



REQUEST FOR QUOTATION/OFFER DEMANDE DE PRIX/D'OFFRE

RETURN BIDS TO: RETOURNER LES SOUMISSIONS À :

Agriculture and Agri-Food Canada / Agriculture
et Agroalimentaire Canada

BY EMAIL/PAR COURRIEL :

[aafe.esprocurement-
cseapprovisionnement.aac@agr.gc.ca](mailto:aafe.esprocurement-cseapprovisionnement.aac@agr.gc.ca)

Proposal To: Agriculture and Agri-Food Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à : Agriculture et Agroalimentaire Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Solicitation Closes – L'invitation prend fin

At – à :

2:00PM, Eastern Daylight Time (EDT)
14:00PM, Heure avancée de l'Est (HAE)

On - le :

July 4, 2022
Le 4 juillet 2022

Title/Titre: Geese Management Contrôle des bernaches	Solicitation No – N° de l'invitation 01B46-22-024
Date of Solicitation – Date de l'invitation May 25, 2022	
Address Enquiries to – Adresser toutes questions à Jean-François Lemay E-mail address : jean-francois.lemay@agr.gc.ca	
Telephone No. – N° de téléphone 343-571-9706	FAX No – N° de fax N/A
Destination Central Experimental Farm / Ferme expérimentale centrale 960 Carling Avenue/ K.W. Neatby Bldg. /Ottawa Ontario K1A 0C6	
Instructions: Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item. Instructions: Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.	
Delivery required - Livraison exigée N/A	Delivery offered - Livraison proposée N/A
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name/Nom	Title/Titre
Signature	Date

PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides Bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by Bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment and the Task Authorization Form

1.2 Summary

Canada geese management services using non-lethal scaring techniques to safeguard the research crops grown in the field over all 300ha at the Ottawa Central Experimental Farm.

The AAFC Ottawa RDC is the main crop breeding research facility for Eastern Canada. Dozens of cereal and pulse (soybean) varieties adapted to the environmental conditions prevailing from Manitoba to PEI have been developed at the Centre to support the agricultural sector. In the past, Canada geese caused significant damage to field research and crops and geese control is necessary.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

In the complete text content (except Subsection 1.0, Subsection 3.0, and Subsection 20):

Delete "Public Works and Government Services Canada"
Insert "Agriculture and Agri-Food Canada".

Delete "PWGSC"
Insert "AAFC".

Subsection 5.2 of Standard Instructions - Goods or Services - Competitive Requirements 2003 is amended as follows:

Delete: "(d) send its bid only to the specified Bid Receiving Unit of Public Works and Government Services Canada (PWGSC) specified in the bid solicitation or, to the address specified in the bid solicitation, as applicable;"

Insert: (d) send its bid only to the specified Bid Receiving Unit of Agriculture and Agri-Food Canada (AAFC) specified in the bid solicitation or, to the address specified in the bid solicitation, as applicable;

Subsection 3.a) of Section 01, Integrity Provisions - Bid of Standard Instructions [2003](#) incorporated by reference above is deleted in its entirety and replaced with the following:

2.2 Submission of Bids

Bids must be submitted only to Agriculture and Agri-Food Canada by the date, time and place indicated on page 1 of the bid solicitation.

Due to the current Covid-19 pandemic, bids will only be received electronically.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the

implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 5 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

Section I: Technical Bid

The Technical Proposal should demonstrate how the Bidder will meet the requirements of the Evaluation Procedures and Basis of Selection (Part 4).

