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RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions\Travaux publics et Services
gouvernementaux Canada
See herein for bid submission
instructions/
Voir la présente pour les
instructions sur la présentation
d'une soumission
NA**

Request For Supply Arrangement - Demande pour un arrangement en matière d'approvisionnement

Offer to: Department of Public Works and Government Services

We hereby offer to provide to Canada, as represented by the Minister of Public Works and Government Services, in accordance with the terms and conditions set out herein or attached hereto, the goods, services, and construction detailed herein and on any attached sheets.

Offre au: Ministère des Travaux publics et des Services
gouvernementaux

Nous offrons par la présente de fournir au Canada, représenté par le ministre des Travaux publics et des Services gouvernementaux, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux publics
et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet Digital ISR Simulation Services	
Solicitation No. - N° de l'invitation W3048-21KH98/B	Date 2022-06-15
Client Reference No. - N° de référence du client W3048-21-KH98	GETS Ref. No. - N° de réf. de SEAG PW-\$KIN-519-8669
File No. - N° de dossier KIN-0-54019 (519)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2026-03-31 Heure Avancée de l'Est HAE	
Delivery Required - Livraison exigée See Herein – Voir ci-inclus	
Address Enquiries to: - Adresser toutes questions à: Choquette, Herb	Buyer Id - Id de l'acheteur kin519
Telephone No. - N° de téléphone (613)449-8446 ()	FAX No. - N° de FAX (613)545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Department Of National Defence Ottawa, Ontario	
Security - Sécurité This request for a Supply Arrangement does not include provisions for security. Cette Demande pour un arrangement ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Solicitation No. — N° de l'invitation

W3048-21KH98/B

Client Ref. No. — N° de réf. du client

W3048-21-KH98

Amd. No. — N° de la modif.

File No. — N° du dossier

KIN-0-54019

Buyer ID — Id de l'acheteur

KIN519

CCC No./N° CCC — FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Supply Arrangements (RFSA) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Supplier Instructions: provides the instructions applicable to the clauses and conditions of the RFSA;
- Part 3 Arrangement Preparation Instructions: provides Suppliers with instructions on how to prepare the arrangement to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the arrangement and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided; and
- Part 6 6A, Supply Arrangement, 6B, Bid Solicitation, and 6C, Resulting Contract Clauses:
 - 6A, includes the Supply Arrangement (SA) with the applicable clauses and conditions;
 - 6B, includes the instructions for the bid solicitation process within the scope of the SA;
 - 6C, includes general information for the conditions which will apply to any contract entered into pursuant to the SA.

The Annexes include the Statement of Work, Non-Disclosure Agreement and Insurance Requirements of Contract.

1.2 Summary

- 1.2.1 The Department of National Defence (DND) has a requirement for simulated Intelligence, Surveillance and Reconnaissance (ISR) services in support of DND training exercises as stated in Annex "A" and the subsequent RFPs sent to Supply Arrangement Holders. The period for awarding contracts under the Supply Arrangement is from date of issue to 31 March 2026

Supply Arrangements will be issued to all suppliers whose arrangements have been deemed compliant to this RFSA. When DND requires these services, a Request for Proposal (RFP) will be sent to all Supply Arrangement Holders, and will include a technical and financial evaluation.

Services must be provided in accordance with any resultant contract and within the stipulated timeframes.

- 1.2.2 The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

1.3 Debriefings

Suppliers may request a debriefing on the results of the request for supply arrangements process. Suppliers should make the request to the Supply Arrangement Authority within 15 working days of receipt of the results of the request for supply arrangements process. The debriefing may be in writing, by telephone or in person.

1.4 Use of an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Supply Arrangement that is issued under this solicitation, refer to 6.11 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

1.5 Bid Submission

This RFSA requires suppliers to use the CPC Connect service provided by Canada Post Corporation to transmit their arrangement electronically. Suppliers must refer to Part 2 of the RFSA entitled Supplier Instructions and Part 3 of the RFSA entitled Arrangement Preparation Instructions for further information on using this method.

PART 2 - SUPPLIER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Supply Arrangements (RFSA) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Suppliers who submit an arrangement agree to be bound by the instructions, clauses and conditions of the RFSA and accept the clauses and conditions of the Supply Arrangement and resulting contract(s).

The [2008](#) (2022-03-29) Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

2.2 Submission of Arrangements

Arrangements must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the RFSA.

