



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
PWGSC/TPSGC Acquisitions Bid Receiving  
Box/Boîte de Réception des Soumissions  
Bid Receiving Box/Boîte de Récepti  
1st Floor/1<sup>ère</sup> étage, Suite 1212  
100-1045 Main Street  
Moncton  
New Brunswick  
E1C 1H1  
Bid Fax: (506) 851-6759

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Acquisitions NB/PEI (Moncton Office) – Bureau  
d'acquisitions N.-B./Î.-P.-É. (Moncton)  
1045 Main Street / 1045, rue Main  
Moncton  
New Bruns  
E1C 1H1

<b>Title - Sujet</b> Foods and Accommodations for Cadets Foods and Accommodations for Cadets	
<b>Solicitation No. - N° de l'invitation</b> W4299-21CB01/B	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> W4299-21CB01	<b>Date</b> 2022-05-31
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$MCT-046-6211	
<b>File No. - N° de dossier</b> MCT-1-44183 (046)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Atlantic Daylight Saving Time ADT <b>on - le 2022-06-02</b> Heure Avancée de l'Atlantique HAA	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> LeBlanc (MCT), Kristelle	<b>Buyer Id - Id de l'acheteur</b> mct046
<b>Telephone No. - N° de téléphone</b> (506) 377-7458 ( )	<b>FAX No. - N° de FAX</b> (506) 851-6759
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation à soumissionner  
W4299-21CB01/B  
Client Ref. No. - N° de réf. du client  
W4299-21CB01

Amd. No. - N° de la modif.  
003  
File No. - N° du dossier  
MCT-1-44183

Buyer ID - Id de l'acheteur  
MCT046  
CCC No./N° CCC - FMS No./N° VME

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## **Solicitation Amendment : 003**

### **Title – Foods and Accommodations for Cadets**

This solicitation is hereby amended to provide the following questions and answers

#### **Q1.**

Vaccination requirements cannot be met. It is not mandatory for its staff to be vaccinated. Can this requirement be changed?

#### **A1.**

Yes, we can waive the vaccine policy stated in 3.2.1, however, all staff that is in direct contact with the Cadets or Supervisory Staff MUST wear a mask at all times. See attached the revised documents

#### **Q2.**

It is not possible to house the group in the same corridor or wing. For this year, the group would occupy 18 apartments in two buildings side by side. There are also individuals who live in these buildings. Can this request be accommodated for the first year?

#### **A2.**

Yes, this request can be accommodated for the first year, however, two Supervisory Staff MUST be in each building apartments with the Cadets. The rooms MUST be at the greatest extend close to each other.

#### **Q3.**

3.3.2 It is not possible to accommodate the group beyond August 23. Can this requirement be removed?

#### **A3.**

Yes this requirement can be removed.

If your bid has already been forwarded and you wish to revise same, this revision should be sent either in a sealed envelope and mailed to the above address or by facsimile (506) 851-6759 and reach the undersigned before the appropriate closing date. The solicitation number and the closing date are to be shown on the outside of the sealed envelope or on the facsimile transmission.

All other terms and conditions of the solicitation document remain unchanged.

All enquiries concerning this amendment are to be forwarded to:

Name: Kristelle LeBlanc  
Email: Kristelle.leblanc@pwgsc-tpsgc.gc.ca  
Telephone No: (506) 377-7458  
Facsimile No: (506) 851-6759

## **ANNEX "A" STATEMENT OF REQUIREMENT - REVISED May 31, 2022**

### **1.0. Scope**

#### **1.1. Objective**

- 1.1.1.** To provide rations and quarters for twenty-eight (28) Air Cadets and four (4) adult supervisors in the immediate vicinity of the Moncton Flight College for the duration of the PPTC program.

#### **1.2. Background**

- 1.2.1.** The DND Air Cadet program provides the opportunity to train select Air Cadets in the skills to acquire a Transport Canada private pilot licence. One of DND's contracted schools is the Moncton Flight College situated at 1719 Champlain Street, Dieppe, NB, E1A 7P5.
- 1.2.2.** The cadets and adult supervisors require rations and quarters during the period of 29 Jun - 23 Aug 22. (four option years) Specific dates are noted below in schedule and cost requirements. Rations and quarters provision must be within a 25km drive of Moncton Flight College so as to ensure minimum interruption with the course structure and timings.

### **2.0. Reference Documents**

- 2.1.** See Meal Composition Guideline (Appendix A) and Accommodation Guideline (Appendix B) at the end of the Statement of Work.

### **3.0. Requirements**

#### **3.1. Tasks**

- 3.1.1.** The contractor must provide rations and quarters for the designated time period and within the driving distance specified, which fulfill the requirements as stated in the tasks below.
- 3.1.1.1.** The contractor must provide accommodations for twenty-eight (28) cadets and four (4) adult supervisory staff. The following specifics must be fulfilled as specified in Appendix B.
- 3.1.1.2.** Rations to include breakfast, lunch and supper meals daily, and box lunches if required. Reference Appendix A. Meals are required as follows:

### 3.1.1.3. Meal Requirements for one (1) Staff Senior Supervisor

- 3.1.1.3.1. Breakfast: 04 Jul – 23 Aug 22
- 3.1.1.3.2. Lunch: 04 Jul – 23 Aug 22
- 3.1.1.3.3. Dinner: 03 Jul – 22 Aug 22
- 3.1.1.3.4. Packaged Meals: May be required. The Department of National Defence will provide 48 hours' notice of such a requirement.

