

AMENDMENT 002

This amendment 002 is issued for the following:

- 1) To post questions and answers;
 - 2) To extend the tender closing date.
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Question 1 :

“The furniture items are mostly Teknion and Corcan brands. The Contractor must assign enough certified Teknion installers to carry out the assembly of this furniture.”

Answer : We will accept installers with five (5) years of experience assembling Teknion furniture as well as “certified Teknion” installers.

Question 2

Is it the intention of the Crown to award this contract to one successful bidder or will multiple contract awards be a possibility?

Answer: We intend to award 1 contract.

Question 3

In the RFP - **2.1 General services** – it indicates :

“The Contractor may be expected to deliver from the warehouse to Identified User(s) work sites small amounts of goods within two (2) hours’ notice and within twenty-four (24) hours for larger orders. The same time frames apply for components being returned to the warehouse for storage.”

A two (2) hour notice for sites that have small amounts of goods is not possible, given that at the time of the call we may already be engaged in other work that cannot easily be adjusted to accommodate this type of request.

Answer : To accommodate a delivery or a pickup to or from the warehouse for small amounts of goods, the contractor may be expected to deliver within up to four (4) hours’ notice.

Question 4

In the RFP – Section **2.7 Working hours** – it indicates:

“Regular working hour: means from 8 a.m. to 5 p.m. (8 hours per day), Monday to Sunday.”

The Ontario Government passed Bill 148, the Fair Workplaces, Better Jobs Act to amend employment standards legislation and Labour relations legislation in Ontario as of January 1, 2018. There are a number of significant changes to the Employment Standards Act (ESA) and as a result of these changes have a dramatic impact on organizations, like our company and its employees.

For employees, whether they work full-time, part-time, are students, temporary help agency assignment employees, or casual workers, overtime begins after they have worked 44 hours in a work week. Their hours after 44 must be paid at the overtime pay rate.

For our staff, we currently have regular work Monday– Friday therefore come Friday they are into Over Time – therefore, with the labour shortage and inability to recruit temporary employees with the skills and security clearances required, a majority of our staff as of Friday afternoon are into Premium rates/hours.

Therefore for our company to take on evening and weekend work WITHOUT being compensated at Premium rates, we are in essence losing money which makes no economic business sense.

We respectfully request the Crown to adjust the Regular hours of work as identified in the RFP from Monday - Sunday 8am-5pm to Monday – Friday 8am-4pm in order to meet the current Ontario Labour requirements in the ESA that mandates employers to pay Premium rates after 44 hours of work in any given work week.

The Annex E-2 pricing table refers to normal working hours which we equate to the term Regular working hour used in Section 2.7 of the RFP.

As such, please confirm that reference to outside normal working hours in the Annex E-2 pricing table, would apply to work performed after 4pm on weekdays and anytime on weekends and holidays.

Answer : Regular hours are from Monday – Friday 8am-4pm. Also, reference to outside normal working hours in the Annex E-2 pricing table, applies to work performed after 4pm on weekdays and anytime on weekends and holidays.

Question 5

In the RFP - **Part 6.4.1 Period of the Contract** – it indicates:

“The period of the Contract is from date of Contract to March 31, 2023 inclusive . ”

Is the expectation that this project will be completed in defined phases or on an as-and-when required basis?

Answer: Part of it will have a scheduled that will be discussed and agreed upon with the Supplier and part, the options, will be on as-and-when required basis.

Question 6

Due to the delays in obtaining the RFP documents due to technical issues, we request a 2-week extension to the RFP due date to allow for careful review of the documents and a strong competitive submission.

Answer : Extension of closing date until Wednesday June 15, 2022 at 2:00 p.m.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.