



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des  
soumissions\Travaux publics et Services  
gouvernementaux Canada  
See herein for bid submission  
instructions/  
Voir la présente pour les  
instructions sur la présentation  
d'une soumission  
NA  
Ontario

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions  
set out herein, referred to herein or attached hereto, the  
goods, services, and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

Please address all enquiries to the Contracting Authority  
at Kathleen.Nimuan@pwgsc-tpsgc.gc.ca.

<b>Title - Sujet</b> Waterproof Dry Suits Combinaisons étanches	
<b>Solicitation No. - N° de l'invitation</b> W6399-22CA25/B	<b>Date</b> 2022-07-04
<b>Client Reference No. - N° de référence du client</b> W6399-22CA25	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$KIN-959-8673	
<b>File No. - N° de dossier</b> KIN-1-56043 (959)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT <b>on - le 2022-07-20</b> Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Nimuan, Kat	<b>Buyer Id - Id de l'acheteur</b> kin959
<b>Telephone No. - N° de téléphone</b> (647) 228-4882 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE . Astra Ontario Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux publics et  
services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Solicitation No. - N° de l'invitation  
W6399-22CA25/B  
Client Ref. No. - N° de réf. du client  
W6399-22CA25

Amd. No. - N° de la modif.  
File No. - N° du dossier  
KIN-1-56043

Buyer ID - Id de l'acheteur  
KIN959  
CCC No./N° CCC - FMS No./N° VME

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ADDITIONAL CERTIFICATION INFORMATION .....27

**ANNEX “E” TO PART 3 OF THE BID SOLICITATION ..... 28**

ELECTRONIC PAYMENT INSTRUMENTS .....28

This bid solicitation cancels and supersedes previous bid solicitation number W6399-22CA25/A dated 13 May 2022 with a closing date of 23 June 2022 at 2:00 pm EDT. A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.

## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The bid solicitation is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: Provides a general description of the requirement;
- Part 2 Bidder Instructions: Provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: Provides Bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: Indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: Includes the certifications and additional information to be provided;
- Part 6 Resulting Contract Clauses: Includes the clauses and conditions that will apply to any resulting Contract.

The Annexes include the Requirement, the Basis of Payment, the Electronic Payment Instruments, DND 626 Task Authorization Form and any other annexes.

### **1.2 Summary**

The Department of National Defence (DND) requires the provision of Waterproof Dry Suits in support of their operational requirements. The Dry Suits must be provided on an "as and when requested" basis through Task Authorization(s). The requirement is detailed under Article 6.2 of the resulting Contract clauses and Annex "A" - Requirement.

Canada intends to award one Contract to meet this requirement.

The period of the Contract will be from Date of Award to 31 March 2023.

- 1.2.1 The requirement is subject to a preference for Canadian goods.
- 1.2.2 This bid solicitation allows bidders to use the Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual \(https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual\)](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting Contract.

The [2003](#) (2020-05-28), Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 21, Code of Conduct for Procurement - bid of the Standard Instructions 2003 is amended as follows:

Delete: "21 (2016-04-04) Code of Conduct for Procurement - bid  
The [Code of Conduct for Procurement \(https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html\)](https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html) provides that Bidders must respond to bid solicitations in an honest, fair and comprehensive manner, accurately reflect their capacity to satisfy the requirements set out in the bid solicitation and resulting Contract, submit bids and enter into Contracts only if they will fulfill all obligations of the Contract. By submitting a bid, the Bidder is certifying that it is complying with the *Code of Conduct for Procurement*. Failure to comply with the *Code of Conduct for Procurement* may render the bid non-responsive."

Insert: "21 (2022-01-27) Code of Conduct for Procurement - bid  
The [Code of Conduct for Procurement \(https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/cca-ccp-eng.html\)](https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/cca-ccp-eng.html) provides that Bidders must respond to bid solicitations in an honest, fair and comprehensive manner, accurately reflect their capacity to satisfy the requirements set out in the bid solicitation and resulting Contract, submit bids and enter into Contracts only if they will fulfill all obligations of the Contract. By submitting a bid, the Bidder is certifying that it is complying with the *Code of Conduct for Procurement*. Failure to comply with the *Code of Conduct for Procurement* may render the bid non-responsive."

