



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Travaux publics et Services gouvernementaux  
Canada  
Voir dans le document/  
See herein  
NA  
Québec  
NA

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
TPSGC-PWGSC  
601-1550, Avenue d'Estimauville  
Québec  
Québec  
G1J 0C7

<b>Title - Sujet</b> Nett. syst. ventil. BFC Bagotville Nettoyage des systèmes de ventilation de la BFC Bagotville	
<b>Solicitation No. - N° de l'invitation</b> W6892-212215/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> W6892-21-2215	<b>Date</b> 2022-05-19
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$QCM-042-18318	
<b>File No. - N° de dossier</b> QCM-1-44167 (042)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT <b>on - le 2022-05-30</b> Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Fortin-Harvey, Gabriel	<b>Buyer Id - Id de l'acheteur</b> qcm042
<b>Telephone No. - N° de téléphone</b> (343) 551-4944 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

---

## AMENDMENT 001

### TITLE : Cleaning of ventilation systems at the Canadian Forces Base (CFB) Bagotville

Included in the present amendment:

1. Questions and answers
  2. Modification 1
  3. Modification 2
- 

### QUESTIONS AND ANSWERS:

**Question 1 :** When the Canadian Forces call to do the cleaning, will they only call for us to come for a day or is it possible to compress the 300 hours over a few weeks during the year? For example, suppose there are two technicians who show up for 7 consecutive days working 10 hours a day, this would represent the equivalent of 140 hours of work during the week. If the Forces call us punctually for work that can be done in just one day, the price invoiced, or the hourly rate, will be much more expensive in the long term than if we come for a minimum of 5 consecutive days.

**Answer 1 :** The estimated number of hours indicated in Part 1 - Firm Hourly Rate and Part 3 - Transport Hourly Rate of Annex B - Basis of Payment is estimated and used for evaluation purposes only. It cannot be interpreted as a guarantee of work or as an indicator to gauge the potential work demand resulting from the standing offer when it is in place.

The number of consecutive hours during which the contractor will have to be present at the designated workplace to carry out the work requested cannot estimate in advance. Work requests are received as they arise according to the needs of the occupants of the buildings. Although it is possible that the work required in several buildings may be combined so that it is carried out consecutively, no guarantee can be offered in this regard. Furthermore, this should not have an impact on the contractor's hourly rates.

**Question 2 :** In the statement of work, there is an approximate estimate/suggestion of 300 hours annually for the work, do you know if this estimate is based on cleaning the ventilation of all the buildings in 300 hours per year or if the cleaning of the 62 buildings is instead spread over 3 years at the rate of 300 hours per year?

**Answer 2 :** The estimated number of hours indicated in Part 1 - Firm Hourly Rate and Part 3 - Transport Hourly Rate of Annex B - Basis of Payment is estimated and used for evaluation purposes only. It cannot be interpreted as a guarantee of work or as an indicator to gauge the potential work demand resulting from the standing offer when it is in place.

**Question 3 :** It is mentioned in the statement of work that the acoustic insulation must be approved by the Departmental Representative. Is it possible to create a separate price schedule based on a certain number of square feet in the statement of work?

**Answer 3 :** This is not possible, as repair work is done on request only. In addition, there are several kinds of insulation in the various buildings at CFB Bagotville. However, materials and spare parts purchased by the Contractor are reimbursed according to Part 2 – Material and Replacement Parts of Annex B – Basis of Payment.

**Question 4 :** In article 2.5.1 of Annex A – Statement of Work, it is mentioned that the contractor must “Provide one (1) additional filter for each HVAC system cleaned.” Is it possible to have the required sizes and types of

filters? The price of filters varies greatly from one type to another and this information should be incorporated into the quote price. If not, is it possible for the Canadian Forces to provide the filters to the contractor to install?

**Answer 4 :** It is not possible to provide all types, sizes and thicknesses of filters for all ventilation systems at CFB Bagotville. However, materials and replacement parts purchased by the Contractor are reimbursed according to Part 2 – Material and Replacement Parts of Annex B – Basis of Payment.

**Question 5 :** In Part 3 - Transport Hourly Rate of Annex B - Basis of Payment, it is mentioned: "Hourly rate for a technician traveling to a satellite service center located outside of 50 kilometers from the main service center indicated in 'Annex A. ". What do you mean ? Should we include in the hourly rate gasoline, equipment and the hourly rate of a single technician considering that they are always in teams of two? Can you clarify?

