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Public Works and  
Government Services  
CanadaTravaux publics et  
Services gouvernementaux  
Canada**RETURN BIDS TO:****RETOURNER LES SOUMISSIONS À:**

See Section 1.

Voir Section 1.

**STANDARD REQUEST FOR BID****INVITATION À SOUMISSIONNER - STANDARD**

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

<b>Solicitation No. - N° de la demande</b>	Amendment No. - N° de modification
<b>Supplier SA No. - N° de l'AMA de fournisseur :</b> E60PQ-140003/___	

<b>Solicitation closes – La demande prend fin :</b>	File No. - N° de dossier
<b>at – à</b> See Section 1 Voir Section 1	
<b>on – le</b> See Section 1 Voir Section 1	

<b>Date of Solicitation – Date de la demande</b> 2022-05-19
<b>Address inquiries to – Adresser toute demande de renseignement à :</b>  See Section 2, Article 4.1. Voir Section 2, Article 4.1
<b>Destination</b>  See Section 2, Annex A. Voir Section 2, Annexe A.

**Instructions:**

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

**Instructions:**

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

<b>Supplier Name and Address – Nom et adresse du fournisseur</b>
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of supplier (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)</b>
<b>Signature : _____ Date : _____</b>

This bid solicitation cancels and supersedes previous bid solicitation number 10074650/A. A debriefing or feedback session will be provided upon request to bidders who bid on the previous solicitation.

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Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

### SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

#### **Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)**

Is this a Manufacturer Product Specific Procurement?

#### **Step 2. Competitive or Non-Competitive**

For competitive Requirements when only one bid is received:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

For Non-Competitive Requirements:

The Bidder must provide the following information WITH the bid:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

#### **Step 3. General or Procurement Strategy for Indigenous Business (PSIB)**

For PSIB procurement:

Canadian Content

The Supplier should propose conforming products(s) denoted as “Canadian Content” in the Supplier’s SA. Canada may preference all bids containing products(s) with this designation.

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**Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

**Bid Evaluation**

*This article is completed if non-Government of Canada personnel will evaluate bids.*

An evaluation team composed of representatives of Canada will evaluate the bids.

<b>RFB Issued by:</b>	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
<b>RFB Closing - Submit Bid:</b>	
Bids must be submitted on the date and at the time indicated below.	
By no later than date and time:	<a href="#">See notice of proposed procurement on buy and sell.</a>
To e-mail address (if applicable)	<a href="mailto:Danielle.graham@pwgsc.gc.ca">Danielle.graham@pwgsc.gc.ca</a>
<b>RFB Enquiries</b>	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	5 business days

**SECTION 2 - RESULTING CONTRACT CLAUSES**

<b>1.</b>	<b>Terms and Conditions of the Contract</b>	
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
<b>2.</b>	<b>Security Requirement</b> (the checked article applies)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.		<b>Contractor may be escorted; possession of security clearance not required.</b> Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.		<b>Possession of security clearance(s) is required.</b> The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
c.	<b>x</b>	<b>There is no security requirement associated with this contract.</b>
<b>3.</b>	<b>Requirement</b>	
3.1	The Contractor must perform the Work listed in Annex A herein.	
<b>4.</b>	<b>Authorities</b>	
4.1	<b>Contracting Authority (IU)</b>	
	Name:	Danielle Graham
	Title:	Procurement Specialist
	Department/Agency/Crown Corporation:	Public Works and Government Services Canada o/a Public Services and Procurement Canada
	Address:	Suite 310 - 269 Main Street, Winnipeg, MB R3C 1B3
	Telephone No.:	204-292-2872 / <a href="mailto:danielle.graham@pwgsc-tpsgc.gc.ca">danielle.graham@pwgsc-tpsgc.gc.ca</a>
	E-mail address:	
4.2	<b>Project Authority</b> <i>[To be completed at contract award]</i>	
	<i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i>	
	<i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	
	Name:	<i>[To be completed at contract award]</i>
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
4.3	<b>Contractor's Representative</b>	
	As set out in Annex A, Table 9 below.	
<b>5.</b>	<b>Method of Payment</b>	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	Multiple Payment
<b>6.</b>	<b>Invoicing</b> <i>(optional)</i>	

	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:
	Name of the organization and contact: <i>[To be completed at contract award]</i>
	Address:
<b>7.</b>	<b>SACC Manual Clauses</b>
	The period of the contract is 6 months from the last delivery/installation date.
<b>New</b>	<b>A3080 - COVID-19 vaccination requirement</b>  This requirement is subject to the COVID-19 Vaccination Policy for Supplier Personnel. Failure to complete and provide the COVID-19 Vaccination Requirement Certification as part of the bid will render the bid non-responsive.
<b>New</b>	<b>A3081 - COVID-19 vaccination requirement certification</b>  In accordance with the COVID-19 Vaccination Policy for Supplier Personnel, all Bidders must provide with their bid, the <u>COVID-19 Vaccination Requirement Certification</u> attached to this bid solicitation, to be given further consideration in this procurement process. This Certification incorporated into the bid solicitation on its closing date is incorporated into, and forms a binding part of any resulting Contract.
<b>Supplemental General Conditions:</b> <i>please refer to the WTCM for the full text.</i>	
<b>*New</b>	<b>ID 4013</b> - Compliance with on-site measures, standing orders, policies, and rules apply to and form part of the Contract.
<b>*New</b>	<b>ID 4014</b> - Suspension of the work apply to and form part of the Contract.

