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K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Civilian Aircraft Division/Division des Avions Civils
Portage III 7C2 - 50
11 Laurier St./11 rue Laurier
Gatineau
Québec
K1A 0S5

Title - Sujet RFSA-Aviation Replacement Parts DAMA - Pièces de rechange d'aéronefs		
Solicitation No. - N° de l'invitation W8485-184741/E	Date 2022-06-17	
Client Reference No. - N° de référence du client W8485-184741	Amendment No. - N° modif. 001	
File No. - N° de dossier 009cag.W8485-184741	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$CAG-009-28669		
Date of Original Request for Supply Arrangement		2022-05-09
Date de demande pour un arrangement en matière d'app. originale		
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2022-07-06 Heure Avancée de l'Est HAE		
Address Enquiries to: - Adresser toutes questions à: Coles, Samantha		Buyer Id - Id de l'acheteur 009cag
Telephone No. - N° de téléphone (873) 353-9941 ()	FAX No. - N° de FAX () -	
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: To be determined for each subsequent solicitation. A déterminer pour chaque sollicitation subséquente.		
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

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Amendment 001 is raised to add the CC-130 H model to the list of fleets covered by Supply Arrangement W8485-184741. Only one technical submission is required to apply to become a prequalified supplier for both the H & J models.

Note: If a bid was already submitted for Expansion E to become a pre qualified supplier on the CC130J, the CC130H will be automatically included (if bid is deemed compliant), therefore a revised bid is **not** required to incorporate the H model.

The closing date of the solicitation has also been extended by 2 weeks for a new closing date of 6 July 2022.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

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**Department of National Defence - Aviation Replacement Parts
Request for Supply Arrangements (RFSA)**

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Supply Arrangements (RFSA) is divided into six parts plus attachments and annexes, as follows:

Part 1 General Information: provides a general description of the requirement;

Part 2 Supplier Instructions: provides the instructions applicable to the clauses and conditions of the RFSA;

Part 3 Arrangement Preparation Instructions: provides Suppliers with instructions on how to prepare the arrangement to address the evaluation criteria specified;

Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the arrangement and the basis of selection;

Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided; and

Part 6 6A, Supply Arrangement - includes the Supply Arrangement (SA) with the applicable clauses and conditions;

6B, Bid Solicitation - includes the instructions for the bid solicitation process within the scope of the SA; and

6C, Resulting Contract Clauses - includes general information for the conditions which will apply to any contract entered into pursuant to the SA.

Annexes and Attachments:

Annex A. Statement of Requirement (SOR)

Attachment A1. Goods & Services Identification Number (GSIN) Codes

Attachment A2. Periodic Usage Report

Attachment A3. Standard Procurement Clauses

Annex B. Supplier's Proposal

Table 1: Company identification

Table 2: Compliance Matrix

Attachment B1: Mandatory Criteria

Mandatory Criteria #1 – Company Category

Mandatory Criteria #2 – Aircraft Fleet

Mandatory Criteria #3 – Controlled Good Program

Mandatory Criteria #4 – Procurement Business Number

Attachment B2: Technical Criteria

Technical Criteria #1 - Aircraft on the Ground (AOG) Procedures

Technical Criteria #2 - Company Profile

Attachment B3: Certifications Integrity Provisions

Certification - Form 1 - List of names for integrity verification form

Certification - Form 2 - Integrity Declaration Form (if applicable)

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1.2 Summary

1.2.1 Description

As described in Annex A - Statement of Requirement (SOR) and related attachments.

This Supply Arrangement (SA) has been established in 2018 on behalf of the Department of National Defence (DND), Director General Aerospace Equipment Program Management (DGAEPM), Directorate of Aerospace Procurement (DAP), to acquire Aviation Replacement Parts for the following aircraft fleets and end users:

Globemaster III (DAP 4)
Buffalo (DAP 4)
Twin Otter (DAP 4)
Tutor (DAP 5)
Aurora (DAP 6)
Chinook (DAP 8)
CT-142 Dash-8 (402 Squadron)
CC-130 Hercules (DAP 4) ** New **

The purpose of this qualification is to add to the **CC-130 Hercules** fleets to the above list of fleets and to allow more suppliers an opportunity to become a pre-qualified supplier on this Supply Arrangement.

1.2.2 Comprehensive Land Claims Agreements (CLCAs)

The RFSA is to establish a SA for the delivery of the requirement detailed in the RFSA to the Identified Users across Canada, including areas subject to Comprehensive Land Claims Agreements (CLCAs).

1.2.3 Canada Post Corporation's (CPC) Connect Service

This RFSA allows suppliers to use the CPC Connect service provided by Canada Post Corporation to transmit their arrangement electronically. Suppliers must refer to Part 2 of the RFSA entitled Supplier Instructions and Part 3 of the RFSA entitled Arrangement Preparation Instructions for further information on using this method

1.3 Security Requirement

There is no security requirement applicable to the RFSA.

1.4 Debriefings

Suppliers may request a debriefing on the results of RFSA process. Suppliers should make the request to the Supply Arrangement Authority within 15 working days of receipt of the results of RFSA process. The debriefing may be in writing, by telephone or in person.