### 3.1.1.4. Meal Requirements for three (3) Staff Assistant Supervisors

- 3.1.1.4.1. Breakfast: 04 Jul – 21 Aug 22
- 3.1.1.4.2. Lunch: 04 Jul – 21 Aug 22
- 3.1.1.4.3. Dinner: 03 Jul – 20 Aug 22
- 3.1.1.4.4. Packaged Meals: May be required. The Department of National Defence will provide 48 hours' notice of such a requirement.

### 3.1.1.5. Meal Requirements for twenty-eight (28) cadet students

- 3.1.1.5.1. Breakfast: 04 Jul – 20 Aug 22
- 3.1.1.5.2. Lunch: 04 Jul – 20 Aug 22
- 3.1.1.5.3. Dinner: 03 Jul – 19 Aug 22
- 3.1.1.5.4. Evening snacks: 03 Jul – 19 Aug 22
- 3.1.1.5.5. Packaged Meals: May be required. The Department of National Defence will provide 48 hours' notice of such a requirement.

### 3.1.1.6. Extension of timelines

- 3.1.1.6.1. Due to unforeseen circumstances the accommodations and meals may have to be extended for up to one week, to accommodate any unforeseen delays in the training program. Notice of this extension will be provided no later than 12 August 2022.

## 3.2. Constraints

- 3.2.1. Successful bidders **must provide proof before contract award** that their staff members who will have DIRECT CONTACT WITH CADETS have a current Police Records Check within the five (5) years preceding the contract end date and are fully vaccinated against COVID-19. This includes staff in the cafeteria/dining room and cleaning staff assigned during the dates of the contract period.
- 3.2.2. The rations and quarters must be within a 25km drive of the Moncton Flight College so as to ensure minimum disruption to the course.
- 3.2.3. For security reasons, facilities that are to be assigned to Staff and Cadets shall be all in the same corridor/wing, with no other guest rooms in between the rooms being occupied under this contract.

- 3.2.4.** The contractor must provide access to laundry facilities of no fewer than 3 washing machines and 3 dryers (disable coin operated machines or provide pre-paid cards at cost of contractor) or provide laundry services to cadets and supervisors at no cost. Reference Appendix B for further accommodations guidelines.

**3.3. Timeframe and Delivery Dates**

- 3.3.1.** The contractor must provide the required rations for the period 03 Jul 22 - 23 Aug 22 inclusive. (as well as option years)
- 3.3.2.** The contractor must provide for an option to extend individual rations and quarters for a one week period from 24-30 Aug 22 to accommodate any unforeseen delays in the training program. (as well as option years)

**3.4. Termination on Notice**

- 3.4.1.** Canada may terminate this agreement for any reason on forty-five (45) days' notice to the contractor.

**ANNEX “C” MANDATORY REQUIREMENTS - REVISED May 31, 2022**

Bids MUST meet the mandatory requirements specified below. To demonstrate the requirements of the technical specifications are respected bidders MUST respond with complete specification and/or descriptive literature of the equipment being offered.

The complete specifications and/or descriptive literature should be submitted with the proposal but may be submitted afterwards. If the complete specifications and/or descriptive literature are not submitted as requested, the Contracting Authority will so inform the bidder and provide the Bidder with a time frame within which to meet this requirement. Failure to comply with the request of the Contracting Authority and to meet the requirement within that time period will render the bid non-responsive.

Any proposal which fails to meet the mandatory requirements will be deemed non-responsive.

**ATTENTION BIDDERS: WRITE BESIDE THE CRITERIA BELOW THE RELEVANT PAGE NUMBER(S) FROM YOUR PROPOSAL WHICH ADDRESSES THE ITEM.**

Item	Mandatory Specification Criteria	Yes/No	Supplier's Cross Reference to Technical Offer (Indicate page #)
3.1.1.1	The contractor must provide accommodations for twenty-eight (28) cadets and four (4) adult supervisory staff. The following specifics must be fulfilled as specified in Appendix B.		
3.1.1.2	Rations to include breakfast, lunch and supper meals daily, and box lunches if required. Reference Appendix A.		
3.2.1	Successful bidders <u>must provide proof before contract award</u> that their staff members who will have <b>DIRECT CONTACT WITH CADETS</b> have a current Police Records Check within the five (5) years preceding the contract end date and are fully vaccinated against COVID-19. This includes staff in the cafeteria/dining room and cleaning staff assigned during the dates of the contract period. <b>Not fully vaccinated staff MUST wear a mask at all time while in direct contact with the Staff members and Cadets.</b>		
3.2.2	The rations and quarters must be within a 25km drive of the Moncton Flight College so as to ensure minimum disruption to the course.		
3.2.3	For security reasons, facilities that are to be assigned to Staff and Cadets shall be all in the same corridor/wing, with no other guest rooms in between the rooms being occupied under this contract.		
3.2.4	The contractor must provide access to laundry facilities of no fewer than 3 washing machines and 3 dryers (disable coin operated machines or provide pre-paid cards at cost of contractor) or provide laundry services to cadets and supervisors at no cost. Reference Appendix B for further accommodations guidelines.		