



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

PWGSC/TPSGC Acquisitions Bid Receiving  
Box/Boîte de Réception des Soumissions  
Bid Receiving Box/Boîte de Récepti  
1st Floor/1ère étage, Suite 1212  
100-1045 Main Street  
Moncton  
New Brunswick  
E1C 1H1  
Bid Fax: (506) 851-6759

**Revision to a Request for a Standing Offer**

**Révision à une demande d'offre à commandes**

National Individual Standing Offer (NISO)  
Offre à commandes individuelle nationale (OCIN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Acquisitions NB/PEI (Moncton Office) – Bureau d'acquisitions N.-B./Î.-P.-É. (Moncton)  
1045 Main Street / 1045, rue Main  
Moncton  
New Bruns  
E1C 1H1

<b>Title - Sujet</b> NISO Custom Lapel Pins NISO Custom Lapel Pins	
<b>Solicitation No. - N° de l'invitation</b> 51019-220926/A	<b>Date</b> 2022-06-13
<b>Client Reference No. - N° de référence du client</b> 51019-220926	<b>Amendment No. - N° modif.</b> 002
<b>File No. - N° de dossier</b> MCT-1-44186 (042)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$MCT-042-6208	
<b>Date of Original Request for Standing Offer</b> <b>Date de la demande de l'offre à commandes originale</b> 2022-05-06	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Atlantic Daylight Saving Time ADT <b>on - le 2022-07-05</b> Heure Avancée de l'Atlantique HAA	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Stockman (MCT), Sonia	<b>Buyer Id - Id de l'acheteur</b> mct042
<b>Telephone No. - N° de téléphone</b> (506) 961-7412 ( )	<b>FAX No. - N° de FAX</b> (506) 851-6759
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation  
51019-220926/A

Amd. No. - N° de la modif.  
002

Buyer ID - Id de l'acheteur  
mct042

Client Ref. No. - N° de réf. du client  
51019-220926

File No. - N° du dossier  
MCT-1-44186

CCC No./N° CCC - FMS No./N° VME

---

## Solicitation Amendment No. **002**

This solicitation is hereby amended to:

- (1) Answer the following questions:

Q12. With reference to the back picture in Annex "I" of the Canada Remembers Pin the small pin on the backside next to the large post can only be achieved at time of mass production. Hence, would a sample without the small side pin be acceptable?

**A12 – yes**

Q13. Under Annex "A" Proofs and Proof schedules - pre-production samples have been requested in 5 days and 2 business days respectively. In order to develop pre-production samples it shall take a minimum of 20 business days. Could you please review and amend.

**A13 – Visual proofs/prototypes are requested within 5 days. Pre-production samples are requested within 30 days. Annex A has been amended.**

- (2) Reference: **ANNEX "A" STATEMENT OF REQUIREMENT (revised May 30, 2022)**  
**DELETE : ANNEX "A" STATEMENT OF REQUIREMENT (revised May 30, 2022)**  
**INSERT: ANNEX "A" STATEMENT OF REQUIREMENT (revised June 10, 2022)**

If your bid has already been forwarded and you wish to revise same, this revision should be sent either in a sealed envelope and mailed to the above address or by facsimile 902-566-7514 and reach the undersigned before the appropriate closing date. The solicitation number and the closing date are to be shown on the outside of the sealed envelope or on the facsimile transmission.

All other terms and conditions of the solicitation document remain unchanged.

All enquiries concerning this amendment are to be forwarded to:

Name: Sonia Stockman  
Telephone No: (506) 961-7412

## **ANNEX "A" STATEMENT OF REQUIREMENT (revised June 10, 2022)**

### **Scope of Work**

Veterans Affairs Canada (VAC) has a requirement for commemorative lapel pins and zipper pulls, as per the design, size and prototype approved by VAC for quality standards. The Contractor must deliver these pins and zipper pulls including support cards, ready for distribution, on an "as when required basis".

#### **1. Canada Remembers Lapel Pins (Item 001) as per attached artwork at Annex C.**

**Tooling:** Must be 3/4" x 5/8" or 3/4" lapel pin (thickness = 2mm and front poppy 3mm with a variance of up to 10%; Weight = up to 2 grams) tooled using an engraved die with a .003 fine line resolution;

**Casting:** Materials must be 97% lead free Fine Pewter (virgin tin) alloyed with a 3% balance content of bismuth, silver & copper mix;

**Color:** Must be two colour soft enamel color fill - Black & Red (Pantone – 186 Red) on gold-tone plating;

**Finishing:** Base metal must be cut burnished to smooth and shine the finish. Finished in triple plated copper, bright nickel and 24K Gold tone plating;

**Post:** Must measure .312" long, .045" diameter nickel post secured in place and grooved to retain grip (standard butterfly clutch);

Post must be knurled at base to prevent it from rotating free of the casting, and a 5 mm large pad with fabric pick to prevent pin from rotating when worn;

**Support Cards:** Must be 3.5" x 3.75" on 10 point white card stock, smooth finish on recycled paper. Print double sided, full colour process, trimmed with full bleeds.

