



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St., / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services - EL Division/Services

professionnels en informatique - division EL

Terrasses de la Chaudière 4th Floor

10 Wellington Street

Gatineau

Québec

K1A 0S5

Title - Sujet Strategic support services Services de soutien stratégique	
Solicitation No. - N° de l'invitation EP296-221504/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client 20221504	Date 2022-06-27
GETS Reference No. - N° de référence de SEAG PW-\$\$EL-606-40957	
File No. - N° de dossier 606el.EP296-221504	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2022-07-11 Heure Avancée de l'Est HAE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Mansour, Silvana	Buyer Id - Id de l'acheteur 606el
Telephone No. - N° de téléphone (613) 858-9935 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

QUESTIONS AND ANSWERS

This document includes answers to a questions raised by potential bidders and an amendment.

Q5. RE RC1

Please confirm that reference contracts with the same TBIPS Resource Category as in the RFP do not have to demonstrate equivalency by mapping 50% of the RFP Category Tasks.

A5. Confirmed

Q6. RE RC1

Please confirm that for reference contracts with non-TBIPS Resource Categories of the same name or different name, a bidder must demonstrate equivalency by mapping 50% of the RFP Category Tasks with a signed client attestation letter.

A6. Confirmed

Q7. RE MC2 and Bidder Response Table Appendix B

MC2 (v) states that “the Bidder must have provided the services of at least 10 resources simultaneously for a period of at least 12 consecutive months”.

Please confirm that a Bidder must include the Resources Name, along with his/her Category Name and Level on the Bidder Response Table Appendix B in the “Resource Details” section under the “Resource Category” column.

A7. The Bidder does not have to include the Resources Name, only the Category and level, start and end dates supported by confirmation letter or email from the client that each of the ten listed resources was only accounted once and is a stand-alone resource and that all ten resources were provided simultaneously for a period of at least 12 consecutive months within the contract period.

Q8. RE RC1 and Bidder Response Table Appendix A

RC1 (iii) states that “The Contract must have included the provision of a team of ten or more resources in any combination of resource categories identified above at the same time and for at least six months”.

Bidder Response Table Appendix B does not allow for the recording of Resource Details as does Appendix B for CM2.

Please confirm that for RC1, a Bidder must provide the following RESOURCE DETAILS on the Bidder Response Table Appendix A: Resource Name, Resource Category, Resource Level, Resource's Start Date, and Resource's End Date.

A8. The Bidder does not have to include the Resources Name, only the category, level, start and end dates. See amended Response form below.

AMENDMENT:

At Attachment 4.1 - Corporate mandatory Requirements

DELETE: MC1^(PB)

INSERT:

Criteria	Corporate Mandatory Criteria	Bidder's response: Statement of Compliance and Cross Reference to Proposal
MC1^(PB)	<p>The Bidder must provide up to two corporate reference contracts that total(s) a billed value* of \$3,000,000.00 or more (Canadian including applicable taxes) for services rendered within the last 5 years prior to this RFP publishing date, where the contract(s) provided information technology resources responsible for IM/IT professional services (see definition above).</p> <p>A summary of the scope, resource categories provided and key responsibilities specific to the development and operational support of the Informatics professional services under each contract must be provided.</p> <p>Note: To demonstrate compliance with this criterion, the bidder must submit the following for each corporate reference contract:</p> <p>A letter signed by the client, not by the bidder, or an e-mail confirmation from the client, to certify the information provided in the Bidder's Response Table (Appendix A to Attachment 4.1) is accurate.</p>	

At Attachment 4.12 - Corporate Point Rated Requirements

DELETE:

RC1 in its entirety.

INSERT:

<p>RC1</p>	<p><i>The Bidder should demonstrate that it has been awarded contracts in excess of the two (2) contracts demonstrated in MC1 for the provision of informatics professional services using any combination of the resource categories identified below as per bullet (iii) below:</i></p> <p><i>Business Architect Level 3</i> <i>Business Consultant Level 2</i> <i>Business Consultant Level 3</i> <i>Business Process Re-engineering Consultant Level 2</i> <i>Business Process Re-engineering Consultant Level 3</i> <i>Business Transformation Architect Level 2</i> <i>Business Transformation Architect Level 3</i> <i>Technical Writer Level 3</i> <i>Project Manager Level 3</i></p> <p><i>For each contract reference provided, the five elements of qualification are:</i></p> <ul style="list-style-type: none"> <i>i. The contract for IT professional services must have had a minimum total value (including Applicable Taxes) of \$3,000,000.00 (in Canadian dollars);</i> <i>ii. The contract must have been completed in the last five (5) years or has been ongoing for a minimum of twelve (12) months (prior to the bid publishing date);</i> <i>iii. The contract must have included the provision of a team of ten or more resources in any combination of resource categories identified above at the same time and for at least six months, or equivalent resource categories under a different title provided that the bidder demonstrates equivalency by mapping 50% of the RFP Category Tasks to that resource with a signed client attestation letter or e-mail.</i> <i>iv. The Bidder must provide a letter signed by the client, or an email confirmation from the client, not by the Bidder, to certify that the key responsibilities and tasks performed by the Resource Category (or Categories) and Level under each of the identified contract(s) are accurate</i> <i>v. The Bidder must provide the completed Appendix A to Attachment 4.1."</i> <p><i>The Bidder will be awarded 5 points for each contract reference provided in excess of the two required in MC1, up to a maximum of 30 points if all qualifying elements of the contract are demonstrated.</i></p> <p>Note: <i>An additional 10 points will be awarded if all nine resource categories are demonstrated, within any combination of contract references provided.</i></p>	<p>40</p>	<p>1 point for each qualifying contract element up to a maximum 5 points per contract</p> <p>3 contract references = 5 points</p> <p>4 contract references = 10 points</p> <p>5 contract references = 15 points</p> <p>6 contract references = 20 points</p> <p>7 contract references = 25 points</p> <p>8+ contract references = 30 points</p>
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DELETE: APPENDIX A to ATTACHMENT 4.1 – Bidder Response Table for Criteria MC1 and RC1

INSERT:

APPENDIX A to ATTACHMENT 4.1
BIDDER RESPONSE TABLE FOR CRITERIA MC1 and RC1
FOR CORPORATE REQUIREMENT

<i>Bidders to replicate this table for each Corporate Reference Contracts and add rows as required.</i>	
<p>The bidder must provide up to two corporate reference contracts that total(s) a billed value* of \$3,000,000.00 or more (Canadian including applicable taxes) for services rendered within the last 5 years from this RFP publishing date, where the contract(s) provided information technology resources responsible for Informatics professional services.</p> <p>A summary of the scope, resource categories provided and key responsibilities specific to the development and operational support of the Informatics professional services under each contract must be provided.</p> <p>To demonstrate compliance with this criterion, the bidder must submit the following for each corporate reference contract:</p> <p>A letter signed by the client, not by the bidder, or an e-mail confirmation from the client, to certify the information provided in the Bidder's Response Table (Appendix A to Attachment 4.1) is accurate.</p>	
Bidder Name: _____ Bidder Contract Reference #: _____	
SECTION 1: CLIENT INFORMATION	
Client Organization Name	
Client Contact Name	
Address	
Telephone	
E-mail	
SECTION 2: CONTRACT INFORMATION	
Contract Value	
Award Date	
Expiry Date	
SECTION 3: SUMMARY OF THE SCOPE	

MC1 - RESOURCE CATEGORIES PROVIDED AND LEVEL		KEY RESPONSIBILITIES		
RC1 - RESOURCE CATEGORIES PROVIDED AND LEVEL	Mapping to the RFP Tasks for the Equivalent Resource Categories only	KEY RESPONSIBILITIES	Start Date	End Date
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

DELETE: APPENDIX B TO ATTACHMENT 4.1 – Bidder Response Table for Criteria MC2

INSERT:

**APPENDIX B TO ATTACHMENT 4.1
BIDDER RESPONSE TABLE FOR CRITERIA MC2
FOR CORPORATE REQUIREMENT**

Bidders to replicate this table for each Corporate Reference Contracts and add rows as required.

The Bidder must have been awarded at least 3 contracts to provide Information Management, Information Technology (IM/IT) strategic advice and support ensuring full integration of the Service Management Lifecycle and ensuring the alignment and provision of associated IT enabling products and services, to a large* Government (Federal, Municipal, Crown Corporation) client or a large* commercial client.

Bidder Name: _____ Bidder Contract Reference #: _____

SECTION 1: CLIENT INFORMATION

Client Organization Name	
Number of Employees	
Client Contact Name	
Address	
Telephone	
E-mail	

SECTION 2: CONTRACT INFORMATION

Contract Value	
Award Date	
Expiry Date	

SECTION 3: DESCRIPTION OF THE SERVICES

Description of the Strategic advice to support the client's business transformation activities in a Real Property or Real Estate environment which must have included the performance of at least 3 out of the 5 identified Business services.

RESOURCE DETAILS			
Resource Number	Resource Category and Level	Resource's Start Date (dd/mm/yyyy)	Resource's End Date (dd/mm/yyyy)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.