Note: For suppliers choosing to submit using CPC Connect for arrangements closing at the Bid Receiving Unit in the Ontario Region the email address is:

TPSGC.oreceptiondessoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca

Note: Arrangements will not be accepted if emailed directly to this email address. This email address is to be used to open a CPC Connect conversation, as detailed in Standard Instructions [2008](#), or to send arrangements through an CPC Connect message if the bidder is using its own licensing agreement for CPC Connect service.

Transmission of arrangements by facsimile or hardcopy to PWGSC will not be accepted

2.3 Former Public Servant - Notification

Service contracts awarded to former public servants in receipt of a pension or a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds. Therefore, the bid solicitation will require that you provide information that, were you to be the successful bidder, your status with respect to being a former public servant in receipt of a pension or a lump sum payment, will be required to report this information on the departmental websites as part of the published proactive disclosure reports generated in accordance with Treasury Board policies and directives on contracts with former public servants, [Contracting Policy Notice 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

2.4 Federal Contractors Program for Employment Equity - Notification

The Federal Contractors Program (FCP) for employment equity requires that some contractors make a formal commitment to Employment and Social Development Canada (ESDC) - Labour to implement employment equity. In the event that this Supply Arrangement would lead to a contract subject to the Federal Contractors Program (FCP) for employment equity, the bid solicitation and resulting contract templates would include such specific requirements. Further information on the Federal Contractors Program (FCP) for employment equity can be found on [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

2.5 Enquiries - Request for Supply Arrangements

All enquiries must be submitted in writing to the Supply Arrangement Authority no later than 15 calendar days before the Request for Supply Arrangements (RFSA) closing date. Enquiries received after that time may not be answered.

Suppliers should reference as accurately as possible the numbered item of the RFSA to which the enquiry relates. Care should be taken by Suppliers to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Suppliers do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Suppliers. Enquiries not submitted in a form that can be distributed to all Suppliers may not be answered by Canada.

2.6 Applicable Laws

The Supply Arrangement (SA) and any contract awarded under the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario, Canada.

Suppliers may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of the arrangement, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Suppliers.

2.7 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS

3.1 Arrangement Preparation Instructions

The Supplier must submit its arrangement electronically, Canada requests that the Supplier submits its arrangement in accordance with section 08 of the 2008 standard instructions. The CPC Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

Canada requests that the arrangement be gathered per section and separated as follows:

Section I: Technical Arrangement

Section II: Certifications

Section III: Additional Information

Due to the nature of the RFSA, arrangements transmitted by facsimile will not be accepted.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, suppliers should:

- 1) Include all environmental certification(s) relevant to your organization (e.g., ISO 14001, Leadership in Energy and Environmental Design (LEED), Carbon Disclosure Project, etc.)
- 2) Include all environmental certification(s) or Environmental Product Declaration(s) (EPD) specific to your product/service (e.g., Forest Stewardship Council (FSC), ENERGystar, etc.)
- 3) Unless otherwise noted, Suppliers are encouraged to submit arrangements electronically. If hard copies are required, Suppliers should:
 - a. use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
 - b. use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Arrangement

In the technical arrangement, Suppliers should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Certifications

Suppliers must submit the certifications and additional information required under Part 5.

Section III: Additional Information

Bidder's should complete Annex "D".

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Arrangements will be assessed in accordance with the entire requirement of the Request for Supply Arrangements including the technical evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the arrangements.

4.2. Technical Evaluation

4.2.1.1 Mandatory Technical Criteria

The bidder must meet or exceed all MANDATORY requirements listed below to be compliant. Bidders must clearly substantiate in their technical proposal how they meet each of these mandatory criteria. In providing this information, the bidder acknowledges and consents to the fact that DND may confirm the validity of the information provided by contacting their client reference.