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

The bidder must complete and sign Annex B (Basis of Payment).
Prices shall not appear in any area of the proposal except in the Financial Proposal.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

To be considered compliant a bid must meet all of the following criteria :

#	Mandatory Criteria Description	Meets (Yes/No)
M1	Clearly demonstrate that the bidder is a Canada Goose Control Service Company, using dogs, for the last 2 years. Copies of invoices, contracts, certifications and/or incorporation must be used to demonstrate.	
M2	Clearly demonstrate that the bidder is part of the Canine Good Neighbour Program from the Canadian Kennel or is holding an equivalent certification from a recognized Canadian canine organisation. The bidder must provide valid copies of certificates to demonstrate	
M3	<p>Include two (2) references of recent clients (within the last 4 years) for whom such services were performed on an area of 50 hectares (123.6 acres) or more. Those two (2) references must include contact names and phone numbers.</p> <p>For each reference the bidder must provide:</p> <ul style="list-style-type: none"> i) Contact name ii) Phone number iii) Business Name/Government Department iv) Area covered 	

4.2 Basis of Selection: Lowest cost once Mandatory Technical Criteria have been met.

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria (M1-M2-M3) to be declared responsive.

The responsive bid with the lowest evaluated price will be recommended for award of a contract.

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the Integrity declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex [titled Federal Contractors Program for Employment Equity - Certification](#), before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

6.1 Security Requirements

There is no security requirement applicable to the Contract.

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

7.1 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work (Annex A).

7.1.2 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

7.1.2.1 Task Authorization Process

1. The Project Authority will provide the Contractor with a description of the task using the "Task Authorization" form specified in Annex D.
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

7.1.2.2 Task Authorization Limit

The Project Authority may authorize individual task authorizations up to a limit of \$ 75,000.00 Applicable Taxes included, inclusive of any revisions. Any task authorization to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

7.1.2.3 Canada's Obligation - Portion of the Work - Task Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

7.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

7.2.1 General Conditions

2035 (2021-12-02), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

7.3 Security Requirements

There is no security requirement applicable to the Contract.

7.4 Term of Contract

The period of the Contract is from August 1, 2022 to July 31, 2023.

7.4.3 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to four (4) additional 1-year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

7.5 Authorities

7.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Jean-François Lemay
Title: Procurement Officer
Agriculture and Agri-Food Canada
Address: 2001 Robert-Bourassa, Montréal, Québec, H3A 3N2
Telephone: 343-571-9706
E-mail address : jean-francois.lemay@agr.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

7.5.2 Project Authority

The Project Authority for the Contract is:

(will be provided at contract award)

Name:
Title:
Organization:
Address:
Telephone:
E-mail address:

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the

Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

7.5.3 Contractor's Representative

(will be inserted at contract award)

Name:

Title:

Organization:

Address:

Telephone:

E-mail address:

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

7.7 Payment

7.7.1 Basis of Payment

For the services provided, Agriculture and Agri-Food Canada will pay the Contractor in accordance with the Hourly Rates in Annex C (Basis of Payment) for Work performed.

Payment will be made no more than once a month, following the submission of all invoicing documentation and upon acceptance by the Project Authority.

7.7.2 Limitation of Expenditure - Cumulative Total of all Task Authorizations

1. Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ 120,000.00 annually. Customs duties are included and applicable taxes are extra.
2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.

7.7.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using the following Electronic Payment Instrument : Direct Deposit

7.8 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be forwarded to the address shown on page 1 of the Contract for certification and payment.

7.9 Certifications and Additional Information

7.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information

are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

7.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2035 (2021-12-02), General Conditions - Higher Complexity - Services
- (c) Annex A, Statement of Work
- (d) Annex B, Basis of Payment;
- (e) the signed Task Authorizations (including all of its annexes, if any)
- (f) the Contractor's bid dated _____ (will be inserted at contract award)

7.18 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "Dispute Resolution".

ANNEX "A" STATEMENT OF WORK

1. Introduction

Agriculture and Agri-Food Canada (AAFC) has a requirement for the control of the Canada goose population at its Central Experimental Farm (CEF) location in Ottawa. The CEF facilities are composed of 300 hectares of land located at 960 Carling Avenue, Ottawa, Ontario. Located in an urban environment, the CEF is restricted in the non-lethal scaring methods that can be used.