1.5 Use of an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Supply Arrangement that is issued under this solicitation, refer to 6.12 Transition to an e-Procurement Solution (EPS). The Government of Canada's press release provides additional information.

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1.6 Key Terms

In this solicitation,

- a)The word “bidder(s)” is replaced with the word “supplier(s)”;
- b)The word “bid(s)” is replaced with the word “response(s)”;
- c)The term “Contracting Authority” is replaced with the term “Supply Arrangement Authority”;
- d)The response validity period does not refer to the validity of any resulting supply arrangement is one is issued; rather, it refers to the period during which Canada may consider the proposed supply arrangement in order to determine whether or not to issue a resulting supply arrangement that pre-qualifies the suppliers for solicitation issued under the framework of the resulting supply arrangement; and
- e)Where the Supply Arrangement provides that PWGSC's client(s) may conduct solicitations under the supply arrangement directly, then with respect to individual bid solicitations issued pursuant to the Supply Arrangement by another department, all references to PWGSC in these solicitation will be interpreted as references to the client (Identified User) conducting the solicitation.

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PART 2 - SUPPLIER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Supply Arrangements (RFSA) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Suppliers who submit an arrangement agree to be bound by the instructions, clauses and conditions of the RFSA and accept the clauses and conditions of the Supply Arrangement and resulting contract(s).

The 2008 (2020-05-28) Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

- **Subsection 20, Code of Conduct for Procurement – Arrangement of the Standard Instructions 2008 is amended as follows:**

20 (2022-xx-xx) Code of Conduct for Procurement - arrangement

The [*Code of Conduct for Procurement*](#) provides that Suppliers must respond to Requests for Supply Arrangements (RFSA) in an honest, fair and comprehensive manner, accurately reflect their capacity to satisfy the requirements set out in the RFSA and resulting supply arrangement, submit bids and enter into contracts only if they will fulfill all obligations of the Contract. By submitting an arrangement, the Supplier is certifying that it is complying with the *Code of Conduct for Procurement*. Failure to comply with the *Code of Conduct for Procurement*, may render the arrangement non-responsive.

- **Subsection 6,7, & 8 of 2008, Standard Instructions - Goods or Services - Competitive Requirements, the following changes are required;**
 - Change name from Canada Post Corporation's Epost to Canada Post Corporation's (CPC) Connect;
 - Update the email address and fax number of the PWGSC Bid Receiving Unit (BRU) to : tpsgc.pareceptiondessoumissions-apbidReceiving.pwgsc@tpsgc-pwgsc.gc.ca

2.2 Submission of Arrangements

Arrangements must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the RFSA.

Note: For suppliers choosing to submit using CPC Connect for arrangements closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is: tpsgc.pareceptiondessoumissions-apbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca

Note: Arrangements will not be accepted if emailed directly to this email address. This email address is to be used to open a CPC Connect conversation, as detailed in Standard Instructions 2008, or to send arrangements through a CPC Connect message if the bidder is using its own licensing agreement for CPC Connect service.

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2.3 Federal Contractors Program for Employment Equity - Notification

The Federal Contractors Program (FCP) for employment equity requires that some contractors make a formal commitment to Employment and Social Development Canada (ESDC) - Labour to implement employment equity. In the event that this Supply Arrangement would lead to a contract subject to the Federal Contractors Program (FCP) for employment equity, the bid solicitation and resulting contract templates would include such specific requirements. Further information on the Federal Contractors Program (FCP) for employment equity can be found on Employment and Social Development Canada (ESDC) - Labour's website.

2.4 Enquiries - Request for Supply Arrangements

All enquiries must be submitted in writing to the SA Authority no later than **10 calendar days** before the RFSA closing date. Enquiries received after that time may not be answered.

Suppliers should reference as accurately as possible the numbered item of the RFSA to which the enquiry relates. Care should be taken by Suppliers to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Suppliers do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Suppliers. Enquiries not submitted in a form that can be distributed to all Suppliers may not be answered by Canada.

2.5 Applicable Laws

The SA and any contract awarded under the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Suppliers may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of the arrangement, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Suppliers.

2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's Buy and Sell website, under the heading "Bid Challenge and Recourse Mechanisms" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

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PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS

3.1 Arrangement Preparation Instructions

If the Supplier chooses to submit its arrangement electronically, Canada requests that the Supplier submits its arrangement in accordance with section 08 of the 2008 standard instructions. The CPC Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. Canada requests that the arrangement be gathered per section and separated as follows:

Canada requests that the Supplier submits its arrangement in separately bound sections as follows:

Annex B - Supplier's proposal
Table 1 – Company Identification
Table 2 – Compliance Matrix
B1. Mandatory Criteria
Attachment B1. Mandatory Criteria #1 – Company Category
Attachment B1. Mandatory Criteria #2 – Aircraft Fleet
Attachment B1. Mandatory Criteria #3 – Controlled Good Program
Attachment B1. Mandatory Criteria #4 – Procurement Business Number
B2. Technical Criteria
Attachment B2. Technical Criteria #1 - Aircraft on the Ground Procedures
Attachment B2. Technical Criteria #2 - Company Profile
B3. Certifications
Attachment B3. Certification - Form 1 – Integrity Declaration Form (if applicable)
Attachment B3. Certification - Form 2 – List of Names for Integrity verification Form

If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through CPC Connect service, the wording of the electronic copy provided through CPC Connect service will have priority over the wording of the other copies.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the

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necessary steps to incorporate environmental considerations into the procurement process **Policy on Green Procurement** (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and

2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

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PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Arrangements will be assessed in accordance with the entire requirement of the RFSA.
- (b) An evaluation team composed of representatives of Canada will evaluate the arrangements.