MANDATORY REQUIREMENTS	SUBMISSION REQUIREMENTS
<p>MT1 The bidder must have completed a minimum of 3 simulation based training exercises of a similar scope and scale as described in Section 3.3 of the SOW within the past 18 months. To be compliant, the Bidder must have provided/performed each of the items listed in Section 3.3.1 – Section 3.3.12 for each training exercise.</p>	<p>The Bidder must provide three project references which must:</p> <ul style="list-style-type: none"> • Include the project name, a brief project description that provides relevant details to demonstrate that it is of similar scope and scale as Sections 3.3.1 – Section 3.3.12 of the SOW and the start and end dates when the services were provided. For each of the three projects, the bidder must provide a brief description of the services provided, the dates and confirmation that the customer is a military, intelligence or law enforcement organization. In providing this information, the Bidder consents to the fact that DND may request further details which include the organization names and contact information and confirmation that DND may contact that customer to confirm the validity of the information being provided; and • Have been successfully completed within 18 months of the posting of this solicitation.
<p>MT2 The Bidder must demonstrate that it has a minimum of 2 technicians who each have a minimum of 12 months of experience with the installation, set up and configuration of the Bidder's simulation equipment (hardware and software).</p>	<p>The Bidder must provide 2 resumes for qualified technicians that demonstrate that they possess the specified experience on the Bidder's proposed simulation equipment (hardware and software).</p>

MANDATORY REQUIREMENTS	SUBMISSION REQUIREMENTS
MT3 The Bidder must demonstrate that it has a minimum of one exercise controller who has a minimum of 24 months of experience leading ISR exercises involving the use of simulation for military training requirements.	The Bidder must provide 1 resume for the qualified exercise controller that demonstrate that they possess the specified experience.
MT 4 The Bidder must consent to the non-disclosure requirements specified in Annex B of the RFP	The bidder must complete and sign the non-disclosure agreement in Annex B of the RFP.

4.3 Basis of Selection - Mandatory Technical Evaluation Criteria

All Bidders whose responses comply with the requirements of the Request for Supply Arrangements and meet all mandatory technical criteria will be issued a Supply Arrangement.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Suppliers must provide the required certifications and additional information to be issued a supply arrangement (SA).

The certifications provided by Suppliers to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an arrangement non-responsive, or will declare a contractor in default if any certification made by the Supplier is found to be untrue whether made knowingly or unknowingly during the arrangement evaluation period, or during the period of any supply arrangement arising from this RFSA and any resulting contracts.

The Supply Arrangement Authority will have the right to ask for additional information to verify the Supplier's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Supply Arrangement Authority will render the arrangement non-responsive, or constitute a default under the Contract.

5.1 Certifications Required with the Arrangement

Suppliers must submit the following duly completed certifications as part of their arrangement.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all suppliers must provide with their arrangement, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Supply Arrangement and Additional Information

The certifications and additional information listed below should be submitted with the arrangement, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Supply Arrangement Authority will inform the Supplier of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the arrangement non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Additional Certifications Precedent to Issuance of a Supply Arrangement

5.2.2.1 Status and Availability of Resources

5.2.2.1.1 *SACC Manual* clause [S3005T](#) (2008-12-12) Status and Availability of Resources.

5.2.2.2 Education and Experience

5.2.2.2.1 *SACC Manual* clause [S1010T](#) (2008-12-12) Education and Experience

PART 6 - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES**A. SUPPLY ARRANGEMENT****6.1 Arrangement**

The Supply Arrangement covers the Work described in the Requirement at Annex "A"

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Supply Arrangement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Supply Arrangement and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2020 \(2022-01-28\) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.](#)

6.3.2 Supply Arrangement Reporting

The Supplier must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Supply Arrangement. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Supplier must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Supplier must still provide a "NIL" report.

The data must be submitted on an Annual to the Supply Arrangement Authority.

The data must be submitted to the Supply Arrangement Authority no later than 30 calendar days after the end of the reporting period.

6.4 Term of Supply Arrangement**6.4.1 Period of the Supply Arrangement**

The Supply Arrangement has no defined end-date and will remain valid until such time as Canada no longer considers it to be advantageous to use it.

6.5 Authorities

6.5.1 Supply Arrangement Authority

The Supply Arrangement Authority is:

Name: Herb Choquette
 Title: Supply Team Leader
 Public Works and Government Services Canada
 Acquisitions Branch
 Directorate: Ontario Region
 Address: 86 Clarence St. 2nd floor

Telephone: (613) 449-8446
 E-mail address: Herb.Choquette@pwgsc.gc.ca

The Supply Arrangement Authority is responsible for the issuance of the Supply Arrangement, its administration and its revision, if applicable.

6.5.2 Supplier's Representative *(Supplier to Fill in)*

Name: _____
 Title: _____
 Address: _____
 Telephone: _____
 Facsimile: _____
 E-mail address: _____

6.6 Identified Users

The Identified Users are the Department of National Defence.

