

Solicitation No.:
5P420-21-0348/A

Amendment No.:
001

Contracting Authority:
Kirsten Sage

Ver.02.09.2022

Client Reference No.:
N/A

Title:
Facilitator – National External Engagement on Indigenous Stewardship – Parks
Canada Agency

ANNEX B

BASIS OF PAYMENT

****To be completed by the Bidder****

Financial Bid Submission Requirements

- (a) Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.
- (b) The Bidder must submit their financial bid in accordance with the Basis of Payment.
- (c) All prices are in Canadian dollars, FOB destination
- (d) Customs duties are included and Applicable Taxes are extra.
- (e) Total Combined Evaluated Estimated Bid Price Calculation:

For the purposes of evaluation, the evaluated bid price will be comprised of the combined total of Table A through Table D.

1. Firm Unit Price(s) – Required Services

In consideration of the Contractor completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) in Canadian funds for all costs, including but not limited to all professional, technical, and administrative fees and costs as required to fulfill the requirements of *Annex A – Statement of Work* as defined.

| Item No. | Description | Unit of Measurement | Estimated Quantity (EQ) | Firm Unit Price(s) (PU) | Extended Total(s) (EQ x PU) |
|----------|---|---------------------|-------------------------|-------------------------|-----------------------------|
| 1.1 | Planning and attendance of virtual engagement meetings as described in Annex A – Statement of Work | Per Meeting | 85 | \$ | \$ |
| 1.2 | Planning and attendance of in-person engagement meetings as described in Annex A – Statement of Work | Per Meeting | 15 | \$ | \$ |
| 1.3 | Travel days for in-person meetings | Per Day | 20 | \$ | \$ |
| 1.4 | Monthly Engagement Report | Per Monthly Report | 14 | \$ | \$ |
| 1.5 | Final Engagement Report for Round 1 | Per Report | 1 | \$ | \$ |
| 1.6 | Final Engagement Report for Round 2 | Per Report | 1 | \$ | \$ |

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| | | | | | |
|-----|--|------------|---|----|----|
| 1.7 | "What We've Heard" Final document | Per Report | 1 | \$ | \$ |
| 1.8 | Internal Lessons Learned Planning, Session and Report | Per Report | 1 | \$ | \$ |
| A | Combined Estimated Total Firm Unit Bid Price(s) (excluding applicable tax) | | | | \$ |

2. Firm Unit Price(s) – As and When Requested Services

In consideration of the Contractor completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) in Canadian funds for all costs, including but not limited to all professional, technical, and administrative fees and costs as required to fulfill the requirements of *Annex A – Statement of Work* as defined.

| Item No. | Description | Unit of Measurement | Estimated Quantity (EQ) | Firm Unit Price(s) (PU) | Extended Total(s) (EQ x PU) |
|----------|--|---------------------|-------------------------|-------------------------|-----------------------------|
| 2.1 | Additional as and when services | Per Hour | 450 | \$ | \$ |
| B | Combined Estimated Total Firm Unit Bid Price(s) (excluding applicable tax) | | | | \$ |

3. Estimated Travel and Living Expenses – National Joint Council Travel Directive

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the [National Joint Council Travel Directive](#) and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel must have the prior authorization of the Project Authority.

All payments are subject to government audit.

| | | |
|---|---|---------------------|
| C | Estimated Travel and Living Expenses (excluding applicable tax) | \$ 40,000.00 |
|---|---|---------------------|

4. Limitation of Expenditure – Participant Support

The Contractor will be reimbursed for payments made to participants in accordance with **section D.** of *Annex A – Statement of Work* in the performance of the Work

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| Participant Support | | | | |
|----------------------------|---|----------------------------|-------------------------------------|---|
| Description | | Firm % Rate (a) | Estimated Cost Value (b) | Extended Estimated Total [1 + (a)] x (b) |
| Example | | 5% = 0.05 | \$ 175,000.00 | \$ 183,750.00 |
| 4.1 | For the administrative fees and disbursements for participant support | % | \$ 175,000.00 | \$ |
| D | Estimated Total (excluding applicable tax) | | | \$ |

5. Estimated Total Combined Evaluated Bid Price

The total evaluated bid price is the sum of Tables A through D.

| | |
|---|-----------|
| ESTIMATED TOTAL COMBINED <u>EVALUATED</u> BID PRICE (A + B + C + D) (excluding applicable tax) | \$ |
|---|-----------|

Notes:

- (a) Unidentified costs will not be allowable under the Contract unless there is a change to the work requirements and addressed by a contract amendment issued by the Contracting Authority;
- (b) Additional payment terms and conditions will not apply to the contract; and
- (c) Customs duties are included and Applicable Taxes are extra.