### 2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

#### **PWGSC Ontario Region Bid Receiving Unit**

Only bids submitted using Connect service will be accepted. The Bidder must send an email requesting to open a Connect conversation to the following address:

[TPSGC.oreceptiondessaoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.oreceptiondessaoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca)

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open a Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through a Connect message if the bidder is using its own licensing agreement for Connect.

It is the Bidder's responsibility to ensure the request for opening a Connect conversation is sent to the email address above at least **six days** before the solicitation closing date.

**Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.**

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### **2.4 Applicable Laws**

Any resulting Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

### **2.5 Bid Challenge and Recourse Mechanisms**

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including Contract Award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
  - Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 Standard Instructions. The Connect system has a limit of 1 GB per single message posted and a limit of 20 GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid

### Section III: Certifications

#### **Bids transmitted by facsimile or hardcopy will not be accepted.**

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) Include all environmental certification(s) relevant to your organization (e.g. ISO 14001, Leadership in Energy and Environmental Design (LEED), Carbon Disclosure Project, etc.)
- 2) Include all environmental certification(s) or Environmental Product Declaration(s) (EPD) specific to your product/service (e.g. Forest Stewardship Council (FSC), ENERGYSTAR, etc.)

#### **Section I: Technical Bid**

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

#### **Section II: Financial Bid**

**3.1.1** Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B".

#### **3.1.2 Electronic Payment of Invoices - Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "E" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "E" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

#### **3.1.3 Exchange Rate Fluctuation**

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

**PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

**4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine if there are two (2) or more bids with a valid Canadian content certification with the bids coming from two or more Bidders that are not affiliated within the meaning used in the *Competition Act*, R.S.C., 1985, c. C-34. In that event, only those bids with a valid certification will be eligible to be awarded a Contract; otherwise, all bids will be eligible. If at any point in the evaluation process it is found, whether by determination of invalidity of certifications, determination that bids are non-responsive or withdrawal of bids by Bidders, that there are no longer two (2) or more responsive bids with a valid certification, then all responsive bids will be eligible to be awarded a Contract. Canada may conduct the validation of Canadian content certifications at any time in the evaluation process including doing so concurrently with other steps.

**4.1.1 Technical Evaluation**

**4.1.1.1 Mandatory Technical Criteria**

The Bidder must demonstrate that their proposed equipment meets or exceeds the following Mandatory Technical Criteria (MTC). For each criterion listed, the Bidder must include a reference to supporting technical documents included with their bid, such as literature, brochures and/or specifications for their proposed equipment, where it is clearly demonstrated that their proposed equipment meets the specification. If any of the equipment specification is missing from the supporting technical documentation, then the Bidder must provide a narrative to demonstrate how the equipment meets that particular specification.

For MTC 2, the bidder must provide a test report (or test reports) performed by an independent third-party testing or engineering organization that provides proof that the dry suit successfully achieved the required result for each and all of the test procedures. The test report(s) must be signed and sealed by a professional engineer.

#	MANDATORY TECHNICAL CRITERION (MTC)	PAGE # OF BID Demonstrating MTC
<b>MTC. 1</b>	The bidder must demonstrate that each of the requirements in Annex "A" - Requirement, Section 4.1 are met.	
<b>MTC. 2</b>	The bidder must demonstrate that the following test procedures have been successfully completed:  <b>Test Procedure 1:</b>  Weigh a medium sized dry suit (defined in Annex "A" - Requirement)	

#	MANDATORY TECHNICAL CRITERION (MTC)	PAGE # OF BID Demonstrating MTC
	<p><b>Required result for Test Procedure 1:</b></p> <p>Weight must be 2.5 kg or less.</p> <p><b>Test Procedure 2:</b></p> <p>While wearing normal clothing (pants and a long sleeved shirt), a test user puts on the dry suit in accordance with manufacturer's instructions. User performs a range of motion including touching his toes with legs straight, reaching overhead and reaching across the body. Repeat 10 times.</p> <p><b>Required result for Test Procedure 2:</b></p> <p>User must be able to complete all movements without any restrictions of motion caused by the dry suit.</p> <p><b>Test Procedure 3:</b></p> <p>User then puts on the dry suit, enters water and maintains a depth of 5 meters for a period of 1 hour.</p> <p><b>Required result for Test Procedure 3:</b></p> <p>The user and their clothing must not be wet.</p>	

#### 4.1.2 Financial Evaluation

##### 4.1.2.1 Mandatory Financial Criteria

Any bid which fails to meet the following mandatory requirements will be deemed non-responsive and will receive no further consideration.

