



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
Halifax
Nova Scotia
B3J 1T3
Bid Fax: (902) 496-5016

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

THERE IS A SECURITY REQUIREMENT
ASSOCIATED WITH THIS PROCUREMENT.

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
Halifax
Nova Scot
B3J 1T3

Title - Sujet Bus Passenger Service Bus Passenger Service for the cadets and civilian personnel within the Atlantic	
Solicitation No. - N° de l'invitation W0102-23CTC2/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client W0102-23-CTC2	Date 2022-06-22
GETS Reference No. - N° de référence de SEAG PW-\$HAL-208-11532	
File No. - N° de dossier HAL-2-89009 (208)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Atlantic Daylight Saving Time ADT on - le 2022-06-30 Heure Avancée de l'Atlantique HAA	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: LeBlanc, JoAnne	Buyer Id - Id de l'acheteur ha208
Telephone No. - N° de téléphone (902) 225-6730 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

THIS SOLICITATION AMENDMENT No. 001 IS BEING RAISED TO ADDRESS BIDDER'S QUESTIONS, AND TO ADDRESS CHANGES TO THE SOLICITATION DOCUMENT.

BIDDER'S QUESTIONS:

QUESTION 1

What is the expected timelines for providing details for what the itineraries will be for a given day? 48 hours out?

ANSWER:

In most cases bussing schedules are forecasted a week prior to, and many times we use the same bussing routine each day. Requests for extra/unscheduled bussing is provided no later than 48 hours in advance. However, due to the operations we conduct, last minute changes/requests may be issued to support emergency situations.

QUESTION 2

How will the details be provided?

ANSWER:

Each site will have a point of contact that will provide scheduled bus requests. However, the Project Authority will be responsible for the management of the contract and the requested unscheduled services.

QUESTION 3

Will each location be dispatched by a different individual, or from a central location?

ANSWER:

As mentioned above, each site will have a point of contract for bussing, however, oversight will be provided by the Project Authority.

QUESTION 4

Will the contracted daily amount will be paid whether the vehicle is used or not?

ANSWER:

Yes, that is correct. The exception is to be able to use bussing services during daily contracted times. Due to weather or unforeseen events the busses could be dispatched to support. Busses and Drivers should be on-site and ready to support during daily contracted times.

QUESTION 5

Can you provide some examples of what the daily trips might be?

ANSWER:

Please see below, **is an example** for each site daily requirements.

Shearwater - transport cadets/staff to meals and sail training site daily. Maybe be required to transport cadets and staff in evenings to support recreational activities within daily limits.

Gagetown - transport cadets and staff to training sites daily within local area. Maybe required to conduct trips to Shearwater to support training and trips to airport to pick-up and drop off personal.

Moncton - daily transport of personal to meals in local area and support local trips to quality of life for personal.

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING CHANGES, AND PREPARE THEIR BID RESPONSES ACCORDINGLY.

REFER TO: **1.2 Summary**
 1.1.2 COVID-19 Vaccination Policy for Supplier Personnel
DELETE: **In its entirety.**

REFER TO: **5.1.2 Additional Certifications Required with the Bid**
 5.1.2.1 COVID-19 vaccination requirement certification
DELETE: **In its entirety.**

REFER TO: **7.4.1 Period of the Contract**

The period of the Contract is from **July 4, 2022** to August 20, 2022 inclusive.

DELETE: **In its entirety.**

INSERT: **7.4.1 Period of the Contract**

The period of the Contract is from **July 7, 2022** to August 20, 2022 inclusive.

REFER TO: **ANNEX “A” - STATEMENT OF WORK**

DELETE: **In its entirety.**

INSERT: **ANNEX “A” - STATEMENT OF WORK**

Requirement for the charter of Activity Buses (**with operator**) for the purpose of transporting Regular Force, Reserve, Cadets, and Civilian personal to various locations within the Atlantic Provinces in support of Cadet Training Centre (CTC) Greenwood located at 14 Wing Greenwood, Greenwood NS and CTC Argonaut located at CFB Gaagetown, Gaagetown NB, during the period of **July 7, 2022 to August 20, 2022**. This service is required for both scheduled and **“as and when requested”** basis.