4.1.1 Mandatory Criteria

The Suppliers must comply with the following mandatory criteria:

- a) Accept the terms and conditions outlined in the RFSA
- b) Fulfil, submit and comply with the requirements of Annex B. Supplier's Proposal Annex B.
 - Table 1: Company identification
 - Table 2: Compliance Matrix
- c) Fulfil, submit and comply with the requirements of Attachment B1: Mandatory Criteria:
 - Mandatory Criteria #1 – Company Category
 - Mandatory Criteria #2 – Aircraft Fleet
 - Mandatory Criteria #3 – Controlled Good Program
 - Mandatory Criteria #4 – Procurement Business Number
- d) Fulfil, submit and comply with the requirements of Attachment B3: Certifications Integrity Provisions
 - Certification - Form 1 - Integrity Declaration Form (if applicable)
 - Certification - Form 2 - List of names for integrity verification form

To be declared responsive, the Supplier must comply with each Mandatory Technical Criteria. Any response that fails to meet the mandatory criteria will be declared non-responsive.

4.1.2 Technical Criteria

NOTE: There will be no point rating for the technical information provided. The supplier must fulfil and provide the following information for evaluation purposes:

Attachment B2: Technical Criteria

Technical Criteria #1 - Aircraft on the Ground (AOG) Procedures

Technical Criteria #2 - Company Profile

4.2 Basis of Selection

An arrangement must comply with the requirements of the RFSA (including annexes and attachments) and meet all mandatory criteria to be declared responsive.

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PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Suppliers must provide the required certifications and additional information to be issued a supply arrangement (SA).

The certifications provided by Suppliers to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an arrangement non-responsive, or will declare a contractor in default if any certification made by the Supplier is found to be untrue whether made knowingly or unknowingly during the arrangement evaluation period, or during the period of any supply arrangement arising from this RFSA and any resulting contracts.

The Supply Arrangement Authority will have the right to ask for additional information to verify the Supplier's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Supply Arrangement Authority will render the arrangement non-responsive, or constitute a default under the Contract

5.1 Certifications Required with the Arrangement

Suppliers must submit the following duly completed certifications as part of their arrangement.

Attachment B3: Certifications Integrity Provisions

Certification - Form 1 - Integrity Declaration Form (** if applicable*)

Certification - Form 2 - List of names for integrity verification form

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all suppliers must provide with their arrangement, **if applicable**, Attachment B3. Certification - Form 1 - Integrity Declaration Form. The declaration form is also available on the Forms for the Integrity Regime website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2 Integrity Provisions – List of Names for Integrity Verification Form

In accordance with the Integrity Provisions of the Standard Instructions, all suppliers must provide with their arrangement, Attachment B3 - Form 2 - List of Names for the Integrity Verification Form, to be considered in the procurement process. The form is also available on the website <http://www.tpsgc-pwgsc.gc.ca/ci-if/documents/ln-form-eng.pdf>.

5.2 Certifications Precedent to the Issuance of a Supply Arrangement and Additional Information

The certifications and additional information listed below should be submitted with the arrangement, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the SA will inform the Supplier of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the arrangement non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-) (<http://www.tpsgc-pwgsc.gc.ca/ci->

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[if/politique-policy-eng.html](#)), the Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process.

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PART 6 - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES

A. SUPPLY ARRANGEMENT

6.1 Arrangement

As described in Annex A - Statement of Requirement (SOR) and attachments.

6.2 Security Requirements

There is no security requirement applicable to the Supply Arrangement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Supply Arrangement and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

All clauses and conditions identified in the SA and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

[2020](#) (2020-07-01) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the SA.

Subsection 18 of 2020 General Conditions, is amended as follows:

2020 18 (2022-xx-xx) Code of Conduct for Procurement - Supply Arrangement

The Supplier agrees to comply with the [Code of Conduct for Procurement](#) and to be bound by its terms for the period of the Supply Arrangement and of any resulting contracts.

6.3.2 Periodic Usage Reports - Supply Arrangement

The supplier must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the SA. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The supplier must provide this data in accordance with the reporting requirements detailed in Annex A - Attachment A2. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Supplier must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the SA Authority. The reports must be submitted according to the following schedule:

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Quarterly Report	Covering Period	Due Date
1 st Quarter	April 1 to June 30	On or before July 15
2 nd Quarter	July 1 to September 30	On or before October 15
3 rd Quarter	October 1 to December 31	On or before January 15
4 th Quarter	January 1 to March 31	On or before April 15

6.4 Term of Supply Arrangement

6.4.1 Period of the Supply Arrangement

The Supply Arrangement has no defined end-date and will remain valid until such time as Canada no longer considers it to be advantageous to use it.

The period for awarding contracts under the Supply Arrangement begins upon award of a SA.