6.7 On-going Opportunity for Qualification

A Notice will be posted continuously on the Government Electronic Tendering Service (GETS) to allow new Suppliers to become qualified. Existing qualified Suppliers, who have been issued a supply arrangement, will not be required to submit a new arrangement.

6.8 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the articles of the Supply Arrangement;
- (b) the general conditions 2020 (2022-01-28), General Conditions - Supply Arrangement - Goods or Services;
- (c) Annex "A", Requirement;
- (d) the Supplier's arrangement dated _____ (*insert date of arrangement*) (*if the arrangement was clarified or amended, insert at the time of issuance of the arrangement: "as clarified on _____" or "as amended _____". (Insert date(s) of clarification(s) or amendment(s), if applicable).*

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Supplier in its arrangement or precedent to issuance of the Supply Arrangement (SA), and the ongoing cooperation in providing additional information are conditions of issuance of the SA and failure to comply will constitute the Supplier in default. Certifications are subject to verification by Canada during the entire period of the SA and of any resulting contract that would continue beyond the period of the SA.

6.10 Applicable Laws

The Supply Arrangement (SA) and any contract resulting from the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (*insert the name of the province or territory as specified by the Supplier in the arrangement, if applicable*).

6.11 Transition to an e-Procurement Solution (EPS)

During the period of the Supply Arrangement, Canada may transition to an EPS for more efficient processing and management of individual contracts for any or all of the SA's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Supplier with at least a three-month notice to allow for any measures necessary for the integration of the Supply Arrangement into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Supplier chooses not to provide the supply arrangement of their goods or services through the e-procurement solution, the Supply Arrangement may be set aside by Canada.

B. BID SOLICITATION

6.1 Bid Solicitation Documents

Canada will use the following bid solicitation templates based on the estimated dollar value and complexity of the requirement:

- Simple, for low dollar value requirements;
- Medium Complexity (MC) for medium complexity requirements;
- High Complexity (HC) for more complex requirements.

A copy of the standard procurement template(s) can be requested by suppliers from the Supply Arrangement Authority or the Contracting Authority, as applicable.

Note: References to the HC, MC and Simple templates in PWGSC Requests for Supply Arrangements are provided as examples only. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

The bid solicitation will contain as a minimum the following:

- (a) security requirements (*if applicable*);
- (b) a complete description of the Work to be performed;
- (c) 2003, Standard Instructions - Goods or Services - Competitive Requirements;

Subsection 3.a) of Section 01, Integrity Provisions - Bid of the Standard Instructions (*insert, as applicable: 2003 or 2004*) incorporated by reference above is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the *Ineligibility and Suspension Policy*. During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of directors."
- (d) bid preparation instructions;
- (e) instructions for the submission of bids (address for submission of bids, bid closing date and time);
- (f) evaluation procedures and basis of selection;
- (g) certifications;
 - **Federal Contractors Program (FCP) for Employment Equity - Notification**
 - **Integrity Provisions - Declaration of Convicted Offences;**
- (i) conditions of the resulting contract.

6.2 Bid Solicitation Process

6.2.1 Bids will be solicited for specific requirements within the scope of the Supply Arrangement (SA) from Suppliers who have been issued a SA.

6.2.2 The bid solicitation will be sent directly to Suppliers.

The following information must be specified in this section:

- (a) the bid solicitation process within the scope of the supply arrangement; and*
- (b) who will be responsible for the bid solicitation process and the award of contracts:*
 - (i) the identified user only;*
 - (ii) PWGSC only; or*
 - (iii) the identified user for requirements up to a specified amount and PWGSC for requirements over the specified amount*

The following forms must be used for the first page of the bid solicitation document and the first page of the resulting contract document. These forms are available on the [Electronic Forms Catalogue](http://publiservice-app.tpsgc-pwgsc.gc.ca/forms/text/search_for_forms-e.html) (http://publiservice-app.tpsgc-pwgsc.gc.ca/forms/text/search_for_forms-e.html) website.

PWGSC-TPSGC 9400-3, Bid Solicitation

PWGSC-TPSGC 9400-4, Contract

C. RESULTING CONTRACT CLAUSES

6.1 General

The conditions of any contract awarded under the Supply Arrangement will be in accordance with the resulting contract clauses of the template used for the bid solicitation.