The contract will be for a period of one (1) year with the option to extend for an additional two (2) years. The two option years of the contract, will result in an increased requirement for activity buses and locations, due to CTC Greenwood conducting courses in both Greenwood NS and Shearwater NS. The Annex B – Basis of Payment provides greater detail on the increased requirements under the additional Option Years.

1a. Shearwater, NS – One (1) X 40-48 passenger activity buses (with operator) on a daily basis from 0700-2300hrs during the following periods:

#	Allocation	Start Date	End Date	Type	Total Days
1.	Rental Bus (SHW)	10 Jul 22	20 Aug 22	Bus – 40-48 passenger bus	42

1. Hours of Work – Buses must be on site at 07:00 hours to transport passengers for an 07:15 departure.
2. Availability of additional buses (with operator) on an “as and when required” basis between the hours of 07:00 – 23:00. (DND 626 – Task authorization required).

1b. CTC Argonaut Gagetown, NB – Three (3) X 40-48 passenger activity buses (with operator) on a daily basis from 0700-2300hrs during the following periods:

#	Allocation	Start Date	End Date	Type	Total Days
1.	Rental Bus (Ago)	07 Jul 22	19 Aug 22	Bus – 40-48 passenger bus	44
2.	Rental Bus (Ago)	07 Jul 22	19 Aug 22	Bus – 40-48 passenger bus	44
3.	Rental Bus (Argo)	07 Jul 22	07 Aug 22	Bus – 40-48 passenger bus	32

- Hours of Work – Buses must be on site at 07:00 hours to transport passengers for an 07:15 departure.
- Availability of additional buses (with operator) on an “as and when required” basis between the hours of 07:00 – 23:00. (DND 626 – Task authorization required).

1c. Moncton NB – One (1) X 30-40 passenger activity buses (with operator) on a daily basis from 0645-2200hrs during the following periods:

#	Allocation	Start Date	End Date	Type	Total Days
1.	Rental Bus (Moncton)	07 Jul 22	20 Aug 22	Bus – 30-40 passenger bus	45

- Hours of Work – Buses must be on site at 06:30 hours to transport passengers for an 06:45 departure.
- Availability of additional buses (with operator) on an “as and when required” basis between the hours of 07:00 – 23:00. (DND 626 – Task authorization required).

CONDITIONS: Activity Buses

- Bus shall be 30-48 passenger activity type (based on location) and will include driver and fuel.
- No charges are to be applied for delivery when bus is empty and going to and from the applicable CTC at the beginning and end of contract (including “as and when requested” additional buses).
- Buses must be delivered and available for use by 0700hrs on start date.
- Bus operators will be responsible to the CTC Dispatcher.
- Fixed daily rate to include maximum of 500 free kilometers per bus per day.
- All buses must have storage/baggage area plus overhead racks.
- A cancellation fee of \$250.00 will be applied when cancellation of the vehicle occurs within 5 hours. If the cancellation occurs over the 5 hour timeframe, no cancellation fee will be applied.
- Contractor shall upon notification of issuance of contract, provide the Crown with a certificate of insurance from the insurer, stating that the required insurance is in effect and that prior written notice of any policy cancellation or any change in the amount of coverage or type of insurance specified be provided, to the lessee
- Twenty-four (24) hour services shall be provided with a telephone number so the contractor may be contacted twenty-four (24) hours a day seven (7) days a week.
- No cost shall be incurred by DND where equipment fails to operate replacement equipment to be provided by the contractor.
- The contractor shall ensure all vehicles used to fulfill the terms and conditions of any resultant contract will be properly registered as required by the appropriate Municipal, Provincial and Federal Regulatory bodies.