2. Objective

The objective of this Contract is to control the Canada goose population at the CEF Ottawa facilities using trained dogs as a scaring technique. For the purpose of this requirement, the control of the Canada goose population must be performed over specific periods of time in the spring, summer and fall/winter. The Canada geese control population must be done on all 300 hectares of the property.

3. Task Authorisation (TA)

The work performed under the contract will be completed on an "as and when requested" basis using a Task Authorization (TA) process throughout the duration of the contract. The Work described in each TA shall be in accordance with the following Scope of Work and defined with specific dates.

4. Scope of Work

The Contractor must provide all necessary tools, services, materials and labour required to control the Canada goose population at the CEF facilities (300 hectares) by using trained dogs as a scaring technique on the terms and conditions contained herein:

- 3.1 A minimum of 2 trained dogs must be used at all times. It is the responsibility of the Contractor to provide as many handlers and dogs required to assure efficient control of the Canada geese population for the purpose of this requirement. Some periods will require more than 2 dogs.
- 3.2 Dogs must be trained specifically for scaring, not for retrieving.
- 3.3 Dogs must be kept under control at all times and no geese may be injured or killed.
- 3.4 At least one (1) dog handler must be present at all times to supervise the dogs.
- 3.5 The dog handler(s) must be clearly identified his company name/logo along with his/her name on his uniform at all times. The canines must also be clearly identified (vested) as well as "working dogs" that clearly indicate the company name/logo and any other identification in order that the public can distinguish them from other dogs on the property.
- 3.6 The Contractor is not a representative or agent for AAFC, as such, the Contractor and/or representative(s) must direct all enquiries from the public and/or media directly to the AAFC representative.
- 3.7 The Contractor must assure compliance with the Migratory Birds Convention Act (1994) and the Migratory Birds Regulations for non-lethal scaring techniques.
- 3.8 The Contractor shall not erect nor permit the erection of any sign or advertising on the Work or its site without the prior consent of Canada.
- 3.9 2 patrols per day must be done, one patrol early in the morning at dawn and one in the evening at dusk, on a 5 days a week basis (Sunday, Monday, Wednesday, Friday and Saturday).
- 3.10 The Contractor must sign the attendance sheet at beginning and at the end of each patrol. The attendance sheet is located at the security desk of the main entrance of the K.W. Neatby building (20).

5. Schedule of Work

2 patrols must be done every day, 5 days per week.

Patrol days are: Sunday, Monday, Wednesday, Friday and Saturday.

It is a mandatory requirement that all weekends and all statutory holidays during the Contract Period be covered.

Summer/Fall

August to November, up to 82 days (exact dates will be specified in the TA each year based on weather and operational requirements)

Morning Patrol: 06:30 am to 09:30 am

Evening Patrol: 5:00 pm to 8:00 pm

Seasonal Variation Contingency

December, up to 22 days (exact dates will be specified in the TA each year based on weather and operational requirements)

Morning Patrol: 06:30 am to 09:30 am

Evening Patrol: 5:00 pm to 8:00 pm

Spring

April to June, up to 49 days (exact dates will be specified in the TA each year based on weather and operational requirements)

Morning Patrol: 06:30 am to 09:30 am

Evening Patrol: 5:00 pm to 8:00 pm

AAFC may revise the Schedule of Work on a weekly basis.

When AAFC determines it is required, AAFC will modify the Schedule of Work according with sunrise and sunset times and/or with weather conditions and/or with geese activity.

6. Location of Work

Agriculture and Agri-Food Canada

Central Experimental Farm

960 Carling Avenue

Ottawa, Ontario K1A 0C6

Plan of the covered area is attached Annex C (Site Plan).

