

Periodic Elevator Inspections

This requirement is for: The Correctional Service of Canada, Ontario Region

Trade agreement: Canadian Free Trade Agreement.

Tendering procedures: All interested suppliers may submit a bid.

Competitive Procurement Strategy: lowest priced compliant bid

Set-aside under the Procurement Strategy for Indigenous Business: This procurement is not subject to any set-asides for Indigenous Suppliers.

Comprehensive Land Claim Agreement: This procurement is not subject to a Comprehensive Land Claims Agreement.

Security Requirements: This contract does not include security requirements.

Nature of Requirements:

COVID-19 vaccination requirement: This requirement is subject to the COVID-19 Vaccination Policy for Supplier Personnel.

The following is a summary of the statement of work for this requirement.

The Correctional Service of Canada has multiple elevators, freight Elevators and handicap Lifting devices in the Ontario region, which require yearly certification, routine inspection, and routine maintenance to stay certified as per Federal, Provincial, Municipal Legislation meeting ASME 17.1 code Section 8.6 within the Province of Ontario.

Objectives: Complete inspections to meet or exceed certification of all elevator, freight elevator and handicap lifting devices

Deliverables:

The Contractor must:

- 1) Provide all required labour, tools and materials to perform, per year, eleven (11) monthly and one (1) annual inspections, testing, and associated preventative maintenance on the specified elevating devices.
- 2) Provide all materials for the inspections, testing and associated preventative maintenance, including but not limited to, lubricants, oil and fluids for normal "top-up" to level when not related to leaks.
- 3) Notify the Project Authority of any required repairs, which will be completed under a separate contract.
- 4) Ensure the scope of inspections and preventative maintenance meet the minimum requirements laid out in ASME A17.1/CSA B44 "Safety Code for Elevators and Escalators" (as amended from time to time), ASME A17.2 "Guide for Inspection of Elevators, Escalators and Moving Walks" (as amended from time to time), the Technical Standards and Safety Act and O.Reg.209/01 Elevating Devices (both as amended from time to time), Technical Standards & Safety Authority requirements, manufacturers' recommendations and each elevator's Maintenance Control Program. Notwithstanding, the Contractor must inspect, test and maintain each elevator twelve times per year per Scope item 1) above.

- 5) Update site maintenance logs prior to leaving the site.
- 6) Ensure each invoice includes:
 - a) the site location, elevator installation number and location;
 - b) work performed, including any materials used;
 - c) date of work; and
 - d) technician's name and Certificate or Licence number.
- 7) Submit all service reports to the Technical Authority no later than two (2) weeks after the inspection.

Term of Contract:

Period of the Contract: The Work is to be performed during the period of July 4, 2022 to June 30, 2025, with the option to renew for two (2) additional one-year periods.

File Number: 21401-26-3878739

Contracting Authority: Laycie McConnell
Telephone number: 613-329-6237
Facsimile number: 613-536-4571
E-mail: Laycie.mcconnell@CSC-SCC.gc.ca

NOTE TO BIDDERS: Bidders can obtain the complete statement of work and evaluation criteria by downloading the solicitation document and associated documents from Buyandsell.gc.ca/tenders.

The Crown reserves the right to negotiate with suppliers on any procurement.

Documents may be submitted in either official language of Canada (English or French).

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

Procurement Assistance Canada (PAC) offers seminars to businesses interested in learning how to sell goods and services to the Government of Canada. The seminars are FREE.

Topics include:

- Overview of the federal government contracting process;
- Searching for opportunities on the Buy and Sell - Tenders website;
- Bidding on opportunities;
- Registering in supplier databases.

The full schedule of seminars can be found on the Buyandsell.gc.ca website, under Event Calendar (<https://buyandsell.gc.ca/event-calendar>).