The financial bid must be completed in accordance with Annex "B" Basis of Payment.

1. Pricing must be provided for all items.
2. Bidders must submit their financial bid in accordance with Annex "B" Basis of Payment, in Canadian Funds (CAD).

##### 4.1.2.2 Financial Evaluation

The evaluated price of a bid will be determined as follows:

The Extended Pricing for Pricing Basis A and B in Annex "B" - Basis of Payment is the sum of the Bidder's Firm Unit Price multiplied by the estimated quantity.

The Evaluated Price is the sum of the Extended Price for all line items.

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

## 4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation and meet all mandatory evaluation criteria to be declared responsive. The responsive bid with the lowest Evaluated Price will be recommended for Award of a Contract.

## PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a Contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a Contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the Contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

#### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the Integrity declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

#### 5.1.2 Additional Certifications Required with the Bid

##### 5.1.2.1 Canadian Content Certification

This procurement is conditionally limited to Canadian goods and Canadian services.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the goods and services offered are Canadian goods and Canadian services, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the goods and services offered being treated as non-Canadian goods and non-Canadian services.

The Bidder certifies that:

( ) a minimum of eighty percent (80%) of the total bid price consist of Canadian goods and Canadian services as defined in paragraph 5 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6, Example 2, of the Supply Manual.

**5.1.2.1.1** SACC Manual clause [A3050T](#) (2020-07-01), Canadian Content Definition

## **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a timeframe within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

### **5.2.1 Integrity Provisions - Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy \(https://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html\)](https://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's website \(https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#\)](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid list at the time of Contract award.

### **5.2.3 Additional Certifications Precedent to Contract Award**

#### **5.2.3.1 Board of Directors Certification**

In accordance with the Ineligibility and Suspension Policy, Section 17, Bidders are required to provide a list of their Board of Directors as part of their bid. Bidders are requested to complete Annex "D" - Additional Certification Information 1. Board of Directors.

#### **5.2.3.2 Procurement Business Number (PBN)**

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Contractors are required to have a Procurement Business Number (PBN) as part of their bid. Bidders are requested to complete Annex "D" - Additional Certification Information 2. Procurement Business Number (PBN). Suppliers may register for a PBN online at Supplier Registration Information (SRI). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any Contract resulting from the bid solicitation.

### **6.1 Requirement**

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### **6.1.1 Optional Goods and/or Services**

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex "A" of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a Contract Amendment.

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

### **6.1.2 Task Authorization**

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

#### **6.1.2.1 Task Authorization Process**

1. The Project Authority will provide the Contractor with a description of the task using the "DND 626, Task Authorization Form" specified in Annex "C".
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis (bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Project Authority, within three (3) calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

#### **6.1.2.2 Task Authorization Limit**

The Project Authority may authorize individual task authorizations up to a limit of \$100,000.00, Applicable Taxes included, inclusive of any revisions.

Any Task Authorization to be issued in excess of that limit must be authorized by the Project Authority and Contracting Authority before issuance.

#### **6.1.2.3 Minimum Work Guarantee - All the Work - Task Authorizations**

1. In this clause,  
"Maximum Contract Value" means the amount specified in the "Limitation of Expenditure" clause set out in the Contract; and  
"Minimum Contract Value" means 5%.
2. Canada's obligation under the Contract is to request Work in the amount of the Minimum Contract Value or, at Canada's option, to pay the Contractor at the end of the Contract in accordance with paragraph 3. In consideration of such obligation, the Contractor agrees to stand in readiness throughout the Contract period to perform the Work described in the Contract. Canada's

maximum liability for work performed under the Contract must not exceed the Maximum Contract Value, unless an increase is authorized in writing by the Contracting Authority.