ANNEX "B" BASIS OF PAYMENT

SIGNATURE

Business: _____

Address: _____

Name: _____

Signature: _____

RATES

Year 1 – August 1, 2022 to July 31, 2023

Hourly Rate (A)	Maximum number of Hours (B)	Total for year 1 (A) X (B)
\$ _____	918 Hours	\$ _____

Year 2 (optional) – August 1, 2023 to July 31, 2024

Hourly Rate (A)	Maximum number of Hours (B)	Total for year 2 (A) X (B)
\$ _____	918 Hours	\$ _____

Year 3 (optional) – August 1, 2024 to July 31, 2025

Hourly Rate (A)	Maximum number of Hours (B)	Total for year 3 (A) X (B)
\$ _____	918 Hours	\$ _____

Year 4 (optional) – August 1, 2025 to July 31, 2026

Hourly Rate (A)	Maximum number of Hours (B)	Total for year 4 (A) X (B)
\$ _____	918 Hours	\$ _____

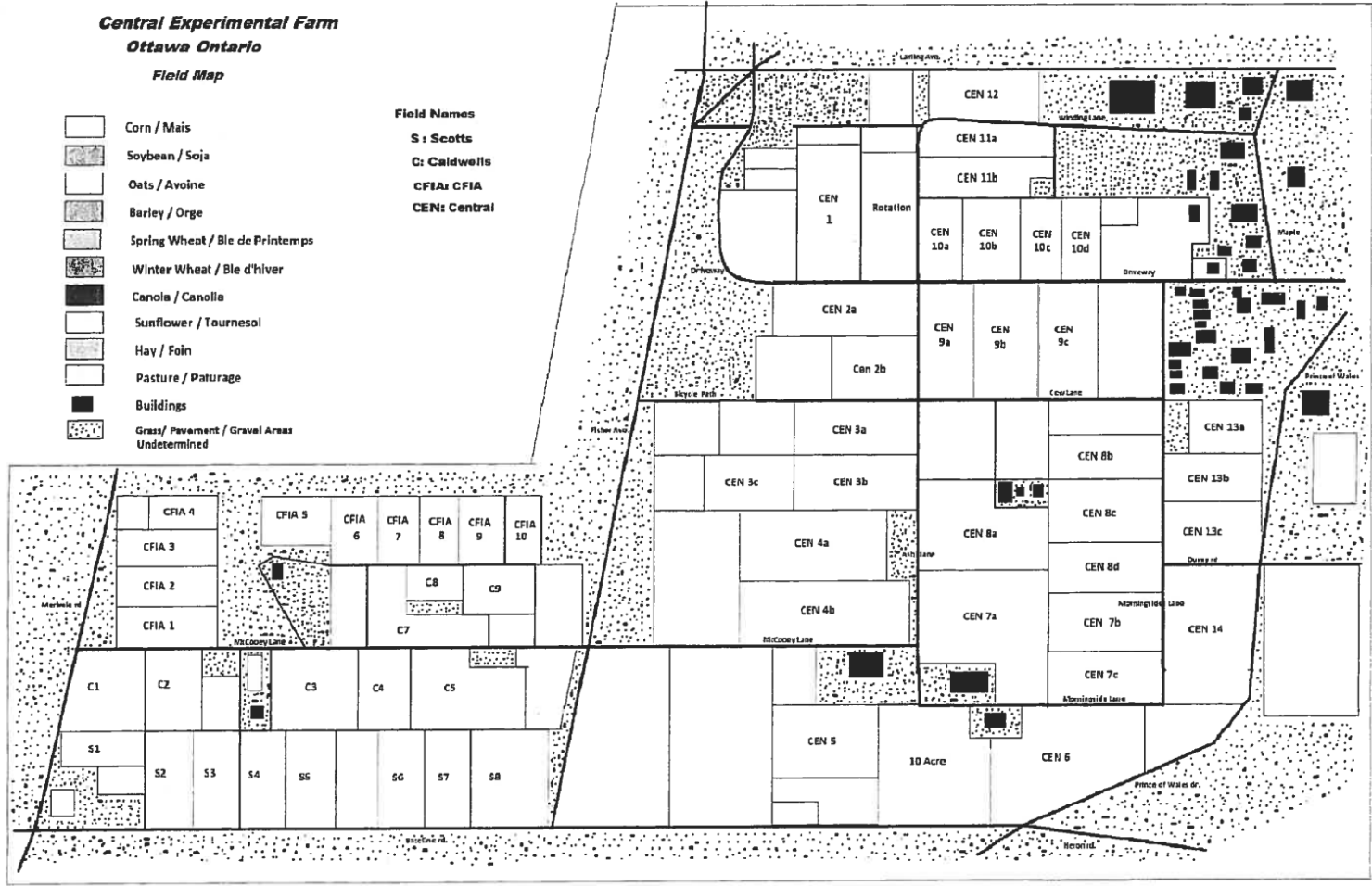
Year 5 (optional) – August 1, 2026 to July 31, 2027