6.4.2 Comprehensive Land Claims Agreements (CLCAs)

The Supply Arrangement (SA) is for the delivery of the requirement detailed in the SA to the Identified Users across Canada, including areas subject to Comprehensive Land Claims Agreements (CLCAs).

6.4.3 Delivery Points and Appointments

The Contractor is required to arrange delivery appointments by contacting the Depot Traffic Section. The Department of National Defence reserves the right to refuse shipments without prior arrangement. Delivery appointments can be arranged by telephone or fax:

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Delivery	Appointments
7 CF Supply Depot, CFB Edmonton Lancaster Park, 195 Ave & 82 Street, Bldg. 236 East End Edmonton, AB T5J 4J5	Tel: (780) 973-4011 ext. 4524 Fax: (780) 973-4054
25 CFSD Montreal, CFB Montreal 6363 Notre Dame East Montreal, QC H1N 2E9	Tel: (514) 252-2777 ext. 2363 Fax: (514) 252-2568
442 Sqn - Attn: 442 Supply 442 Transport and Rescue Squadron, PO Box 1000 Stn main Lazo, BC V0R 2K0	Tel: (250) 339-8211 ext. 6635
429 Sqn – ATTN: 429 SQN Bldg 606 8 Wing Trenton, 64 Northstar Drive Astra, ON K0K3W0	Tel: (613) 392-2811 ext. 3859/4893
CFB Trenton, 8 Wing Trenton ATESS Supply, Bldg 521, Rm 212, 35 Westwin Ave Astra, On K0K 3W0	Tel: (613) 392-2811 ext. 2065 CSN: 827-2065 FAX: (613) 965-7204
8 Wing CFB Trenton 76 Westin Ave, BLDG 575 P.O. Box 1000 Station Forces Astra On, K0K 3W0	Tel : (343) 645-6733 or (343) 645-5071
440 Sqn - ATTN: 440 Supply 440 Transport Squadron, PO Box 6666 Stn main Yellowknife, NT X1A 2R3	Tel: (867) 873-0700 ext. 6911 Fax: (867) 766-6809
19 AMS - ATTN: 19 AMS Supply 19 Air Maintenance Squadron, PO Box 1000 Stn Main Lazo, BC V0R 2K0	Tel: (250) 339-8211 ext. 8367 Fax: (250) 339-8211
Base Commander, ATTN: 431 Sqn 15 Wing Moose Jaw, Building 143 Door 13 Moose Jaw, SK S6H 7Z8	Tel: (306) 694-2222 ext. 5409 CSN: 826-5409
Wing Commander, AETE/MDC Building 171 Timberline Drive Cold Lake, AB T9M 2C6	Tel: (780) 840-8000 ext. 8835 CSN: 690-8835

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6.5 Authorities

6.5.1 Supply Arrangement Authority

The Supply Arrangement Authority is responsible for the issuance of the SA, its administration and its revision, if applicable.

Samantha Coles
Supply Team Leader
Land and Aerospace Equipment Procurement and Support Sector (LAEPSS) | Acquisitions Branch
Public Services and Procurement Canada | Government of Canada
samantha.coles@tpsgc-pwgsc.gc.ca
Tel: 873-353-9941

The Supply Arrangement Authority is responsible for the issuance of the Supply Arrangement, its administration and its revision, if applicable.

6.5.2 Supplier's Representative

Supplier	
Address	
Name	
Telephone	
Email address	

6.6 Identified Users

The Identified User is the Department of National Defence (DND), Director General Aerospace Equipment Program Management (DGAEPM). Directorates of Aerospace Procurement (DAP), Sections:

DAP 2 - Various Aviation Replacement Parts and Components
DAP 4: Globemaster III, Twin Otter, and CC-130 Hercules
DAP 5: Tutor
DAP 6: Aurora
DAP 8: Chinook
402 Sqn – DASH 8

6.7 On-going Opportunity for Qualification

A Notice will be posted at least once every two (2) years on the Government Electronic Tendering Service (GETS) to allow new Suppliers to become qualified. Existing qualified Suppliers, who have been issued a SA, will not be required to submit a new arrangement.

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6.8 Priority of Documents

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the articles of the Supply Arrangement;
- (b) the general conditions 2020 (2020-07-01), General Conditions – Supply Arrangement – Goods or Services;
- (c) Annexes ____; and
- (d) the Supplier's arrangement dated _____

6.9 Certifications and Additional Information – Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Supplier in its arrangement or precedent to issuance of the Supply Arrangement (SA), and the ongoing cooperation in providing additional information are conditions of issuance of the SA and failure to comply will constitute the Supplier in default. Certifications are subject to verification by Canada during the entire period of the SA and of any resulting contract that would continue beyond the period of the SA.

6.10 Applicable Laws

The Supply Arrangement (SA) and any contract resulting from the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.11 Transition to an e-Procurement Solution (EPS)

During the period of the Supply Arrangement, Canada may transition to an EPS for more efficient processing and management of individual contracts for any or all of the SA's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory. Canada agrees to provide the Supplier with at least a three-month notice to allow for any measures necessary for the integration of the Supply Arrangement into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Supplier chooses not to provide the supply arrangement of their goods or services through the e-procurement solution, the Supply Arrangement may be set aside by Canada.