For any contract to be awarded using the template:

- (a) **Simple** (for low dollar value requirements), general conditions 2029 will apply to the resulting contract;
- (b) **MC** (for medium complexity requirements), general conditions 2010A will apply to the resulting contract;
- (c) **HC** (for high complexity requirements), general conditions 2030 will apply to the resulting contract.

A copy of the template(s) can be provided upon request by contacting the Strategic Policy Integration Division by sending a query to TPSGC.Outilsdapprovisionnement-ProcurementTools.PWGSC@tpsgc-pwgsc.gc.ca.

Note: References to the HC, MC and Simple templates in PWGSC Requests for Supply Arrangements are provided as examples only. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

ANNEX "A", STATEMENT OF WORK**1 Summary of Requirement**

- 1.1 The Department of National Defence (DND) has a requirement for simulated Intelligence, Surveillance and Reconnaissance (ISR) services in support of DND training exercises.

2 Background

- 2.1 The Canadian Armed Forces (CAF) is responsible for a wide range of missions and tasks in response to a variety of threats. The operational environment is often complex and dynamic which requires that CAF operators be trained in order to be prepared to meet all potential operational requirements. Conducting training using realistic simulation will provide operators with the required training and result in reduced costs.

3 Scope of Work

- 3.1 DND has a requirement to conduct familiarization training for its personnel on the tactical control and analysis of ISR assets, particularly those enabled with specialized sensors. Contracting a real-life ISR aircraft platform for training purposes would be of a very high cost in terms of money and resources due to the requirement for fuel, elaborate maintenance facilities, ground crew, flight crew, etc. When factoring in the variability of weather, pursuing the contracting of real-life ISR for training purposes seems even more inefficient for the purposes of providing familiarization to tactical controllers and analysts.
- 3.2 DND has a mandate to explore a more cost effective and efficient option that provides a simulated or synthetic ISR environment. Simulated ISR that displays a digital model of a target entity interacting with its surrounding areas, at an acceptable scale, along with a Master Events List (MEL) superimposed onto this terrain model would be therefore more efficient and inexpensive for the purposes of the proposed training of tactical control and analysis. With technicians superimposing a realistic but simulated ISR-type readout that offers information similar to a real ISR feed, along with input from exercise controllers will achieve the training objectives. Exercise cadre would exercise control over these simulated ISR feeds to ensure maximum training value for the primary training audience, acting as ISR tactical controllers ground force personnel and collection managers, interacting with the Contractor's and DND exercise cadre through real-time "chat" feed and voice communication. The purpose of this communication will be to provide the training audience with an experience that recreates interaction with an aerial ISR platform's flight crew. Together, the simulated ISR feeds and communication, will greatly enhance awareness of the process of ISR tactical control and collection management, and therefore lead to better operational and tactical-level effects. There are also further substantial savings as simulated ISR can be used repetitively on future exercises if the locations remain the same, simply requiring the technicians to deploy without terrain modeling costs.

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- 3.3 The exercises will be conducted on a periodic basis. The Contractor will be selected on the basis of a competitively tendered RFP which will provide complete details on all DND (client) requirements including date, location, number of DND participants and complete logistical details including DND provided facilities and services. These RFPs will be sent to all qualified Supply Arrangement holders and could require the successful Contractor to provide:
- 3.3.1 A turnkey solution that includes the provision of all licenses, software hardware needed and personnel (instructors and technicians) to deliver an exercise simulation including all terrain reproduction, modelling and MEL to be delivered at a client specified training site.
 - 3.3.2 ISR simulation services that will include both a mixture of simulated urban and rural terrain model environments with the ability to change/amend the simulated environment in real-time, in order to meet training objectives.
 - 3.3.3 Imagery packages, producing level 2, 3D Base-Line Modelling of client specified site(s) and surrounding area of approximately 20km radius and to include roads, trails and tracks as well as any buildings and built up sites;
 - 3.3.4 3D Base-Line Modelling for a range of urban and rural areas;
 - 3.3.5 Provide the capability to superimpose patterns of life/activity provided on the simulated terrain models in conjunction with the MEL and Internet Relay Chat (IRC) as specified by the client;
 - 3.3.6 MEL superimposed onto the Terrain Model produced must show a fulsome population of men, women and children as well as animals such as goats, chickens, dogs and horses. The MEL must also show vehicles, weapons and machinery.
 - 3.3.7 All items in the MEL must appear to be indigenous to the client specified area which could include various types of terrain such as desert or jungle and rural or urban environments.
 - 3.3.8 A specified number of full motion video downlinks to the training audience during the training exercise. Simulated ISR video downlinks may specify a different terrain model from the others, and must include information data in the margins of the screen similar to a MQ-1 (Predator) or MQ-9 (Reaper) type unmanned ISR platform;
 - 3.3.9 Provide simulated On Station (ONSTA) ISR platforms for both day and night that includes a superimposed MEL as well as the ability to move and adjust the course of the simulated ISR feed as requested via "chat";
 - 3.3.10 Nighttime simulated ISR taskings that will simulate a "thermal" signature;
 - 3.3.11 Provide the capability for each training participant to use a dedicated downlink to conduct simulated target development and achieve a variety of training objectives at different rates from other training participants.
 - 3.3.12 An experienced exercise controller who has experience with leading ISR exercises involving the use of simulation for military training requirements.
 - 3.3.13 Experienced technicians who have experience with the installation, set up and configuration of the Contractor' simulation equipment.
- 3.4 Completion of the work described above will require the Contractor to provide a dedicated resource who will be responsible for the project management of all the Contractor's services and be the single point of contact for the DND Technical Authority.