Hourly Rate (A)	Maximum number of Hours (B)	Total for year 5 (A) X (B)
\$ _____	918 Hours	\$ _____

5 Years TOTAL

Total for Year 1 – August 1, 2022 to July 31, 2023	\$ _____
+	
Total for Year 2 (optional) – August 1, 2023 to July 31, 2024	\$ _____
+	
Total for Year 3 (optional) – August 1, 2024 to July 31, 2025	\$ _____
+	
Total for Year 4 (optional) – August 1, 2025 to July 31, 2026	\$ _____
+	
Total for Year 5 (optional) – August 1, 2026 to July 31, 2027	\$ _____
	TOTAL \$ _____

ANNEX "C" SITE PLAN



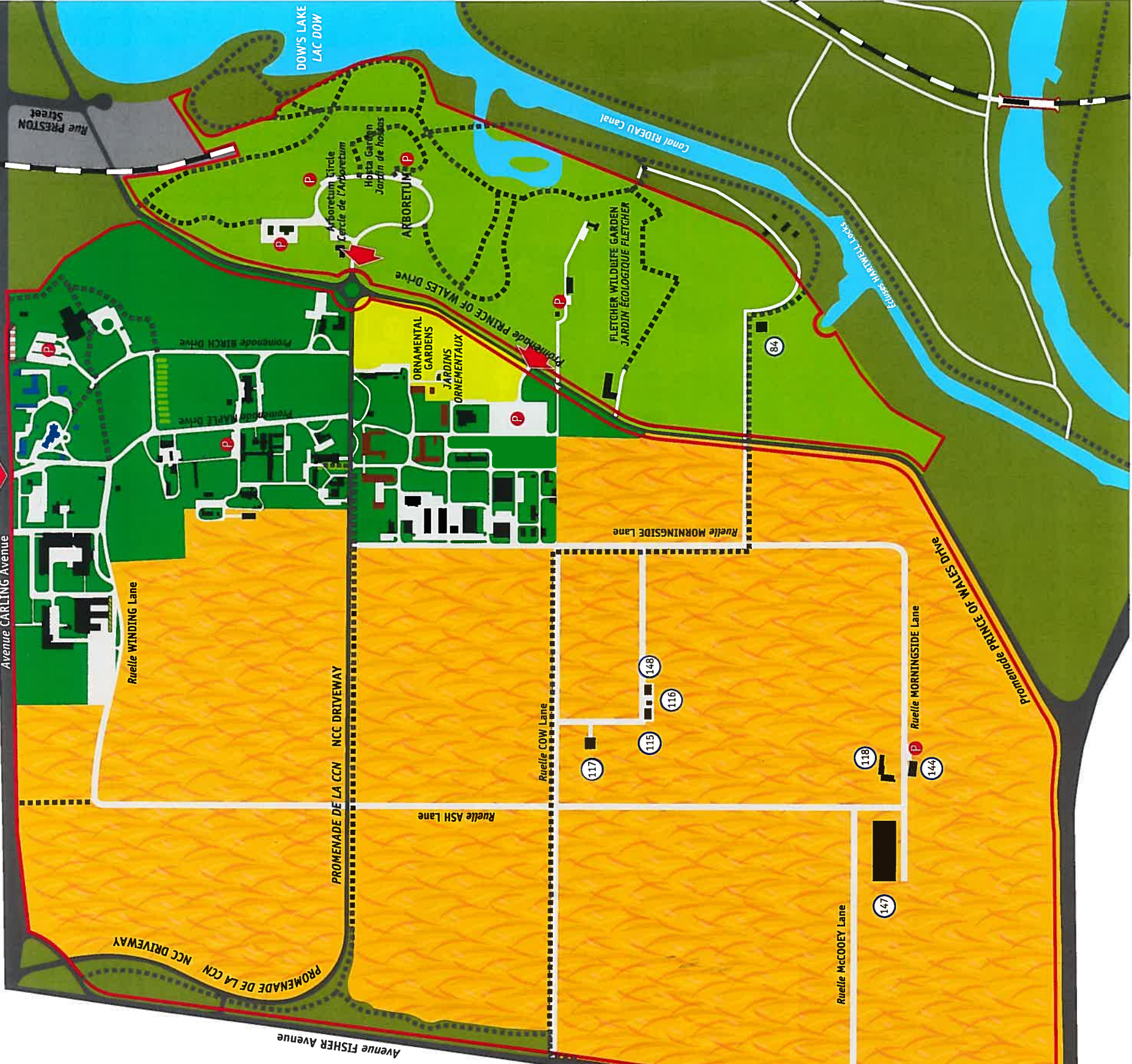


Central Experimental Farm Site Map

Carte de la ferme expérimentale centrale

Side 2/Côté 2

- | | |
|--|--|
| | Agriculture and Agri-Food Canada Buildings
Édifices d'Agriculture et Agroalimentaire Canada |
| | Natural Resources Canada Buildings
Campus de Ressources naturelles Canada |
| | Agriculture and Agri-Food Canada Buildings occupied by Canada Agriculture Museum
Édifices d'Agriculture et Agroalimentaire Canada occupés par le Musée de l'agriculture du Canada |
| | Principal Roads
Rues principales |
| | Internal roads/Paved areas
Routes intenes/Zones asphaltées |
| | Lawns
Pelouses |
| | Ornamental Gardens
Jardins ornementaux |
| | Arboretum/Fletcher Wildlife Garden
Arboretum/Jardin écologique Fletcher |
| | Research fields
Champs de recherche |
| | National Headquarters Complex for the Agriculture Portfolio
Complexe de l'Administration centrale du portefeuille de l'agriculture |