B. BID SOLICITATION

6.1 Bid Solicitation Documents

Canada will use the following bid solicitation templates based on the estimated dollar value and complexity of the requirement:

- Simple, for low dollar value (LDV) requirements; or
- Medium Complexity (MC) for medium complexity requirements.

A copy of the standard procurement template(s) can be requested by suppliers from the SA Authority.

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Note: References to the MC and Simple templates in the Supply Arrangements are provided as examples only. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

The bid solicitation will contain as a minimum the following:

- (a) A complete description of the requirement;
- (b) 2003, Standard Instructions – Goods or Services – Competitive Requirements;
2004, Standard Instructions – Goods or Services – Non-competitive Requirements.

Subsection 3.a) of Section 01, Integrity Provisions – Bid of the Standard Instructions 2003 or 2004 incorporated by reference above is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Supplier has already provided a list of names, as requested under the Ineligibility and Suspension Policy. During this procurement process, the Supplier must immediately inform Canada in writing of any changes affecting the list of directors.

- (c) Bid preparation instructions;
- (d) Instructions for the submission of bids (address for submission of bids, bid closing date and time);
- (e) Evaluation procedures and basis of selection;
- (f) Standard procurement clauses (Annex A – Attachment A3); and
- (g) certifications;
 - Federal Contractors Program (FCP) for Employment Equity – Notification
 - Integrity Provisions – Declaration of Convicted Offences;
- (h) Conditions of the resulting contract.

6.2 Bid Solicitation Process and Tendering Periods

6.2.1 Bids will be solicited for specific requirements within the scope of the SA from suppliers who have been issued a SA based on the following:

- a) The dollar value of the requirements:

Simple for the Low Dollar Value (up to \$24,999.99 including all applicable taxes):

The identified users, in accordance with the Department's delegated authorities, will issue a Request for Proposal (RFP) by e-mail directly to suppliers using the appropriate template; and

Medium Complexity (above \$25,000.00 to a maximum of \$1,000,000.00 including all applicable taxes):

The identified users, in accordance with the Department's delegated authorities, will post a Notice of Proposed Procurement on the Government Electronic Tendering Service (GETS) except for

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AOG requirements and issue a Request for Proposal (RFP) by e-mail directly to suppliers using the appropriate template.

- b) Material Priority Codes (MPC);
- c) The aircraft type using the chart provided by PSPC; and
- d) Bid Solicitation Process and Tendering Period.

Low Dollar Value – Up to \$24,999.99		
Bid Solicitation Process – Low Dollar Value Template		
Material Priority Codes (MPC)	Bid Solicitation Process (RFP)	Tendering Periods
AOG 24 hours	Issue a RFP to a minimum of 1 supplier or more. The parts are expected to be delivered to its destination within 24 hours of contract award.	Responses are expected within 2 hours
MPC 1 and 2 Within 14 days	Issue a RFP to a minimum of 5 suppliers or more.	Minimum 3 calendar days (2)
MPC 3 30 days	Issue a RFP to a minimum of 10 suppliers or more.	Minimum 5 calendar days (2)

MEDIUM COMPLEXITY					
Bid Solicitation Process - Using Medium Complexity template					
Material Priority Codes (MPC)	Bid Solicitation Process			Tendering Periods	
	From \$25,000.00 to \$399,999.99	From \$400,000.00 to \$599,999.99	From \$600,000.00 to \$1M	CFTA only	Bilateral Agreements, CFTA, CPTPP, CETA and WTO-AGP (1)
AOG 24 hours	Issue a RFP to 1 supplier or more. The parts are expected to be delivered to its destination within 24 hours of contract award.		NOT APPLICABLE	Responses are expected within 2 hours	
MPC 1 and 2 Within 14 days	Issue a RFP to a minimum of 10 suppliers or more.	Issue a RFP to a minimum of 15 suppliers or more.	Issue a RFP to a minimum of 20 suppliers or more.	Minimum 3 calendar days (2)	Minimum 10 calendar days (2)
MPC 3 30 days	Issue a RFP to a minimum of 15 suppliers or more.	Issue a RFP all suppliers.	Issue a RFP to all suppliers.	Minimum 15 calendar days (2)	Minimum 24 calendar days (2)

(1) Trade Agreements:

Free Trade Agreements: Canada-Chile (CCFTA), Canada – Honduras, Canada – Korea, Canada – Panama, Canada-Peru Free (CPFTA) and Canada-Ukraine (CUFTA);
Canadian Free Trade Agreement (CFTA)
Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)
Canada-Colombia Free Trade Agreement, Canada-European Union Comprehensive Economic and Trade Agreement (CETA); and
World Trade Organization Agreement on Government Procurement (WTO-AGP)

(2) Time may be extended based upon a requirement's complexity.

6.13.2 This SA will not be used for requirements or resulting Contracts over \$1M including all amendments and all applicable taxes.

6.13.3 Based on the above solicitation process, the end users will be using different forms for the first pages of the bid solicitation document and the resulting contract.

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C. RESULTING CONTRACT CLAUSES

6.1 General

The conditions of any contract awarded under the Supply Arrangement will be in accordance with the resulting contract clauses of the template used for the bid solicitation.