3. In the event that Canada does not request work in the amount of the Minimum Contract Value during the period of the Contract, Canada must pay the Contractor the difference between the Minimum Contract Value and the total cost of the Work requested.
4. Canada will have no obligation to the Contractor under this clause if Canada terminates the Contract in whole or in part for default.

#### **6.1.2.4 Periodic Usage Reports - Contracts with Task Authorizations**

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Contracting Authority.

The quarterly periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31; and

4th quarter: January 1 to March 31.

The data must be submitted to the Contracting Authority no later than fifteen (15) calendar days after the end of the reporting period.

#### **Reporting Requirement - Details**

A detailed and current record of all authorized tasks must be kept for each Contract with a task authorization process. This record must contain:

##### **For each authorized task:**

- i. The authorized task number or task revision number(s);
- ii. A title or a brief description of each authorized task;
- iii. The total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv. The total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v. The start and completion date for each authorized task; and
- vi. The active status of each authorized task, as applicable.

#### For all authorized tasks:

- i. The amount (exclusive of Applicable Taxes) specified in the Contract (as last amended, as applicable) as Canada's total liability to the Contractor for all authorized TAs; and
- ii. The total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

#### 6.1.2.5 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by the Department of National Defence. This process includes monitoring, controlling and reporting on expenditures of the Contract with Task Authorizations to the Contracting Authority.

#### 6.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual \(https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual\)](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

##### 6.2.1 General Conditions

[2030 \(2021-12-02\)](#), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract.

Subsection 45 of 2030, General Conditions - Higher Complexity - Goods, is amended as follows:

Delete: "2030 45 (2016-04-04) Code of Conduct for Procurement - Contract  
The Contractor agrees to comply with the [Code of Conduct for Procurement \(https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html\)](https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html) and to be bound by its terms for the period of the Contract."

Insert: "2030 45 (2022-01-27) Code of Conduct for Procurement - Contract  
The Contractor agrees to comply with the [Code of Conduct for Procurement \(https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/cca-ccp-eng.html\)](https://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/cca-ccp-eng.html) and to be bound by its terms for the period of the Contract."

Subsection 46 of 2030, General Conditions - Higher Complexity - Goods, is added as follows:

#### 2030 46 (2021-11-04) Anti-forced Labour Requirements

1. The Contractor represents and warrants that the Work is not mined, manufactured or produced wholly or in part by forced labour. Regardless of who acts as an importer, the Contractor must not during the performance of the Contract, directly or indirectly, deliver Work to Canada or import Work into Canada the importation of which is prohibited pursuant to ss. 136(1) of the *Customs Tariff Act* and tariff item No. 9897.00.00 of the [Customs Tariff – Schedule](#) (as amended from time to time), because it is mined, manufactured or produced wholly or in part by forced labour.
2. If a tariff classification determination is made under the *Customs Act* and that the importation of the Work, or any part of the Work, is prohibited, the Contractor must immediately inform the Contracting Authority in writing. Canada may terminate the Contract for default in accordance with section 2030 31 - Default by the Contractor if the Work or any part of the Work is classified under tariff item no. 9897.00.00 of the [Customs Tariff – Schedule](#) as mined, manufactured or produced wholly or in part by forced labour. If the Contractor is aware that the Work, or any part of the Work,

is being or has been investigated regarding whether it is prohibited from entry pursuant to tariff item No. 9897.00.00, the Contractor must immediately inform the Contracting Authority in writing of that investigation.

3. Canada may terminate the Contract for default in accordance with section 2030 31 - Default by the Contractor if it has reasonable grounds to believe the Work was mined, manufactured or produced in whole or in part by forced labour or linked to human trafficking. Reasonable grounds for making such a determination may include:
  - a. Findings or Withhold Release Orders issued by the United States Customs *Trade* and Border Protection, under the US *Trade Facilitation and Trade Enforcement Act* (TFTEA) of 2015; or
  - b. Credible evidence from a reliable source, including but not limited to non-governmental organizations.
4. Canada may terminate the Contract for default in accordance with section 2030 31- Default by the Contractor if the Contractor has, in the past three years, been convicted of any of the following offences under the *Criminal Code* or the *Immigration and Refugee Protection Act*:

*Criminal Code*

- i. section 279.01 (Trafficking in persons);
- ii. section 279.011 (Trafficking of a person under the age of eighteen years);
- iii. subsection 279.02(1) (Material benefit - trafficking);
- iv. subsection 279.02(2) (Material benefit - trafficking of person under 18 years);
- v. subsection 279.03(1) (Withholding or destroying documents - trafficking);
- vi. subsection 279.03(2) (Withholding or destroying documents - trafficking of person under 18 years); or

*Immigration and Refugee Protection Act*

- vii. section 118 (Trafficking in persons).