**ANNEX A  
REQUIREMENT and BASIS OF PAYMENT**

1. IU to complete an Annex A for each category with the exception of the rules specified herein.
2. For Tier 2 and 3 competitive requirements, Conforming Suppliers must acquire the bid solicitation document from GETS and IUs are not to identify the Conforming Suppliers in the solicitation or NPP.

1. Category Selection

**Combined Categories Rule:**

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;

*(IU must identify which of the following categories will be combined for reasons of compatibility)*

**Category 1**

**Category 2**

**Category 5**

**\* Exception: when using the Cat 1, 2, 5 combined categories rule, IU's may calculate the percentage of NSA product allowed (as defined in their solicitation document) against the total quantity of the combined categories.**

**Design Upgrade Rule:**

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

**NSA:**

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.

The requirement includes the following category (ies) of work (*check applicable box (es)*):

a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1a – Interconnecting Panels (Refer to Annex C)

Category 1b – Supporting components and freestanding furniture

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b.  Category 2 – Freestanding Height Adjustable Desk / Table Products

c.  Category 3 – Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA (table 1 Additional product details)

d.  Category 4 – Wood Veneer – Freestanding Products

e.  Category 5 – Ancillary and Lighting Products

f.  Category 6 - Support Space – Collaborative Furniture

**RULE:** Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

g.  NSA Product(s) – Category(ies): \_\_\_\_\_

## 2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

**INSTRUCTIONS TO BIDDERS:** Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

\*\*Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.\*\*

In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Category(ies): 1-2

Table 1 – Product Table

#	Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
	GoCUID	Description of Product <i>(Additional mandatory product details inserted, as per 6B. 4.1 of the SA at Appendix A below)</i>	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
<b>Category 1B</b>							
1	1bCHHLX20L60XOSSX	Credenza Partial Height Laminate Open Shelf 20x60 line item 578 (ws2) <b>Must meet additional requirements at Appendix A.</b>	10	<i>Yes cut sheets/line drawings</i>		\$	\$
<b>Category 2</b>							
2	2WSSREXXL30L48BELXX	Individual Height Adjustable Work Surfaces Electric, <b>Line item 36 (ws1)</b> <b>Must meet additional requirements at Appendix A.</b>	5	<i>Yes cut sheets/line drawings</i>		\$	\$
3	2WSSREXXL30L60BELXX	Individual Height Adjustable Work Surfaces Electric, <b>line item 42 (ws2)</b> <b>Must meet additional requirements at Appendix A.</b>	10	<i>Yes cut sheets/line drawings</i>		\$	\$
4	2WSSDEXXL24L48BELXX	Individual Height Adjustable <b>120 degree</b> Work Surfaces Electric <b>Line item 153 (ws3)</b> <b>Must meet additional requirements at Appendix A.</b>	12	<i>Yes cut sheets/line drawings</i>		\$	\$
5	2B2LREXXL24L72BELCL	Modular Height Adjustable Benching 2 Work Surface Long Electric <b>MUST BE Glass, Clear Line item 185 (ws1)</b> <b>Must meet additional requirements at Appendix A.</b>	1	<i>Yes cut sheets/line drawings</i>		\$	\$



6	2B3LREXXL24L72BELCL	Modular Height Adjustable Benching 3 Work Surface Long Electric <b>MUST BE Glass, Clear Line item 209 (ws1)</b> <b>Must meet additional requirements at Appendix A.</b>	1	<i>Yes cut sheets/line drawings</i>		\$	\$
7	2B4LREXXL30L60BELCL	Modular Height Adjustable Benching 4 Work Surface Long Electric <b>MUST BE Glass, Clear Line item 242 (ws4)</b> <b>Must meet additional requirements at Appendix A.</b>	4	<i>Yes cut sheets/line drawings</i>		\$	\$
<b>**Provide additional information:</b>							
Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							
Add more rows if necessary.					Product Total	\$	

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
all	ISC – Canada Place 6th Floor, JASPER AVE NW EDMONTON-AB T5J 4C3	May 24 2022	[Outside Normal]	____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Delivery Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.  <i>Add more rows if necessary.</i>					

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
all	ISC – Canada Place 6th Floor, JASPER AVE NW EDMONTON-AB T5J 4C3	May 24 2022	[Normal]	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p> <p><i>Add more rows if necessary.</i></p>				Installation Total:	\$

**Table 4 – Optional Product**       Not Applicable  
*If applicable, copy/paste/modify from table 1.*

**Table 5 – Optional Delivery**       Not Applicable  
*If applicable, copy/paste/modify from table 2.*

**Table 6 – Optional Installation**       Not Applicable  
*If applicable, copy/paste/modify from table 3.*

**Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>
<b>2.</b>	<b>Canada’s Facilities to Accommodate the Delivery</b>
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>
2.1	Loading Dock/Location

A	Location	9700 JASPER AVE NW Edmonton Alberta
B	Dock	Yes
C	Lift	Yes
D	Door	Yes
E	Freight Elevator	Yes
F	Other (specify, if any)	All deliveries must occur after 5:00 pm. Loading dock must be booked minimum 72 hours prior to deliver. Maximum 5 ton truck allowed.
<b>3.</b>	<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.	
	Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) [to be removed at contract award]</b>	\$
	<b>Contract Price(1+2+3+4): [applicable at contract award only]</b>	\$
	<b>Applicable Tax(es): [applicable at contract award only]</b>	\$
	<b>Total Estimated Cost (9+10): [applicable at contract award only]</b>	\$