**Answer 5 :** Article 7.5.1 - Travel and Living Expenses of Part 7.B - Resulting Contract Clauses is clear to this effect: "There will be no travel time or travel and living expenses at pay for services performed at the Main Service Center or at a Satellite Service Center located within 50 kilometers of the main service center listed in Annex A – Statement of Work. »

Section 7.5.1 of Part 7.B also states that: "The Contractor will be reimbursed for authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for overhead or profit, in accordance with the meal and private vehicle allowances specified in Appendices B, C and D of the National Joint Council Travel Directive, and other provisions of the Directive that relate to "travellers" rather than those that relate to "employees". Canada will not pay the Contractor any incidental expense allowance for authorized travel. "

In short, the firm hourly rate requested in Part 3 of Annex B – Basis of Payment must include only the hourly rate for non-productive labor when it is traveling to a satellite service center located in outside of a radius of 50 kilometers from the main service center indicated in Annex A – Statement of Work. Other costs, such as fuel compensation based on the number of kilometers driven, are covered by the National Joint Council Travel Directive. The firm hourly rate indicated must be that per technician.

**Question 6 :** In Article 1.1.4 of Annex A – Statement of Work, it is mentioned "After the cleaning work, rebalance all ventilation systems as well as grilles and diffusers by repositioning all appliances and accessories to their initial position. , as surveyed and noted before the works. " Can you confirm that we do not have to balance the ventilation systems for airflow?

**Answer 6 :** The contractor shall not perform balancing of the systems after the cleaning of the ventilation systems.

**Question 7 :** In Part 2 – Material and Replacement Parts of Annex B – Basis of Payment, in the estimated annual amount for material and replacement parts, are we to include fuel, access doors, spare filters for our equipment, etc.?

**Answer 7 :** The estimated annual amount of material and spare parts indicated in Part 2 - Material and Replacement Parts of Annex B - Basis of Payment is estimated and used for evaluation purposes only. It cannot be interpreted as a purchase guarantee or as an indicator to gauge the demand for equipment and potential spare parts emanating from the standing offer when it is in place.

---

The Contractor must simply indicate to Canada its mark-up rate on the cost price of the material and replacement parts that it may have to order and install in the performance of the work set out in Annex A - Statement Works. Payment for material and replacement parts will be at cost plus the fixed mark-up rate which is intended to cover the costs and the profit of the contractor relating to the supply of the material and replacement parts required for the work described in Annex A .

**Question 8 :** In article 4.1.1.1 – Mandatory technical criteria, with regard to the experience of the bidder, can we add a project that has been underway for a few months or a few years and which, for this reason, does not have an end date?

**Answer 8 :** Yes. Refer to modification no 1.

---

### **MODIFICATION no 1**

#### **At article 1.1 Security Requirement of Part 1 – General Information:**

**DELETE :** Article “4.1.1.1 Mandatory Technical Criteria” in its entirety.

**INSERT :** Article “4.1.1.1 Mandatory Technical Criteria” below:

In their proposals, bidders must demonstrate that they meet the following mandatory criteria:

**Mandatory Criteria:** The Bidder must clearly demonstrate his experience in the work required in Annex A – Statement of Work by presenting two (2) completed or ongoing projects in the cleaning of ventilation ducts (low and high pressure) of a commercial, industrial or institutional building type.

The cleaning of ventilation ducts including, but not limited to, the units of air treatment; fans; fresh air and exhaust intakes; shutters; air ducts; terminal boxes; grilles and diffusers; adjustment and balancing dampers; mufflers, coils; drainage pans; mechanical wells; hoods; as well as all devices, equipment and accessories that are an integral part of a ventilation system.

In order to demonstrate the experience acquired, the Bidder must indicate the duration of each experience by their start and end dates (MM/YY); the name of the client for whom the work was performed; the location of the building(s); the type of building and a description of the work performed. If the Bidder proposes an ongoing project, he must indicate the mention "ongoing" instead of an end date.

The Standing Offer Authority reserves the right to perform additional verifications to validate the information provided by the Bidder.

If the Bidder proposes more than two projects, only the first two will be considered.

The Bidder may provide the information requested in the *Bidder's Experience Table*. Failure to meet any of the mandatory criteria will render the bid non-compliant and it will be given no further consideration.

### **MODIFICATION no 2**

**At Page 1 of the solicitation, extend the closing date of the solicitation period as follow:**

**DELETE :** 2022-05-26

**INSERT :** 2022-05-30

---

N° de l'invitation - Solicitation No.  
W6892-212215/A  
N° de réf. du client - Client Ref. No.  
BA-220015

N° de la modif - Amd. No.  
001  
N° du dossier - File No.  
QCM-1-44167

Id de l'acheteur - Buyer ID  
QCM042  
N° CCC / CCC No./ N° VME - FMS

---

**\*\*\* All other clauses and conditions remain unchanged \*\*\***