5. Canada may terminate the Contract for default in accordance with section 2030 31 - Default by the Contractor if the Contractor has, in the past three years, been convicted of an offence in a jurisdiction other than Canada that, in Canada's opinion, is similar to any of the offences identified in paragraphs 4(i) to (vii).
6. For purposes of determining whether a foreign offence is similar to a listed offence, PWGSC will take into account the following factors:
  - i. in the case of a conviction, whether the court acted within its jurisdiction;
  - ii. whether the supplier was afforded the right to appear during the court's proceedings or to submit to the court's jurisdiction;
  - iii. whether the court's decision was obtained by fraud; or
  - iv. whether the supplier was entitled to present to the court every defence that the supplier would have been entitled to present had the proceeding been tried in Canada.
7. Where Canada intends to terminate the Contract under this section, Canada will inform the Contractor and provide the Contractor an opportunity to make written representations before making a final decision. Written representations must be submitted within 30 days from receiving a notice unless Canada establishes a different deadline.

## **6.2.2 Compliance with On-site Measures, Standing Orders, Policies, and Rules**

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

## **6.3 Security Requirements**

**6.3.1** There is no security requirement applicable to the Contract.

## **6.4 Term of Contract**

### **6.4.1 Period of the Contract**

The period of the Contract is from Date of Contract to 31 March 2023 inclusive.

### **6.4.2 Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to four (4) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least two (2) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

### **6.4.3 Delivery Date**

#### **6.4.3.1 Task Authorization Purchases**

All the deliverables listed in a Task Authorization must be received within the mutually agreed upon timeline between the Contractor and the Project Authority upon reception of the authorized Task Authorization.

### **6.4.4 Delivery Points**

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

## **6.5 Authorities**

### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Kat Nimuan  
Title: Supply Officer  
Public Works and Government Services Canada  
Acquisitions Branch  
Address: 86 Clarence Street, 2<sup>nd</sup> Floor, Kingston, ON K7L 1X3  
Telephone: 647-228-4882  
E-mail address: [Kathleen.Nimuan@pwgsc-tpsgc.gc.ca](mailto:Kathleen.Nimuan@pwgsc-tpsgc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform

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work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Project Authority *(Canada will insert information at time of Contract Award)*

The Project Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_  
E-mail address: \_\_\_\_\_

In their absence, the Project Authority is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a Contract Amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative **[Note to Bidders: Please fill out required information]**

Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment - Firm Unit Price(s) - Task Authorizations

In consideration of the Contractor satisfactorily completing all of its obligations under the authorized Task Authorization (TA), the Contractor will be paid the firm unit price in accordance with the Basis of Payment, in Annex "B", as specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.6.2 Limitation of Expenditure - Cumulative Total of all Task Authorizations

1. Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$\_\_\_\_\_. Customs duties are included and Applicable Taxes are extra.

2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.
3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
  - a. When it is 75 percent committed, or
  - b. Four (4) months before the Contract expiry date, or
  - c. As soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorized TAs, inclusive of any revisions, whichever comes first.
4. If the notification is for inadequate Contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

### **6.6.3 Multiple Payments**

SACC Manual Clause [H1001C](#) (2008-05-12), Multiple Payments

### **6.6.4 Electronic Payment of Invoices - Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

### **6.6.5 Time Verification**

SACC Manual clause [C0711C](#) (2008-05-12), Time Verification

## **6.7 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
  - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## **6.8 Certifications and Additional Information**

### **6.8.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to Contract Award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2030 \(2021-12-02\)](#), General Conditions - Higher Complexity - Goods;
- (d) Annex "A", Requirement;
- (e) Annex "B", Basis of Payment;
- (f) the signed Task Authorizations (including all of its annexes, if any);
- (g) the Contractor's bid dated \_\_\_\_\_, (*insert date of bid*).