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
	Ariba #:	

## APPENDIX A

### DETAILED DESCRIPTION OF NEEDED PRODUCTS BY TYPE

#### WKST-RW1:

Line 2, 2WSSREXXL30L48BELXX

Line 5, 2B2LREXXL24L72BELCL,

Line 6, 2B3LREXXL24L72BELCL

Freestanding height adjustable work surface nominal 762mm x 1219mm (30" x 48"), electrical, sit and stand position, with Clip-on acoustic felt privacy screens securely fixed to back and one side of the adjustable tables. Allow min. 25mm (1") space between privacy screens and edge of work surface to accommodate client supplied dual monitor arms. Electrical, sit and stand position bench type benching with nominal 610mm deep x 1829mm long (24" deep x 72" long.) work surface, with a clear finish glass privacy screens. Width of privacy screen to match width of work surface. Bench to support the power system of the freestanding height adjustable worksurface. See figure 13.1.1. Power system is accessed by furniture system supplied power pole.

#### WKST-RW2

Line 1 1BCHHLX20L60XOSOSSX

Line 3, 2WSSREXXL30L60BELXX

Free standing partial height credenza 508mm deep x 1524mm long x 533 mm ht. (20" deep x 60" long x 21" ht.) with 508mm x 508mm (20" x 20") cushion. Freestanding height adjustable work surface nominal 762mm x 1524mm (30" x 60"), electrical, sit and stand position, with Clip-on acoustic felt privacy screens securely fixed to the back and one side of the adjustable tables. Allow min. 25mm (1") space between privacy screens and edge of work surface to accommodate client supplied dual monitor arms. (not in contract-Fixed bench type monostructure with clear glass privacy panel separating the workstations). See figure 13.1.2. Power system is accessed by furniture system supplied power pole.

#### WKST-RW3

Line 4, 2WSSDEXXL24L48BELXX

Height adjustable work surface 1200 /corner nominal 610mm deep x 1219mm wide (24" deep x 48" wide) (RH) min. x 1219mm wide (48" wide) (LH) max, electrical, sit and stand position with Acrylic privacy screens securely attached along the back edges (1220mm (48 in.)). Width of privacy screen to match width of work surface. See figure 13.1.3. Bench to support power system to height adjustable work surfaces. Power system is accessed by furniture system supplied power poles.

#### WKST-RW4

Line 7 2B4LREXXL30L60BELCL

Bench system with height adjustable work surface nominal 762mm x 1524mm (30" x 60"), electrical, sit and stand position. With clear glass privacy screen securely attached to the back of each desk.. Width of screen to match width of work surface. See figure 13.1.4. Power system is accessed by furniture system supplied power poles.

### Service Poles

Quantity to be supplied by supplier, location to be determined by supplier and verified by client.

#### Hardware

Each freestanding height adjustable work surface to have installed the following:

1. Mounted under table surface one power bar with minimum 6 electrical outlets. Power bar to have minimum 2400mm (8') power cord.
2. Clamp mounted, above worksurface, power cube with minimum 2 power outlets and 2 USB outlets. Power cube plugs into under table power bar.
3. Privacy panels to allow for clamp-on monitor arms

**ANNEX B  
SECURITY REQUIREMENTS**

C. There is no security requirement associated with this contract.

**ANNEX C  
FLOOR PLAN(S)**

Floor plan is for information only. Quantities are to be bid per "Table 1 – Product".

**ANNEX D  
ADDITIONAL SPECIFICATIONS, CERTIFICATIONS**

n/a

**ANNEX E  
COVID-19 VACCINATION REQUIREMENT CERTIFICATION**

The Contractor is to complete and submit the COVID-19 Vaccination Requirement Certification below with their bid.

**COVID-19 Vaccination Requirement Certification**

I, \_\_\_\_\_ (*first and last name*), as the representative of  
 \_\_\_\_\_ (*name of business*) pursuant to  
 \_\_\_\_\_ (*insert solicitation number*), warrant and certify that all personnel that  
 \_\_\_\_\_ (*name of business*) will provide on the resulting Contract who access  
 federal government workplaces where they may come into contact with public servants will be:

- (a) fully vaccinated against COVID-19 with Health Canada-approved COVID-19 vaccine(s); or
  - (b) for personnel that are unable to be vaccinated due to a certified medical contraindication, religion or other prohibited grounds of discrimination under the *Canadian Human Rights Act*, subject to accommodation and mitigation measures that have been presented to and approved by Canada;
- until such time that Canada indicates that the vaccination requirements of the COVID-19 Vaccination Policy for Supplier Personnel are no longer in effect.

I certify that all personnel provided by \_\_\_\_\_ (*name of business*) have been notified of the vaccination requirements of the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel, and that the \_\_\_\_\_ (*name of business*) has certified to their compliance with this requirement.

