



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Public Works and Government Services Canada  
Canada Place/Place du Canada  
10th Floor/10e étage  
9700 Jasper Ave/9700 ave Jasper  
Edmonton  
Alberta  
T5J 4C3  
Bid Fax: (418) 566-6167

## INVITATION TO TENDER

## APPEL D'OFFRES

**Tender To: Public Works and Government Services  
Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

### Soumission aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

### Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

### Issuing Office - Bureau de distribution

Public Works and Government Services Canada  
Canada Place / Place du Canada  
10th Floor / 10e étage  
9700 Jasper Ave / 9700 ave Jasper  
Edmonton  
Alberta  
T5J 4C3

<b>Title - Sujet</b> Wharf Construction - Hollow Water, Wharf Construction – Hollow Water, Manitoba	
<b>Solicitation No. - N° de l'invitation</b> F2470-220129/A	<b>Date</b> 2022-06-29
<b>Client Reference No. - N° de référence du client</b> F2470-220129	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$PWU-201-12260
<b>File No. - N° de dossier</b> PWU-2-45007 (201)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Mountain Daylight Saving Time MDT <b>on - le 2022-07-15</b> Heure Avancée des Rocheuses HAR	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Ho (RPC), Hector	<b>Buyer Id - Id de l'acheteur</b> pwu201
<b>Telephone No. - N° de téléphone</b> (780) 901-0989 ( )	<b>FAX No. - N° de FAX</b> (418) 566-6167
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> SCH Administration Winnipeg O&P 501 UNIVERSITY CRESCENT WINNIPEG Manitoba R3T2N6 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## INVITATION TO QUALIFY

### IMPORTANT NOTICE

#### **Set-aside under the Federal Government Procurement Strategy for Indigenous Business (PSIB)**

This procurement is set aside under the federal government Procurement Strategy for Indigenous Business. For more information on Indigenous business requirements of the Set-aside Program for Indigenous Business, refer to [Annex 9.4](#) of the Supply Manual.

### TWO PHASE SELECTION PROCESS

This is the first phase (Phase One) of a two-phase process: the first phase will evaluate the qualifications of all interested suppliers; the second phase (Phase Two) will invite the qualified suppliers to provide a financial bid on the project based on the specifications and drawings. The qualification list will expire within 180 days or upon award of a contract in Phase Two, whichever is earlier, and the prequalification list will not be used in any other solicitation.

#### **LIST OF INTERESTED SUPPLIERS (LIS):**

During the first Phase of the solicitation all bidders/suppliers/sub-contractors are encouraged to self-identify their interest in a specific tender notice through the List of Interested Suppliers (LIS), which we have provided step by step instruction below. By registering on the LIS this enables suppliers and sub-contractors to identify who may be bidding on a project or for bidders to see suppliers and sub-contractors who may be interested in providing a quote. Once the tender closing date has passed, the LIS is closed but will still remain visible for reference. The LIS will no longer be visible when the tender notice is archived (i.e. the tender is cancelled or awarded).

Follow these steps to add your name to the List of Interested Suppliers

1. Go to the tender notice, that you are interested in becoming a supplier for, on [www.Buyandsell.gc.ca](http://www.Buyandsell.gc.ca).
2. Click on the tender notice of interest. Under "find out who is interested in this tender" click the link that is listed below "access the list of interested suppliers for this tender"
3. Click on the link under "Become an interested supplier".
4. Provide the following mandatory contact information in the form:
  - Name
  - Title
  - Company Name
  - Email (this will be verified as active)Submit the completed online form.
5. A confirmation email will be sent immediately to your email address asking you to confirm your interest in joining the LIS. **Note:** You must conserve this confirmation email as it contains information that will allow you to remove your business contact information from an active LIS at a later date.

For further information, refer to: <https://buyandsell.gc.ca/procurement-data/tenders/get-started/join-a-list-of-interested-suppliers>

#### **DEBRIEFING:**

Should a supplier desire a debriefing, the supplier should contact the person identified as the Contracting Authority below within 15 working days of the notification of the results of the qualification process. The confidentiality of information relating to other submissions will be protected. The debriefing may be provided in writing, by telephone or in person.

**LIST OF QUALIFIED Suppliers:**

A list of qualified suppliers from Phase One will be released in Phase Two to all qualified suppliers at time of solicitation. Contract award notice of the successful bidder of Phase Two will be posted on [buyandsell.gc.ca](http://buyandsell.gc.ca)

## INSTRUCTIONS TO SUPPLIERS

### 1. TWO PHASE SELECTION PROCESS

Suppliers responding to this selection process are requested to submit in two phases. Phase One qualification covers only the qualifications and experience of the supplier. Following the evaluation of the submissions, suppliers will be advised of their qualification result and the status of the Phase Two tender. Phase Two suppliers will be provided an Invitation to Tender (ITT) for the financial evaluation in relation to the specifications and drawings.