For any contract to be awarded using the template:

- (a) **Simple** (for low dollar value requirements), general conditions [2029](#) will apply to the resulting contract; and
- (b) **MC** (for medium complexity requirements), general conditions [2010A](#) will apply to the resulting contract;

A copy of the standard procurement template(s) can be requested by suppliers from the SA Authority.

Note: References to the MC and Simple templates in the RFSA are provided as examples only. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

**REQUEST FOR SUPPLY ARRANGEMENT – W8485-184741/E - AVIATION REPLACEMENT PARTS
ANNEX A – STATEMENT OF REQUIREMENT**

1. Purpose

On behalf of the Department of National Defence (DND), Director General Aerospace Equipment Program Management (DGAEPM), Directorate of Aerospace Procurement (DAP), this Supply Arrangement (SA) is to acquire Aviation Replacement Parts.

2. Requirement

The Scope of Requirement (SOR) covers the following aircraft fleets and end users:

Globemaster III (DAP 4), Twin Otter (DAP 4), CC130 Hercules (DAP 4), Tutor (DAP 5), Aurora (DAP 6), Chinook (DAP 8), CT142 Dash-8 (402 Squadron) and common parts (DAP 2).

2.1 This SA is being issued to acquire Approved Aviation Replacement Parts from sources acceptable to the Technical Airworthiness Authority (TAA) which meet the same Form, Fit and Function of the above mentioned aircraft fleets, approved Technical Data Package (TDP), on an as and when required basis.

2.2 The Aviation Replacement Parts are defined as: parts, components, accessories, hardware, tires, etc. that meet the type design Approved Parts List (APL) which is defined within the Goods & Services Identification Number (GSIN) Codes categories provided in Attachment A1.

2.3 DND Aircraft Fleets supported by this SA consist of the following models and quantities:

PLATFORM	QUANTITY	MANUFACTURER	LOCATION
CC138 Twin Otter	4	Viking, Pratt & Whitney	Yellowknife, NWT
CC177 Globemaster III	5	Boeing	Trenton, ON
CH147F Chinook	15	Boeing, Honeywell	Petawawa, ON
CT114 Tutor	26	IMP, L3	Moose Jaw, SK and Cold Lake, AL
CP140 Aurora	14	Lockheed Martin	Comox, BC and Greenwood, NS
CT142 Dash-8	4	DeHavilland	Winnipeg, MB
CC130J Hercules	17	Lockheed Martin	Trenton, ON
CC130H Hercules	12	Cascade Aerospace	Abbotsford, BC

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3. Military Aviation Replacement Parts

Approved parts are parts that are listed in the Approved Parts List, (APL) that are received from sources acceptable to the TAA, and that are supported by mandatory documentation proving traceability and certifying conformance to an approved type design.

3.1 Material condition

The following categories do not apply to standard and commercial parts. Standard parts consist of common hardware parts and raw materials, not necessarily designed for aviation use, produced to recognized industry or government specifications, which are available without proprietary limitations (such as Society of Automotive Engineers (SAE), National Aerospace Standard (NAS), Army-Navy Aeronautical Standard (AN), and Military Standard (MS) hardware items). Commercial parts consist of common non-aeronautical parts produced to recognized industry specifications and available on the commercial market. Deliverable standard and commercial parts must be in a new condition.

3.1.1 Category #1 - New Materiel

Deliverable end items to be manufactured or which have been manufactured but not used, which are supplied by:

- a) the owner of the design or manufacturing rights to the items; or,
- b) the authorized manufacturer or agent/distributor of the owner of the design or manufacturing rights to the items; or
- c) distributors approved by Transport Canada (TC) or accredited by the Aviation Suppliers Association, for parts that have an application to a civilian type certified aircraft; or
- d) maintenance organizations approved/accredited by TC, the Department of National Defence (DND)/Canadian Forces Technical Airworthiness Authority or repair stations certified by the Federal Aviation Administration (FAA).

3.1.2 Category #2 - New Surplus Materiel

Any deliverable end items, unused and supplied by an entity other than Category #1 sources. Full traceability documentation back to the owner of the design or manufacturing rights to the items or their authorized manufacturer or agent/distributor is required.

3.1.3 Category #3 - Other Condition

Any deliverable end item condition other than Category # 1 or Category #2. Should the Bidder be offering deliverable end items in Category #3, a complete description of the item's condition and all available traceability documentation is required either with its bid or within the specified timeframe given by the Contracting Authority. Bids containing parts identified in this category are subject to evaluation by the Technical Authority (TA).

3.2 Alternate Part

3.2.1 The Part Number and NATO Supply Code for Manufacturers (NSCM(s)), or the Commercial And Government Entity (CAGE) code indicated in the bid solicitation are the only ones known to the Department of National Defence that correlate to the form, fit and function requirements of the Original Equipment Manufacturer (OEM) approved type design of the aircraft in which they will be installed.

3.2.2 If the Bidder proposes to supply any part with an alternative Part Number or NSCM/CAGE code, the Bidder must provide, either with its bid or within the specified timeframe given by the Contracting Authority, all the technical information (e.g. drawings, specifications, engineering reports, and/or test reports, etc.) necessary to clearly demonstrate that the part proposed has the form, fit and function characteristics equivalent to the Part Number(s) and NSCM/CAGE code(s) specified in the bid solicitation. Bids containing alternate parts are subject to evaluation by the Technical Authority (TA).

