



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Public Works and Government Services Canada
Canada Place/Place du Canada
10th Floor/10e étage
9700 Jasper Ave/9700 ave Jasper
Edmonton
Alberta
T5J 4C3
Bid Fax: (418) 566-6167

INVITATION TO TENDER

APPEL D'OFFRES

**Tender To: Public Works and Government Services
Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Soumission aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
Canada Place / Place du Canada
10th Floor / 10e étage
9700 Jasper Ave / 9700 ave Jasper
Edmonton
Alberta
T5J 4C3

Title - Sujet Modification of CBSA Carway POE Off	
Solicitation No. - N° de l'invitation EP922-230412/A	Date 2022-07-11
Client Reference No. - N° de référence du client EP922-230412	GETS Ref. No. - N° de réf. de SEAG PW-\$PWU-183-12264
File No. - N° de dossier PWU-2-45023 (183)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Mountain Daylight Saving Time MDT on - le 2022-07-28 Heure Avancée des Rocheuses HAR	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Tikhonovitch (RPC), Alex	Buyer Id - Id de l'acheteur pwu183
Telephone No. - N° de téléphone (780) 901-7940 ()	FAX No. - N° de FAX (418) 566-6167
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CBSA Carway Port of Entry AB-02 Carway Alberta T0K1Y0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein – Voir ci-inclus	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

INVITATION TO QUALIFY

IMPORTANT NOTICE

TWO PHASE SELECTION PROCESS

This is the first phase (Phase One) of a two-phase process: the first phase will evaluate the qualifications of all interested suppliers; the second phase (Phase Two) will invite the qualified suppliers to provide a financial bid on the project based on the specifications and drawings. The qualification list will expire within 60 days or upon award of a contract in Phase Two, whichever is earlier, and the prequalification list will not be used in any other solicitation.

DEBRIEFING:

Should a supplier desire a debriefing, the supplier should contact the person identified as the Contracting Authority below within 15 working days of the notification of the results of the qualification process. The confidentiality of information relating to other submissions will be protected. The debriefing may be provided in writing, by telephone or in person.

LIST OF QUALIFIED Suppliers:

A list of qualified suppliers from Phase One will be released in Phase Two at time of solicitation. Contract award notice of the successful bidder of Phase Two will be posted on buyandsell.gc.ca

INSTRUCTIONS TO SUPPLIERS

1. TWO PHASE SELECTION PROCESS

Suppliers responding to this selection process are requested to submit in two phases. Phase One qualification covers only the qualifications and experience of the supplier. Following the evaluation of the submissions, suppliers will be advised of their qualification result and the status of the Phase Two tender. Phase Two suppliers will be provided an Invitation to Tender (ITT) for the financial evaluation in relation to the specifications and drawings.

Documents may be submitted in either official language of Canada.

2. ENQUIRIES:

All enquiries are to be submitted to the Contracting Authority:

Name: Alexandre Tikhonovitch

Telephone: (780) 901-7940

Email: alex.tikhonovitch@pwgsc-tpsgc.gc.ca

Enquiries are to be made in writing and should be received no less than seven (7) working days prior to the closing date to allow sufficient time to respond.

3. SUBMISSION OF QUALIFICATIONS

Qualifications must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1:

PWGSC Western Region Bid Receiving Unit

Suppliers are strongly encouraged to submit qualifications electronically using the Canada Post Corporation's (CPC) Connect Service application for the subject bid solicitation. The supplier must send an email requesting to open a CPC Connect conversation to the following address:

roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca

Note: Submissions will not be accepted if emailed directly to this email address. This email address is to be used to open a CPC Connect conversation or to send bids through a CPC Connect message if the supplier is using its own licensing agreement for CPC Connect.

It is the supplier's responsibility to ensure the request for opening an CPC Connect conversation is sent to the email address above.

- a. To submit a bid using CPC Connect service, the Bidder must either:
 - i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for CPC Connect provided by Canada Post Corporation; or
 - ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response), an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an CPC Connect conversation. Requests to open a CPC Connect conversation received after that time may not be answered.
- b. If the Bidder sends an email requesting CPC Connect service to the specified Bid Receiving Unit in the bid solicitation, an officer of the Bid Receiving Unit will then initiate a CPC Connect conversation. The CPC Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access and action the message within the conversation. The Bidder will then be able to transmit its bid afterward at any time prior to the solicitation closing date and time.
- c. If the Bidder is using its own licensing agreement to send its bid, the Bidder must keep the CPC Connect conversation open until at least thirty (30) business days after the solicitation closing date and time.
- d. The bid solicitation number should be identified in the CPC Connect message field of all electronic transfers.**
- e. It should be noted that the use of CPC Connect service requires a Canadian mailing address. Should a bidder not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the solicitation in order to register for the CPC Connect service.
- f. For bids transmitted by CPC Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:
 - i. receipt of a garbled, corrupted or incomplete bid;
 - ii. availability or condition of the CPC Connect service;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the bid;
 - v. failure of the Bidder to properly identify the bid;
 - vi. illegibility of the bid;
 - vii. security of bid data; or,
 - viii. inability to create an electronic conversation through the CPC Connect service.
- g. The Bid Receiving Unit will send an acknowledgement of the receipt of bid document(s) via the CPC Connect conversation, regardless of whether the conversation was initiated by the supplier using its own license or the

Bid Receiving Unit. This acknowledgement will confirm only the receipt of bid document(s) and will not confirm if the attachments may be opened nor if the content is readable.

