	___ \$/h	10	\$___
Open Captioning (Subtitling)	___ \$/h	___ \$/h	___ \$/h	10	\$___
Described Audio	___ \$/h	___ \$/h	___ \$/h	10	\$___

**\*Do not change the number of hours recorded in Column D. This data represents a portion of the volume of work to be expected. It will only be used for evaluation purposes and will be deleted upon Contract award.**

**\*\* Average is calculated by adding A+B+C and dividing the sum by 3. That amount will then be multiplied by 10 to give us the cost. Costs from column E will be added together and then divided by 6 (amount of rows) to provide an average total cost.**

**Columns D and E will be deleted at contract award.**

### **3. Total Estimated Cost**

#### **3.1 Initial Contract Period – From date of contract award to 1 year from date of contract award.**

The Initial Contract Period Total Estimated Cost not to exceed \$\_\_\_\_\_ (*To be confirmed at contract award*) per year (per contract) excluding applicable taxes.

The Option Periods Total Estimated Cost, should they be exercised, not to exceed \$\_\_\_\_\_ (*To be confirmed at contract award*) (per contract) excluding applicable taxes, per 1 year option.