Documents may be submitted in either official language of Canada.

### 2. ENQUIRIES:

All enquiries are to be submitted to the Contracting Authority:

Name: Hector Ho

Telephone: (780) 901-0989

Email: hector.ho@pwgsc-tpsgc.gc.ca

Enquiries are to be made in writing and should be received no less than seven (7) working days prior to the closing date to allow sufficient time to respond.

### 3. SUBMISSION OF QUALIFICATIONS

Qualifications must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1:

#### **PWGSC Western Region Bid Receiving Unit**

Suppliers are strongly encouraged to submit qualifications electronically using the Canada Post Corporation's (CPC) Connect Service application for the subject bid solicitation. The supplier must send an email requesting to open a CPC Connect conversation to the following address:

[roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca](mailto:roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca)

**Note:** Submissions will not be accepted if emailed directly to this email address. This email address is to be used to open a CPC Connect conversation or to send bids through a CPC Connect message if the supplier is using its own licensing agreement for CPC Connect.

It is the supplier's responsibility to ensure the request for opening an CPC Connect conversation is sent to the email address above.

- a. To submit a bid using CPC Connect service, the Bidder must either:
  - i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for CPC Connect provided by Canada Post Corporation; or
  - ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response), an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an CPC Connect conversation. Requests to open a CPC Connect conversation received after that time may not be answered.

- b. If the Bidder sends an email requesting CPC Connect service to the specified Bid Receiving Unit in the bid solicitation, an officer of the Bid Receiving Unit will then initiate a CPC Connect conversation. The CPC Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access and action the message within the conversation. The Bidder will then be able to transmit its bid afterward at any time prior to the solicitation closing date and time.
- c. If the Bidder is using its own licensing agreement to send its bid, the Bidder must keep the CPC Connect conversation open until at least thirty (30) business days after the solicitation closing date and time.
- d. The bid solicitation number should be identified in the CPC Connect message field of all electronic transfers.
- e. It should be noted that the use of CPC Connect service requires a Canadian mailing address. Should a bidder not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the solicitation in order to register for the CPC Connect service.
- f. For bids transmitted by CPC Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:
  - i. receipt of a garbled, corrupted or incomplete bid;
  - ii. availability or condition of the CPC Connect service;
  - iii. incompatibility between the sending and receiving equipment;
  - iv. delay in transmission or receipt of the bid;
  - v. failure of the Bidder to properly identify the bid;
  - vi. illegibility of the bid;
  - vii. security of bid data; or,
  - viii. inability to create an electronic conversation through the CPC Connect service.
- g. The Bid Receiving Unit will send an acknowledgement of the receipt of bid document(s) via the CPC Connect conversation, regardless of whether the conversation was initiated by the supplier using its own license or the Bid Receiving Unit. This acknowledgement will confirm only the receipt of bid document(s) and will not confirm if the attachments may be opened nor if the content is readable.
- h. Bidders must ensure that they are using the correct email address for the Bid Receiving Unit when initiating a conversation in CPC Connect or communicating with the Bid Receiving Unit and should not rely on the accuracy of copying and pasting the email address into the CPC Connect system.
- i. A bid transmitted by CPC Connect service constitutes the formal bid of the Bidder.

**Faxed submissions will be accepted at 1-418-566-6167.**

**Hard copy (submitted in person or via mail/courier) submissions will not be accepted**

#### 4. Set-aside under the Federal Government Procurement Strategy for Indigenous Business (PSIB)

1. This procurement is set aside under the federal government Procurement Strategy for Indigenous Business. For more information on Indigenous business requirements of the Set-aside Program for Indigenous Business, refer to [Annex 9.4](#) of the Supply Manual.

This procurement is set aside from the international trade agreements under the provision each has for measures with respect to Indigenous peoples or for set-asides for small and minority businesses.

Further to Article 800 of the Canadian Free Trade Agreement (CFTA), CFTA does not apply to this procurement.

2. Appendix 1 [A3000T](#) (2014-11-27) - Bidders must submit the duly completed certification with their bid.
3. Appendix 2 [A3001T](#) (2011-05-16) Owner/Employee Certification - Set-aside for Aboriginal Business (*to be provided if requested*)

#### 5. SUPPLIER'S CONTACT INFORMATION

Legal Name: \_\_\_\_\_

Operating Name (if any): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ PBN: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## PHASE ONE QUALIFICATION FORM

### PROJECT DESCRIPTION:

Full construction services for the demolition and replacement of a timber crib wharf at Hollow Water, MB. The work site described in this specification is located at Hollow Water, Manitoba. Hollow Water is located on the eastern shore of Lake Winnipeg, approximately 211 km North of Winnipeg, MB. Hollow Water is accessible by an all-weather road. The project includes:

- Demolition and disposal of an existing timber crib wharf
- Dredging approximately 620 cubic metres from the harbour area
- Supply and installation of a new timber crib wharf, approximately 409 square metres, including accessories (fenders, ladders, light mast, etc)
- Supply and installation of two new floating wharves
- Supply and installation of a new pre-cast concrete launch ramp, including excavation, granular supply and install.