| | Stairs
Escaliers |
| | Bike/Walking paths
Sentiers piétonniers/Pistes cyclables |
| | Central Experimental Farm boundary
Limite de la Ferme expérimentale centrale |
| | Railroad
Chemin de fer |
| | Main public entry points
Entrées principales pour les visiteurs |
| | Building Identifier and Number
Identificateurs et numéros des édifices |
| | Heritage Building Identifier and Number
Identificateurs et numéros des édifices de patrimoine |
| | Public Parking
Stationnement public |
| | Bus stop
Arrêt d'autobus |
| | Washrooms
Toilettes |



ANNEX "D" TASK AUTHORIZATION FORM

Work Authorization			
Contractor:		Date:	
Work Requirement			
1. Description of Work to be Performed:			
a. Overview			
b. Tasks/Deliverables			
2. Period of Services	From:		To:
3. Work Location			
4. Other Conditions /Restrains	<input type="checkbox"/> Yes <input type="checkbox"/> No Specify:		
Additional Details:			
5. Approval			
Individual Authorized to Sign on Behalf of:	Name	Signature	
CONTRACTOR			
AAFC Contracting Authority			
AAFC Project Authority			
6. Basis of Payment & Invoicing			
For the services provided, Agriculture and Agri-Food Canada will pay the Contractor in accordance with the Hourly Rates in Annex C (Basis of Payment) for Work performed.			
Payment will be made no more than once a month, following the submission of all invoicing documentation and upon acceptance by the Project Authority.			