## 6.11 SACC Manual Clauses

SACC Manual clause [A9062C](#) (2011-05-16), Canadian Forces Site Regulations

SACC Manual clause [B7500C](#) (2006-06-16), Excess Goods

## 6.12 Insurance

SACC Manual clause [G1005C](#) (2016-01-28), Insurance - No Specific Requirement

## 6.13 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

## 6.14 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the Contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the Contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.

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- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

**ANNEX "A"**  
**REQUIREMENT**  
**Dry Suits**

**1. Requirement**

1.1 The Department of National Defence has a requirement for Dry Suits to be used by divers in both training and operational scenarios. The suits must be provided on an "as and when requested basis" upon receipt of a Task Authorization provided by the Department of National Defence.

**2. Background**

2.1 The Canadian Armed Forces (CAF) are responsible for a wide range of missions and tasks in response to a variety of threats. The operational environment is often complex and dynamic. The assigned missions and tasks may require CAF personnel be deployed in or under water and on land which requires the use of a dry suit.

**3. Deliverables**

3.1 The Contractor must provide the following deliverables that meet all the technical and operation performance specifications specified. The following provides a list of the types of items that could be required.

Item	Description	SOW Reference
001.	Dry Suits that include: i. Low Pressure Hose ii. Adjustable Suspenders iii. Extra Seals for Wrist and Neck iv. Carrying/Storage Bag v. Repair and Maintenance Kit	4.1
002.	User Manual	5.1
003.	Recommended Spare Parts List	5.2
004.	Repair Parts	5.3
005.	Training Services	5.4
006.	Maintenance Services	5.5

3.2 All goods and services provided must be provided on an "as and when requested" basis using Task Authorizations issued by National Defence. Each Task Authorization will specify the goods and/or services to be provided, quantities, location (Department of National Defence, 3153 Dwyer Hill Road, Ashton, ON K0A 1B0) and delivery dates.

3.3 Each Task Authorization for dry suits will specify the following measurements for each suit to be provided.

- a) Body height
- b) Head
- c) Neck
- d) Chest
- e) Waist
- f) Hips (Maximum hip circumference)
- g) Neck-Crotch (from 7<sup>th</sup> cervical vertebra to center of crotch)
- h) Neck-Wrist (from 7<sup>th</sup> cervical vertebra to wrist)

- i) Length from crotch to floor
- j) Foot length

3.4 The Contractor may make partial shipments.

#### **4. Dry Suit Technical and Operational Requirements**

4.1 The dry suit must meet the following general requirements:

- 4.1.1 The suit must not restrict the mobility of the user when the dry suit is worn over multiple layers of equipped with operational clothing that provides the necessary protection and operational mobility to conduct daily operations.
- 4.1.2 The dry suit must be lightweight, which is defined to be not weighing more than 2.5 kilograms for a size medium suit when dry. Medium is defined as being suitable size for a five foot eight inch (5'8") adult male weighing approximately 175 lbs, with a 42 inch chest).
- 4.1.3 The dry suit must be manufactured from materials that are waterproof, breathable, durable that meet the following minimum specifications:
  - a) Waterproofness rating of at least 25,000 mm of H<sub>2</sub>O
  - b) Breathability rating of at least 5000 (A1) / 8000 (B1) g/sq m/24h
  - c) Tear strength of at least 31 x 31 Newtons
  - d) Tensile strength of at least 930 x 670 Newtons
- 4.1.4 The dry suit must be green or black in colour and manufactured of non-fluorescent materials that do not reflect infra-red energy when either wet or dry.
- 4.1.5 The openings for the neck and wrists must have replaceable seals of neoprene or other waterproof material to ensure that water does not enter the suit.
- 4.1.6 The dry suit must have pockets on both legs and on one arm that are:
  - a) Positioned to allow for easy entry and exit from the suit
  - b) Closable
  - c) Located as to provide easy access while swimming
  - d) Allow for one handed opening and closing
  - e) Waterproof
- 4.1.7 The dry suit must have reinforced knee panels and a pocket to insert knee pads.
- 4.1.8 The dry suit must have a means to control buoyancy that includes:
  - a) An inlet inflation valve with a quick connect coupling that can be readily accessed by the user while submersed
  - b) An expandable pocket suitable for carrying a 1 litre inflation bottle
  - c) Outlet valve that can be readily accessed by the user while submersed
- 4.1.9 The dry suit must allow the operator to wear a tactical vest or other equipment on the chest and back without creating discomfort or preventing proper use of air intake and discharge valves.