I certify that the information provided is true as of the date indicated below and will continue to be true for the duration of the Contract. I understand that the certifications provided to Canada are subject to verification at all times. I also understand that Canada will declare a contractor in default, if a certification is found to be untrue, whether made knowingly or unknowingly, during the bid or contract period. Canada reserves the right to ask for additional information to verify the certifications. Failure to comply with any request or requirement imposed by Canada will constitute a default under the Contract.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

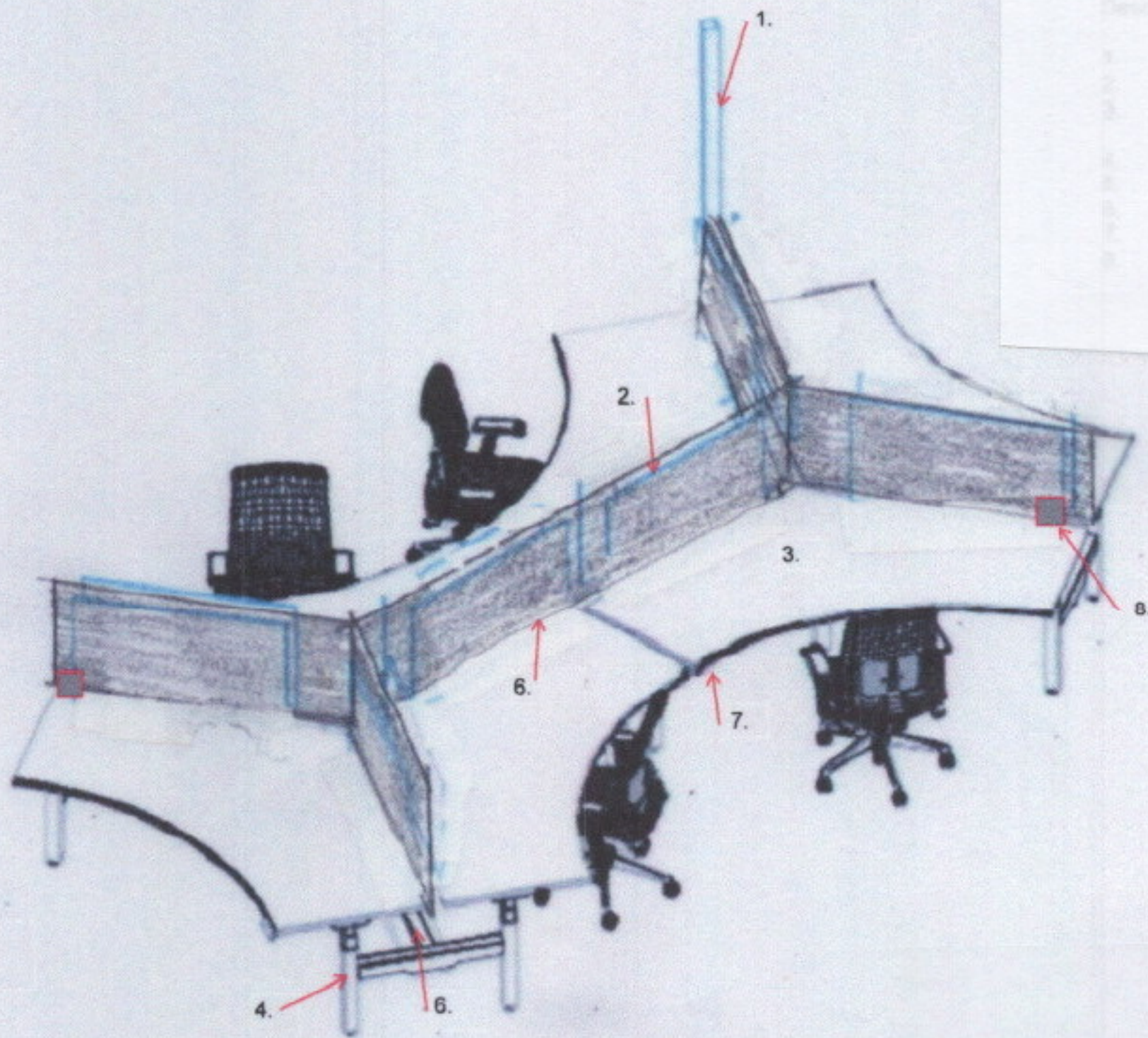
*Optional*

For data purposes only, initial below if your business already has its own mandatory vaccination policy or requirements for employees in place. Initialing below **is not** a substitute for completing the mandatory certification above.

Initials: \_\_\_\_\_

Information you provide on this Certification Form and in accordance with the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel will be protected, used, stored and disclosed in accordance with the Privacy Act. Please note that you have a right to access and correct any information on your file, and you have a right to file a complaint with the Office of the Privacy Commissioner regarding the handling of your personal information. These rights also apply to all individuals who are deemed to be personnel for the purpose for the Contract and who require access to federal government workplaces where they may come into contact with public servants.