- h. Bidders must ensure that they are using the correct email address for the Bid Receiving Unit when initiating a conversation in CPC Connect or communicating with the Bid Receiving Unit and should not rely on the accuracy of copying and pasting the email address into the CPC Connect system.
- i. A bid transmitted by CPC Connect service constitutes the formal bid of the Bidder.

Transmission by facsimile

- 1. Facsimile
 - a. For bids transmitted by facsimile, Canada will not be responsible for any failure attributable to the transmission or receipt of the faxed bid including, but not limited to, the following:
 - i. receipt of garbled, corrupted or incomplete bid;
 - ii. availability or condition of the receiving facsimile equipment;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the bid;
 - v. failure of the Bidder to properly identify the bid;
 - vi. illegibility of the bid; or
 - vii. security of bid data.
 - b. A bid transmitted by facsimile constitutes the formal bid of the Bidder.

Faxed submissions will be accepted at 1-418-566-6167

Hard copy (submitted in person or via mail/courier) submissions will not be accepted.

4. SUPPLIER'S CONTACT INFORMATION

Legal Name: _____

Operating Name (if any): _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

Suppliers are required to have a Procurement Business Number (PBN). Suppliers may register for a PBN online at [Supplier Registration Information](#).

Procurement Business Number (PBN) _____

PHASE ONE QUALIFICATION FORM

PROJECT DESCRIPTION:

The Canada Border Services Agency (CBSA) has a requirement for interior fit-up to the main floor of the Carway Port-of-Entry located at Carway, Alberta, approximately 130 m2 area in a two-storey building to process inbound and outbound international traffic between Canada and USA. Scope of this project will include the following:

1. Interior reconfiguration and renovation of designated areas on the main floor;
2. Removal of hazardous building materials in locations related to renovation areas;
3. Mechanical and Electrical work related to interior fit-up work;
4. Provision and installation of CCTV cameras, monitors, workstations and server, including supply, run and installation of cables and conduit.

There will be phasing in place for the work to accommodate continued use of premises during construction and to secure project site to be performed while full operations of the border crossing facility to continue.

The contractor must perform and complete the work within 33 weeks from the date of notification of acceptance of the offer.

CONDITIONS TO QUALIFY:

At Phase One closing, the supplier must:

- a) comply with the following Mandatory Requirements; and
- b) provide the necessary documentation to support compliance.

Mandatory Requirements:

M1: Suppliers must provide two (2) reference projects undertaken by the supplier within the last 5 years relating to Fit Up construction. The supplier is requested to use the below table to provide the response.

Failure by the supplier to provide the required documentation in Phase One will result in the supplier being disqualified and no further consideration will be given to the supplier and the submission will be deemed non-responsive.

BASIS OF QUALIFICATION:

A qualification submission must comply with the mandatory requirements to be declared responsive in Phase One.

#	Mandatory Requirements	MET (Yes/No)
M1	<p>Bidders must provide two (2) **commercial construction reference projects undertaken by the bidder within the last 5 years relating to Fit Up construction.</p> <p>**Commercial construction is defined as any construction of an exclusively non-residential nature, where the final purpose of the structure is for either:</p> <p>a) commerce - whether public or private; or</p> <p>b) ***service – whether public or private.</p> <p>Note: Bidder to provide substantiation of above Mandatory Requirement using Project 1 and Project 2 Tables below.</p>	

PROJECT 1:			
Project Start Date(YYYY/MM/DD):		Project Completion Date(YYYY/MM/DD):	
Project Location:			
Project Title:			
Was this project completed in the last 5 years?		Yes	or No
Was this project a Fit Up commercial construction project?		Yes	or No
Provide an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented.			
Name:			
Email:			
Phone #:			
Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, etc.)			

PROJECT 2:			
Project Start Date(YYYY/MM/DD):		Project Completion Date(YYYY/MM/DD):	
Project Location:			
Project Title:			
Was this project completed in the last 5 years?		Yes	No
Was this project a Fit Up commercial construction project?		Yes	No
Provide an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented.			
Name:			
Email:			
Phone #:			
Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, etc.)			