**Cards:**

**Description:** The pin must be produced as follows: the maple leaf is gold. The two poppies are red, trimmed with black. Each poppy has a black centre with a scalloped edging. The stem of the maple leaf and the two curling poppy stems are gold.

**2. Any custom made Commemorative Lapel Pin with Support Card (Items 002 up to two colours on pin and item 003 up to three colours on pin)**

- Tooling:** Must be maximum size of 1"x1" lapel pin, 2-3mm in thickness, tooled using an engraved die with a .003 fine line resolution;
- Casting:** Materials must be 97% lead free Fine Pewter (virgin tin) alloyed with a 3% balance content of bismuth, silver and copper mix;
- Colour:** Must be made with up to three colour soft enamel colour fill;
- Finish:** As requested, the final metal finishes must include one or a combination of the following: antique pewter, antique brass or gold plated as per #1 above. Oxidation and hand brushed to remove pitting;
- Post:** Must measure .312" long .045" diameter nickel post inserted in mould and cast in place and grooved to retain grip (Standard butterfly crutch);
- Post must be knurled at base to prevent it from rotating free of the casting, and a 5mm large pad with fabric pick to prevent pin from rotating when worn;
- Support Cards:** Support cards must be as follows:  
3.5"x3.75" on 10 point white card stock, smooth finish on recycled paper. Print double sided, full colour process, trimmed with full bleeds.

Each completed lapel pin must be attached to a printed and die-cut support card.

**3. Any custom made Commemorative Lapel Pin without Support Card (Items 004 up to two colours on pin and item 005 up to three colours on pin)**

- Tooling:** Must be maximum size of 1"x1" lapel pin, 2-3 mm in thickness, tooled using an engraved die with a .003 fine line resolution;
- Casting:** Materials must be 97% lead free Fine Pewter (virgin tin) alloyed with a 3% balance content of bismuth, silver and copper mix;
- Colour:** Must be made with up to three colour soft enamel colour fill;
- Finish:** As requested, the final metal finishes must include one or a combination of the following: antique pewter, antique brass or gold plated as per #1 above. Oxidation and hand brushed to remove pitting;
- Post:** Must measure .312" long .045" diameter nickel post inserted in mould and cast in place and grooved to retain grip (Standard butterfly crutch);

Post must be knurled at base to prevent it from rotating free of the casting, and a 5mm large pad with fabric pick to prevent pin from rotating when worn;

#### **4. Any custom made Commemorative Zipper Pull with Support Card (Item 006 up to three colours)**

- Tooling:** Must be maximum size of 1"x1" zipper pull, 2-3mm in thickness, tooled using an engraved die with a .003 fine line resolution;
- Casting:** Materials must be 97% lead free Fine Pewter (virgin tin) alloyed with a 3% balance content of bismuth, silver and copper mix;
- Colour:** Must be made with up to three colour soft enamel colour fill;
- Finish:** As requested, the final metal finishes must include one or a combination of the following: antique pewter, antique brass or gold plated as per #1 above. Oxidation and hand brushed to remove pitting;
- Clip:** Must be maximum size of 3/4" rustless metal snap clip. Diameter of large curve = 5/16", diameter of small curve = 3/16";
- Support Cards:** Support cards must be as follows:  
3.5"x2.5" or 3.5"x3.75" on 10 point white card stock, smooth finish on recycled paper. Print double sided, full colour process, trimmed with full bleeds.

#### **Packaging for items 001, 002, 003, 006 (with support card) must be as follows:**

##### **Option 1**

##### **Poly Bags**

**Lapel pins/zipper pulls must** be heat sealed in oversized 2mil poly bags. Quantities of 100 lapel pins are to be placed in bulk, uniformed sized, clear plastic bags. These bags must be sealed or securely closed.

Lapel pins/zipper pulls are to be boxed with 2,500 units in each box. Box to consist of double wall corrugated cardboard "B/C" Flute with a minimum 3/16" thick cartons secure enough for shipping. The total number of lapel pins contained in the box is to be stated on the outside of the box.

The unit assemblies must comply with the minimum Canadian government rules of country of origin and product marketing.

No imprint on polybag.

## Option 2

### Envelopes

Must be 3.75" x 4" ( $\pm 0.125$ ") to fit 3.5" x 3.75" support cards. Or 3.75"x2.75" for zipper pulls  
Suitable for automatic insertion.

24lb white wove stock

Full colour process, one side,

Fold and glue to final format

**Lapel pins/zipper pulls must** be inserted into envelopes and sealed. Quantities of 100 pin envelopes are to be placed in bulk, uniform sized clear plastic bags. These bags are to be sealed or securely closed. Lapel pin/zipper pull envelopes are to be boxed with 2,500 units in each box. Box to consist of **double wall corrugated cardboard "B/C" Flute with a minimum 3/16" thick cartons secure enough for shipping.** The total number of lapel pins/zipper pulls contained in the box is to be stated on the outside of the box.