12. The contractor shall carry adequate insurance to cover loss or damage to Crown owned articles placed in your care.
13. Vehicles are to be in first class condition, clean and presentable.
14. Vehicles may be inspected by the Crown prior to any contract being issued.
15. All fuel, maintenance, tire replacement and qualified drivers are to be provided by the Contractor. Also the supply of all petroleum, oils and lubricants (POL) products are provided by the Contractor.
16. Contractor to supply another licensed vehicle of the same type and size to replace a specific unit when a unit is taken out of service for repairs or maintenance.
17. The rates shall include all driver, fuel and maintenance costs for each bus.
18. Activity buses offered must be clean, in good mechanical operating condition and will be subject to inspection and acceptance by the Identified User. Cleanliness and mechanical soundness must be maintained during trips.
19. The Offeror is fully responsible for all maintenance on the buses
20. Passenger buses must be fully equipped with required safety devices (e.g. fire extinguishers and first aid kits).
21. Provision of qualified operators with a valid Police Reliability Check (PRC) and Vulnerable sector screen (VSS) with each additional bus.
22. Removal of vehicles at time of expiry or termination of contract.
23. Licensing and safety inspection of all buses. The rates shall include all driver, fuel, and maintenance costs for each bus.
24. **Qualified drivers are required to have a Class 2 Drivers License.**

Contractor Responsibilities:

The leaser shall be responsible for:

1. **Provision of qualified operators with a valid Police Reliability Check (PRC) and Valuable sector Screening Check (VSS) with each additional bus.**
2. Valid license to operate buses during contract period.
3. Delivery of vehicles by start date.
4. Removal of vehicles at time of expiry or termination of contract.
5. Licensing and safety inspection of all buses.
6. All normal operating expenses: including gas, oil and replacement tires.
7. Full maintenance of all buses.
8. Supply of another licensed vehicle of the same type to replace a specific unit when a unit is taken out of service for repairs or maintenance.
9. Any minor damage not exceeding \$200.00 to be the responsibility of the contractor.

REFER TO: ANNEX "B" - BASIS OF PAYMENT - Pricing Table for Year 1 – 2022 – 2023

DELETE: the Pricing Table for Year 1 – 2022 – 2023, in its entirety.

INSERT: The below "revised" Pricing Table for Year 1 – 2022 – 2023

Year 1- 2022 / 2023 (Bidders should use this "revised" price table, for their bid proposal response)

12 Wing Shearwater						
	Start Date	End Date		Estimate Annual Usage (A)	Daily Rate (B)	Total (A*B)
Bus 1	July 10	Aug 20		42 days	\$ _____ /day	\$ _____
CTC Argonaut, CFB Gagetown						
Bus 1	July 07	Aug 19		44 days	\$ _____ /day	\$ _____
Bus 2	July 07	Aug 19		44 days	\$ _____ /day	\$ _____
Bus 3	July 07	Aug 07		32 days	\$ _____ /day	\$ _____
Moncton						
Bus 1	July 07	Aug 20		45 days	\$ _____ /day	\$ _____
TOTAL OF YEAR 1						\$ _____

TASK AUTHORIZATION (on an as and when required basis) may be required during the period of **July 7, 2022** to August 20, 2022. The activity buses will accommodate up to 48 people. Column A of the table of task authorization is an estimate used for evaluation purposes only.

		Location	Unit of Measure	Estimated Usage (A)	Unit Price (B)	Total (A*B)
Year 1	1	Shearwater	Daily Rate	5	\$ _____	\$ _____
	2	Argonaut	Daily Rate	5	\$ _____	\$ _____
	3	Moncton	Daily Rate	5	\$ _____	\$ _____
TOTAL OF TASK AUTHORIZATION FOR YEAR 1 (Total of line 1 + Total of line 2 + Total of line 3)						

SHEARWATER - TOTAL OF YEAR 1 = \$ _____
ARGONAUT - TOTAL OF YEAR 1 = + \$ _____
MONCTON - TOTAL OF YEAR 1 = + \$ _____
TOTAL OF TASK AUTHORIZATION YEAR 1 = + \$ _____

TOTAL OF YEAR 1 = \$ _____

All other terms and conditions of this solicitation document remain the same.