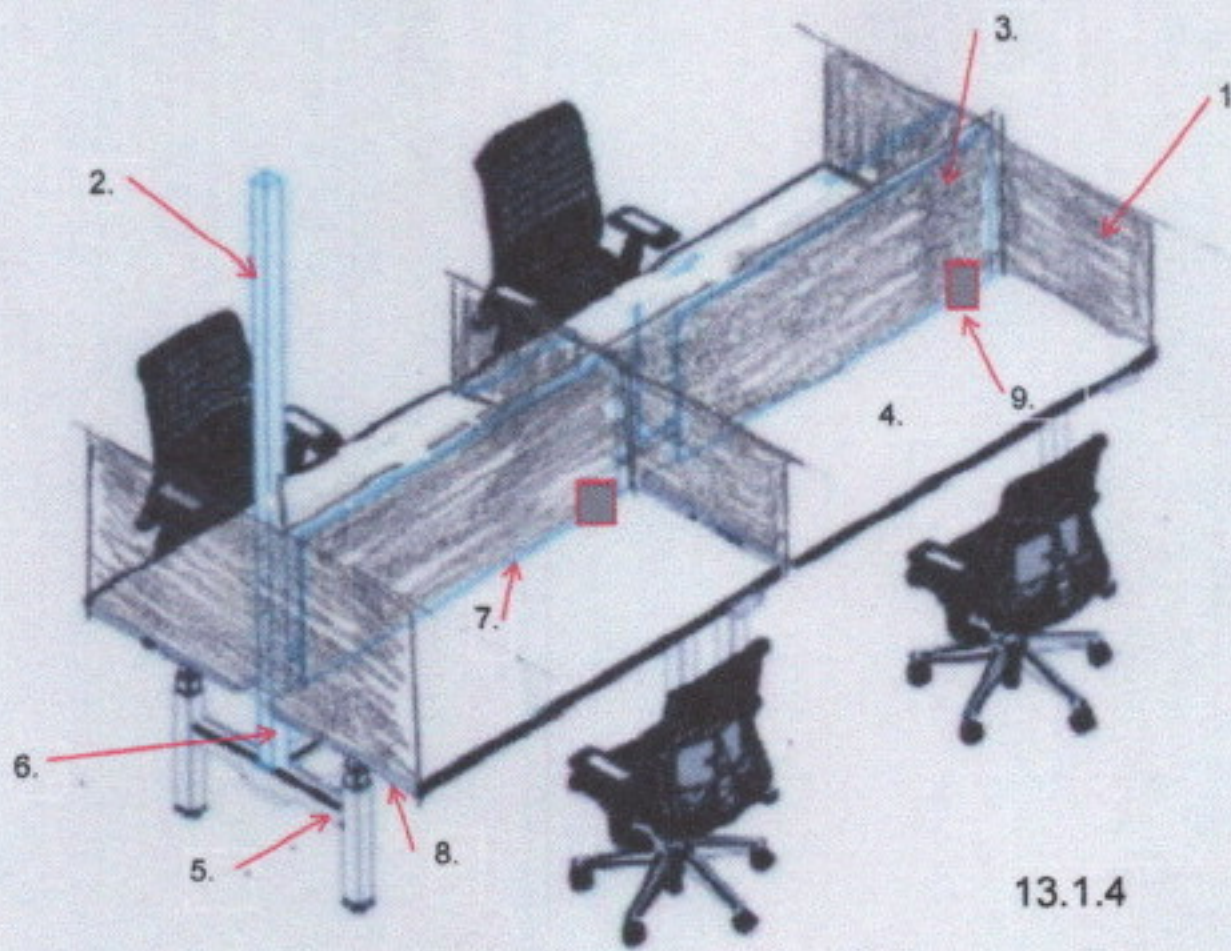
13.1.3



Description: WOST-1144

- 1. Power supply cable & electrical
- 2. 120mm (22") high or max 132mm (26") high AET desk panel
- 3. 120° corner (110mm (22") x 1210mm (48") x 1210mm (48") L-shaped section)
- 4. Multi-rod panel structure
- 5. Under-mount cable management
- 6. Under-mount power bar (max 8 outlets)
- 7. Under-mount power bar (max 8 outlets)
- 8. Surface-mounted power cable