### **Packaging for items 004 & 005 (without support card) must be as follows:**

#### Option 1

##### Poly Bags

**Lapel pins must** be heat sealed in oversized 2mil poly bags. Quantities of 100 lapel pins are to be placed in bulk, uniform sized, clear plastic bags. These bags must be sealed or securely closed.

Lapel pins are to be boxed with 2,500 units in each box. Box to consist of double wall corrugated cardboard "B/C" Flute with a minimum 3/16" thick cartons secure enough for shipping. The total number of lapel pins contained in the box is to be stated on the outside of the box.

The unit assemblies must comply with the minimum Canadian government rules of country of origin and product marketing.

No imprint on polybag.

#### Option 2

##### Envelopes

Must be 3.75" x 4" ( $\pm .125$ ")  
Suitable for automatic insertion.  
24lb white wove stock  
Full colour process, one side,  
Fold and glue to final format

**Lapel pins must** be inserted into envelopes and sealed. Quantities of 100 pin envelopes are to be placed in bulk, uniform sized clear plastic bags. These bags are to be sealed or securely closed. Pin envelopes are to be boxed with 2,500 units in each box. Box to consist of **double wall corrugated cardboard "B/C" Flute with a minimum 3/16" thick cartons secure enough for shipping.** The total number of lapel pins contained in the box is to be stated on the outside of the box.

**The contractor must provide the following services:**

- Supply all materials necessary for production;
- Provide proofs of support cards and prototype of lapel pins/zipper pulls, for item 001, 002 and 003, 006 and prototype of lapel pins for items 004, 005 prior to production;
- Custom fabricate and imprint lapel pins;
- Print, trim and die cut support cards for lapel pins/zipper pulls for item 001, 002, 003 and 006;
- Attach lapel pins to support cards and insert in sealed oversized polybags to fit cards for item 001, 002 and 003;
- Label all boxes to indicate title and quantity enclosed;
- All die and tool costs are to be borne by supplier;
- Provide a prototype before initial production to the Project Authority for approval;

**VAC Supplied Material**

Veterans Affairs Canada will provide complete graphic design for the lapel pin/zipper pull and card. Artwork will be provided in Vector PDF or EPS format via e-mail for the Canada Remembers lapel pins and support card and the custom lapel pins/zipper pulls if required.

**OVERRUNS**

No underruns will be accepted and overruns are not to exceed five (5) percent. Overruns are to be invoiced at the "additional copies same run" price.

Solicitation No. - N° de l'invitation  
51019-220926/A  
Client Ref. No. - N° de réf. du client  
51019-220926

Amd. No. - N° de la modif.  
File No. - N° du dossier  
MCT-1-44186

Buyer ID - Id de l'acheteur  
mct042  
CCC No./N° CCC - FMS No./N° VME

---

## **Components**

All components pertaining to the job, whether supplied by the customer or purchased or supplied by the contractor, are to be considered property of the Crown and must be forwarded prepaid, upon request of the Project Authority with samples to: Project Authority.

## **Proofs and Proof Schedule**

Visual proofs of support cards and prototype of lapel pins/zipper pulls for item 001, 002 and 003 and 006 and prototype of lapel pins for items 004 and 005, must be supplied by the contractor within 5 days of receipt of artwork from VAC. Approval of or changes to proofs and prototypes will be returned to the contractor within 2 business.

If visuals are rejected, the Contractor must submit another visual within 2 business days of notification of rejection from the Project Authority.

The Project Authority will notify the Contractor, in writing, of the full acceptance, conditional acceptance or rejection of the visual proofs. A pre-production sample of the pin/zipper pull and card must be submitted by the Contractor for approval within 30 days before initial production can begin. The pre-production sample is to be couriered to the Project Authority. Any production of items before pre-production sample acceptance will be at the sole risk of the Contractor.

The pre-production samples submitted by the Contractor will remain the property of Canada.

The pre-production samples may not be required if the Contractor is currently in production. The request for waiver of pre-production samples must be made by the Contractor in writing to the Project Authority. The waiving of this requirement will be at the sole discretion of the Project Authority.

The Contractor must carry out all required inspection and tests to verify conformance to the technical requirements of the contract.

Solicitation No. - N° de l'invitation  
51019-220926/A  
Client Ref. No. - N° de réf. du client  
51019-220926

Amd. No. - N° de la modif.  
File No. - N° du dossier  
MCT-1-44186

Buyer ID - Id de l'acheteur  
mct042  
CCC No./N° CCC - FMS No./N° VME

---

### **Product Delivery Schedule**

1. Orders of 100,001 or more units must be delivered within 10 weeks of receipt of a call-up order from VAC, as agreed by supplier and Project Authority.
2. Orders of 10,001 units up to 100,000 units must be delivered within 7 weeks of receipt of call up order from VAC, as agreed by supplier and Project Authority.
3. Orders of 10,000 units or less, expedited delivery of products specified in the call up order from VAC must be delivered within 15 working days.

Note: Delivery timelines may be adjusted depending on various global conditions.

### **Delivery Address**

Deliveries will be made to:

Veterans Affairs Canada  
Commemoration Division  
125 Maple Hills Avenue  
Charlottetown, PEI C1C 0B6