#### **5. Support Requirements**

- 5.1 A hard copy user manual must be provided with each dry suit and an additional 2 hard or electronic copies of the manual provided to the Project Authority within 10 days after delivery. The manual must be in English and provide details on:

- a) Instructions on care, cleaning and routine maintenance;
  - b) Usage instructions;
  - c) Safety warnings and emergency procedures;
  - d) Troubleshooting procedures;
  - e) Repair procedures; and
  - f) Storage instructions.
- 5.2 A recommended spare parts list (including part numbers where applicable) must be provided to the Technical Authority within 10 days after Contract Award. This list must include all replaceable components.
- 5.3 Repair parts will be required on an “as and when requested” basis.
- 5.4 The Contractor may be required to provide user and maintenance training. Any task authorization for training will specify the dates, format (in person or virtual), location (if applicable), number of students and any deliverables. Training topics must include:
- a) A detailed description of all components;
  - b) Recommended user procedures for using the dry suit;
  - c) Preventive maintenance;
  - d) Procedures, parts and special tools required to conduct repairs; and
  - e) Hands-on repair and replacement of all components.
- 5.5 The Contractor may be required to provide technical and/or engineering support services. These services may be required to modify or adapt the dry suits to meet specific DND requirements.

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**ANNEX "B"**

**BASIS OF PAYMENT**

**Estimated Usages:**

*The estimated usages provided are for the sole purpose of establishing an evaluation tool and are based only on best estimate and in no way reflect the actual usages expected or any commitment on the part of the Crown. The quantities as stated herein reflect the expected usage for one year and are an estimate of the requirement made in good faith.*

**Pricing:**

All prices are firm, all-inclusive, unit prices in Canadian dollars, FOB Destination, Canadian customs duties and excise taxes included, HST excluded. HST is not included in the pricing but will be added as a separate item to any invoice issued.

**Pricing Basis A - Dry Suits - on an "as and when requested" basis via Task Authorization(s):**

Item No	Item Description	Est. Qty per Year	UOI	Firm Unit Price Year 1 Date of Award - 31 March 2023	Firm Unit Price Year 2 01 April 2023 - 31 March 2024 (Optional)	Firm Unit Price Year 3 01 April 2024 - 31 March 2025 (Optional)	Firm Unit Price Year 4 01 April 2025 - 31 March 2026 (Optional)	Firm Unit Price Year 5 01 April 2026 - 31 March 2027 (Optional)
1	Dry Suit in accordance with Annex "A". Requirement includes supply and delivery.	30	Per Dry Suit	\$ _____ Per Dry Suit	\$ _____ Per Dry Suit	\$ _____ Per Dry Suit	\$ _____ Per Dry Suit	\$ _____ Per Dry Suit

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**Pricing Basis B - Services - on an "as and when requested" basis via Task Authorization(s):**

Item No	Item Description	Est. Qty per Year	UOI	Firm Unit Price Year 1 Date of Award - 31 March 2023	Firm Unit Price Year 2 01 April 2023 - 31 March 2024 (Optional)	Firm Unit Price Year 3 01 April 2024 - 31 March 2025 (Optional)	Firm Unit Price Year 4 01 April 2025 - 31 March 2026 (Optional)	Firm Unit Price Year 5 01 April 2026 - 31 March 2027 (Optional)
1	On-site User and Maintenance Training in accordance with Annex "A" - Requirement, which must include all travel costs	1	Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour
2	Virtual User and Maintenance Training in accordance with Annex "A" - Requirement	2	Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour
3	On-site Technical and/or Engineering Support Services in accordance with Annex "A" - Requirement, which must include all travel costs	1	Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour
4	Virtual Technical and/or Engineering Support Services in accordance with Annex "A" - Requirement	3	Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour
5	Dry Suit Modification Services in accordance with Annex "A" - Requirement	10	Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour	\$ _____ Per Hour