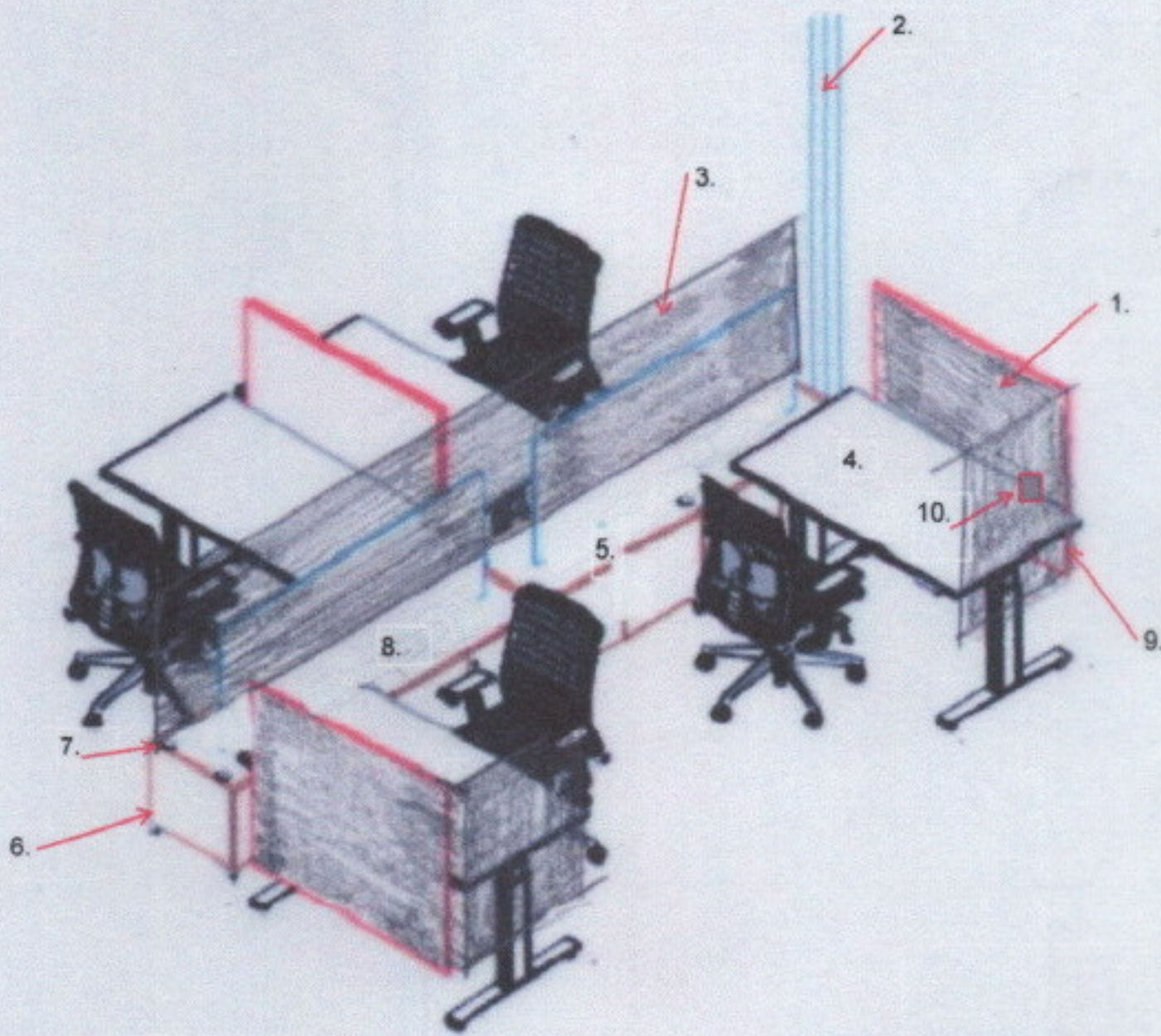
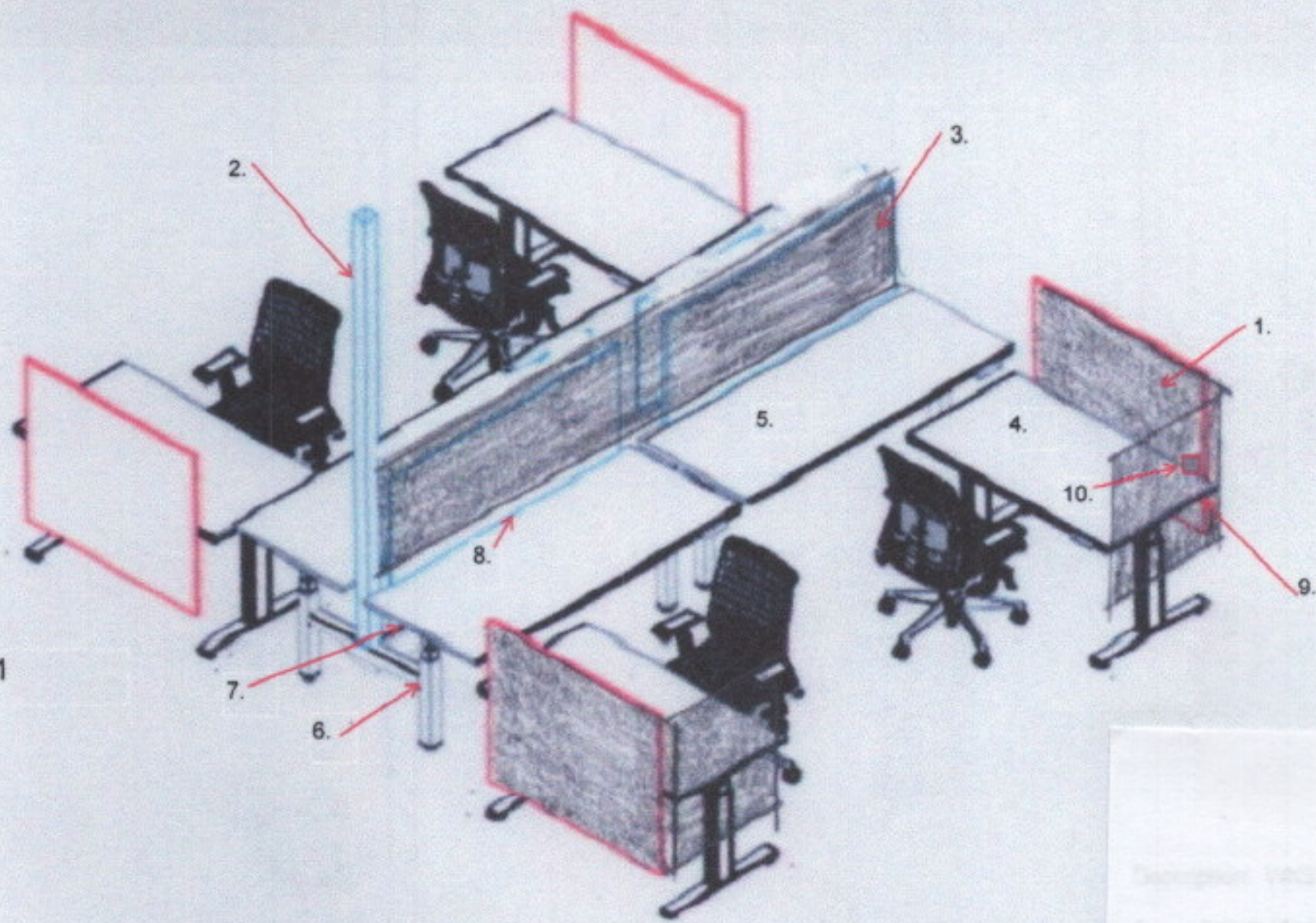
13.1.4