The Contractor must perform and substantially complete the Work by March 10<sup>th</sup>, 2023.

### CONDITIONS TO QUALIFY:

At Phase One closing, the supplier must:

- a) comply with the following Mandatory Requirements; and
- b) provide the necessary documentation to support compliance.

Mandatory Requirements:

M1: Suppliers must provide two (2) reference projects undertaken by the supplier within the last 5 years relating to wharf construction and/or marine infrastructure construction and maintenance. The supplier is requested to use the below table to provide the response.

M2: At time of closing, suppliers must be a registered Indigenous business. Firms can register at: [Indigenous Business Directory \(sac-isc.gc.ca\)](https://sac-isc.gc.ca)

M3: Appendix 1 [A3000T](#) (2014-11-27) - **Bidders must submit the duly completed certification with their bid.**

Failure by the supplier to provide the required documentation in Phase One will result in the supplier being disqualified and no further consideration will be given to the supplier and the submission will be deemed non-responsive.

### BASIS OF QUALIFICATION:

A qualification submission must comply with the mandatory requirements to be declared responsive in Phase One.

#	Mandatory Requirements	MET (Yes/No)
M1	<p>Suppliers must provide two (2) reference projects undertaken by the supplier within the last 5 years relating to wharf construction and/or marine infrastructure construction and maintenance. The supplier is requested to use the below table to provide the response.</p> <p><b>Note:</b> Marine infrastructure includes but not limited to work related to timber crib wharves, steel sheet pile wharves, timber floating wharves, launching ramps, breakwaters, dredging</p> <p><b>Note:</b> Supplier to provide substantiation of above Mandatory Requirement using Project 1 and Project 2 Tables below.</p>	

<b>PROJECT 1:</b>			
Project Start Date(YYYY/MM/DD):		Project Completion Date(YYYY/MM/DD):	
Project Location:			
Project Title:			
Was this project completed in the last 5 years?		Yes	or No
Was this project a marine commercial construction project?		Yes	or No
Provide an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented.			
Name:			
Email:			
Phone #:			
Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, etc.)			





## APPENDIX 1 – CERTIFICATION A3000T (2022-05-12) SET-ASIDE FOR INDIGENOUS BUSINESS

### Part 1 - Certification Required with the Bid

#### **Bidders must submit the following duly completed certification with their bid.**

1. This procurement is set aside under the federal government Procurement Strategy for Indigenous Business, For more information on Indigenous business requirements of the Set-aside Program for Indigenous Business, see [Annex 9.4](#), Supply Manual.
2. The Bidder:
  - i. certifies that it meets, and will continue to meet throughout the duration of any resulting contract, the requirements described in the above-mentioned annex;
  - ii. agrees that any subcontractor it engages under any resulting contract must satisfy the requirements described in the above-mentioned annex; and
  - iii. agrees to provide to Canada, immediately upon request, evidence supporting any subcontractor's compliance with the requirements described in the above-mentioned annex.
3. The Bidder must check the applicable box below:
  - i. ☐ The Bidder is an Indigenous business that is a sole proprietorship, band, limited company, co-operative, partnership or not-for-profit organization.

**OR**

  - ii. ☐ The Bidder is either a joint venture consisting of two or more Indigenous businesses or a joint venture between an Indigenous business and a non-Indigenous business.
4. The Bidder must, upon request by Canada, provide all information and evidence supporting this certification. The Bidder must ensure that this evidence will be available for audit during normal business hours by a representative of Canada, who may make copies and take extracts from the evidence. The Bidder must provide all reasonably required facilities for any audits.
5. By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

## **APPENDIX 2 – CERTIFICATION A3001T (2022-05-12) Owner Certification - Set-aside for Indigenous Business**

### **Part 2 - Certification If Requested**

If requested by the Contracting Authority, the Bidder must provide the following certification for each owner who is Indigenous:

1. I am an owner of \_\_\_\_\_ (*insert name of business*), and an Indigenous person, as defined in [Annex 9.4](#) of the *Supply Manual* entitled "Requirements for the Set-aside Program for Indigenous Business".
2. I certify that the above statement is true and consent to its verification upon request by Indigenous Services Canada.

\_\_\_\_\_  
Printed name of owner

\_\_\_\_\_  
Signature of owner

\_\_\_\_\_  
Date