**Pricing Basis C - Repair Parts - on an "as and when requested" basis via Task Authorization(s):**

Item No	Item Description	Est. Dollar Value per Year	UOI	Firm Unit Price Year 1 Date of Award - 31 March 2023	Firm Unit Price Year 2 01 April 2023 - 31 March 2024 (Optional)	Firm Unit Price Year 3 01 April 2024 - 31 March 2025 (Optional)	Firm Unit Price Year 4 01 April 2025 - 31 March 2026 (Optional)	Firm Unit Price Year 5 01 April 2026 - 31 March 2027 (Optional)
1	Repair parts at Contractor's cost which must include invoice cost, transportation costs, exchange, customs, duties, brokerage charges and all other costs less ___% discount or at a markup of ___%, excluding HST. Full price support upon request by the Contracting Authority.	\$5,000.00	Percentage	_____% markup or discount (must circle one)	_____% markup or discount (must circle one)	_____% markup or discount (must circle one)	_____% markup or discount (must circle one)	_____% markup or discount (must circle one)
2	Modification supplies at Contractor's cost which must include invoice cost, transportation costs, exchange, customs, duties, brokerage charges and all other costs less ___% discount or at a markup of ___%, excluding HST. Full price support upon request by the Contracting Authority.	\$5,000.00	Percentage	_____% markup or discount (must circle one)	_____% markup or discount (must circle one)	_____% markup or discount (must circle one)	_____% markup or discount (must circle one)	_____% markup or discount (must circle one)

ANNEX "C"

DND 626 TASK AUTHORIZATION FORM

		<b>TASK AUTHORIZATION  AUTORISATION DES TÂCHES</b>	
All invoices/progress claims must show the reference Contract and Task numbers. Toutes les factures doivent indiquer les numéros du contrat et de la tâche.		Contract no. - N° du contrat Task no. - N° de la tâche	
Amendment no. - N° de la modification		Increase/Decrease - Augmentation/Réduction Previous value - Valeur précédente	
To - À		<b>TO THE CONTRACTOR</b> You are requested to supply the following services in accordance with the terms of the above reference contract. Only services included in the contract shall be supplied against this task. Please advise the undersigned if the completion date cannot be met. Invoices/progress claims shall be prepared in accordance with the instructions set out in the contract. <b>À L'ENTREPRENEUR</b> Vous êtes prié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande. Prérez d'aviser le signataire si le livrable ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.	
Delivery location - Expédié à		Date _____ For the Department of National Defence pour le ministre de la Défense nationale	
Delivery/Completion date - Date de livraison/d'achèvement			
Contract item no. N° d'article du contrat	Services	Cost Prix	
		<b>GST/HST  TPS/TVH</b>	
		<b>Total</b>	
<b>APPLICABLE ONLY TO PWGSC CONTRACTS:</b> The Contract Authority signature is required when the total value of the DND 626 exceeds the threshold specified in the contract. <b>NE S'APPLIQUE QU'ÀUX CONTRATS DE TPSGC :</b> La signature de l'autorité contractante est requise lorsque la valeur totale du formulaire DND 626 est supérieure au seuil précisé dans le contrat.			
For the Department of Public Works and Government Services pour le ministre des Travaux publics et services gouvernementaux			
DND 626 (27-05)		Design: Form Management 201-6262 Conception: Gestion des formulaires 201-6262	

**ANNEX "D"**

**ADDITIONAL CERTIFICATION INFORMATION**

**1. Board of Directors**

In accordance with the Ineligibility and Suspension Policy, Section 17, Bidders are required to provide a list of their Board of Directors before Contract Award. Bidders are requested to provide this information in their bid.

Director Name/Position - \_\_\_\_\_

**2. Procurement Business Number (PBN)**

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Contractors are required to have a Procurement Business Number (PBN) before Contract Award.

Procurement Business Number - \_\_\_\_\_

Suppliers may register for a PBN online at Supplier Registration Information. For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.

**ANNEX "E" to PART 3 OF THE BID SOLICITATION**

**ELECTRONIC PAYMENT INSTRUMENTS**

*As indicated in Part 3, clause 3.1.2, the Bidder must complete the information requested below, to identify which electronic payment instruments are accepted for the payment of invoices.*

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)