Description: WOST-1144

- 1. Fabric Meshing Panel
- 2. Power supply cable & electrical
- 3. 120mm (22") high or max 132mm (26") high AET desk panel
- 4. 700mm x 1210mm (28" x 48") angled section (available only)
- 5. Multi-rod panel structure
- 6. Under-mount cable management
- 7. Under-mount power bar (max 8 outlets)
- 8. Under-mount power bar (max 8 outlets)
- 9. Surface-mounted power cable

13.1.1



13.1.2

Designation: VE21.0101

- 1. Fabric Privacy Panel
- 2. Power supply cable & connector
- 3. 200mm (8") high or max 100mm (4") high ACP clear glass panel
- 4. 750mm x 1200mm (30" x 48") standard electric regulation table
- 5. 870mm x 1020mm (34" x 40") bonding table with surface
- 6. Castor or panel casters
- 7. Lower storage cabinet
- 8. Cable or punchless access door integrated with electrical outlet, 2 module UPS
- 9. Lower storage cabinet for power & outlet
- 10. Surface mounted power cable

Designation: VE21.0102

- 1. Fabric Privacy Panel
- 2. Power supply cable & connector
- 3. 100mm (4") high or max 100mm (4") high ACP clear glass panel
- 4. 750mm x 1200mm (30" x 48") standard electric regulation table
- 5. 870mm x 1020mm (34" x 40") bonding table with surface
- 6. Castor or panel casters
- 7. Lower storage cabinet
- 8. Cable or punchless access door integrated with electrical outlet, 2 module UPS
- 9. Lower storage cabinet for power & outlet
- 10. Surface mounted power cable



## Legend

### 13.1.1

#### Description WKST-RW1

1. Acoustic covered modesty panel
2. Power supply (data & electrical)
3. 559mm (22") high or max 1321mm (52") high AFF clear glass panels.
4. 762mm x 1219mm (30"x48") sit/stand electric adjustable table.
5. 610mm x 1829mm (24" X 72") benching work surfaces.
6. Metal or panel structure
7. Under mount wire management
8. Linear or punctual access door integrated c/w 6 electrical outlets, 2 must be USB.
9. Under mount power bar (min. 6 outlets)
10. Surface mounted power cube.

### 13.1.2

#### Description WSKT – RW2

1. Acoustic covered modesty panel
2. Power supply (data & electrical)
3. **NIC** - 559mm (22") high or max 1321mm (52") high AFF clear glass panels.
4. 762mm x 1219mm (30"x48") sit/stand electric adjustable table.
5. 508mm x 1524mm (20" x 60") free standing open credenza.
6. **NIC** - Metal or panel structure
7. Under mount wire management
8. Linear or punctual access door integrated c/w 6 electrical outlets, 2 must be USB.
9. Under mount power bar (min. 6 outlets)
10. Surface mounted power cube.