4 Deliverables

- 4.1 Complete details of deliverable requirements will be specified in the subsequent RFPs which could require the Contractor to provide:
- 4.1.1 All equipment and personnel based required to successfully conduct the exercise;
 - 4.1.2 Progress and status reports; and
 - 4.1.3 After action reports including recommendations for improvements for subsequent exercises.

5 Language Requirements

- 5.1 All Contractor's personnel must be able to read, communicate orally and in writing, in English. For the purposes of this requirement, the Contractor's resource must be able to:
- a. Give detailed explanations and descriptions;
 - b. Handle hypothetical questions;
 - c. Support an opinion, defend a point of view or justify an action; and
 - d. Counsel and give advice.

6 Technical Authority

- 6.1 The Technical Authority will be the primary point of contact for Contractor personnel. All services rendered will be subject to inspection and acceptance by the Technical Authority or his/her designated representative.

ANNEX "B", NON DISCLOSURE AGREEMENT

I, _____, recognize that in the course of my work as an employee or subcontractor of _____, I may be given access to information by or on behalf of Canada in connection with the Work, pursuant to Contract Serial No. W3048-21KH98 between Her Majesty the Queen in right of Canada, represented by the Minister of Public Works and Government Services and Department of National Defence, including any information that is confidential or proprietary to third parties, and information conceived, developed or produced by the Contractor as part of the Work.

For the purposes of this agreement, information includes but not limited to: any documents, instructions, guidelines, data, material, advice or any other information whether received orally, in printed form, recorded electronically, or otherwise and whether or not labeled as proprietary or sensitive, that is disclosed to a person or that a person becomes aware of during the performance of the Contract.

I agree that I will not reproduce, copy, use, divulge, release or disclose, in whole or in part, in whatever way or form any information described above to any person other than a person employed by Canada on a need to know basis. I undertake to safeguard the same and take all necessary and appropriate measures, including those set out in any written or oral instructions issued by Canada, to prevent the disclosure of or access to such information in contravention of this agreement.

I also acknowledge that any information provided to the Contractor by or on behalf of Canada must be used solely for the purpose of the Contract and must remain the property of Canada or a third party, as the case may be.

I agree that the obligation of this agreement will survive the completion of the Contract Serial No.: W3048-21KH98

Signature

Date

W3048-21KH98/B

Amd. No. — N° de la modif.

Buyer ID — Id de l'acheteur

KIN519

Client Ref. No. — N° de réf. du client

W3048-21-KH98

File No. — N° du dossier

KIN-0-54019

CCC No./N° CCC — FMS No./N° VME

ANNEX "C", SUPPLY ARRANGEMENT REPORTING FORM

The data must be sent on an annual basis to the Supply Arrangement Authority no later than thirty (30) calendar days after the end of the reporting period.

[illegible]

Name

Signature _____

Title

ANNEX "D", ADDITIONAL CERTIFICATION INFORMATION**1. Board of Directors**

In accordance with the [Ineligibility and Suspension Policy](#), Section 17, Bidders are required to provide a list of their Board of Directors before contract award. Bidders are requested to provide this information in their bid.

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

2. Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Suppliers are required to have a Procurement Business Number (PBN) before Contract award.

Procurement Business Number - _____

Suppliers may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.