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ANNEX A – STATEMENT OF REQUIREMENT**

3.3 Unapproved Part

3.3.1 Unapproved parts are those parts that do not meet the criteria of an approved replacement part, including:

- a. missing or insufficient documentation certifying their conformance to the approved type design;
- b. cannot be traced to an acceptable source;
- c. insufficient maintenance history if applicable;
- d. damage during shipment or handling;
- e. failing an organization's incoming inspection; or
- f. becomes suspect for any reason throughout the life of the part.

3.3.2 Unapproved parts are further broken into two categories:

- a. Undocumented parts – which do not have the proper airworthiness documentation to prove product conformance, manufacturing traceability, maintenance history and/or part usage.
- b. Non-conforming part – which are not authorized for use on an aeronautical product:
 - a. are fraudulent or rejected manufactured parts;
 - b. have exceeded wear or damage limits with no potential for repair
 - c. are time-expired (shelf life parts);
 - d. have been modified or reworked, where the modification or rework is unacceptable and irreversible;
 - e. have been exposed to extreme force or heat and cannot be restored;
 - f. life limited parts that have reached the end of their life limit or have a missing/incomplete documentation of life consumption; or
 - g. have failed recertification.

Canada reserves the right to disqualify any approved suppliers who repeatedly (typically more than once) provide parts that do not meet the requirements of an approved part within the meaning of this SA.

4. Required Airworthiness Certification

4.1 The Contractor must provide airworthiness documentation, for each unit of issue, within the interior packaging or attached to the good(s) supplied under the resulting contract. Note that this requirement is in addition to documentation required in support of invoice payment or other documentation requirements identified within the Contract.

The airworthiness documentation must include positive identification of the item by type, class style, grade, model, part number, description, nomenclature, and/or serial number, as applicable. Proof of conformance may be satisfied by fulfilling conditions in paragraphs a. and b. below, or by providing documentation listed in paragraph c. below, as follows:

- a. Evidence of proof of conformance consisting of a Maintenance Release signature by an authorized individual within a maintenance organization acceptable by the TAA and either:
 - i. The original manufacturing product conformance certification or the material product conformance certification; or
 - ii. Identification of the aeronautical product from which the part was removed with the historical information to prove that it is an authentic part; and

**REQUEST FOR SUPPLY ARRANGEMENT – W8485-184741/E - AVIATION REPLACEMENT PARTS
ANNEX A – STATEMENT OF REQUIREMENT**

- b. If applicable, usage and maintenance historical information necessary to return the part to service including:
 - i. Airworthiness Directive status or equivalent;
 - ii. modification status; and
 - iii. maintenance record of the last servicing/repair (tear-down report) listing major parts replaced, or for life limited parts, of the last overhaul and any other maintenance accomplished since the last overhaul including the appropriate maintenance release certifications; and
 - iv. For life limited parts, total hours and/or cycles on the part since new and any usage history, which may impose a penalty to the remaining life of the part.

- c. The material product conformance certification, which may take the following forms:
 - i. Manufacturer's Certificate of Conformance or Release Certificate issued in accordance with the acceptable manufacturer's approved procedures and signed by an authorized individual from the TAA acceptable manufacturer;
 - ii. Transport Canada, Form One (formerly TCCA 24-0078), Authorized Released Certificate, signed by a TC authorized inspector;
 - iii. Airworthiness Approval Tag (FAA 8130-4 for Major equipment or FAA 8130-3 for components and appliances or standard/commercial parts) signed by an authorized FAA representative;
 - iv. Joint Aviation Authorities (JAA)/European Aviation Safety Agency (EASA) Form, One Authorized Release Certificate, signed by an authorized EASA inspector; or
 - v. OEM's or OEM's approved manufacturer's Certificate of Conformance; which includes:
 - 1. positive identification of the item by type, class style, grade, model, part number, description, nomenclature, and/or serial number, as applicable;
 - 2. either the following certification, or a similarly worded statement, signed by an authorized inspector, that satisfies the intent of the following: "I certify that the aeronautical product described here conforms to the applicable design data and is in a condition for safe operations." and
 - 3. identification of both the authorized signatory and organization.

4.2 Bidders must include a copy of the applicable airworthiness documents identified above for each item contained in their response to the bid solicitation.

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ANNEX A – STATEMENT OF REQUIREMENT

4.3 Used parts being supplied that have been repaired or modified using data other than the manufacturer's recommendations or instructions for continued airworthiness will require the certification basis for the repair data (e.g. TCCA Repair Design Approval, FAA Form 8110-3) to support the proposed part.

5. Military Aviation Replacement Parts - Maintenance of Records:

The Contractor must retain, maintain and keep available for review, for three (3) years following delivery of the last item under the contract, records of the manufacturer sufficient to constitute proof of origin. These records include the following:

- a. sufficient information to identify the item by type, class, style, grade (including lot or batch number), cast number, the source of the part, and the date and place of manufacture, as appropriate;
- b. the name and description (or other positive identification) of, and the application issue of, the specification, drawing, process and inspection requirements, as appropriate;
- c. records of all inspections and tests carried out, including those carried out on behalf of either the manufacturer or the Contractor;
- d. copies of any Certificate of Conformance or Certificate of Compliance issued by the manufacturer; and
- e. any other relevant technical data.