### 13.1.3

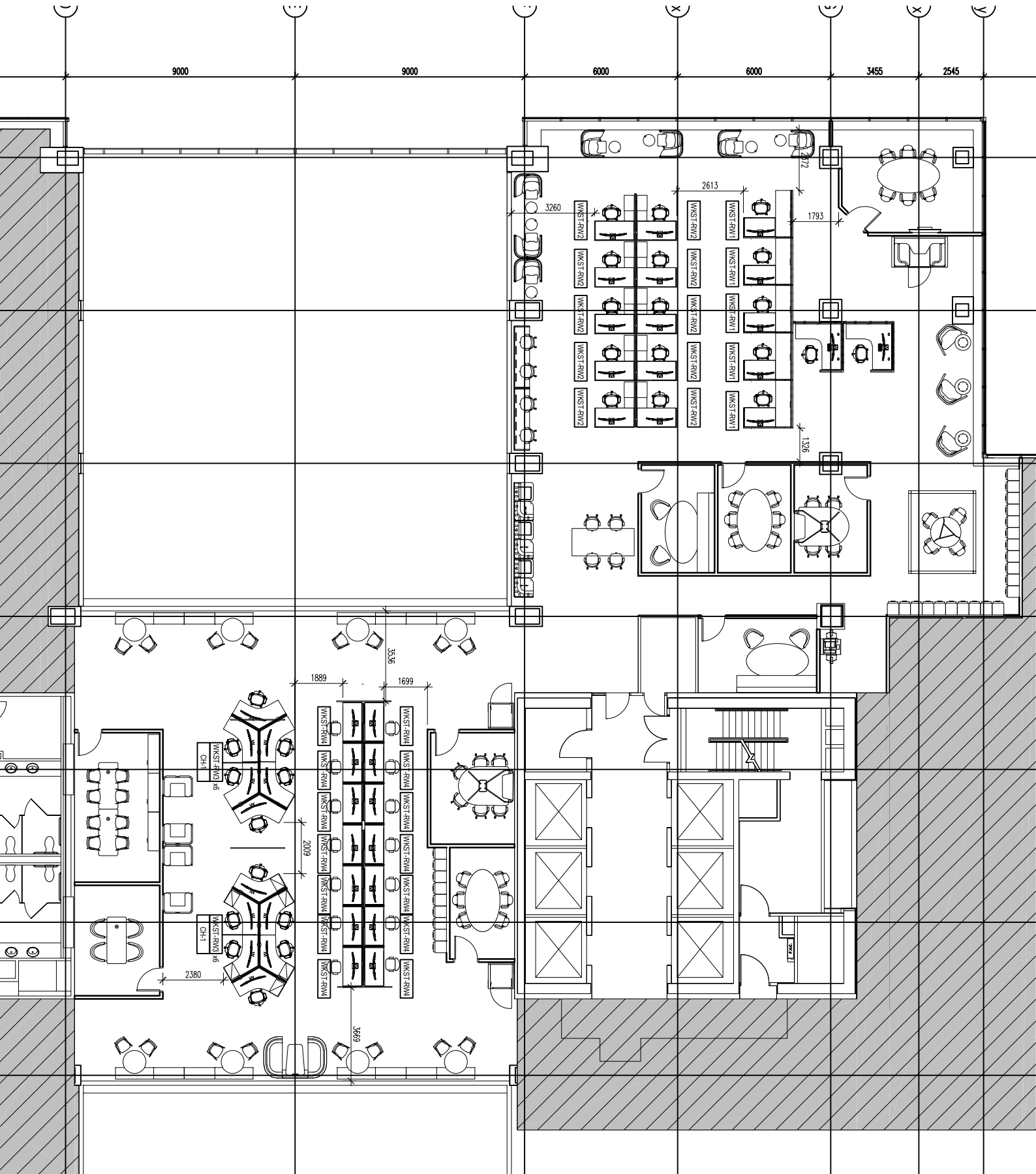
#### Description WSKT – RW3

1. Power supply (data & electrical)
2. 559mm (22") high or max 1321mm (52") high AFF clear glass panels.
3. 120°mm x 610mm (24") x 1219mm (48")RH x 1219mm (48")LH sit/stand electric adjustable table.
4. Metal or panel structure
5. Under mount wire management
6. Linear or punctual access door integrated c/w 6 electrical outlets, 2 must be USB.
7. Under mount power bar (min. 6 outlets)
8. Surface mounted power cube.

### 13.1.1

#### Description WKST-RW4

1. Acoustic covered modesty panel
2. Power supply (data & electrical)
3. 559mm (22") high or max 1321mm (52") high AFF clear glass panels.
4. 762mm x 1524mm (30"x 60") sit/stand electric adjustable table..
5. Metal or panel structure
6. Under mount wire management
7. Linear or punctual access door integrated c/w 6 electrical outlets, 2 must be USB.
8. Under mount power bar (min. 6 outlets)
9. Surface mounted power cube.



**CONTRACT FIRST PAGE**

*You may use this page as page one at contract award. Attach Section 2 of the RFB including Annex A and, if applicable Annex B and C.*



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

**PURCHASING OFFICE - BUREAU DES ACHATS**

**CONTRACT – CONTRAT**

Use "Canada accepts your bid" when you issued an RFB document, with Sections 1 and 2 completed, and the bidder has submitted a bid document.

Canada accepts your bid to provide to Canada the goods, services or both described in the Contract in accordance with the conditions and at the prices set out in the Contract.

Le Canada accepte votre soumission de fournir au Canada les biens, services ou les deux décrits dans le contrat conformément aux conditions et aux prix prévus au contrat.

Use "You are Requested" when you conducted a verbal solicitation, did not send a RFB document to the bidder with Section 2 completed, and you did not review terms and conditions of Section 2 with the bidder.

You are requested to sell to the Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the supplies and services listed herein and on any attached sheets at the price or prices set out therefor.

Nous vous demandons de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans les présentes et aux annexes ci-jointes, les articles et les services énumérés dans les présentes et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Supplier to sign for a "You are Requested" contract only.

The vendor hereby accepts this contract Le fournisseur accepte le présent contrat	
Name, title of person authorized to sign (type or print) Nom et titre du signataire autorisé (caractère d'impression)	
Signature	Date

Return signed copy forthwith - Prière de retourner une copie dûment signée immédiatement

Modified by Furniture Division November 2021

<b>File No. – N° de dossier</b>	
<b>Date of Contract – Date du Contrat</b>	
<b>Contract No. - N° du contrat</b>	<b>Amendment No. - N° de modification</b>
<b>Client Reference No. (optional) - N° du référence du client (facultatif)</b>	
<b>Financial Code(s) – Code(s) financier(s)</b>	
<b>Duty - Droits</b>	<b>GST - TPS/ HST – TVH</b>
<input checked="" type="checkbox"/> Includ Inclus	<input type="checkbox"/> Exclud En sus
<input checked="" type="checkbox"/> Includ Inclus	<input type="checkbox"/> Exclud En sus
<b>FOB – FAB</b>	
<b>DESTINATION</b>	
<b>Destination</b>	
See Section 2, Annex A. Voir Section 2, Annexe A.	
<b>Invoices - Original and two copies must be completed and sent to:</b>	
<b>Factures – L'original et deux copies doivent être remplis et envoyés à :</b>	
See Section 2, Article 6. Voir Section 2, Article 6.	
<b>Address inquiries to : - Adresser toute demande de renseignements à :</b>	
See Section 2, Article 4.1. Voir Section 2, Article 4.1.	
<b>Area Code and Telephone No.</b>	<b>Facsimile No.</b>
<b>Code régional et N° de téléphone</b>	<b>N° de télécopieur</b>
<b>Total estimated cost – Coût total estimatif</b>	
<b>For the Minister – Pour le Ministre</b>	