6. Approved Source of Supply

An approved source of supply is an organization acceptable to the TAA as a source of approved parts. Examples of TAA approved sources of supply are:

- a. Original Equipment Manufacturers (OEMs);
- b. TAA Authorized Manufacturing Organizations (AMfgOs);
- c. OEM approved distributors;
- d. Transport Canada (TC) and Federal Aviation Administration (FAA) approved parts (PDA & PMA) manufactured;
- e. Aviation Suppliers Association (ASA) accredited distributors;
- f. TC Aircraft Manufacturing Organizations (AMOs);
- g. TAA AMOs; and
- h. FAA certificated repair stations.

Parts distributors that are not accredited or recognized by the TAA may supply replacement parts providing that they provide the required proof of conformance documentation and documentation clearly showing traceability to one of the TAA acceptable parts supply organization as long as they are able to provide the proof of conformance documentation listed in para 4.

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7. Materiel Priority Codes

Based on the urgency of the procurement, all requirements will be submitted with a Materiel Priority Code. These codes are a hierarchal numerical code based on the associated risk of going without the materiel. These codes will determine the operational urgency of each requirement.

Aircraft on the Ground (AOG) - Requested Delivery Date (RDD) is 24 hours after contract award. This priority is reserved for operational requirements for material and/or goods that is required to satisfy High Priority Request (HPR) requirements.

Material Priority Code (MPC) 1 – Operational Critical – RDD is between 1 and 6 days. This priority is reserved for High Priority Requisition (HPR) for materiel that is required to satisfy critical operational requirements that meet the following strict criteria:

- a) The materiel is critically required to ensure uninterrupted performance of an assigned international or domestic mission;
- b) The materiel is required to repair or replace damaged or inoperative major equipment in support of critical operational imperatives; and
- c) The materiel is required to repair or replace minor equipment without which critical major equipment cannot meet mission commitments.

Material Priority Code (MPC) 2 – Essential – RDD is between 7 and 14 days. This MPC is used to designate all materiel requirements that do not meet the criteria for MPC 1 and failure to deliver the materiel by the RDD may significantly impact mission mounting operations, exercises or static operations where maintenance planning and force generation tasks will be significantly affected by the failure to deliver on the requisitioned materiel requirements.

Material Priority Code (MPC) 3 - Routine/System Replenishment/Redistribution – RDD is between 15 and 30 days. This MPC is used for all other requirements that do not conform to MPC 1 and 2 criteria and typically describes the day-to-day static operational and training requirements. It is used for routine sustainment and replenishment both in Canada and overseas.

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ANNEX B - ATTACHMENT B1 – MANDATORY CRITERIA #2 – AIRCRAFT FLEET

Aircraft Fleet	Globemaster III	Aurora	Tutor	Chinook	Buffalo Fleet Retired	Twin Otter	Dash 8	Hercules
Suppliers must be capable to supply aircraft spare parts to at least one fleet to qualify. Please check the appropriate box.	<input type="checkbox"/> already qualified <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> already qualified <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> already qualified <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> already qualified <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> already qualified <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> already qualified <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> already qualified <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please identify which sub-systems and/or categories by checking (x) the appropriate GSIN codes by aircraft.								
GSIN CODE								
Aircraft Fleet	Aircraft Fleet							
<u>15</u> Aircraft and Airframe Structural Components								
<u>16</u> Aircraft Components and Accessories								
<u>17</u> Aircraft Launching, Landing, and Ground Handling Equipment								
<u>26</u> Tires and Tubes								
<u>28</u> Engines, Turbines and Components								
<u>29</u> Engine Accessories								
<u>30</u> Mechanical Power Transmission Equipment								
<u>31</u> Bearings								
<u>39</u> Materials Handling Equipment								
<u>40</u> Rope, Cable, Chain and Fittings								
<u>47</u> Pipe, Tubing, Hose and Fittings								
<u>48</u> Valves								
<u>51</u> Hand Tools								
<u>53</u> Hardware and Abrasives								
<u>58</u> Communication, Detection, and Coherent Radiation Equipment								
<u>59</u> Electrical and Electronic Equipment Components								
<u>61</u> Electric Wire and Power and Distribution Equipment								
<u>62</u> Lighting Fixtures and Lamps								
<u>66</u> Instruments and Laboratory Equipment								
<u>68</u> Chemicals and Chemical Products								

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ANNEX B - ATTACHMENT B1 – MANDATORY CRITERIA #2 – AIRCRAFT FLEET

GSIN CODE	Aircraft Fleet	Globemaster III	Aurora	Tutor	Chinook	Buffalo Fleet Retired	Twin Otter	Dash 8	Hercules
<u>69</u>	Training Aids and Devices								
<u>79</u>	Cleaning Equipment and Supplies								
<u>80</u>	Brushes, Paints, Sealers, and Adhesives								
<u>81</u>	Containers, Packaging and Packing Supplies								
<u>93</u>	Nonmetallic Fabricated Materials								
<u>95</u>	Metal Bars, Sheets, and Shapes								
<u>99</u>	Miscellaneous								

Name of the company: _____

Signature: _____

Date: _____